SELECT BOARD CALENDAR
12/13/2022 | REMOTE MEETING

- Heather A. Hamilton – Chair
- John VanScoyoc – Vice Chair
- Bernard W. Greene
- Miriam Aschkenasy
- Michael Sandman
- Charles Carey – Town Administrator

Please click this URL to Register & Find the Information to Join as an Attendee via your Confirmation Email:
https://brooklinema.zoomgov.com/webinar/register/WN_mximyb6hSsmxgEQQR05B_g

To Join by Phone: +1 646 828 7666
Webinar ID: 161 770 0603

To Watch and Comment:
BrooklineInteractive.org/live

1. **ANNOUNCEMENTS/UPDATES**

6:00 PM **Select Board to announce recent and/or upcoming Events of Community Interest.**

2. **PUBLIC COMMENT**

Public Comment period for residents who requested to speak to the Board regarding Town issues not on the Calendar.

Up to fifteen minutes for public comment shall be scheduled each meeting. Persons wishing to speak may sign up in advance beginning on the Friday preceding the meeting or may sign up in person at the meeting. Speakers will be taken up in the order they sign up. Advance registration is available by calling the Select Board's office at 617-730-2202 or by e-mail at kmacgillivray@brooklinema.gov. The full Policy on Public Comment is available at http://www.brooklinema.gov/376/Meeting-Policies

3. **MISCELLANEOUS**

Approval of miscellaneous items, licenses, vouchers, and contracts.

3.A. **Question of approving the meeting minutes from December 8, 2022.**

3.B. **Question of accepting a grant from the State 911 Department Support and Incentive Grant program in the amount of $248,276.00 to cover personnel costs.**

3.C. **Question of approving a Temporary All Alcohol Beverages Non-Sales License to Selam Kiflom d/b/a The Larz Anderson Auto Museum for a Holiday Party to be held on December 14, 2022 from 2:00PM – 6:00PM at 15 Newton Street. 75 people expected to attend.**

3.D. **Question of approving a Temporary All Alcohol Beverages Sales License to Rebecca Hall d/b/a The Larz Anderson Auto Museum for a Holiday Party to be held on December 16, 2022 from 6:00PM – 10:00PM at 15 Newton Street. 65 people expected to attend.**

3.E. **Question of approving the application for a change in D/B/A from Edmond & Co. LLC. d/b/a Drink Me to Edmond & Co. LLC. d/b/a Esmai's Cafe at 1298 Beacon Street.**

4. **CALENDAR**
Review and potential vote on Calendar Items

5. **ENTERTAINMENT LICENSE CHANGE**

Question of approving the amendment of an entertainment license for Temptation Café d/b/a Temptation Cafe for Live Entertainment consisting of Instruments (Bass, upright and electric keyboard, guitar, and sax) and Vocalist on Thursday, Friday and Saturday from 7:00pm – 11:00pm at 1350 Beacon Street

6. **LINKAGE FEE PRESENTATION**

Presentation and possible vote on proceeding with a nexus study exploring a commercial linkage fee program at the estimated cost of $50,000 from the Housing Trust Fund as recommended by the Housing Advisory Board.

7. **RECOMMENDATION FOR FINAL COMMITMENT FOR 108 CENTRE STREET PROJECT**

Vote to approve a final commitment of $4,000,050 to Hebrew SeniorLife, Inc., for their project at 108 Centre Street based on the recommendation and vote of the Housing Advisory Board on November 30, 2022.

8. **MARIJUANA RETAIL AND MEDICAL LICENSE RENEWALS PUBLIC HEARING**

7:15 PM **Review of the renewal application and license conditions pertaining to the Marijuana Retail License held by Comm Ave Canna, Inc. - 1030 Commonwealth Ave., 2nd Floor.**

Review of the renewal application and license conditions pertaining to the Marijuana Retail License held by Mission Cannabis, 1024B Commonwealth Ave.

Review of the renewal application and license conditions pertaining to the Marijuana Retail License held by Sanctuary Medicinals, 1351 Beacon Street.

Review of the renewal application and license conditions pertaining to the Marijuana Retail and Medical Marijuana Treatment Center Licenses held by New England Treatment

Access, LLC (NETA), 160 Washington Street.

The Town of Brookline does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services, or activities. The Town of Brookline does not discriminate on the basis of disability in its hiring or employment practices. This notice is provided as required by Title II of the Americans with Disabilities Act (ADA) and by Section 504 of the Rehabilitation Act of 1973. Questions, complaints, or requests for additional information may be sent to Sarah Kaplan, Community Relations Specialist and ADA / Section 504 Coordinator. Persons with disabilities who need either auxiliary aids and services for effective communication, written materials in alternative formats, or reasonable modifications in policies and procedures in order to access programs and activities of the Town of Brookline are invited to make their needs and preferences known to the ADA Coordinator. This notice is available in alternative formats from the ADA Coordinator.

MINUTES
SELECT BOARD

12/08/2022|5:30PM
VIA ZOOM REMOTE MEETING

Present: Select Board Member, Select Board Member, Bernard W. Greene, Select Board Member, John VanScoyoc, Select Board Member, Miriam Aschkenasy, Select Board member, Michael Sandman
Absent: Heather Hamilton

ANNOUNCEMENTS/UPDATES

Chair Hamilton is absent tonight, Vice Chair VanScoyoc will run the meeting
The second monthly Town Hall newsletter is up on the town's website. To receive a copy, sign up by email.

PUBLIC COMMENT - No speakers

MISCELLANEOUS

Question of approving the minutes of December 6, 2022

On motion it was,

Voted to approve the minutes of December 6, 2022
Aye: Bernard Greene, Miriam Aschkenasy, Michael Sandman, John VanScoyoc

AUTHORIZATION TO HIRE
Question of approving the authorization request for a vacancy within the Building Department:

Energy Systems Manager (T09)

Town Administrator Carey read a memo from the Building Commissioner outlining the accomplishments of Marc Sacco who is retiring.

I respectfully request authorization to hire for the Energy Systems Manager position, which will become vacant in early January 2023, due to a retirement. This position is extremely important to the proper operation and maintenance of the Town's energy management systems. I would like to take this opportunity to recognize and give a sincere thank you to Mark Sacco, EMS Manager for his dedicated 26 years with the Town. Mark was one of the first Administrative hires after the Public Buildings Division was created four (4) years earlier. He came from the private sector with over 20 years of building HVAC experience. Mark has been responsible for all the HVAC systems, plus overall control, programming, maintenance and upgrades to all of the Town's energy management systems. He was part of the Division that was responsible for 90 buildings. He took on this responsibility in great stride and made the Town and School building's function more efficiently and comfortably for the occupants. He answered calls day and night, throughout the long, cold winters and came into work the next morning to meet the day's challenges. He saved

the town an untold amount of energy usage (and monies) through his detailed operations of the EMS and HVAC systems. He made great accomplishments with the modernizations and expansions of the systems. He also managed the Tradesmen staff in the Division which include various electricians, plumbers, HVAC personnel and numerous outside contractors. With his vision and attitude towards "getting the job done well", he was able to make the Division a stronger organization and provide better service to the residents of Brookline and the users of the Public Buildings. Mark has always been a source of strong experience that help to make staff (and contractors) more knowledgeable. The Building Department is grateful to Mark for all that he has done to make the Town a better place. Mark will be truly be missed and his departure from the Town Brookline will be opening another chapter in his life.

On motion it was,

Voted to approve the authorization request for a vacancy within the Building Department:

Energy Systems Manager (T09)
Aye: Bernard Greene, Miriam Aschkenasy, Michael Sandman, John VanScoyoc

CALENDAR

WARRANT ARTICLES PUBLIC HEARING

Review and possible vote on the following Warrant Articles for the 2022 Special Town Meeting:

Article 37 - Budget Review for School Department (Selwyn)

Petitioner Lee Selwyn reviewed that the Advisory Committee typically handed the School Committee their budget and asked them to work around it with the town budget; what is left was available for other departments. The school budget side has been getting an increasing larger portion of the town's budget, squeezing out the town department budgets and as a result they are not able to fulfill their mission as they would like; salaries, attract staff etc. He indicated that he spent time this summer taking a deep dive into the school's budgets for the past 8-9 years.

Town Meeting has a responsibility with the entire town's budget, and he would like to examine the school's budget and evaluate their priorities. There are judgments of budget allocations on the town side, and he wants to be able to include schools in that same analysis

The article proposes that Town Meeting submit a resolution requesting that the Advisory Committee develop a plan for examination of the school's budget as part of the town's budget and develop a scope, potential consultant report, a proposed budget and possible RFP for town meeting. The article does not seek money now, it just seeks a process to make informed judgments and priorities on the budget as a whole, Town and School.

Board member VanScoyoc reminded that the board did not take a position on all articles, including this one, and the board will determine if they want to consider taking a position on this Article.

Mr. Selwyn added that the is an amendment to the Article that added a few words, *working in consultation with the school committee.*

Discussion:

Board member Greene asked why an outside review when we have procedures in place. Also, the Town/ School partnership has the opportunity to do the deep dive into the budget.

Mr. Selwyn responded that is an ad hoc committee and its function was never adopted by Town Meeting; it rose through a referendum. The school's budget is delivered to us and we have no real input into the magnitude; Town Meeting can not dictate their line items. Town Meeting is responsible for the amount of money allocated to schools, but cannot evaluate the priorities that drove the school's budget. This seeks a mechanism acknowledging that the towns priorities are different than the school's priorities.

Board member Aschkenasy responded we all have the same goals. The bottom line is that the schools are an integral part what makes Brookline a valuable community, a piece of the fabric. She noted that the METCO program was part of the discussion, adding that program does bring in money into Brookline.

Board member Greene added that the underlying frustration many have with the School Committee is many times they reiterate that they are an independent body, this is a reaction to that. Schools have different priorities from the town, obligations, kids' safety and equal treatment. How can we work out between the school and the town that the school's articulate and explain their budget decisions? They have not done that very well.

Public hearing:

Neil Gordon, TMM#1 said he did not hear the unambiguous indication that the Advisory Committee has to receive the budget, both schools and town, and have the authority to review books and records and recommended the budget article before town meeting. The School Committee is not referenced in the bylaw. Let us not deny this is not a proper task or exercise for the AC, it is their responsibility.

Carolyn Thall, TMM#16 and new AC member noted that she supported this Article amendment. It is regrettable that somehow this become a bit of a brouhaha with a lot of unfortunate misinformation and personal insinuations going on; which is different than her understanding of the article. She is a direct stakeholder in the public schools in Brookline. She sees this as an attempt to respond to really crisis level of things happening in Town Meeting with the budget unbalanced last spring; this suggest there might be questions to ask on how the School Committee develops their budget.

Board member Sandman added the AC has a school subcommittee that provides an in-depth review of the school budget. That budget was found to be opaque, but over time it has become less opaque. We may turn to that subcommittee to provide a deeper dive.

Board member Greene agreed, and asked why can't we do this with body we have now.

Mr. Selwyn responded, we need a structure on how we look at the relationship between the town and school budget. There is no predisposition that we will in fact hire a consult, it may conclude that this is something we can accomplish. Right now, we have routinely tried to do a deep dive looking at a total aggregate budget of the school committee, we want to find a way to reconcile the schools needs against the town's needs.

Board member VanScoyoc added he agrees with the need to take a look at the school side of spending, which is proportionately large, he is also in agreement with the questions raised acknowledging that the AC can provide this review and there is no need for an article in order for that to happen.

Vice Chair VanScoyoc closed the public hearing.

On motion, and seconded, it was,

Voted 4-0 that the Select Board will take a position on Article 37.

Aye: Bernard Greene, Miriam Aschkenasy, Michael Sandman, John VanScoyoc
Absent: Heather Hamilton

On motion and seconded, it was,

Voted 4-0 No Action on Article 37.

Aye: Bernard Greene, Miriam Aschkenasy, Michael Sandman, John VanScoyoc
Absent: Heather Hamilton

There being no further business, the Vice Chair ended the meeting at 6:10 PM.

ATTEST

The Commonwealth of Massachusetts
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
STATE 911 DEPARTMENT
151 Campanelli Drive, Suite A ~ Middleborough, MA 02346
Tel: 508-828-2911 ~ TTY: 508-947-1455
www.mass.gov/e911

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

TERRENCE M. REIDY
Secretary

FRANK POZNIAK
Executive Director

December 7, 2022

Acting Chief Jennifer Paster
Brookline Police Department
350 Washington Street
Brookline, MA 02445

Dear Chief Paster:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the **FY 2023 State 911 Department Support and Incentive Grant** program.

For your files, attached please find a copy of the executed contract and the final approved Appendix A: Personnel Costs form for your grant. Please note your contract start date is **December 7, 2022** and will run through June 30, 2023. Please keep in mind that there shall be no reimbursement for costs incurred prior to the effective date of the contract and all goods and services MUST be received on or before June 30, 2023.

Reimbursement requests should be submitted to the Department within **thirty (30) days** of the date on which the cost is incurred. We have made the request for payment forms available on our website www.mass.gov/E911. For any questions related to this process, please contact Angela Pilling at 508-821-7305. Please note that funding of reimbursement requests received more than one (1) month after the close of the fiscal year under which costs were incurred cannot be guaranteed.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, and/or the budget worksheet, please e-mail those proposed changes to 911DeptGrants@mass.gov. Grantees are strongly encouraged to submit final, year-end budget modification requests on or before March 31, 2023.

Sincerely,

Frank P. Pozniak
Executive Director

cc: FY 2023 Support and Incentive Grant File

FY 2023 SUPPORT AND INCENTIVE GRANT

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions and Contractor Certifications**, the **Commonwealth Terms and Conditions for Human and Social Services** or the **Commonwealth IT Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: Town of Brookline (and d/b/a): Brookline Police Department		**COMMONWEALTH DEPARTMENT NAME: State 911 Department** **MMARS Department Code: EPS**	
Legal Address: (W-9, W-4): 333 Washington Street, Brookline, MA 02445		**Business Mailing Address: 151 Campanelli Drive, Suite A, Middleborough, MA 02346**	
Contract Manager: Jennifer Paster	**Phone:** 617-730-2249	**Billing Address (if different):**	
E-Mail: jpaster@brooklinema.gov	**Fax:** 617-264-6488	**Contract Manager: Cindy Reynolds**	**Phone: 508-821-7299**
Contractor Vendor Code: VC6000191738		**E-Mail: 911DeptGrants@mass.gov**	**Fax: 508-947-1452**
Vendor Code Address ID (e.g. "AD001"): AD 001. **(Note: The Address ID must be set up for EFT payments.)**		**MMARS Doc ID(s): CT EPS SUPG** **RFR/Procurement or Other ID Number: FY23 SUPG**	

X NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

__ **Statewide Contract** (OSD or an OSD-designated Department)
__ **Collective Purchase** (Attach OSD approval, scope, budget)
X **Department Procurement** (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
__ **Emergency Contract** (Attach justification for emergency, scope, budget)
__ **Contract Employee** (Attach Employment Status Form, scope, budget)
__ **Other Procurement Exception** (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment: _____, 20___.
Enter **Amendment Amount:** $_____. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)

__ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
__ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
__ **Contract Employee** (Attach any updates to scope or budget)
__ **Other Procurement Exception** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): X Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services __ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ **Rate Contract.** (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
X **Maximum Obligation Contract.** Enter total maximum obligation for total duration of this contract (or ***new*** total if Contract is being amended). $ 248,276.00.

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: X agree to standard 45 day cycle __ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **Contract is for the reimbursement of funds under the State 911 Department FY 2023 Public Safety Answering Point and Regional Emergency Communication Center Support and Incentive Grant as authorized and awarded in compliance with the grant guidelines and the grantee's approved application.**

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

X 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.
__ 2. may be incurred as of _____, 20___, a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date.
__ 3. were incurred as of _____, 20___, a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of **June 30, 2023**, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:	**AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:**
X: _____. Date: 9/13/22	X: _____. Date: 12/1/22
(Signature and Date Must Be Handwritten at Time of Signature)	(Signature and Date Must Be Handwritten at Time of Signature)
Print Name: Jennifer Paster	**Print Name:** Frank Pozniak
Print Title: Acting Chief of Police	**Print Title:** Executive Director

FY 2023

All Cert's ✓ CVR

Appendix A - Personnel Costs
(List Certified Enhanced 911Telecommunicators)

NAME OF PSAP: _____

{List ALL in Alphabetical Order by LAST Name - Not Rank}

Last Name	First Name	Hourly Pay Rate	Overtime Pay Rate
BAILEY	TASHARA S.	25.3180	37.9770
BARTHOLOMEW MILLER	JAYLIN	25.3180	37.9770
BUTTERS	DANIELLE	25.3180	37.9770
GRIFFIN,	MEGHAN E	25.5789	38.3684
HOPMAYER	REBECCA E	25.3180	37.9770
HUNT	NATALIE M	40.7713	61.1570
MANN	CAROL T	26.1975	39.2963
MCCARTHY	RYAN J	25.3180	37.9770
MULVEY	ANDREW T	26.1975	39.2963
PIERCE	KELLY D	25.5789	38.3684
PIETROSKI	THERESA A	25.5789	38.3684
SILVA	CHRISTIAN A	25.5789	38.3684
SWEENEY	ZOE P	23.4226	35.1339
WAGNER	ELIZABETH J	25.0707	37.6061
TAYLOR,	DAVID S	23.4226	35.1339
WILLIAMS	ELIZABETH M	26.1975	39.2963

***Please use additional pages if needed.**

FY 2023 SUPPORT AND INCENTIVE GRANT

Type of PSAP: (please check one)
☑ *Primary* ☐ *Regional* ☐ *Regional Secondary*
☐ *Regional Emergency Communication Center*

RECEIVED
SEP 30 2022
STATE 911 DEPARTMENT

Name of Eligible Entity (PSAP/RECC)	Town of Brookline
Address	333 Washington Street
City/Town/Zip	Brookline MA 02445
Telephone Number	617-730-2249
Fax Number	617 264-6488
Website	www.brooklinepolice.com

Name & Title of Authorized Signatory	Jennifer Paster, Acting Chief of Police
Telephone Number	617-730-2249
Email Address	jpaster@brooklinema.gov

Name & Title of Grant Contract Manager	KEG Mascoll, Public Safetty Business Manager
Telephone Number	617-730-2224
Email Address	kmascoll@brooklinema.gov

Total Grant Program funds requested: **$248,276.00**

REQUIRED

☑ **Applicant has a continuity of operations plan (COOP)**

☑ **Applicant acknowledges its Alternate PSAP**

Goal and Desired Outcome

Through its submission of this application to the State 911 Department, the applying governmental entity affirms that the primary goal of the State 911 Department PSAP and RECC Support and Incentive Grant Program is to assist PSAPs and RECCs in providing enhanced 911 service and to foster the development of regional PSAPs, regional secondary PSAPs and RECCs.

Sign below to acknowledge having read and agreed to the grant conditions and reporting requirements listed in the grant guidelines.

Signed under the penalties of perjury this 13 ***day of*** September, 20 22.

ORIGINAL SIGNATURE OF AUTHORIZING SIGNATORY

FY 2023

BUDGET SUMMARY

Primary PSAP, Regional PSAP, Regional Secondary PSAP, & RECC	
CATEGORY	**AMOUNT**
A. Enhanced 911 Telecommunicator Personnel Costs	$ 245,724.38
B. Heat, Ventilation, Air Conditioning, and Other Environmental Control Equipment	$
C. Computer-Aided Dispatch Systems	$
D. Radio Console	$
E. Console Furniture and Dispatcher Chairs	$ 1,700.00
F. Fire Alarm Receiving and Alerting Equipment Associated with Providing Enhanced 911 Service	$
G. Other Equipment	$ 851.62
TOTAL*	**$ 248,276.00**

*Total amount must exactly match amount requested on application page

FY 2023 SUPPORT AND INCENTIVE GRANT

DETAIL NARRATIVE

Please make sure that every item listed in the above Budget Worksheet is listed in below narrative with a detailed description including category of item, price per unit, quantity, brand, model and any other pertinent and available information. Please include any and all quotes to support the budget narrative. For personnel costs, please complete the Appendix A – Personnel Costs Form. Please use additional pages if needed.

A. Enhanced 911 Telecommunicator Personnel Costs – to defray the costs of salary for enhanced 911 telecommunicator personnel, including enhanced 911 telecommunicators who are emergency communications dispatchers or supervisors. In order to be eligible for such funding, a grantee shall show that the personnel costs to be reimbursed: (1) cover only personnel who are trained and certified as an enhanced 911 telecommunicator in accordance with the requirements of the State 911 Department, or are in the process of obtaining such certification, in accordance with the requirements of the State 911 Department; and (2) except as otherwise approved by the State 911 Department, are solely for hours in which such personnel are working in the capacity of an enhanced 911 telecommunicator as their primary job function; and (3) except as otherwise approved by the State 911 Department, are solely for hours in which such personnel are conducting quality control/quality assurance of 911 calls. Reimbursement may be allowed for straight time costs for on the job training for new telecommunicators who are in the process of obtaining certification as an enhanced 911 telecommunicator, in accordance with the requirements of the State 911 Department. Reimbursement for personnel costs related to training may be allowed only for training courses that have been approved by the State 911 Department under the Fiscal Year 2023 State 911 Department Training Grant, or with the prior written approval of the State 911 Department. Reimbursement for personnel costs for individuals who have other primary job duties not directly related to enhanced 911 service, such as firefighters or police officers who may occasionally be assigned PSAP enhanced 911 telecommunicator duty, may be allowed only for the documented hours in which the employee is acting primarily in the capacity of an enhanced 911 telecommunicator. For example, if a police officer or firefighter is assigned to work as an enhanced 911 telecommunicator 1 day a week, funding from these grants may only be used to cover the portion of such firefighter or police officer's salary for the 1 day a week that he or she is assigned to enhanced 911 telecommunicator duty. Funding awarded through these grants shall be assigned to specific identified personnel, and the funding shall be applied to the personnel costs associated with such specific identified personnel.

All wage reimbursements authorized under this Program shall be allocated by the grantee in adherence with applicable collective bargaining agreements. However, the State 911 Department is not bound by or required to adhere to grantee collective bargaining agreements when determining allocations or reimbursements.

☐ Attach Appendix A

Total Category A | **$ 245,724.38**

B. Heat, Ventilation, Air Conditioning and Other Environmental Control Equipment – to defray costs associated with the acquisition and maintenance of heat, ventilation and air-conditioning equipment and other environmental control equipment. Such funds may only be used to purchase, install, replace, maintain, operate, and/or upgrade such equipment used in the physical space used for the provision of enhanced 911 service.

B. Heat, Ventilation, Air Conditioning and Other Environmental Control Equipment

Description:

Vendor:

☐ Attach Quote and mark with letter B

Total Category B | **$**

FY 2023 SUPPORT AND INCENTIVE GRANT

Please make sure that every item listed in the above Budget Worksheet is listed in the narrative below with a detailed description including category of item, price per unit, quantity, brand, model and any other pertinent and available information. Please include any and all quotes to support the budget narrative. Please use additional pages if needed.

E. Console Furniture and Dispatcher Chairs – to defray costs associated with the purchase, installation, replacement, maintenance, and/or upgrade of console furniture and dispatcher chairs necessary for enhanced 911 telecommunicators working at primary PSAPs, regional PSAPs, regional secondary PSAPs, and RECCs to perform their jobs effectively and in an ergonomically appropriate manner. Such funds may only be used to purchase, install, replace, maintain, and/or upgrade such console furniture and dispatcher chairs, including shelving, storage cabinets, and rotary resource files, used in the physical space used for the provision of enhanced 911 service.

E. Console Furniture and Dispatcher Chairs

Description(s):

4 Evans Consoles, Inc Preventative Maintenance and Console Cleaning

Have you previously applied for funding for dispatcher chairs?

If so, what year?

Are they under warranty?

Vendor(s):

☐ Attach Quote and mark with letter E

Total Category E **$1,700.00**

F. Fire Alarm Receiving and Alerting Equipment Associated with Providing Enhanced 911 Service – to defray costs associated with the purchase, installation, replacement, maintenance, and/or update of fire alarm receiving and alerting equipment used at primary PSAPs, regional PSAPs, regional secondary PSAPs, and RECCs. Funding may be used to purchase, install, replace, maintain, and/or update systems used by such PSAPs to alert remote station personnel of emergency responses, including hardware and components installed within remote station locations. Funding for street or structure based cable or radio fire alarm boxes and related hardware is not permitted.

F. Fire Alarm Receiving and Alerting Equipment Associated with Providing Enhanced 911 Service

Description:

Vendor:

☐ Attach Quote and mark with letter F

Total Category F **$**

E

Evans Consoles Inc.
1577 Spring Hill Road Suite 110
Vienna, VA 22182 US
(503) 313-4348
tlee@evansonline.com
www.evansonline.com

EVANS Care

Estimate

ADDRESS
Kevin Lessard
Brookline, MA

ESTIMATE # 1819
DATE 08/30/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Public Safety-Console Cleaning and preventative Maintenance Agreement	Preventative Maintenance and Console Cleaning Agreement with EvansCare-Estimate includes one time cleaning. Console cleaning is performed on-site while center stays live. Service is conducted in as quiet as possible manner using vacuums modified with mufflers and grade 5 HEPA filters.Included in this service is our preventative maintenance and repair of any brand of console. Console will be inspected and preventative maintenance such as hinge adjustments, tightening screws, leveling, and minor touch ups will be performed to lessen the likelihood of a possible breakdown ensuring that the console functions at its optimum level of performance.	4	425.00	1,700.00

SUBTOTAL	1,700.00
TAX	0.00
TOTAL	**$1,700.00**

Accepted By

Accepted Date

Remit to:
1577 Spring Hill Rd. Suite 110
Vienna, VA 22182

FY 2023 SUPPORT AND INCENTIVE GRANT

Please make sure that every item listed in the above Budget Worksheet is listed in the narrative below with a detailed description including category of item, price per unit, quantity, brand, model, and any other pertinent and available information. Please include any and all quotes to support the budget narrative. Please use additional pages if needed.

G. Other Equipment and Related Maintenance Associated with Providing Enhanced 911 Service – to defray costs associated with the purchase, installation, replacement, and/or maintenance of other equipment used in the physical space used for the provision of enhanced 911 service, except as otherwise approved by the State 911 Department, based on supporting documentation that the physical space used for the provision of enhanced 911 service is inadequate to house the equipment, or except as otherwise approved by the State 911 Department based on supporting documentation. Funding may be used for, but is not limited to: support technology (such as printers, headsets, and call recorders); supplies (such as disc and printer cartridges); hardware and support costs (excluding monthly recurring telephone service costs) for telephones; acoustic wall coverings; ESD-resistant flooring; lighting; and security equipment used for securing access to the PSAP to prevent entry by the public or unauthorized personnel.

G. Other Equipment and Related Maintenance Associated with Providing Enhanced 911 Service

Description(s):

The HP Ink Cartridges will be used for a printer and fax machine located within the Brookline Communications Center and only to be used by Dispatchers and Dispatcher Supervisor for tasks, reports and faxes.

#1 Printer - HP LaserJEt (P3015)
-4 HP 952XL Ink Cartridges (Black) $48.99 each, $195.56 total - ordered through W.B. Mason
-5 HP 952 XL Ink Cartridges (3 Magenta, 2 Cayan) $37.59 each, $187.95 total - ordered through W.B. Mason

#2 Fax Machine - HP OfficeJet Pro (8710)
-1 HP 55X Toner Cartridge (2 Pack, Black) Totaling $468.11 - ordered through W.B. Mason

Quote Attached

Include use and location for each of the requested item(s).

Vendor(s):

- Attach Quote and mark with letter G

Total Category G **$851.62**

REMINDER: Disposal of Equipment Purchased with Grant Funding: Grantees may replace and/or dispose of equipment purchased with funds under the State 911 Department grant programs only if such equipment has reached the end of its useful life, in accordance with the manufacturer's warranty or industry expected useful life, whichever is longer. Disposal shall be incompliance with municipal guidelines, and equipment may be transferred to public entities for public municipal purposes only.

All goods and/or services shall be received on or before June 30, 2023 to be eligible for reimbursement under the Fiscal Year 2023 State 911 Department Public Safety Answering Point and Regional Emergency Communication Center Support and Incentive Grant.

W.B. MASON

Category G

C2190047,

Brookline, 02445

SHOPPING CART

< continue shopping

Empty Your Cart

Sub-Total: $851.62

CONTINUE TO CHECKOUT

+ QUICK ENTRY *Add items to cart without leaving the page*

Select Action... Sort By...

	Item Price	Total Cost
HP 952XL Ink Cartridge, Black (F6U19AN) *HEWF6U19AN* Next Business Day Delivery Remove From Cart	$48.89 EA	$195.56 4
HP 952XL Ink Cartridge, Magenta (L0S64AN) *HEWL0S64AN1ND* Next Business Day Delivery Remove From Cart	$37.59 EA	$112.77 3
HP 952XL Ink Cartridge, Cyan (L0S61AN) *HEWL0S61AN1ND* Next Business Day Delivery Remove From Cart	$37.59 EA	$75.18 2
HP 55X (CE255XD) Toner Cartridges - Black High Yield (2 pack) *HEWCE255XD* Next Business Day Delivery Remove From Cart	$468.11 BX	$468.11 1

Select Action... Sort By...

Empty Your Cart

Sub-Total: $851.62

CONTINUE TO CHECKOUT

continue shopping >

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FY 2023 Support and Incentive Grant Eligibility		
Parcel Map Update & Address Update Status 10/19/2022		
Status of "YES" or "PRELIM" indicates eligibility requirement has been met for FY 2023		
For explanation of "PRELIM" status, see end of this document		
NOTE: Parcel mapping update compliance is "YES" if MassGIS received an update in calendar 2021 OR to-date in calendar 2022. If a parcel mapping update update is not received in calendar 2021 or in calendar 2022 before a grant application is ready, then the eligibility requirement for FY2023 grants will not be met.		
PSAP	PSAP ADDRESS UPDATE COMPLIANCE	PSAP PARCEL UPDATE COMPLIANCE
ACTON POLICE DEPARTMENT	YES	YES
ACUSHNET POLICE DEPARTMENT	YES	YES
AGAWAM POLICE DEPARTMENT	YES	YES
AMHERST COMMUNICATIONS	YES	YES
ANDOVER POLICE DEPARTMENT	YES	YES
ARLINGTON POLICE DEPARTMENT	YES	YES
ASHBURNHAM POLICE DEPARTMENT	YES	YES
ASHLAND POLICE DEPARTMENT	YES	YES
ATHOL POLICE DEPARTMENT	YES	YES
ATTLEBORO POLICE DEPARTMENT	YES	YES
AUBURN POLICE DEPARTMENT	YES	YES
AVON POLICE DEPARTMENT	YES	YES
AYER SHIRLEY REGIONAL DISPATCH CENTER	YES	YES
BARNSTABLE COUNTY SHERIFF	PRELIM	PRELIM
BARNSTABLE POLICE DEPARTMENT	YES	YES
BEDFORD POLICE DEPARTMENT	YES	YES
BELCHERTOWN POLICE DEPARTMENT	YES	YES
BELLINGHAM POLICE DEPARTMENT	YES	YES
BELMONT POLICE DEPARTMENT	YES	YES
BERKLEY POLICE DEPARTMENT	YES	YES
BERKSHIRE COUNTY SHERIFF	PRELIM	PRELIM
BEVERLY POLICE DEPARTMENT	YES	YES
BILLERICA POLICE DEPARTMENT	YES	YES
BLACKSTONE POLICE DEPARTMENT	YES	YES
BOSTON POLICE DEPARTMENT	YES	PRELIM
BOURNE POLICE DEPARTMENT	YES	YES
BOXBOROUGH POLICE DEPARTMENT	NO	YES
BOXFORD COMMUNICATIONS DEPARTMENT	YES	YES
BOYLSTON POLICE DEPARTMENT	YES	NO
BRAINTREE POLICE DEPARTMENT	YES	YES
BRIDGEWATER POLICE DEPARTMENT	YES	YES
BROCKTON POLICE DEPARTMENT	YES	YES
BROOKLINE POLICE DEPARTMENT	YES	YES
BURLINGTON POLICE DEPARTMENT	YES	YES
CAMBRIDGE COMMUNICATIONS	YES	PRELIM
CANTON POLICE DEPARTMENT	YES	YES
CARLISLE POLICE DEPARTMENT	YES	YES
CARVER POLICE DEPARTMENT	YES	YES
CHARLTON POLICE DEPARTMENT	YES	YES
CHELMSFORD POLICE DEPARTMENT	YES	YES
CHELSEA EMERGENCY COMMUNICATIONS	YES	YES
CLINTON POLICE DEPARTMENT	YES	YES
CONCORD POLICE DEPARTMENT	YES	YES
DALTON COMMUNICATION CENTER	PRELIM	YES
DANVERS POLICE DEPARTMENT	YES	YES
DARTMOUTH POLICE DEPARTMENT	YES	YES
DEDHAM POLICE DEPARTMENT	YES	PRELIM
DENNIS POLICE DEPARTMENT	YES	YES
DIGHTON POLICE DEPARTMENT	YES	YES
DOUGLAS POLICE DEPARTMENT	YES	YES
DOVER POLICE DEPARTMENT	YES	YES
DUKES COUNTY SHERIFF	PRELIM	YES
EAST BRIDGEWATER POLICE DEPARTMENT	YES	YES
EASTHAM POLICE DEPARTMENT	YES	YES
EASTHAMPTON POLICE DEPARTMENT	NO	YES
EVERETT COMMUNICATIONS CENTER	NO	YES
FAIRHAVEN POLICE DEPARTMENT	YES	YES

FY 2023

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Contractor Legal Name:
Contractor Vendor/Customer Code:

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: ***Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.***

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Jennifer Paster	Acting Chief of Police

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Signature: _____ Date: 4/13/22

Name & Title: Melvin Kleckner, Town Administrator Telephone: 617-730-2200

Fax: 617-730-2054 Email: mkleckner@brooklinema.gov

[Listing cannot be accepted without all of this information completed]
A copy of this listing must be attached to the "record copy" of a contract filed with the department.

FY 2023

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Contractor Legal Name:
Contractor Vendor/Customer Code:

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (**print or type**): Melvin Kleckner

Title: Town Administrator

X _____

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

On this 13 day of September, 2022 before me, the undersigned notary public, personally appeared Melvin Kleckner (name of document signer), proved to me through satisfactory evidence of identification, which was personally known, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Notary Public Signature

My MA Commission expires on: August 8, 2025

KATE MACGILLIVRAY
Notary Public, Commonwealth of Massachusetts
My Commission Expires August 08, 2025

AFFIX NOTARY SEAL

On this _____ day of _____, 20____ before me, the undersigned corporate clerk, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Corporate Clerk Signature

AFFIX CORPORATE SEAL

FY 2023

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Contractor Legal Name:
Contractor Vendor/Customer Code:

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (**print or type**): Jennifer Paster

Title: Acting Chief of Police

X _____

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

On this 13 day of September, 2022 before me, the undersigned notary public, personally appeared Jennifer Paster (name of document signer), proved to me through satisfactory evidence of identification, which was personally known, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Notary Public Signature
My MA Commission expires on: August 8, 2025

KATE MACGILLIVRAY
Notary Public, Commonwealth of Massachusetts
My Commission Expires August 08, 2025

AFFIX NOTARY SEAL

On this _____ day of _____, 20____ before me, the undersigned corporate clerk, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Corporate Clerk Signature

AFFIX CORPORATE SEAL

One Day Temporary Alcohol license

Applicant: Karen Hasenfus
DBA: Larz Anderson Auto Museum
Location: 15 Newton Street

Application Details:

A Temporary **All Alcohol** Beverages Non-Sales License to Selam Kiflom d/b/a The Larz Anderson Auto Museum for a Holiday Party to be held on December 14, 2022 from 2:00PM – 6:00PM at 15 Newton Street. 75 people expected to attend.

Report:

Police Department (Approved)

OFFICE OF THE SELECT BOARD

MEMORANDUM

TO: Jennifer Paster, Acting Chief of Police

FROM: Charles Carey, Town Administrator

RE: Temporary - One Day Alcohol License

DATE: December 5, 2022

May we please have a report on the attached request for:

A Temporary **All Alcohol** Beverages Non-Sales License to Selam Kiflom d/b/a The Larz Anderson Auto Museum for a Holiday Party to be held on December 14, 2022 from 2:00PM – 6:00PM at 15 Newton Street. 75 people expected to attend.

This application is scheduled to go before the Board on **December 13, 2022**. May we please have the reports **ASAP.**

Thank you.

BROOKLINE POLICE DEPARTMENT

Brookline, Massachusetts

Jennifer Paster
ACTING CHIEF OF POLICE

TO: Chief Jennifer Paster

FROM: Lt. John J. Canney

DATE: 12/8/2022

RE: Temporary All Alcohol – One Day Permit – Non-Sales –December 14th, 2022
Larz Anderson Auto Museum

Chief,

The Larz Anderson Auto Museum, through applicant Selam Kiflom, has applied for a Section 14 One Day Permit for All Alcoholic Beverages for a Holiday Party to be held on Friday December 14th, 2022 from 2:00 pm to 6:00 pm.

Ms. Karen Hasenfus will be the responsible manager on site for this event and will ensure compliance with all applicable federal, state, and local laws, regulations, ordinances, and any conditions on the permit, as well as previously discussed conditions.

The event is not open to the public, no admission fee will be charged, and guests will not be charged for alcoholic beverages. Organizers are expecting no more than 75 guests to attend. A Crowd Manager Certificate has been submitted.

All alcoholic beverages at this event will be served by bartenders provided by Tastings Catering (508) 879-9191, who employs certified Tips bartenders. The caterer has submitted a copy of their bartender certification in the safe service of alcohol. A copy of caterer's Certificate of Liability Insurance specifically naming the Town of Brookline as a holder of the certificate has been submitted.

A uniformed police detail officer will be assigned to provide security and to manage traffic issues if they arise. Detail Sgt. Heavey was notified of the application.

I see no reason to oppose this application.

Respectfully submitted,
Lt. John J. Canney #15

Public Safety Building 350 Washington Street, Brookline, Massachusetts 02445
Telephone (617) 730-2249 ❖ Facsimile (617) 730-8454

TOWN OF BROOKLINE
APPLICATION FOR A PERMIT TO SELL ALCOHOLIC BEVERAGES ON TOWN PROPERTY (NON-SALES FOR ALL KINDS)

Date November 18, 2022

I hereby make application for a PERMIT TO SERVE ALCOHOLIC BEVERAGES ON TOWN PROPERTY at a

Holiday Party
(state whether a meeting, banquet, concert, picnic, wedding, etc.)

Which is to be held at the **Larz Anderson Auto Museum**
(Name of Person of Organization)

15 Newton Street , Brookline MA 02445
(Address of Person of Organization)

On the 14th day of December, 2022

Between the hours of 2:00 PM- 6:00 PM at the following described Town property:

The Larz Anderson Auto Museum

If the applicant is an organization, complete name and address of the organization's officers:

Name: Northrup Knox Title: President Address: 699 High Street Dedham

Name: William Keeney Title: Vice President Address: 2221 Washington St. Newton

Name: Mark Daniel Title: Treasure Address: 35 Priscilla Lane Quincy

NOTE: If the answer to Questions 4, 5 , 6 or 7 is yes, you do not qualify for a non-sales permit and you should seek instead a special license to sell alcohol.

1) How many cases or barrels, etc. of each type of alcoholic beverage will be made available to guests?

1 cases each beer and wine and 1 bottles each other kinds

2) What is the maximum number of people to attend? 75

3) What is the age group of people to attend? 40

4) Are you charging an admission fee? NO

5) Are you charging for alcoholic beverages? NO

6) Is the event open to the public? NO

7) Are tickets to the event available for purchase? NO

8) How will alcoholic beverages be dispensed or served and by whom? Please state the names, addresses of all person(s) serving alcoholic beverages.

Bartender will be provided Tastings Catering (508) 879-9191

9) State whether of not the person(s) dispensing or serving alcohol received TIPS certification or equivalent safe-service of alcohol training and the date(s) of any such certification or training and attach documentation pertaining to such certification or training:

Bartenders are all certified and insured

10) If any attending are under age 21, what method will be used to check ID and what procedures will be followed to make certain that those under age 21 are not served and are not allowed to consume alcoholic beverages?

Bartenders will check ID's

11) Will a police detail or other types of security be provided? YES

If "YES" what type and how many? Brookline Police detail

12) Please state the name, address, age and 24-hour contact information of the individual (who must be at least 21 years of age) who will be physically present at the event and who will ensure compliance with all applicable federal, state and local laws, regulations, ordinances and any conditions on the permit and who will ensure the maintenance of order and decorum:

Selam Kiflom 1030 Massachusetts Ave Cambridge, MA 02138

(Name) (Address)

Telephone number: (617) 259-7069

Email Address: skiflam@obsidiantx.com

This application must be accompanied by proof that the applicant has secured, and there is in effect during the period of time for which the permit is sought, a general liability policy naming the Town as the additional insured or if the general liability policy exempts alcohol0trelated incidents or occurrences a liquor liability policy naming the Town as an additional insured.

By signing this application, the applicant absolves the Town and its officials, officers, employees, agents and representatives from all liability in connection with the applicant's use of Town property. By signing this application, the applicant agrees to indemnify the Town for any damage to the Town';s personal and real property resulting from the applicant's use of Town property and agrees to indemnify the Town for any expenses the Town incurs in restoring Town property to its condition prior to use (in excess of any routine cleaning and maintenance service the Town would ordinarily have performed irrespective of the use.

Signature: selam kiflom
selam kiflom (Dec 2, 2022 14:07 EST)

Signature

Karen H Hasenfus
Name Printed

Operations and Events Manager
Title (if on the behalf of an Organization)

15 Newton St. Brookline MA 02445
Address

(617) 522-6547
Telephone number(s)

khasenfus@larzanderson.org
Email address(es)

Obsidian Holiday Party December 14 2022

Final Audit Report 2022-12-02

Created:	2022-12-02
By:	Karen Hasenfus (khasenfus@larzanderson.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6RHCJYEgdRQDbNy4aVf_pU6VT02XWsiU

"Obsidian Holiday Party December 14 2022" History

Document created by Karen Hasenfus (khasenfus@larzanderson.org)
2022-12-02 - 6:54:43 PM GMT- IP address: 209.6.131.81

Document emailed to skiflom@obsidiantx.com for signature
2022-12-02 - 6:54:57 PM GMT

Email viewed by skiflom@obsidiantx.com
2022-12-02 - 7:07:06 PM GMT- IP address: 71.26.131.190

Signer skiflom@obsidiantx.com entered name at signing as selam kiflom
2022-12-02 - 7:07:36 PM GMT- IP address: 71.26.131.190

Document e-signed by selam kiflom (skiflom@obsidiantx.com)
Signature Date: 2022-12-02 - 7:07:38 PM GMT - Time Source: server- IP address: 71.26.131.190

Agreement completed.
2022-12-02 - 7:07:38 PM GMT

Adobe Acrobat Sign

TiPS®

CERTIFIED

eTIPS On Premise 3.1

Issued: 2/11/2021 Expires: 2/11/2024

ID#: 5426852

Bryan P Goggin
Premier Bar Service Catering
Premier Bar Service
Attn: Bryan Goggin, 36 Cabot Road
Woburn, MA 01801

For service visit us online at www.gettips.com

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
D. Francis Murphy Insurance Agency, Inc.
50 Main Street
Hudson MA 01749

License#: 471
TASTINC-01

CONTACT NAME: Certificate Request Team
PHONE (A/C, No, Ext): 800-222-8711
FAX (A/C, No):
E-MAIL ADDRESS: certificateofinsurance@dfmurphy.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hanover Insurance Company	22292
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Taste Inc. dba Tastings Caterers
5 Crestwood Dr
Framingham MA 01701

COVERAGES **CERTIFICATE NUMBER:** 894005666 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			ZHN515087213	5/21/2022	5/21/2023	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		WHN518171313	3/3/2022	3/3/2023	X PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Ebent: Larz Anderson Auto Museum on Wednesday, December 14, 2022

CERTIFICATE HOLDER

Tonw of Brookline
333 Washington St
Brookline MA 02445
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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MASSACHUSETTS

DRIVER'S
LICENSE
NOT FOR FEDERAL ID

[redacted]

1 KIFLOM
2 SELAM

[redacted]

One Day Temporary Alcohol license

Applicant: Karen Hasenfus
DBA: Larz Anderson Auto Museum
Location: 15 Newton Street

Application Details:

A Temporary **All Alcohol** Beverages Sales License to Rebecca Hall d/b/a The Larz Anderson Auto Museum for a Holiday Party to be held on December 16, 2022 from 6:00PM – 10:00PM at 15 Newton Street. 65 people expected to attend.

Report:
Police Department (Approved)

OFFICE OF THE SELECT BOARD

MEMORANDUM

TO: Jennifer Paster, Acting Chief of Police

FROM: Charles Carey, Town Administrator

RE: Temporary - One Day Alcohol License

DATE: November 22, 2022

May we please have a report on the attached request for:

A Temporary **All Alcohol** Beverages Sales License to Rebecca Hall d/b/a The Larz Anderson Auto Museum for a Holiday Party to be held on December 16, 2022 from 6:00PM – 10:00PM at 15 Newton Street. 65 people expected to attend.

This application is scheduled to go before the Board on **December 6, 2022**. May we please have the reports no later than **November 29, 2022**.

Thank you.

BROOKLINE POLICE DEPARTMENT

Brookline, Massachusetts

Jennifer Paster
ACTING CHIEF OF POLICE

TO: Chief Jennifer Paster

FROM: Lt. John J. Canney

DATE: November 27th, 2022

RE: Temporary All Alcohol – One Day Permit – Non-Sales –December 16th, 2022
Larz Anderson Auto Museum

Chief,

The Larz Anderson Auto Museum, through applicant Rebecca Hall, has applied for a Section 14 One Day Permit for All Alcoholic Beverages for a Holiday Party to be held on Friday December 16th, 2022 from 6:00 pm to 10:00 pm.

Ms. Karen Hasenfus will be the responsible manager on site for this event and will ensure compliance with all applicable federal, state, and local laws, regulations, ordinances, and any conditions on the permit, as well as previously discussed conditions.

The event is not open to the public, no admission fee will be charged, and guests will not be charged for alcoholic beverages. Organizers are expecting no more than 65 guests to attend. A Crowd Manager Certificate has been submitted.

All alcoholic beverages at this event will be served by bartenders provided by Bakers Best Catering (617) 332-4588, who employs certified Tips bartenders. The caterer has submitted a copy of their bartender certification in the safe service of alcohol. A copy of caterer's Certificate of Liability Insurance specifically naming the Town of Brookline as a holder of the certificate has been submitted.

A uniformed police detail officer will be assigned to provide security and to manage traffic issues if they arise. Detail Sgt. Heavey was notified of the application.

I see no reason to oppose this application.

Respectfully submitted,
Lt. John J. Canney #15

Public Safety Building 350 Washington Street, Brookline, Massachusetts 02445
Telephone (617) 730-2249 ❖ Facsimile (617) 730-8454

TOWN OF BROOKLINE
APPLICATION FOR A PERMIT TO SELL ALCOHOLIC BEVERAGES ON TOWN PROPERTY (SALES FOR ALL KINDS)

Date November 18, 2022

I hereby make application for a PERMIT TO SERVE ALCOHOLIC BEVERAGES ON TOWN PROPERTY at a

Holiday Party
(state whether a meeting, banquet, concert, picnic, wedding, etc.)

Which is to be held at the **Larz Anderson Auto Museum**
(Name of Person of Organization)

15 Newton Street , Brookline MA 02445
(Address of Person of Organization)

On the 16th day of December, 2022

Between the hours of 6:00 PM—10:00 PM at the following described Town property:

The Larz Anderson Auto Museum

If the applicant is an organization, complete name and address of the organization's officers:

Name: Northrup Knox Title: President Address: 699 High Street Dedham

Name: William Keeney Title: Vice President Address: 2221 Washington St. Newton

Name: Mark Daniel Title: Treasure Address: 35 Priscilla Lane Quincy

NOTE: If the answer to Questions 4, 5 , 6 or 7 is yes, you do not qualify for a non-sales permit and you should seek instead a special license to sell alcohol.

1) How many cases or barrels, etc. of each type of alcoholic beverage will be made available to guests?

1 cases each beer and wine and 1 bottles each other kinds

2) What is the maximum number of people to attend? 65

3) What is the age group of people to attend? 40

4) Are you charging an admission fee? NO

5) Are you charging for alcoholic beverages? NO

6) Is the event open to the public? NO

7) Are tickets to the event available for purchase? NO

8) How will alcoholic beverages be dispensed or served and by whom? Please state the names, addresses of all person(s) serving alcoholic beverages.

Bartender will be provided Bakers Best Catering (617) 332-4588

9) State whether of not the person(s) dispensing or serving alcohol received TIPS certification or equivalent safe-service of alcohol training and the date(s) of any such certification or training and attach documentation pertaining to such certification or training:

Bartenders are all certified and insured

10) If any attending are under age 21, what method will be used to check ID and what procedures will be followed to make certain that those under age 21 are not served and are not allowed to consume alcoholic beverages?

Bartenders will check ID's

11) Will a police detail or other types of security be provided? YES

If "YES" what type and how many? Brookline Police detail

12) Please state the name, address, age and 24-hour contact information of the individual (who must be at least 21 years of age) who will be physically present at the event and who will ensure compliance with all applicable federal, state and local laws, regulations, ordinances and any conditions on the permit and who will ensure the maintenance of order and decorum:

Rebecca Hall 72 East Concord St. Boston, MA 02118

(Name) (Address)

Telephone number: (617) 842-7688

Email Address: rebecca.hall@bmc.edu

This application must be accompanied by proof that the applicant has secured, and there is in effect during the period of time for which the permit is sought, a general liability policy naming the Town as the additional insured or if the general liability policy exempts alcohol0trelated incidents or occurrences a liquor liability policy naming the Town as an additional insured.

By signing this application, the applicant absolves the Town and its officials, officers, employees, agents and representatives from all liability in connection with the applicant's use of Town property. By signing this application, the applicant agrees to indemnify the Town for any damage to the Town';s personal and real property resulting from the applicant's use of Town property and agrees to indemnify the Town for any expenses the Town incurs in restoring Town property to its condition prior to use (in excess of any routine cleaning and maintenance service the Town would ordinarily have performed irrespective of the use.

Signature: Rebecca Hall (Nov 21, 2022 12:21 EST)

Signature

Karen H Hasenfus
Name Printed

Operations and Events Manager
Title (if on the behalf of an Organization)

15 Newton St, Brookline MA 02445
Address

(617) 522-6547
Telephone number(s)

khasenfus@larzanderson.org
Email address(es)

BMC Holiday party December 16 2022

Final Audit Report 2022-11-21

Created:	2022-11-18
By:	Karen Hasenfus (khasenfus@larzanderson.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAa0LL25-3K2t2xemYMRjbViAxlAoMxedM

"BMC Holiday party December 16 2022" History

Document created by Karen Hasenfus (khasenfus@larzanderson.org)
2022-11-18 - 5:55:38 PM GMT- IP address: 209.6.131.81

Document emailed to becky hall (rebecca.hall@bmc.org) for signature
2022-11-18 - 5:55:53 PM GMT

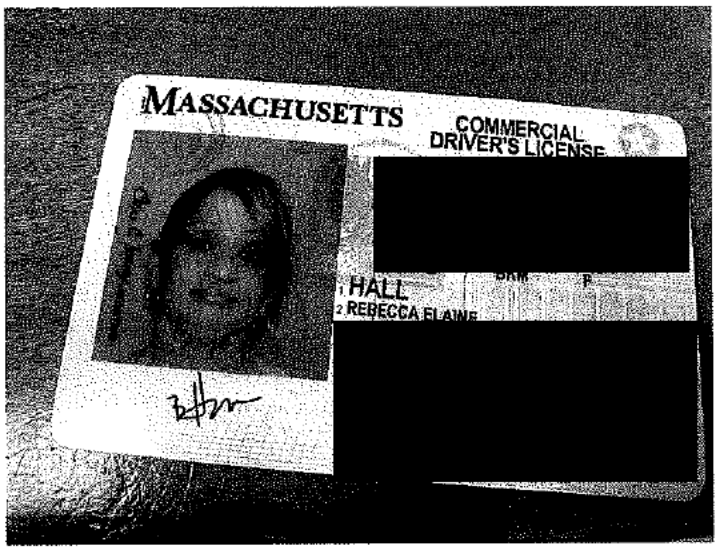
Email viewed by becky hall (rebecca.hall@bmc.org)
2022-11-18 - 6:56:14 PM GMT- IP address: 104.28.57.237

Signer becky hall (rebecca.hall@bmc.org) entered name at signing as Rebecca Hall
2022-11-21 - 5:21:45 PM GMT- IP address: 209.249.112.1

Document e-signed by Rebecca Hall (rebecca.hall@bmc.org)
Signature Date: 2022-11-21 - 5:21:47 PM GMT - Time Source: server- IP address: 209.249.112.1

Agreement completed.
2022-11-21 - 5:21:47 PM GMT

Adobe Acrobat Sign


MASSACHUSETTS
COMMERCIAL
DRIVER'S LICENSE
HALL
REBECCA ELAINE

THEGORD-02 KJABLONSKI

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
WM. F. Borhek Insurance Agency
311 Plymouth St
Halifax, MA 02338

CONTACT NAME:
PHONE (A/C, No, Ext): (781) 293-6331 FAX (A/C, No): (781) 293-2171
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Tri-State Insurance Co of MN	31003
INSURER B : Massachusetts Retail Merchants	34355
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Bakers Best Catering
894 Main Street
Waltham, MA 02451

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE / X OCCUR			ADV5534268-10	10/31/2022	10/31/2023	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X OTHER: Liquor Liability						Liquor Agg	$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB / OCCUR			ADV5534268-10	10/31/2022	10/31/2023	EACH OCCURRENCE	$ 10,000,000
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$ 10,000,000
	DED / RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N	N / A		014005035625122	10/31/2022	1/1/2023	E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
For an event to take place at the Larz Anderson Auto Museum on Friday, December 16, 2022

CERTIFICATE HOLDER

Town of Brookline
333 Washington St.
Brookline, MA 02445

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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TIPS® On Premise

CERTIFIED

Issued: 1/5/2022

Expires: 12/30/2024

ID#: 5626753

ESTEBAN J NOBRE
77 Reed St
Dedham, MA 02026-3530

For service visit us online at www.gettips.com
TIPS Trainer: Susan Biddle, 65001

Change of D/B/A

Applicant:	Edmond & Co. LLC
DBA:	Esmai's Cafe
Location:	1298 Beacon Street, Brookline, MA 02446
Application Details:	Change of D/B/A

Application Details:

Question of approving the application for a change in D/B/A at 1298 Beacon Street

From
Edmond & Co. LLC. d/b/a Drink Me.

To
Edmond & Co. LLC. d/b/a Esmai's Cafe.

Reports (Attached):

Police Department (Approved)

OFFICE OF THE SELECT BOARD

MEMORANDUM

TO: Jennifer Paster, Acting Chief of Police

FROM: Charles Carey, Town Administrator

RE: Change of D/B/A

DATE: December 1, 2022

May we please have a report on the attached application:

Request to approve the application for a change in D/B/A from Edmond & Co. LLC. d/b/a Drink Me to Edmond & Co. LLC. d/b/a Esmai's Cafe at 1298 Beacon Street.

This application is scheduled to before the Board on **December 13, 2022.** Please I please have your report no later than **December 6, 2022.**

Thank you.

BROOKLINE POLICE DEPARTMENT

Brookline Massachusetts

Jennifer Paster
Acting Chief of Police

TO:	Acting Chief Jennifer Paster
FROM:	Sergeant Megan C. Keaveney
RE:	Change in D/B/A from Drink me to Esmai's Cafe
Applicant:	Edmond & Co., LLC
DBA:	Esmai's Café
DATE:	December 3, 2022

Ma'am,

I received a memorandum from Town Hall regarding an application for a change in D/B/A, for the location at 1298 Beacon Street. The applicant is Edmond and Co. LLC and the D/B/A/ will be changing from Edmond and Co. LLC d/b/a/ Drink Me to Edmond and CO. LLC d/b/a Esmai's Café. The business is already in operation at this location and I am unaware of any incidents of relevance. I find no public safety reason to deny this request.

Respectfully Submitted,
Sergeant Megan C. Keaveney

Public Safety Building 350 Washington Street, Brookline, Massachusetts 02445
Telephone (617) 730-2249 ❖ Facsimile (617) 730-8454

'22 NOV 30 PM4:18

OFFICE OF SELECT BOARD
333 WASHINGTON STREET
BROOKLINE, MA 02445
(617) 730-2200

APPLICATION FOR CHANGE IN D/B/A

DATE: 11/20/22

LOCATION:: 1298 Beacon St. Brookline MA 02446

APPLICANT: EDMOND & CO LLC

INDIVIDUAL/PARTNERSHIP/~~CORPORATION~~

PRESENT D/B/A: Esmai's cafe (Drink me)

PROPOSED D/B/A Esmai's Cafe

(NOTE: CHANGE OF D/B/A FOR LIQUOR LICENSEES REQUIRES SUBMISSION OF APPLICATION FOR CHANGE IN D/B/A ON LIQUOR LICENSE IN ADDITION TO THIS APPLICATION FOR CHANGE OF D/B/A ON CV LICENSE.)

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- DBA Application
- Business Structure Documents
- If Sole Proprietor, Business Certificate
- If partnership, Partnership Agreement
- If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth
- Vote of the Corporate Board Monetary Transmittal Form

APPLICANT SIGNATURE [signature] TITLE: owner PHONE# 6178748207

EMAIL ADDRESS ~~[illegible]~~ drinkmebrookline@gmail.com

VOTE OF CORPORATION

DATE:_____

AT A MEETING OF THE BOARD OF DIRECTORS OF _____

_____

HELD AT:_____ **ON:** _____

IT WAS DULY VOTED THAT THE CORPORATION APPLY TO THE LICENSING BOARD FOR THE TOWN OF BROOKLINE FOR A

_____

(TYPE OF LICENSE)

FOR THE YEAR _____**TO BE EXERCISED ON THE PREMISES LOCATED AT**

_____

VOTED: TO AUTHORIZE _____**TO SIGN**

THE APPLICATION FOR THE LICENSES IN THE NAME OF _____

_____**AND TO EXECUITE ON ITS BEHALF ANY NECESSARY PAPERS, AND TO DO ALL THINGS REQUIRED RELATIVE TO THE GRANTING OF THE LICENSE.**

THIS CORPORATION HAS _____**BEEN DISSOLVED.**

A TRUE COPY

ATTEST: _____

CLERK

STATE TAX VERIFICATION FORM

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required under law.

***Signature of Individual** **By: Corporate Officer**

[redacted]

**** Social Security #**

Voluntary or Federal ID #

***This license will not be issued unless this certification clause is signed by the applicant.**

****Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law Chapter 62C, Section 49A.**

COMMONWEALTH OF MASSACHUSETTS

Town of Brookline

NUMBER
DBA-2020-000054

FEE
$0.00

Esmai's Cafe
NAME

Book: **068** Page: **042**

1298 BEACON STREET
ADDRESS

IS HEREBY GRANTED A BUSINESS CERTIFICATE

In conformity with the provisions of Chapter One Hundred and Ten, Section Five of the General Laws, as amended.

This Business Certificate expires on **Sunday, March 3, 2024** unless sooner suspended or revoked.

Owner(s): **EDMOND & CO., LLC**

Town Clerk

Entertainment License

Applicant: Temptation Cafe
Location: 1350 Beacon Street

Application Details:

Question of approving the amendment of an entertainment license for Temptation Café d/b/a Temptation Cafe for Live Entertainment consisting of Instruments (Bass, upright and electric keyboard, guitar, and sax) and Vocalist on Thursday, Friday and Saturday from 7:00pm – 11:00pm at 1350 Beacon Street.

Reports (Attached):

Police Department (Approved)

MEMORANDUM

TO: Jennifer Paster, Acting Chief of Police

FROM: Charles Carey, Town Administrator

RE: Annual Entertainment

DATE: November 21, 2022

May we please have reports on the attached application:

Request of approving the amendment of an entertainment license for Temptation Café d/b/a Temptation Cafe for Live Entertainment consisting of Instruments (Bass, upright and electric keyboard, guitar, and sax) and Vocalist on Thursday, Friday and Saturday from 7:00pm – 11:00pm at 1350 Beacon Street.

This application is scheduled to go before the Board on **December 13, 2022.** May we please have the reports no later than **December 6, 2022.**

Thank you.

BROOKLINE POLICE DEPARTMENT

Brookline, Massachusetts

Jennifer Paster
ACTING CHIEF OF POLICE

TO: Chief Jennifer Paster

FROM: Lt. John J. Canney

DATE: November 27th, 2022

RE: Amendment of Entertainment License- Temptation Cafe

Chief,

Temptations Café, located at 1350 Beacon St. has requested a change in their entertainment license to include live entertainment. The requested hours will be Thursday thru Saturday from 7:00 pm to 11:00 pm. The new entertainment will consist of musical instruments and a vocalist. Temptations Café does not appear to have any previous noise complaints.

I see no reason to oppose this amendment.

Respectfully submitted,
Lt. John J. Canney #15

Public Safety Building 350 Washington Street, Brookline, Massachusetts 02445
Telephone (617) 730-2249 ❖ Facsimile (617) 730-8454

'22 NOV 18 AM 11:47

OFFICE OF SELECT BOARD
333 WASHINGTON STREET
BROOKLINE, MA 02445
(617) 730-2200

ENTERTAINMENT APPLICATION

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 140, SECTION 181 (*183A) OF THE MASSACHUSETTS GENERAL LAWS, THE UNDERSIGNED HEREBY APPLIES FOR A LICENSE FOR THE FOLLOWING FORMS OF ENTERTAINMENT:

APPLICANT: Temptations Café INC / Nassib Lutfi

D/B/A Temptations Café (manager)

LOCATION: 1350 Beacon St, brookline, MA, 02445

TELEPHONE # 617 240 0538 **EMAIL ADDRESS:** temptationsboston@gmail.com

TYPE OF ENTERTAINMENT:

(1) RADIO ☐ **TAPED MUSIC** ☐ **JUKE BOX** ☐ **TELEVISION** ☐

DAYS:_____ **HOURS: FROM:**_____ **TO:**_____

(2) MOVIES ☐

DAYS:_____ **HOURS: FROM:**_____ **TO:**_____

(3) DANCING ☐ **PRIVATE** ☐ **PUBLIC** ☐

DAYS:_____ **HOURS: FROM:**_____ **TO:**_____

(4) INSTRUMENTAL MUSIC [✓] TYPE OF INSTRUMENTS: bass (upright and electric), keyboard, drumset, Guitar, Sax

#OF INSTRUMENTS_____

DAYS: Thursday, Frid, Sat HOURS: FROM: 7pm TO: 11pm

(5) VOCAL MUSIC : [✓] #OF VOCALIST: 1

DAYS: Thursday, Frid, SAt HOURS: FROM: 7pm TO: 11pm

(6) EXHIBITION (DESCRIBE):_____

DAYS:_____ HOURS: FROM:_____ TO:_____

(7) FLOOR SHOW (DESCRIBE):_____

DAYS:_____ HOURS: FROM:_____ TO:_____

11/18/2022

SIGNATURE OF APPLICANT DATE

(*SECTION 183A APPLIES ONLY TO COMMON VICTUALLERS, FOOD VENDORS AND INNHOLDERS)

THE FOLLOWING FORMS OF ENTERTAINMENT IF BEING CONDUCTED ON SUNDAYS REQUIRES A SEPARATE SUNDAY ENTERTAINMENT LICENSE FROM THE COMMONWEALTH OF MASSACHUSETTS AND REQUIRES A SEPARATE FEE OF $100:

DANCING
JUKE BOX
LIVE ENTERTAINMENT

Brookline Linkage Fee Program

December 13, 2022

Select Board

What are Linkage Fees

- A fee imposed on a non-residential development for the purpose of supporting affordable housing and/or job training
- Fees are levied as $$ per square foot
- Linkage fee programs can include:
  - Threshold square footage
  - Variable rate for different uses
  - Variable rate for location

Why Now?
A linkage fee program will be a useful tool for the Town when considering upcoming commercial redevelopments.

The Legal Question

- Linkage fees are a type of impact fees
- Impact fees must satisfy two legal tests:
  - *Nollan v. California Coastal Commission*: The “rational nexus” test
  - *Dolan v. Tigard*: The “roughly proportional” test
- Nexus Studies and Home Rule Petitions help ensure these tests are passed and limit legal challenges

Nexus Study

- Demonstrates a connection between commercial development and housing availability/affordability (“rational nexus” test)
- Provides calculus for appropriate fee (“roughly proportional” test)
- Nexus studies are almost always produced by municipalities interested in adopting linkage fees
- Usually part of Home Rule petition package

Linkage Fee Components

Main components:

- Rate: Fee per square foot of non-residential space
- Threshold: Square footage below which a building/project is not subject to linkage fees
- Variable rates: If rate/threshold should vary by use, location, project size
- Allocation of Funds: What are the funds used for? Housing, jobs training programs, etc.

All these elements are typically discussed in Nexus Studies and then decided on by the municipality.

Why Linkage Fees?

Key reasons to support linkage fees:

- Predictability: Linkage fees provide a consistent and predictable source of funds for affordable housing (and job training). Predictable for Town ***and*** developers
- Significant Source of Funds: ~$6 million annually since 1990 for Boston, ~$6.4 million annually since 2015 for Cambridge
- Theoretically Justified: Non-residential development *does* attract workers and impact housing availability/affordability

Recommended Process: Overview

Planning staff recommends the following overall process:

1. Establish staff working group to include EDAB and HAB members (November-December 2022)
2. Nexus Study conducted by consultant (January-July 2023)
3. Town Meeting Part 1 and Home Rule petition (Fall 2023)
4. Town Meeting Part 2: Adoption of linkage fee by-law (Fall 2024?)

Process: Establishing the Working Group

Establishing the Working Group

- Presentations to EDAB, HAB, and Select Board for support of Nexus Study and Staff Working Group
- Working Group act as point-of-contact for Nexus Study consultant
- Working group to include 2-3 Planning Dept staff, 1 Town Counsel staff, 2-3 EDAB members, 2-3 HAB members
- Request to Select Board in December for Housing Trust Funds for Nexus Study

November 1 2022

11/7: Presentation to EDAB. Vote supporting Nexus Study

11/30: Presentation to HAB. Vote supporting Nexus Study and use of Housing Trust Funds

12/13: Presentation to Select Board. Vote supporting Nexus Study, use of Housing Trust Funds, and creation of staff working group

December 31 2022

Process: Nexus Study

Nexus Study:

- Issue Request For Proposals (RFP) for consultant
- Budget of ~$50,000
- Timeline of 5-6 months
- Consultant would check in with Working Group at each stage of research

Issue RFP for Nexus Study consultant

Consultant conducts Nexus Study. Periodic check-ins with Working Group. EDAB and HAB members of WG report back to Boards regularly. Staff provide data to consultant

June-July: Working Group discusses and settles on recommended linkage fee program parameters based on Nexus Study findings

January 1 2023

July1 2023

Process: TM Part 1 and Home Rule

- Working Group concludes with recommended linkage fee parameters.
- EDAB and HAB to adjust and endorse final parameters
- With a completed Nexus Study, recommended parameters from the Working Group, EDAB, and HAB, Select Board can file a Home Rule petition to Town Meeting.
- After TM, Home Rule petition goes to the legislature

EDAB and HAB finalize Linkage Fee parameters

Select Board files Home Rule petition to Fall 2023 Town Meeting

Home Rule petition filed with legislature

August 1 2023

2024

Process: TM Part 2

- After state legislature approves Home Rule petition, return to Town Meeting to pass linkage fee by-laws in 2024

Where are we now?

- EDAB 11/7: Unanimous vote to support proceeding with a Nexus Study coordinated by a staff working group
- HAB 11/30: Unanimous vote to support use of Housing Trust Funds for a Nexus Study
- Select Board 12/13: Requesting support to proceed with working group and Nexus Study and use of Housing Trust Funds

Existing Massachusetts Linkage Fees

Municipality	Year Adopted	Current Linkage Rate	Funds Usage
Boston	1986	$15.39/sf w 100k threshold	Affordable housing (85%) and jobs training programs (15%)
Cambridge	1988	$33.34/sf w 30k threshold	Only affordable housing
Somerville	1991 (housing) 2017 (jobs)	$10/sf w 30k threshold for housing -- $2.46/sf w 15k threshold for jobs	Affordable housing and jobs training programs
Watertown	Not yet	$18/sf w 30k threshold	Only affordable employee housing
Everett	2021	$2/sf for 15-30k -- $3/sf for 30k-60k -- $4/sf for >60k	Only affordable housing

Re: Status of 108 Centre Street Development Budget from September 2021 to December 2022

The current estimated total development costs for the 54-unit all affordable senior housing community at 108 Centre are $38,109,026 compared with $34,375,283, which reflects an increase of $3,733,743. Approximately 75% of this increase is attributed to either inflation or escalation of interest rates and these national issues have manifested themselves in this project in higher construction costs and higher interest rates on the construction and permanent debt. The balance of the increase in total development costs is described in the attached.

To mitigate these effects on the 108 Centre Street project, we are respectfully requesting an increase in the Town of Brookline's contribution from $3,375,000 to $4,050,000. Of this request for an additional $675,000, $425,000 is needed to partially pay for the increased construction costs and the increase to the capitalized construction interest line item. The balance (or $250,000) is included in a line item called "macro-economic reserve" and will serve as a hedge against possible future increases in interest rates or inflation.

We have engaged in an aggressive value engineering exercise with the selected general contractor, NEI, while ensuring that we have held constant the design and construction standards to which we intend to meet. NEI has agreed to hold its construction price until March 2023. On the sources side of the ledger, through a competitive procurement process, we have successfully negotiated with the Low Income Housing Tax Credit ("LIHTC") syndicator/investor to increase the equity raise by more than $1.8 million. We requested and received additional funding from DHCD as compared to the development budget we shared with HAB in September 2021. Finally, because of an increase to the Fair Market Rents which affects 8 project based Section 8 units and 10 project-based MRVP units, we have been able to underwrite an increase to the permanent loan of approximately $700,000, while assuming a conservative underwriting on the interest rate for this permanent loan. We have built in a 150 basis point cushion on the construction debt and the permanent debt such that we are currently underwriting a 6.51% tax-exempt rate on the permanent loan, a 6.82% tax-exempt rate on the construction loan and a 7.96% taxable rate on a small portion of the construction loan. These rates will be fixed at construction closing. The macro-economic reserve line item of $250,000 would be used only if interest rates increased beyond the cushion already assumed in our current underwriting. If these funds are not needed in order to close on the project per the schedule that maintains NEI's pricing, we would not use these funds and they would be returned to the Town.

With the assistance of Town staff, we have been making solid progress in advancing the 108 Centre Street project. Namely, we are finalizing the Section 106 historic preservation process, including providing the back-up materials to the Memorandum of Agreement; we have received the HUD environmental clearance/release of funds; and we are working collaboratively with the Town on all of the 40(b) zoning requirements. We anticipate submitting

all of the requisite documentation for the building permit this month. Our team is in place with NEI as the general contractor, MHP as the permanent lender, Silicon Valley Bank as the construction lender and RBC as the equity investor. Our updated schedule is as follows:

Milestone	Date
Received HUD Release of Funds Designation	October 21, 2022
Submit materials for building permit	December 2022
Convene business meeting with lenders	mid-December 2022
Section 106 Designation	December 2022
HAB Meeting and Final Approval	November 30, 2022
Town of Brookline Select Board Approval	December 13, 2022
Receive allocation of Tax-Exempt Debt from MassDevelopment	January 12, 2023
Financial Closing and Construction Start	February/March 2023
Construction Completion	November 2024

Town of Brookline
Massachusetts

Department of Planning and Community Development

Town Hall, 3rd Floor
333 Washington Street
Brookline, MA 02445
(617) 730-2130 Fax (617) 730-2442
kbrewton@brooklinema.gov

Kara Brewton
Director

To: Brookline Select Board

From: Roger Blood, Chair, Housing Advisory Board
Joe Viola, Assistant Director for Community Planning

Re: Final Commitment for 108 Centre Street Project

Date: December 8, 2022

On November 30th, the Housing Advisory Board met to review the status of Hebrew Senior Life's project at 108 Centre Street, including a request for a final commitment of $4.05 million in Town funding to support the project.

The HAB voted unanimously to recommend that the Select Board make a final commitment to Hebrew Senior Life, Inc., as follows:

> The Town of Brookline is pleased to make a final commitment of $4,050,000 to HSL 108 Centre LLC (Sponsor: Hebrew Senior Life, Inc.) for the proposed 54-unit affordable housing project at 108 Centre Street. This commitment has been increased by $675,000 from the original commitment of $3,325,000 due to the continuing volatility in the construction and interest rate markets. This commitment will be fulfilled by a combination of Brookline Housing Trust, HOME and/or CDBG funds, as appropriate.
>
> Conditions for this commitment include the following:
>
> - Success in securing non-Town funding resources adequate to develop and finance the project as proposed;
> - Establishment of affordability restrictions in perpetuity;
> - The Town of Brookline will advance up to $250,000 of the $675,000 increase upon a determination that there is a shortfall between the underwritten interest

rates and the rates fixed at construction loan closing. Also, that this $250,000 or any portion thereof that may be advanced by the Town shall be paid back to the Town prior to sharing of construction savings, if any, and as documented in the project's Cost Certification, between the Sponsor and Mass Doc lenders to be documented in the Town's promissory note; additionally, HSL will explore with counsel the possibility of providing a letter to the Town after construction loan closing confirming that these funds are not needed and will not be drawn down upon;

- None of the $675,000 of additional funding may be used to increase the paid developer fee, overhead, or payments to the development consultant or decrease the deferred developer fee. Total paid fee, overhead and payments to the development consultant will not exceed $2,628,557. The deferred fee will be no less than $131,973.

- 25% Local preference in initial tenant selection, as permitted under law and by other funders.

The promissory note will be for a term of not less than 30 years and will be accompanied by a subordinate lien on the subject property. No current payment will be due nor repayment required unless the property ceases to comply with the applicable affordable housing covenants or the borrower otherwise defaults.

The HAB is very pleased with the progress on this project to date and looks forward to working with HSL to produce 54 new units of much-needed affordable housing for low-income seniors. A final commitment of Town funds at this time will allow HSL to continue to move this project toward closing with the goal of beginning construction by the spring of 2023.

We thank you for your consideration and have included a brief project summary outlining the current status of the project. We will continue to work with HSL as the project moves to closing in early 2023. Deb Morse, Hebrew Senior Life's Vice President of Real Estate, will be attending the Select Board meeting to make a brief presentation and answer any questions you may have regarding the project.

RIW
RUBERTO, ISRAEL & WEINER

Adam R. Barnosky
Ext.: 219
E-mail: arb@riw.com

November 28, 2022

VIA EMAIL AND COURIER

Devon Fields
Administrative Services Director
Brookline Town Hall
333 Washington St., 6th Floor
Brookline, MA 02445
dfields@brooklinema.gov

Re: **Memorandum in Support of 2023 License Renewal & Request for "Opening Plan" Meeting with Select Board**
Licensee: **Comm Ave Canna, Inc.**
Category: **Marijuana Retailer**
Property: **1030 Commonwealth Ave., 2nd Floor, Brookline, MA 02215**

Dear Ms. Fields:

I write on behalf of Comm Ave. Canna, Inc. ("**CAC**") relative to its licensed Marijuana Retailer at 1030 Commonwealth Ave., 2nd Floor, Brookline, MA 02215 (the "**Property**"). Pursuant to your correspondence dated November 9, 2022 and in advance of the Select Board's upcoming renewal hearing, kindly be advised of the following information.

As you may recall, the Select Board approved CAC's license at a public hearing June 8, 2021. In late-November 2021, the Building Department issued a building permit for construction of the retail facility at the Property. While supply chain and other delays prolonged construction, we are pleased to inform the Town that CAC's constriction is near complete. CAC anticipates construction will be complete within the next (4) to (6) weeks and subject to the issuance of a Certificate of Occupancy by the Building Department, followed by final approvals by the Cannabis Control Commission, it is anticipated the marijuana retailer will open to the public in late-January/early February 2023.

There have been no changes to the following business plans and operation materials since the Select Board's review and approval of CAC's application in June 2021:

1. Operations Plan
2. Security Plan
3. Diversity Plan
4. Transportation Demand Management Plan
5. Customer Demand Management Plan

6. Pest Control
7. COVID-19 Protocols
8. Site Plan
9. Floor Plans

As CAC has not yet: (a) completed its retail buildout; (b) hired staff; (c) purchased inventory; or (d) opened for business, the following documents are not currently applicable or available:

1. Product Price List
2. Med Patient Handbook or education materials for adult-use customers (as applicable)
3. Sales and security training material
4. Date of Annual Community Meeting, slides, and summary of issues addressed
5. Diversity Plan Implementation
6. Traffic Impact Study (updated)

With an anticipated opening date in the next 2-3 months, we wanted to schedule a hearing before the Board regarding CAC's opening and determine what deliverables are required by the Board in advance of the meeting. Please let me know when you have availability to discuss further.

Thank you for your attention to this matter. If you have any questions or concerns regarding the status of Comm Ave Canna, Inc. or the 2023 license renewal, please feel free to contact me by email or at (617) 570-3519.

Very truly yours,

RUBERTO, ISRAEL & WEINER, P.C.

By: Adam R. Barnosky
Adam R. Barnosky, Esq.

cc: Comm Ave Canna, Inc.

TOWN of BROOKLINE
Massachusetts

SELECT BOARD

HEATHER HAMILTON, CHAIR
BERNARD GREENE
JOHN VANSCOYOC, VICE CHAIR
MIRIAM ASCHKENASY
MICHAEL SANDMAN

CHARLES CAREY
TOWN ADMINISTRATOR

333 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS 02445

(617) 730-2200
FAX: (617) 730-2054
www.BrooklineMA.gov

To: Charles Carey, Town Administrator, Select Board
From: Devon Fields, Assistant Town Administrator for Operations
Date: December 9, 2022
CC: Jonathan Simpson, Kara Brewton, Dan Bennett, Sigalle Reiss, Deputy Superintendent Russel O'Neill Deputy Chief David Randolph, Todd Kirrane, Polly Selkoe, and Paul R. Campbell

Licensee Mission, Inc.
Address 1024B Commonwealth Avenue

Select Board Hearing Date: December 13, 2022

Attachments
Police Department Report
Health Department Report
Building Department Report

This report confirms that the licensee participated in an annual site plan review with Town Departments including Police, Health, Fire, Transportation, and, Building in fulfillment of its license conditions. This licensee is compliant with state and local regulations.

As part of its ongoing monitoring of the licensee's operations, staff confirms that the licensee has been responsive to requests for information and recommends approval of the 2022 license renewal with the exception of the Transportation Demand Management Plan. The license should be voted conditional upon receipt and review of the TDMP by the Transportation Division.

LICENSE CONDITIONS
Staff is not recommending modifications to the license conditions. License conditions for all marijuana retailers will be reviewed for possible revision in early 2023.

ANNUAL ACTIVITY AND OPERATING MONITORING
Staff summary: The Licensee began operations on August 7, 2021, and has maintained open lines of communication with Town Staff. The Licensee has been thorough in providing any requested information and is proactive concerning updates or changes to its business plan. In March of 2022 the Select Board approved Mission's request to include courier/delivery service as part of their operating plan and there have been no reported issues.

Police Department
Deupty Superintendent O'Neill's attached report confirms the licensee complies with local and State Regulations and recommends renewal.

Health Department
The establishment has complied with the Towns Public Health operational requirements. Unannounced site visits have found no violations of the Public Health licensing requirements.

Transportation Division
The Transportation Division staff are not aware of any issues or concerns raised about this licensee with respect to the negative impacts that their operation has on the safety and accessibility of the public way in Brookline or neighboring Boston. At this time, we are awaiting the required Traffic Monitoring Program study. The consultant is conducting their monitoring on December 7, 8, and 10th and they have not provided the date that we should expect their report. Given this, we do not expect to have time to receive and analyze it in time for the hearing. We will provide the report and our comments to the Board as soon as reasonably possible once we receive it from the licensee and their consultants.

Building and Fire Departments: No safety concerns or violations reported. The Building Department has no issue with the renewal of the license.

ANNUAL SITE PLAN REVIEW
Staff Summary: Town Departments continually monitor the quality of life issues and work with the licensee, who has responded in a professional and cooperative manger. Although the staff has the authority to request updates to the Business during the course of the year, no changes were required in 2021.

Documents reviewed include the Business Plan and COVID-19 protocols, updates to training materials, pest control plan, products pricing list, implementation of the diversity plan, implemented mitigation and public benefits measures, locations of customer and employee parking, and a log of community meetings and Q&A sessions.

Changes to Business Plan and COVID-19 Protocols: No changes to the Business Plan as a result of operations monitoring. Oversight of the Health Department will resume if there is a spike in COVID-19 or local regulations change.

Implementation of Diversity Plan: See Licensee's report on page 26 of Renewal Application. The Brookline Office for Diversity, Inclusion and Community Relations (ODICR) has reviewed Mission's Diversity and Inclusion Plan (D and I). The plan includes expected policies and strategies to promote a diverse and inclusive work environment. Mission has included initiatives to assist with employee retention and employee development. The ODICR finds the plan sufficient and supports it implementation.

Community Meetings*: Page 231 of Renewal Application*. Applicant has been proactive about hosting question and answer sessions.

Cannabis Mitigation Advisory Committee:
CMAC has had no issues or feedback on Mission, Inc. during this one year license period.

BROOKLINE POLICE DEPARTMENT
Brookline, Massachusetts

Jennifer Paster
Acting Chief of Police

To: Town Administrator Chas Carey
From: Deputy Superintendent Russell O'Neill
CC: A/Chief Paster
Re: Mission Cannabis Renewal
Date: 12/07/2022

****

The Brookline Police Department has completed a review of Mission Cannabis, 1024B Commonwealth Ave, application materials in support of a Marijuana Retail License (Renewal) located at 1024 Commonwealth Ave, Brookline.

As part of the review Deputy Superintendent O'Neill compared materials with the applicable Code of Massachusetts Regulations (935 CMR 500), Brookline By-Laws Art 8.37(1-8) and license conditions established by the Town of Brookline Select Board for a Recreational Retail Marijuana Establishments.

General Comments
DS O'Neill has continued to have open lines of communications with representatives of Mission Management and Security Team to discuss the overall security of the dispensary and to deal with "Quality of Life" issues that have arisen.

The police department has responded to Mission on nine occasions as of this date in 2022. A majority of the calls for service were for alarms. Below is list of the calls to the address:

1024 COMMONWEALTH AV

Drag a column header here to group by that column.

Event No.	Jur	Date	Time	Call Code	Loc Unit	Disposition
P/00044328	BK	11/05/2022	16:59	CENTRAL STATI…		RELEASED CALL
F/00009239	BK	11/05/2022	16:59	CENTRAL STATI…		STILL
F/00009010	BK	10/29/2022	09:15	ELECTRICAL IS…		STILL
P/00043225	BK	10/29/2022	09:15	ELECTRICAL IS…		ASSIST RENDERED
P/00042436	BK	10/24/2022	13:07	PANIC ALARM		FAULTY ALARM
P/00041710	BK	10/19/2022	18:15	SUSPICIOUS AC…		ASSIST RENDERED
F/00006600	BK	08/12/2022	20:07	CENTRAL STATI…		STILL
P/00032326	BK	08/12/2022	20:07	CENTRAL STATI…		UNIT CLEAR
P/00024535	BK	06/14/2022	18:31	DISPUTE		ASSIST RENDERED
P/00015453	BK	04/15/2022	16:00	MALICIOUS DA…		REPORT TAKEN
F/00001983	BK	03/11/2022	21:28	MEDICAL		MEDICAL
P/00010232	BK	03/11/2022	21:28	MEDICAL		ASSIST RENDERED
P/00008354	BK	02/27/2022	16:31	SUSPICIOUS AC…		REPORT TAKEN

However, there were two calls that required police reports:

Case #2022-926

Occurred on February 27, 2022 when a customer passed a counterfeit bill to purchase cannabis. Due to the dispensary following proper customer identification procedures the suspect was easily identified. The adult male was summonsed into court for uttering counterfeit bills.

Case #2022-1665

Occurred on April 15, 2022 and was reported by Mission Management. In this incident the dispensary was closed and a suspect carrying a skateboard walking down Commonwealth Ave used the skateboard to smash the security camera in front of the business. This incident appears to be isolated and random. Despite the attempt the suspect only damaged the protective cover of the camera. The images from the camera were used to identify the suspect and he was charged with Malicious Destruction of Property.

Qualifications and Training

DS O'Neill reviewed Sanctuary Management and Operation's "Qualifications and Training" section and find that they comply with 935 CMR 500.105(2), Town By-Law Article 8.37.5

Marketing and Advertising Requirements

Sanctuary has posted additional signage regarding the Public Consumption of Marijuana: Article 8.38.2(1) Open Container Marijuana/Marijuana Products Motor Vehicle: Article 8.38.2(2). These signs are posted in the alley behind the building.

Security Plan

DS O'Neill has reviewed the Mission's Security Plan and found it in compliance with 935 CMR 500.110 as well as Article 8.37.C (1-4). The Sanctuary General Policy offers three levels of security that include general security measures when the dispensary is open; limited

access areas for employees and vendors; CCTV Security Monitoring; dual access employee identification involving access/cards.

DS O'Neill conducted a walk trough of the facility on September 19, 2022 and found the security systems to be functioning properly.

Recordkeeping Procedures
DS O'Neill has reviewed the Mission's Record Keeping Plan and found it in compliance with 935 CMR 500.105(7)(a-d) as well as Article 38.37.D(1-3). Records of interest for the police department include Inventory Records (Cycle and Audit); Seed to Sale Tracking Records, Incident Reporting Records, Visitor Records, Manager on Duty records, and Security Records.

Dispensing Procedures/Restricting Access to those 21+
DS O'Neill reviewed Mission's "Plan for Restricting Access to Ages 21 and Older". DS O'Neill and Mission concur that a dispensary agent located at the entry door to the premises will request a government-issued form of identification and that an approved police department ID scanner technology be used to verify that the government-issued identification that was presented to the agent by the customer is a valid ID and is not forged or altered.

Mission's Dispensing Procedures/Restricting Access to those 21 or older are in compliance with 935 CMR 500.110 (a) On September 19, 2022 DS O'Neill observed Mission's Security Staff scan a patrons identification at the entry door, with a remote handheld scanner, after which the patron was granted access into the dispensary lobby, were the identification was scanned a second time by hard wired scanner at the lobby desk. After passing both verifications, the patron was allowed access into the dispensary.

Prevention and Diversion
DS O'Neill reviewed Mission's "Prevention and Diversion" policy and found it in compliance with 935 CMR 500.101.8(b).

Customer Demand Management
There have been no issues or concerns with Customer Demand Management. The dispensary opened for business on August 21, 2021. There have been no neighborhood complaints involving the dispensary or their customers.

Hours of Operation
Hours of Operation are 10:00AM-8:00PM Monday thru Saturday; 12PM-6PM on Sunday as dictated by the Town of Brookline, Select Board. Sanctuary has been adhering to the hours of operation stipulated by the Select Board. There have been no issues surrounding hours of operation. No patrons are admitted after 7:45PM Monday-Saturday and 5:45PM on Sunday.

Inventory Procedures
DS O'Neill reviewed Sanctuary's Inventory Procedures to confirm that they are in compliance with 935 CMR 500.8(a). DS O'Neill inspected the inventory and procedure on September 19, 2022 and found it to be in compliance.

Transportation Procedures of Marijuana Products
DS O'Neill reviewed Mission's Management and Operation's "Transportation of Marijuana" section as well as their Transportation SOP and find that they comply with 935 CMR 500.105(13-14). All products are shipped to the dispensary in prepacked containers ready for sale from the manufacturing/growing facility. The prepacked containers are also wrapped in bulk and not opened in the vault until needed for filling sales orders.
Cash pick-ups will be made by an Armored Car Service at random times during the hours of operation.

Alarm System / Unauthorized Access Prevention / Video Monitoring
The business is equipped with a functioning alarm system. The Video Camera was inspected and is functional. The camera system was instrumental in capturing a malicious damage crime and identifying the suspect. Sanctuary Security staffing levels are adequate for business volume that they are currently encountering. DS O'Neill has reviewed Sanctuary's Security Operation and found it in compliance CMR 500.110.

Storage of Marijuana
DS O'Neill inspected Sanctuary's storage facilities and confirmed that they are in compliance with 935 CMR 500.105.11(a-e). All THC products will be stored in a secured area with steel reinforced walls, video surveillance and alarms sensors. There is also a separate secured area to store damaged, outdated, and deteriorated products.

Respectfully,

ONeill, Russell Digitally signed by ONeill, Russell
DN: cn=ONeill, Russell, o, ou,
email=roneill@brooklinema.gov, c=US
Date: 2022.12.07 12:53:34 -05'00'

Deputy Superintendent Russell O'Neill

TOWN OF BROOKLINE
Massachusetts
DEPARTMENT OF PUBLIC WORKS

Erin Chute Gallentine
Commissioner

MEMORANDUM

TO: Select Board

FROM: Todd M. Kirrane
Transportation Administrator, DPW Engineering & Transportation Division

DATE: December 9, 2022

SUBJECT: Review of Mission Renewal Application

At the request of the Town Administrator's office, staff from the Engineering & Transportation Division has reviewed the renewal application materials submitted by Mission. For the second year in a row Mission has failed to provide the required Traffic Monitoring and Parking & Transportation Demand Management (P&TDM) review in a timely manner before the Board's relicensing hearing. We do not expect to receive this information until end of day December 19, 2022. Based on the outstanding information, Engineering & Transportation Division staff are recommending that the Select Board issue their license on the condition of their timely submittal of outstanding information and the Director of Engineering & Transportation's satisfaction that the terms of the 2022 license and the commitments made as part of the original and updated Traffic Impact Studies and the Parking & Transportation Demand Management programs are met including the Traffic Monitoring Study. Furthermore, staff recommends that all license requirements from 2022 be included as part of the 2023 license given the fact that

1. Mission has failed to meet their requirements at this time;

2. it protects the Town to ensure that Mission are meeting their expected projections as it relates to employee and customer impacts on the public way and to secure counter-balancing amenities and mitigation if they do not;

3. the information provided is standard in the Greater Boston area and allows the Town to receive important information into mode share so we can track against policy goals established by the Select Board and Town Meeting as it relates to achieving mode shift to more healthy and sustainable transportation modes;

333 Washington Street ◆ Brookline, Massachusetts 02445-6863
Telephone: (617) 730-2156 Facsimile: (617) 713-3727
www.brooklinema.gov

4. they committed to this during the initial license process and subsequent relicensing hearings and we see no benefit to the Town or the community to remove these requirements.

333 Washington Street ◆ Brookline, Massachusetts 02445-6863
Telephone: (617) 730-2156 Facsimile: (617) 713-3727
www.brooklinema.gov

TOWN OF BROOKLINE
DEPARTMENT OF PUBLIC HEALTH

11 Pierce Street, Brookline, Massachusetts, 02445
Telephone: (617) 730-2300 Facsimile: (617) 730-2296
Website: www.brooklinema.gov/health

Sigalle Reiss, MPH, RS/REHS
Commissioner of Public Health & Human Services

MEMORANDUM

To: Select Board
From: Sigalle Reiss, Commissioner of Public Health & Human Services
Date: December 7, 2022
Re: Retail Marijuana Dispensary License Renewals
CC: Charles Carey, Town Administrator
Devon Fields, Assistant Town Administrator for Operations

The Brookline Department of Public Health ("BDPH", "Health Department") supports the following 2023 retail marijuana license renewal applications:

- New England Treatment Access, LLC. (NETA)
- Mission MA Inc. (Mission)
- Sanctuary Medicinals, Inc. (Sanctuary)
- Comm Ave. Canna, Inc. (CAC) (Opening 2023)

The Health Department has not issued citations to any of the above mentioned licensees in the past year. There have also been no formal complaints regarding any of the establishments.

The Health Department did receive notice of one issue regarding NETA's compliance with regulation 935 CMR 500.105(4)(b)(20)[1] on 2/28/22. It was observed that netacare.org (recreational) contained an advertisement regarding "discount pricing" and that NETA sent two unique emails to patients/customers but inadvertently used verbiage regarding "discount pricing" from the medical correspondence in both emails. As required, NETA sent BDPH their Corrective Action Plan, and immediately resolved the issue.

Another notable interaction BDPH had with NETA this year was part of the Health Department's efforts to address rodent complaints in Brookline Village. The Health Department reached out to local businesses asking for them to increase their own efforts to help mitigate the rodent problem in town. This communication included notifying NETA that health inspectors had documented rat burrows located on their property. NETA leadership was very responsive to this issue and were happy to help do what they could to remedy the problem. NETA immediately increased their janitorial services outside the building and contracted with a pest control agency to address the issue.

[1] 935 CMR 500.105(4)(b)(20): Advertising through the marketing of free promotional items including, but not limited to, gifts, giveaways, discounts, points-based reward systems, customer loyalty programs, coupons, and "free" or "donated" Marijuana, except as otherwise permitted by 935 CMR 500.105(4)(a)9 and except for the provision of Brand Name take-away bags by a Marijuana Establishment for the benefit of customers after a retail purchase is completed.

NETA has also agreed to serve as an industry representative on the Steering Committee for the Substance Use Assessment ("Marijuana Study", "study") being conducted by BDPH, the Advisory Council on Public Health (ACPH), and Health Resources in Action (HRiA). The goals of the study are: 1) to understand the relative impacts of marijuana and other substances on the Town of Brookline, with a particular focus on youth; and 2) to identify priority areas, address health disparities, and establish intervention strategies as it relates to substance use. If interested, there will be additional opportunities in the future for the other marijuana retailers to be included in the study.

TOWN of BROOKLINE

Massachusetts

BUILDING DEPARTMENT

Daniel F. Bennett
Building Commissioner

INTEROFFICE MEMORANDUM

Date: December 9, 2022

To: Charles Carey
Town Administrator

From: Daniel F. Bennett
Building Commissioner

Re: 2023 Marijuana License Renewals

The Building Department has reviewed the applications for each Medical Marijuana establishment listed below. The Department has received no complaints pertaining to the operation, site condition or ZBA Dec compliance. In addition, the facilities are in compliance with life safety and building codes.

New England Treatment Access, LLC – NETA
160 Washington Street

Santuary Medicinals, Inc. – Sanctuary
1351 Beacon Street

Mission MA, Inc. – Mission
1024B Commonwealth Ave.

Comm Ave Cantina, Inc. – CAC (not open for business)
1030 Commonwealth Ave.

The Building Department has no objection to the renewal of these licenses.

333 Washington Street, Brookline, Massachusetts 02445
Tel: (617) 730-2100 Fax: (617) 739-7542
www.brooklinema.gov

8.B.

BROOKLINE ANNUAL MEETING

NOV 29 | 6PM EST

SCAN TO JOIN

MISSION BROOKLINE

Brookline Annual Meeting Chat Files **Details** Whiteboard Q&A

Join

Accepted | Copy link | Forward | Show as: Busy | Category: None

Meeting recap

Tuesday, November 29, 2022 6:00 PM - 7:00 PM

Microsoft Teams Meeting

Hide meeting info

Brookline Annual Meeting

Microsoft Teams meeting

Join on your computer, mobile app or room device
Click here to join the meeting

Meeting ID: 250 979 584 617
Passcode: wGVA59
Download Teams | Join on the web

Learn More | Meeting options

Tracking

KS Kristie Shaw
Organizer

James McMullen
Accepted

Kieondre Woody
Accepted

Jackson Fleury
Accepted

Luke Price
Unknown

Rebecca Salerno
Unknown

Optional

Gabriel Mendoza
Accepted

Brookline Annual Meeting

Brookline Annual Meeting Chat Files Details Whiteboard Q&A Join

Gabriel Mendoza and 4 others were invited to the meeting.

Tuesday, November 29

Kieondre Woody 11/29 5:50 PM 1

Hi team! Jackson Fleury and i are ready to roll!

Just ensuring that we will be meeting via teams with the invitation link that was provided?

11/29 5:55 PM Meeting started

11/29 6:05 PM

Meeting adjourned due to lack of participants.

11/29 6:06 PM Meeting ended: 10m 40s

Type a new message

Mission MA, Inc
1024B Commonwealth Avenue
Boston MA, 02215
License Number: MR 282028

November 29, 2022

Select Board
Town of Brookline
333 Washington Street
Brookline, MA 02445

Subject: 2022-2023 Marijuana Retailer Renewal Application

Dear Select Board

Mission MA, Inc. (Mission) is pleased to submit the attached 2022-2023 Marijuana Retailer Renewal Application for your use and review. Throughout 2022, Mission added and discontinued delivery operations from our location. Delivery operations were approved by the Select Board on March 16, 2022, and discontinued in the Fall of 2022.

Please see the matrix on the following page demonstrating how the application requirements have been met.

We would like to thank you for your service to the Town of Brookline and your consideration of our renewal application.

Sincerely,

James McMullen
Project Manager – Compliance

SUBMITTAL MATRIX

Item	Deliverable	Location
1		
1A	Business Plan	Document 1A
1B	Included in Business Plan	Document 1A
1C	Diversity Plan	Document 1C
1D	TDMP	Document 1D
1E	TDMP	Document 1D
1F	Pest Control	Document 1F
1G	COVID-19 Protocols	Document 1G
1H	Mission Adult Use Consumer Ed	Document 1H
1I	OTJ Training Handbook	Document 1J
1J	Price List	Document 1L
1K	Community Meeting Files	Document 1K
1L	Floor Plans & Queueing Plans	Document 1L
1M	Site plan w/ parking	Document 1M
1N	Included in EE Transportation Matrix	Document 3B
1O	Included all remaining SOPs	Document 1O
2		
2A	RSDI Progress Report & Demographic data	Document 2
3		
3A	Brookline EE Commuter Acknowledgment	Document 3A
3B	EE Transportation Matrix	Document 3B
3C	HSH Traffic Monitoring Report	Document 3C
4		
4	Statement of No Change	Document 4
5		
5	Email from Lt. O'Neill	Document 5

SECTION 1 – OPERATING AND BUSINESS PLAN

DOCUMENT 1A: BUSINESS PLAN & OPERATIONS NARRATIVE

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Emergency Situations 5
Additional Operational Efficiencies 6
Consumer Education 6
Mitigating Neighborhood Impact 6

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Day 3 - Intro to Operations: BOH & FOH 25
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Day 5 - Practice: Kick Off 26

Consumer Education 27

Contacts 28

EXHIBIT A 29

EXHIBIT B 30

EXHIBIT C 31

Operations Plan Narrative

Sales Model
Mission MA's ("Mission") sales model is reserve-ahead only. All customers will be required to place their orders online and to schedule a pick up time prior to arriving at the store. Walk-ins will not be permitted under normal operations or COVID-19 operations. Under Mission's COVID-19 protocol, the sales floor will be limited to one customer per 36 square feet.

To ensure customer privacy with our reserve-ahead sales model, Mission will not acquire or record consumer personal information other than information typically required in a retail transaction, which can include identifying information to determine the consumer's age. Mission will not record or retain any additional personal information from consumers without the consumer's voluntary permission.

Product Flow
Prior to arriving, customers will have already placed an order online and the order will be fulfilled as soon as it is received by our inventory fulfillment staff. As soon as the order is fulfilled, the customer will receive a text notification that their order is ready for pick up and that they should arrive at the designated time. This should ensure the quickest possible transaction time.

When an order is received through the online ordering platform, a ticket is generated and sent to the dispensary, notifying them of the order and to begin fulfilling products from the corresponding ticket. The associate will then pull the products from inventory, confirming the products match the online order that was received. Once products are confirmed, the associate will place the exit bag in a locked holding cabinet behind the point of sale. When all steps of the order have been completed, the consumer will receive a text message letting them know their order is ready for pickup and to arrive at the pickup time.

Prior to entering the facility, customers will be asked to present a photographic government-issued form of identification containing a date of birth. A designated Mission agent will use Police Department-approved ID scanner technology to verify that the photo ID is validand not forged. Failing the confirmation of 21 years of age or older, the individual will be prohibited from entering the premises and Mission will notify the Police Department. Mission will have at least two ID scanners available for use in the event that one of the scanners becomes inoperable. ID's will be verified a second time at the point of sale. The ID checker will keep a count of all patrons entering and exiting to maintain proper occupancy limits during both COVID and non-COVID operations.

Once inside the retail area, the customer will be greeted by a member of our staff who will direct the customer either to the waiting area or directly to a point-of-sale station.

Under normal operations, Mission will have 4-5 point-of-sale stations, and will be able to process 20-25 customers every 15 minutes.

Under COVID operations, Mission will have 3 point-of-sale stations, and will be able to process 15 customers every 15 minutes.

At checkout, customers will be required to confirm their identities and age a second time. Checkout also activates the seed-to-sale tracking system that is compliant with 935 CMR 500.105(8).

Per M.G.L. c. 94G § 7, sales are limited to one ounce of marijuana flower or five grams of marijuana concentrate per transaction. All required taxes will be collected at the point of sale.

Customer Demand Management and Queuing
Queuing outside the premises will be prohibited and strictly enforced. To prevent loitering on Commonwealth Avenue and neighborhood streets, Mission will always have sufficient staff and/or security agents to monitor and manage the entrance, exit, and the surrounding areas around the premises. Mission staff will inform anyone who wishes to enter that they must first place an order online and to schedule a pick up time. If more customers arrive at one time than expected, Mission staff will direct customers to leave the storefront/sidewalk and provide them with scannable QR codes, which will link to our menu. Customers will be able to return to the store after receiving confirmation that their order is ready to be picked up at the designated time. Mission staff will be clear with customers that they cannot linger outside the premises andwill contact the Police if necessary. In addition to educating guests that they cannot wait outside the facility, Mission will create relationships with neighboring businesses and encourage customers to shop and frequent other establishments on Commonwealth Ave.

Opening Day
Mission will work with the Town on a Town-approved opening plan in anticipation of the commencement of Adult Use sales. Mission will implement Town-recommended measures for the opening plan, including an appointment-only system, providing for off-hours staffing at the exterior of the building to ensure that lines and crowds do not form, and the hiring of one or more additional detail officers.

Mission will consider a contingency plan that consists of customer satellite parking locations with shuttle vans transporting customers between the satellite parking location and the retail establishment in a continuous loop in addition to seeking out private parking spots to rent for customer use.

Mission will be utilizing OSHA's guidelines to help its employees and managers manage throughput during the opening month of operations. These OSHA guidelines have been prepared to help employers manage crowds during the holiday shopping season, or other events where large crowds may gather, and as a result provide a good basis for the store opening.

Crowd management planning will begin in advance and will include pre-event setup and emergency situation management planning. Based on OSHA recommendations, Mission will implement a plan that includes the following elements:

Planning

1. Mission will hire additional staff as needed and have trained security, crowd management personnel and/or police officers on site. As stated in the Host Community Agreement between the Town of Brookline and Mission, a Police Officer will be required during operating hours, not only for the first 30 days, but during all days of operation until deemed otherwise by the Police Department and Board of Selectmen.
2. Mission will create a detailed staffing plan that designates a location for each worker.
3. Employees will receive specific training to manage the opening of the store.
4. Mission will contact local fire and police agencies to determine if the store meets all public safety requirements, and ensure that all permits and licenses are obtained and that local emergency services, including the local police, fire department and hospital, are aware of the opening. Mission will also work with the Police Department to ensure Mission staff knows the role of the Police Officer on duty.
5. Mission will designate a retail general manager to contact local emergency responders if necessary.
6. Mission will designate a retail general manager to make key decisions as needed during the event.
7. Mission will provide legible and visible signs that describe entrance and exit locations, store opening times, and any other relevant information, to be in accordance with state required signage.
8. Mission will train workers on best practices crowd management procedures and provide them with an opportunity to practice the special event plan. Mission will include local public safety agencies if appropriate.

Pre-Event Setup

1. Set up indoor stanchions for crowd management well in advance of customers arriving at the store.
2. Designate workers to explain approach and entrance procedures to the arriving public, and direct them to lines or entrances.
3. Make sure that outside personnel have radios or some other way to communicate with personnel inside the store and emergency responders.
4. Communicate updated information to customers waiting in line as needed.

During Hours of Operation

1. Make sure that all employees and crowd control personnel are aware of the opening time.
2. Staff entrance will be manned with a uniformed employee, police and/or other authorized personnel.
3. Provide crowd and entry management measures at the entrance.
4. Provide a safe entrance for people with disabilities. Our facility will be ADA accessible.

Emergency Situations

1. Do not restrict egress, and do not block or lock exit doors. Any line that forms outside the facility entrance will start a few feet from the front door, to give space to the customers who are exiting the facility.
2. Employees will call the Brookline EMT in case of a medical emergency.

3. Keep first-aid kits and Automated External Defibrillators (AEDs) available, and have personnel trained in using AEDs and CPR onsite.
4. Instruct employees, in the event of an emergency, to follow instructions from authorized first responders, regardless of company rules.

Additional Operational Efficiencies

1. Mission will have staff on the sales floor with the ability to place orders for customers with handheld tablets, increasing the amount of throughput and average speed per transaction.
2. Mission will be accepting online orders, which will be placed in advance of a customer's arrival. Upon arrival, there will be a dedicated Point of Sale (POS) register where online orders will be rung up.
3. Mission will expose customers to product pricing and educational materials as they wait in the waiting room, and as they are waiting in line on the sales floor, enabling the customer to plan out their order prior to approaching a transactional staff member.

Consumer Education

In compliance with 935 CMR 500.140(8), Mission will provide educational materials designed to help consumers make informed marijuana product purchases. Mission's educational materials will describe the varying types of products available at Mission, as well as the types and methods of consumption. The materials will offer education on cannabis titration: the method of using the smallest amount of a given marijuana product necessary to bring about the desired effect. Additional topics discussed in consumer materials will include potency; proper dosing; the delayed effects of edible marijuana products; and substance abuse and related treatment programs, marijuana tolerance, dependence, and withdrawal.

Mitigating Neighborhood Impact

As part of its commitment to being a good neighbor, Mission will work with the Town to implement "Green Teams" that will clean up the surrounding neighborhood, picking up trash, to help mitigate the impact of the increased foot traffic in the neighborhood.

Security Plan

Overview of Facility Security

The facility security at Mission's Brookline Retail Marijuana Establishment ("facility") incorporates physical security elements, electronic security systems, manned security, and policies, procedures and plans to provide a comprehensive integrated secure environment that will deter and prevent unauthorized entrance into areas containing marijuana and theft of marijuana at the Marijuana Establishment. These security measures have been designed to protect the premises, Mission Agents, customers and the public.

The Mission Management Team have vast experience in facility security, as current operators in the legal marijuana industry. This team has been on the design, installation, operational and compliance side of these security systems and programs and will ensure that the security for the Brookline facility is compliant with the regulations and provides superior security for our products, team and the public.

The security plans and systems have been designed and installed to be compliant will all the requirements of 935 CMR 500.000 et. seq. with particular attention to 935 CMR 500.110.

The security plans and systems will ensure Mission:

1. Allows only customers (consumers), Marijuana Establishment Agents, persons authorized by 935 CMR 500.105(14), and, subject to the requirements of 935 CMR 500.110(4)(e), outside vendors, contractors, and visitors, access to the facility;
2. Positively identifies individuals seeking access to the premises of the Marijuana Establishment or to whom or marijuana products are being transported pursuant to 935 CMR 500.105(14) to limit access solely to individuals 21 years of age or older;
3. Prevents loitering and ensures that only individuals engaging in activity expressly or by necessary implication permitted by these regulations and its enabling statute are allowed to remain on the premises;
4. Has established Limited Access Areas pursuant to 935 CMR 500.110(4), which shall be accessible only to specifically authorized personnel limited to include only the minimum number of employees essential for efficient operation;
5. Stores all finished marijuana products in a secure, locked safe or vault in such a manner as to prevent diversion, theft, and loss;
6. Keep all safes, vaults, or storage of marijuana and marijuana products securely locked and protected from entry, except for the actual time required to remove or replace marijuana;
7. Keeps all locks and security equipment in good working order;
8. Prohibit keys from being left in the locks, or stored or placed in a location accessible to persons other than specifically authorized personnel;
9. Prohibits accessibility of security measures, such as combination numbers, passwords, or electronic security systems, to persons other than specifically authorized personnel;

10. Ensures that the outside perimeter of the facility is sufficiently lit to facilitate surveillance;
11. Ensures that all marijuana products are kept out of plain sight and are not visible from a public place without the use of binoculars, optical aids, or aircraft;
12. Has developed emergency policies and procedures for securing all product following any instance of diversion, theft, or loss of marijuana, and conduct an assessment to determine whether additional safeguards are necessary;
13. Has developed sufficient additional safeguards as required by the Commission for Marijuana Establishments that present special security concerns;
14. Has an on-site secure locked safe or vault used exclusively for the purpose of securing cash;
15. Has cameras directed where cash is kept, handled, and packaged;
16. Has a written process for securing cash and ensuring transfers of deposits to the Marijuana Establishment's financial institutions;
17. Utilizes an armored transport provider that is licensed pursuant to M.G.L. c. 147, § 25;
18. If approved for an alternative security measure pursuant to 935 CMR 500.110(7) Mission will ensure;
    - Utilize a locked bag for the transportation of cash from a Marijuana Establishment to a financial institution or DOR facility;
    - Transportation of cash will be conducted in an unmarked vehicle;
    - Vehicle used to transport cash will be staffed with a minimum of two Agents;
    - Vehicle used to transport cash will be equipped with real-time GPS tracking;
    - Vehicle used to transport cash will have two-way communications with Marijuana Establishment;
    - Prohibiting the transportation of Marijuana or Marijuana Products at the same time that cash is being transported for deposit to a financial institution or DOR facility; and
    - Approval of the alternative safeguard by the financial institution or DOR facility. The facility is equipped with the following electronic security systems:

1. Closed Circuit Television System (CCTV)
2. Access Control & Monitoring System (ACMS)
3. Security Alarm System (SAS)
4. Redundant (Backup) Perimeter Security Alarm System

These electronic security systems will be designed utilizing the best practice technology that is commercially available and the best security features available for an operation of this nature. The systems will be flexible and scalable for future growth or additional security. The systems will be integrated such that an alarm input from a security device (e.g., door contact) will cause an automatic response by the Closed-Circuit Television System (CCTV) so that the nature of the alarm can be viewed and analyzed, and the appropriate response initiated by management. Simultaneously alarm signals will be relayed to two different central stations via redundant communications for appropriate emergency response. Mission has hired a Licensed Commercial Security System contractor to design, install, and service these security systems.

Each of these electronic security systems is detailed in the following sections. During the design of the facility the Security System contractor will be engaged in this process to ensure the security system components will be factored in and allowed the appropriate locations. Once the design is finalized the Security System contractor will produce a set of security drawings showing the locations of the system components. The security drawings will illustrate the location of:

1. All cameras and their field of view;
2. All alarm inputs (e.g., door contacts, motion detectors, duress/hold up devices, etc.);
3. All network video recorders and alarm control panels;
4. All access card reader locations;
5. All security workstations and network switches;

Access to rooms where surveillance, monitoring, recording and/or data storage equipment will be limited to persons that are essential to surveillance operations, law enforcement authorities, security system service personnel and the Commission. A current list of authorized employees and service personnel that have access to the surveillance room will be available to the Commission upon request. The surveillance room will remain locked and shall not be used for any other function.

Records

All required records, lists, and logs will be retained in compliance with the Regulations. Computer log files will be retained for at least (90) ninety days. The VMS will provide a minimum of (90) ninety days of storage on-site. Video surveillance documenting a security event will be retained indefinitely.

Back-Up Power

All security system components and other critical infrastructure of the facility including safety lighting, etc. will be supported by a natural gas back-up generator and a failure notification system with audio/visual alert. Security and emergency systems will remain online so that the security systems will not be compromised, even in a power outage.

Security Audits

Mission will, on an annual basis, obtain a security system audit by a vendor approved by the Commission. A report of this audit will be submitted, in a form and manner determined by the Commission, no later than 30 calendar days after the audit is conducted. If the audit identifies concerns related to the facility's security system, we will also submit a plan to mitigate those concerns within ten business days of submitting the audit.

Limited Access Areas

Access to the Limited Access Areas will be controlled by the electronic security systems with locking devices that authorize access to credentialed users only. All outside vendors, contractors, and visitors must obtain a visitor identification badge prior to entering a Limited Access Area and will be escorted at all times by a Mission Agent authorized to enter the Limited Access Area. The visitor identification badge must be visibly displayed at all times while the visitor is in any Limited Access Area. All visitors will be logged in and out, and that log shall be available for inspection by the Commission at all times. All visitor identification badges shall be returned to the establishment upon exit.

All Limited Access Areas will be identified by the posting of a sign that will be a minimum of 12' x 12' that states "Do No Enter – Limited Access Area – Access Limited to Authorized Personnel Only" in lettering no smaller than one inch in height.
All limited access areas will be clearly described by the filing of a diagram of the registered premises, in the form and manner determined by the Commission, reflecting entrances and exits, walls, partitions, storage, disposal and retail sales areas.

Perimeter Security
The entire outside perimeter of the facility will be monitored by CCTV and will be sufficiently lit to facilitate surveillance. Trees, bushes, and other foliage outside of the facility will be removed or maintained to ensure they do not allow for a person or persons to conceal themselves from sight.
During hours of operation, Mission Agents will randomly patrol the perimeter of the facility to provide a physical deterrent and monitor the perimeter of the facility including the parking lot.
Through camera monitoring and random patrols, Mission will be able to prevent individuals from loitering or remaining on the premises of the facility if they are not engaging in an activity expressly or by necessary implication permitted by the Regulations and its enabling statute are allowed to remain on the premises.

Secured Points of Entry
Each entry and exit point to the facility which will be controlled by the ACMS and monitored by CCTV system. If it is determined that these doors are required to be fire/emergency egresses, they will have audio alarms and transmit an alarm to the Security Room. All activity related to entry and exit doors and limited-access area doors will be monitored and controlled by the electronic security systems and Mission security.
Customers, employees and certain contractors, vendors and other authorized visitors will be granted access to the entrance by a Mission Agent. Access will only be granted after the individual is confirmed to be a customer 21 years of age or older, active employee or authorized contractor, vendor or visitor with legitimate business.
Individuals must remain in the check-in area until their identification, reason of business, verification and authorization (or lack of) is verified by management. Only after an individual has completed the check- in process are they eligible to proceed to the next level of access. Individuals not able to complete this process will not be allowed to remain and must leave the facility.
Door Hardware
All exterior doors and interior doors into restricted access or limited access areas will be protected by two (2) magnetic contacts, one connected to each security alarm system. These doors will provide a high degree of physical security and will require substantial force and/or time to compromise.
Doors leading into and exiting the Man Traps will use high security magnetic locks. Interior doors that require access control will have electrified strikes. Exterior doors that require panic hardware will be equipped with rim mounted panic bar hardware.
Lighting
Safety lighting will be properly installed throughout the interior and exterior of the building. Proper lighting technology will be utilized to ensure optimal security surveillance (e.g., no sodium vapor lights) and eliminate any interference with the CCTV system.

Closed Circuit Television System (CCTV)

Mission's CCTV system has been designed to ensure compliance with all the requirements outlined in 935 CMR 500.110 including, but not limited to:

a. Video cameras in all areas that may contain marijuana, at all points of entry and exit, and in all parking lots, which is appropriate for the normal lighting conditions of the area under surveillance;
b. Video Cameras are directed at all safes, vaults, sales areas and areas where marijuana is prepared, stored, handled or dispensed.
c. Video Cameras are angled so as to allow for the capture of clear and certain identification of any person entering or exiting the facility or area;
d. All video cameras will record twenty-four hours a day;
e. The VMS ensures that the camera images will be available for immediate viewing by the Commission upon request and that it is retained for at least 90 calendar days.;
f. Recordings will not be destroyed or altered, and will be retained as long as necessary if Mission is aware of a pending criminal, civil, or administrative investigation, or legal proceeding for which the recording may contain relevant information;
g. The VMS has the ability to immediately produce a clear, color, still photo (live or recorded) with a date and time stamp embedded on all recordings. The date and time are synchronized and set correctly and shall not significantly obscure the picture;
h. The CCTV system and the VMS have ability to remain operational during a power outage; and
i. The VMS has the ability to produce a video recording that allows for the exporting of still images in an industry standard image format, including .jpg, .bmp, and .gif. Exported video has the ability to be archived in a proprietary format that ensures authentication of the video and guarantees that no alteration of the recorded image has taken place. Exported video also has the ability to be saved in an industry standard file format that can be played on a standard computer operating system. All recordings will be erased or destroyed prior to disposal.

Overview of System

The CCTV system utilized at the facility will meet or exceed the regulations. Safety and security purposes for the CCTV system include but are not limited to:

a. Protection of individuals, including employees, contractors, and deliveries;
b. Protection of property, marijuana product, building perimeter, entrances and exits, lobbies and corridors, receiving docks, and storage areas;
c. Verification of alarms and electronic security systems;
d. Video patrol of restricted areas; and
e. Investigation of criminal activity and disciplinary activity.

The CCTV system will be comprised of a Video Management System (VMS), a dedicated Local Area Network (LAN), LAN switches, a PC-based workstation, Network Video Recorders (NVRs), uninterruptible power supply (UPS) units, and Network IP cameras.

Video Management System

a. A comprehensive enterprise level Video Management System (VMS) comprised of a server-

based, Network Video Recorder (NVR) that will be the backbone of the CCTV system and include the following features:

i. Displays a date and time stamp on all recorded video;
ii. Can produce a digital video disk using an installed media recording drive that provides video viewable on any Windows PC;
iii. The ability to remain operational during a power outage;
iv. Allow for the exporting of still images in standard image format;
v. Archive of exported video to ensure authentication of video;
vi. Exported video shall have the ability to be saved in an industry standard format; and
vii. Allow recordings to be erased or destroyed prior to disposal.

The NVR's will record video signals from Network IP cameras that are connected to a dedicated LAN for the CCTV system and allow for video surveillance at the PC-based workstations throughout the facility including in the security room. The PC-based workstation will have one or more large format monitor(s) and a desktop monitors of at least 20 inches or greater to monitor cameras and access the VMS system. A local color high-resolution printer will be maintained and can be used to print a hard copy of any stored video camera image if necessary.

The VMS system will record at the full resolution of the Network IP cameras in high definition and will be designed to provide a minimum of 90 days of recording onsite on the NVR's. The VMS system will be integrated with the Access Control & Monitoring (ACMS) system to allow camera signals to be displayed upon alarm conditions. The VMS system will be configured to record at one frame per second 24 hours a day, 7 days a week and increase to 10 frames per second when motion is sensed.

In compliance with 935 CMR 500.110(5)(d), the NVR will be located in vertical racks in the Security Closet. The Security closet will be secured by an ACMS card reader, magnetic door contacts, motion detectors and network IP dome cameras. The Security Closet is limited to persons that are essential to surveillance operations, law enforcement authorities, security system service personnel, and the Commission. A current list of authorized employees and service personnel that have access to the surveillance room will be available to the Commission upon request. The door to the Security Closet will remain locked at all times and the Security Closet will not be used for any other function.

Network IP Cameras and Camera Placement

The CCTV system will utilize fixed 3.0-megapixel Network IP (or similar) dome cameras with day/night and Wide Dynamic Range technology.

a. Fixed cameras will be installed to provide a consistent recorded image of all areas and avoid any physical obstructions.
b. High definition IP cameras are used in the facility and provide usable video footage allowing true identification capabilities including high quality facial and body images.
c. Day/Night (D/N) and Wide Dynamic Range (WDR) technology will be included in camera locations that have low light levels or challenging lighting conditions in their field of views and will provide a minimum of 0.3 Lux to avoid backlighting.
d. Cameras will be angled to allow for facial recognition, the capture of clear and certain identification of any person entering or exiting the Marijuana Establishment or area.
e. The inside of the facility and the entire perimeter of the facility will be under CCTV

surveillance including but not limited to:

i. All building entrances and exits;
ii. All parking lot areas adjacent to the facility to document activity.
iii. All areas immediately adjacent to the facility;
iv. The entire inside of the facility, including all limited access areas and restricted areas where marijuana, MIPs, or marijuana by-products are prepared, stored, handled, packaged, or disposed including safes and vault locations.

Access to the Video Management System

Remote connection to the VMS for Mission's management team and local law enforcement will be available 24 hours a day, seven days a week via a Cable Modem that is connected to the internet and then connected to the NVRs. Authorized users will be able to access the VMS via (i) a Windows computer with remote client software installed, (ii) a web-browser, or (iii) a mobile smart device including tablets and smartphones with remote client software installed.

System Backup, Testing and Maintenance

The CCTV system, NVR and LAN switches will have battery backup to remain operational during a power outage. Our Management team will ensure that routine inspections and tests are performed at regular intervals (at least once every week) of the CCTV and VMS systems to ensure it is in good working order at all times. Any malfunction of any component of the CCTV system will be immediately reported to the COO or designee and addressed. An archiving process will be implemented on a daily basis to ensure proper backup and storage of video. The CCTV system and its components will be under a 24 hour a day, 7 days a week maintenance agreement with a Licensed Commercial Security System contractor that will include monthly testing of all security systems.

Access Control & Monitoring System (ACMS)

A network-based, distributed database electronic access control and monitoring system (ACMS) will be installed at the facility to serve as the engine of the integrated electronic security systems. Safety and security purposes for the ACMS include but are not limited to:

a. Supporting crime prevention and control objectives;
b. Ensuring a secure locked facility for the manufacturing, processing and storage of marijuana;
c. Preventing the theft or diversion of marijuana;
d. Preventing unauthorized access;
e. Granting access based only on an authorized credential being presented;
f. Monitoring and documenting all requests for access;
g. Monitoring and alerts of alarm conditions based on alarm inputs including magnetic contacts;
h. Reducing the use of mechanical locks and keys that can be easily duplicated;
i. Integrating the various security systems including CCTV, SAS, etc. to allow for higher level functionality of all electronic security systems; and
j. Aiding in the investigation of criminal and disciplinary activity.

The ACMS for the facility will be comprised of controllers, smart card readers, and smart cards that are connected to a communications server and then connected to PC-based workstation on the dedicated

security LAN.
The ACMS will be cross connected with the security alarm system (SAS) so that redundant communications with a central station that is listed by Underwriters Laboratories (UL) for alarm monitoring will take place automatically. Refer to the SAS narrative later in this security plan for further information about the SAS.
The ACMS combines point monitoring and access control with photo ID badging, network video recorder integration, alarm, and email/text message notification and threat level escalation. This is an enterprise level system with a Linux operating system. The system utilizes TCP/IP network communications to provide user interaction and real time monitoring to PC- based workstation located on the dedicated security LAN. This system integrates with the CCTV system and NVRs and allows NVR stored or live video to be accessed within the access control software. All video is transmitted across the security LAN connections. Any malfunction of any component or alarm input of the ACMS will be monitored using four (4) stage notifications that can provide an audible, text or visual notification of any failure in the system including alarm, trouble, ground, or open.
User groups will be configured within the ACMS to dictate what users will be granted access to specific locations and at what times. Advanced access control feature such as threat escalation and door control will be implemented as follows:

a. Threat escalation – The ACMS will be programmed to update access control user groups and definitions real-time in the event of an alarm condition to further restrict or allow movement in the facility.
b. Door control – Pass- through authorization will be validated by smart card through the ACMS.

The ACMS for the facility will be listed by Underwriters Laboratories for access control (UL Standard 294) and proprietary alarm monitoring (UL Standard 1076). The ACMS will have battery backup to remain operational during a power outage. Doors and locks to restricted areas and limited access areas will be configured to remain locked and not release during a power outage unless required under fire/life safety standards. The Security Manager or designee will ensure that management perform routine inspections and tests at regular intervals (at least once every week) of the ACMS to ensure it is in good working order at all times. The ACMS and its components will be under a 24 hour a day, 7 days a week maintenance agreement that will include monthly testing of all security devices.

Contactless Smart Card Reader

Select interior, and all exterior pedestrian doors will have contactless smart card readers to allow authorized individuals to access these areas. Presenting a contactless smart card credential to a reader will cause the system to unlock the door if the individual is authorized at that location and at that time.
These readers are powerfully secure with multi-layered security that ensures data authenticity and privacy and provides tamper-proof protection of keys/cryptographic operations. They are rated for an operating temperature range of -31 to 150 degrees Fahrenheit and have an environmental rating of IP65 therefore they can be surface mounted inside or outside. Higher security areas will have a combination contactless smart card reader and a keypad for a level two identification and authentication requiring an individual to present a credential (what you have) and a Personal Identification Number (what you know).

Employee Smart Card Credentials

All agents will be issued a contactless smart card. The HID iClass smart card will be attached to a neck lanyard holder that will also include the Marijuana Establishment Agent ID card. This will be worn by all

agents at all times while on site. A Marijuana Establishment Agent must keep his or her identification card visible at all times when at the facility.

Visitor Management

The Visitor Management log is located in the Security Room. When a visitor or contractor arrives, management will verify that the visitor was expected, and a visitor identification badge will be issued. The visitor's information, along with the time in, time out and escorting agents name will be written into the visitor log book. This log shall be available for inspection by the Commission at all times. All visitor identification badges will be returned upon exit.

Security Alarm System (SAS)

Mission's SAS has been designed to ensure compliance with all the requirements outlined in 935 CMR 500.110 including, but not limited to:

a. A perimeter alarm on all entry and exit points and perimeter windows;
b. A failure notification system that provides an audible, text, or visual notification of any failure in the surveillance system. The failure notification system shall provide an alert to designated employees within five minutes after the failure, either by telephone, email, or text message;
c. A duress alarm, panic alarm, or holdup alarm connected to local public safety or law enforcement authorities;

Overview of System

The previous described ACMS includes an intrusion alarm system and has a robust alarm monitoring capability including point monitoring and alarm email/text message notification. The Security Alarm System (SAS) will be connected to outputs of the ACMS system. The SAS system is comprised of an alarm system control panel, zone expanders, alarm keypads, door contacts, motion sensors, glass break sensors and panic/hold up alarms.

System Components and Operation

The SAS will provide coverage of all entry points and perimeter windows in the facility and all rooms with exteriors walls.

Both exterior doors and select interior doors will have magnetic door contacts installed to monitor the security of these doors. These contacts will be recessed mounted.

a. Request-To-Exit (REX) Sensors

Specialized motion detectors, referred to as request-to-exit (REX) devices, with targeting of detection area will be part of any door that has an access control reader and magnetic contacts. The surface mounted REX above the door will shunt the magnetic contacts for a valid egress through the door. The ACMS system will be programmed to allow a maximum period of time for a valid egress without causing a held open alarm.

b. Motion Detectors

Every room with an exterior door, every room with an exterior wall, the vault and interior corridors will have motion installed to monitor the security of these areas. These motion detectors will have sensor data fusion technology which uses a sophisticated software algorithm to gather signals from five (5) sensors: two (2) pyro electric sensors, a range adaptive radar sensor, a room temperature sensor and a white light level sensor. The on-board microprocessor analyzes and compares the sensor data to make the most intelligent alarm decisions in the security industry. Detector design includes MANTIS (Multi- point Anti-mask with Integrated Spray detection) which uses patented prism lenses and active infrared

detection to provide protection against all known forms of attack. MANTIS complies with the latest worldwide regulatory standard for detecting objects covering or placed in front of the detector. MANTIS is sensitive to materials regardless of texture or color, including fabric, paper, metal, plastic, tape and spray. When MANTIS identifies a masking material, the detector sends a supervision anti-masking signal to the control panel. Cover and wall tamper switches are included in this surface mounted detector.

c. SAS Control Panel

The SAS control panel is connected to the ACMS intrusion alarm zone programmed out so that redundant communications with a UL listed remote central station takes place automatically. The SAS will provide authorized users with the ability to receive alerts from the panel to their cell phone, mobile device and/or email address including Arm/Disarm changes and all alarms. In addition to the primary alarm monitoring company, Mission will have a secondary SAS installed by a different security company to accomplish redundancy by utilizing a back-up alarm monitoring company that is not the same company supplying the primary system. This back-up alarm monitoring company will have all the capabilities of the primary system. When an alarm is triggered redundant signals will go out to each separate monitoring company. The primary monitoring company will notify the Police Department of the alarm and the back-up monitoring company will notify Mission's designated manager or designee.

d. Alarm Keypad / Duress Alarm

Our Mission facility will have an alarm keypad installed to allow authorized arming/disarming and reporting the alarms of the SAS. This LCD display alarm keypad includes easy-to-use icons menus and distinct tones. A silent duress alarm will be sent to the central station if a duress code is entered into the alarm keypad by an individual if they are forced to disarm this system.

e. Panic / Holdup Alarm

Mission will utilize wired Panic/Hold Up buttons that are installed on the wall in the vault, Security Room and at all POS stations so that they are convenient in the case of an emergency condition to allow for Agents to trigger a panic alarm. The Panic/Holdup alarm is an audible security alarm signal generated by the manual activation of the button intended to signal a life threatening or emergency situation requiring law enforcement response, or a holdup alarm, which means a silent alarm signal generated by the manual activation of the device intended to signal a robbery in progress.

SAS Testing and Maintenance

The SAS and all of its components have a battery backup to remain operational during a power outage. The Compliance Manager or designee will ensure that management perform routine inspections and tests at regular intervals (at least once every week) of the SAS to ensure it is in good working order at all times. The SAS and its components will be under a 24 hour a day, 7 days a week maintenance agreement that will include monthly testing of all security devices.

Power Outage

In the event of a power outage at the facility a 12-volt battery backup system will supply power to all security systems. When a power interruption is detected a text and email message will be transmitted through the SAS system to the designated on-call emergency response team member. The power interruption will be investigated by the emergency response team member and they will ensure that all security systems remain operational. For an extended power outage, we will utilize a permanent back-up natural gas generator. In the event of a catastrophic power failure, the Mission executive management team will schedule and maintain 24 hours a day manned security at the facility.

Vault/Safe

Mission will design and build two secure vaults in our facility. The vaults are constructed of enhanced building materials including steel security mesh with cement board. These vaults will be used to store all marijuana and marijuana products during all non-business hours and all marijuana and marijuana products that are not allocated to the POS stations during business hours. The vault door will be made of reinforced steel with a reinforced frame. The interior and exterior of the vault will be under CCTV monitoring and access to the vault requires RFID card access and Pin Pad code. The vault will have a hardwired panic alarm install inside the vault. Inside the vault we have a commercial cash safe with a cash drop depository. This safe will be used to store all of the cash in the facility.

Security Personnel

Mission will provide dedicated Security Agents for all of our facilities. We are hoping to hire recently retired local law enforcement officers to fill these positions. All Mission Managers will also be also trained as security personnel. There will always be a Security Agent or Manger on site at all times that the facility is open and manage the security room, visitor log, and monitor the CCTV and ACMS systems. They will also conduct video surveillance of the interior and exterior of the facility and make physical rounds of the entire property.

Policies and Procedures

Along with this security plan, Mission will develop and implement additional policies and procedures regarding Safety and Security that will require compliance with all safety, security anti-diversion and administrative requirements that can help eliminate or reduce the chance of diversion, theft and loss from occurring. These policies and procedures include, but are not limited to:

1. Prevention of Diversion;
2. Opening a Closing Procedures;
3. Emergency Plan;
4. Robbery;
5. Prevention of Sales to Minors;
6. Inventory and Tracking Compliance;
7. Acceptable forms of Identification;
8. Compliance with Local and State Licensing and Enforcement;
9. Incident and notification requirements ;
10. Health and safety standards;
11. Maintenance of records;
12. Prohibited purchases and practices; and
13. Any other Policies and Procedures required or requested by the Commission, our host community's, or other regulatory authority.

Engagement with Local Law Enforcement

Mission is committed to creating a partnership with the Police Departments to the extent that they want to be involved. We will meet regularly with representatives of the Police Department during the design and construction phase to ensure that the security infrastructure that we install is acceptable to the Police Department. Mission will engage with the Police Department on a continous basis to discuss and amend our Policies and Procedures if required and to keep an open line of communication.

Prevention of Diversion

Mission MA, Inc. ("Mission") will make every effort to prevent unlawful diversion of marijuana inventory by employees, consumers, visitors, vendors, contractors and any other persons, whether purposely or inadvertently, as stipulated throughout 935 CMR 500.000: Adult Use of Marijuana. Mission will maintain writing operating procedures that include methods for identifying, recording, and reporting diversion, theft, or loss, and for correcting all errors and inaccuracies in inventories. These methods will be in compliance with 935 CMR 500.105(8).

Inventory will be reconciled daily, weekly, monthly and annually to ensure that all sales of marijuana and related products are made only to adult users, that there is no unlawful diversion, and that all transactions are accurately recorded within the electronic point-of-sale system (POS).

Security Controls
Our security system will be utilized, managed, and maintained to prevent and detect diversion, theft, or loss of marijuana or currency. All such systems will be inspected regularly to ensure their ongoing and proper operation.

The security systems will include a commercial grade CCTV video surveillance system in operation 24 hours per day and 7 days per week. The unobstructed video surveillance system will cover the interior and exterior of the premises, including parking areas and all entrances to the building. Specifically, interior cameras cover all enclosed areas including all points of entry and exit that are appropriate for the normal lighting conditions of the area under surveillance. The cameras are directed so all areas are captured, including but not limited to: safes, vaults, sales areas, and areas where marijuana is stored, handled, dispensed, or destroyed. Cameras are angled to allow for facial recognition, the capture of clear and certain identification of any person entering or exiting the dispensary area, and in lighting sufficient during all times of night or day.

All marijuana and marijuana products pending placement on retail shelves will be stored in a private, secure vault in a restricted access area. All such marijuana will be tracked according to our standard inventory operating procedures, which will be tailored to immediately flag any discrepancies so it may be determined if any such discrepancies could be attributed to purposeful diversion by any person.

Transactional Controls
Our point-of-sale (POS) transactional system and databases will be equipped with state-of-the-art technical security protocols to provide protection against theft and diversion that is facilitated or hidden by tampering with computers or electronic records. These protocols will also be monitored consistently to ensure they are not breached.

Mission will prominently post and educate all patrons on possession limits and reserves the right to refuse sales to anyone who exhibits suspicious purchasing patterns.

Reporting
Any Mission agent who becomes aware of any unusual discrepancy in weight or inventory, or any diversion or theft, or any suspicion of diversion or theft, to report it to the Inventory Manager, who will report it to the General Manager, who will report it to the regulatory authorities and to law enforcement.

Reports of any diversion or theft of marijuana or currency will be made to the Commission and to law enforcement authorities not more than 24 hours after the discovery of such a discrepancy.

Employee Policy Regarding Diversion
Mission will institute a policy for the immediate dismissal of any Marijuana Establishment Agent, or any other employee, who has diverted or contributed to the diversion of marijuana. Any such dismissals will also be reported to the relevant regulatory agency, either the Department and/or the Commission, not more than 24 hours after such dismissal.

Employee Training
Training on detecting diversion will be conducted for all new employees, and will be included in routine follow-up training for existing staff:

- Security Agents will be trained on methods of spotting theft or diversion both through visual surveillance and by monitoring the security equipment.
- Inventory Agents will be trained on methods of deducing theft or diversion by following the correct inventory operating procedures.
- Guest Services Agents will be trained on spotting potential diversion by monitoring transactional history in the POS.
- All employees will be trained on observation methods for maintaining awareness and vigilance of potential diversion.

Pest Control Plan

Please note that Mission Brookline is a retail-only location. Mission Brookline will source most of its Marijuana and Marijuana Products from its Worcester cultivation facility. Mission Worcester's Pest Control Plan is attached hereto as Exhibit A.

Transportation of Marijuana

Mission MA, Inc. ("Mission") will ensure that all transported marijuana and products are properly tracked through Mission's seed-to-sale tracking software (in conjunction with Metrc). Mission will properly track and label all seeds and clones in the form and manner deemed acceptable by the Commission. Mission will only transport marijuana from its licensed facilities to other licensed Marijuana Establishments as permitted by Mission's license.

Throughout the week, based on demand, Mission will receive wholesale orders from our Worcester and/or Georgetown cultivation and production facilities as well as from various licensed vendors. These deliveries will be received through the rear entrance of the facility. Per state regulations, delivery times must be randomized and cannot occur on a predictable schedule. Only the Director of Security and the General Manager will be aware of when the deliveries are scheduled. The Director of Security and/or the General Manager will receive a call from the delivery driver 30 minutes prior to arrival and will then notify the appropriate staff that the delivery is expected in approximately 30 minutes. When the driver arrives on site, they will call the GM again and the GM will meet the delivery at the rear entrance. The delivery is received in accordance with our standard operating procedures and then immediately taken to the downstairs inventory vault for intake processing. At the discretion of the Police Department, Mission will hire a police detail to supervise the transportation of marijuana products.

There will be no advertising, marketing or branding, including, but not limited to, vinyl-wrapped vehicles, signs, logos or markings, indicating that the vehicle is being used to transport marijuana on transportation vehicles or company cars. In the event that any marijuana product is undeliverable or refused by the destination, Mission will ensure that it will be transported back to Mission's originating facility.

Mission will staff all vehicles transporting marijuana and marijuana products with at least two Mission agents, one of whom will remain in the vehicle at all times that the vehicle contains marijuana or marijuana products. Prior to departing the premises to transport marijuana products, Mission will make a video record of weighing, inventorying, and accounting for all marijuana products to be transported.

When receiving transported marijuana, Mission will immediately re-weigh, re-inventory, and account for, on video, all marijuana and marijuana products received. When videotaping the weighing, inventorying, and accounting of marijuana and marijuana products before transportation or after receipt, Mission will ensure that the video shows each product being weighed, the weight, and the manifest. Prior to departure from its facility, Mission will package marijuana and marijuana products in sealed, labeled, and tamper-resistant or child-resistant packaging, and ensure that marijuana and marijuana products remain as such during transportation.

All vehicles and transportation equipment used in the transportation of marijuana products requiring temperature control for safety must be designed, maintained, and equipped as necessary to provide adequate temperature control to prevent the marijuana or marijuana products from becoming unsafe during transportation, consistent with applicable requirements.

Any vehicle used to transport marijuana or marijuana products will be owned or leased by Mission or a marijuana transporter, will be properly registered, inspected and insured in the Commonwealth, and equipped with an alarm system. In the case of an emergency stop during the transportation of marijuana or marijuana products, Mission will maintain a log describing the reason for the stop, the duration of the stop, the location of the stop, and any activities of its personnel exiting the vehicle. Mission will ensure that all routes used for the transportation of marijuana or marijuana products are randomized and remain within the Commonwealth.

Reporting
Mission agents will document and report any unusual discrepancy in weight or inventory to the Commission and law enforcement authorities no more than 24 hours of the discovery of such a discrepancy. Mission agents will report to the Commission and law enforcement authorities any vehicle accidents, diversions, losses, or other reportable incidents that occur during transport, not more than 24 hours of such accidents, diversions, losses, or other reportable incidents.

Storage Requirements
Mission will transport marijuana and marijuana products in secure, locked storage compartments that are a part of the vehicle transporting the marijuana products and cannot be easily removed. Storage and transportation of finished products will be under conditions that will protect them against physical, chemical, and microbial contamination, while also protecting against deterioration of finished products or their containers. Marijuana and marijuana products will not be visible from the outside of the vehicle. If and when Mission transports marijuana or marijuana products to more than one Marijuana Establishment at a time, the marijuana and marijuana products for each marijuana establishment will be kept in a separate locked storage compartment during transportation, and separate manifests will be maintained for each marijuana establishment. If and when Mission is transporting marijuana and marijuana products to multiple marijuana establishments, Mission will obtain permission from the Commission to adopt reasonable alternative safeguards. When transporting marijuana and marijuana products, no other products will be transported or stored in the vehicle nor will firearms be located in the vehicle or on transporting agents.

Communications
Any vehicle used by Mission to transport marijuana and marijuana products will contain a global positioning system (GPS) monitoring device that is: 1) not a mobile device that is easily removable; 2) attached to the vehicle at all times that the vehicle contains marijuana and marijuana products; and 3) monitored by Mission during transport of marijuana and marijuana products. Mission will obtain an inspection from the Commission prior to initial transportation of marijuana and marijuana products and after any alteration to the locked storage compartment. Each Mission agent transporting marijuana products will have access to a secure form of communication with personnel at Mission at all times that the vehicle contains marijuana and marijuana products. Mission will utilize either two-way digital or analog radio, cellular phones, or satellite phones for these purposes dependent upon the transportation area, base capabilities, cellular signal coverage, antenna coverage, and frequency of transportation.

Prior to and immediately after leaving Mission premises, Mission agents will be required to use a secure form of communication to contact agents at the Mission facility to test communications and GPS operability. In the event that communications or the GPS system failwhile on route, the Mission agents transporting marijuana or marijuana products must return tothe originating Mission location until the communication system or GPS system is once again operational. Marijuana establishment agents transporting marijuana or marijuana products willbe required to contact the Mission facility when stopping at and leaving any scheduled location,and regularly throughout the trip, at least every 30 minutes. Mission will ensure that there is aMission agent assigned to monitoring the GPS unit and secure form of communication, who willbe required to log all official communications with marijuana establishment agents transporting marijuana products.

All manifests used in the transportation of marijuana will be filled out by Mission agents in triplicate, with the original manifest remaining with Mission, a second copy provided to the destination marijuana establishment upon arrival, and a copy to be kept with the Mission agent during transportation and returned to the marijuana establishment or marijuana transporter upon completion of the transportation. Mission will securely transmit the manifest to the destination marijuana establishment via facsimile or email prior to departure.

Upon arrival at the destination marijuana establishment, Mission's agents will compare the manifest produced by Mission agent and the copy transmitted by facsimile or email to the destination marijuana establishment.

Each manifest will include, at a minimum, the originating marijuana establishment name, address, and registration number; the names and registration numbers of the agents who transported the marijuana products; the name and registration number of the marijuana establishment agent who prepared the manifest; the destination marijuana establishment name, address, and registration number; a description of the marijuana and marijuana products being transported, including the weight and form or type of the product; the mileage of the transporting vehicle at departure from Mission and mileage upon arrival at destination marijuana establishment, as well as mileage upon return to Mission; the date and time of departure from Mission and arrival at destination marijuana establishment for each transportation; a signature line for the marijuana establishment agent who receives the marijuana products; the weight and inventory before departure and upon receipt; the date and time that the transported products were re-weighed and re-inventoried; the name of the marijuana establishment agent at the destination marijuana establishment who re-weighed and re-inventoried products; and the vehicle make, model, and license plate number.

Mission will maintain the manifest inside of its vehicle throughout the entire transportation process until delivery is complete. All transportation manifests will be retained by Mission for a minimum of one year and will be available for inspection by the Commission upon request. Should any unusual discrepancy occur in weight or inventory, Mission agents will document and report the discrepancy to the Commission and law enforcement authorities not more than 24 hours after the discovery of such a discrepancy. Mission agents will report to the Commission and law enforcement authorities any vehicle accidents, diversions, losses, or other reportable incidents that occur during transport, not more than 24 hours after such accidents, diversions, losses, or other reportable incidents. Each agent transporting or otherwise handling marijuana

or marijuana products for Mission will be registered as a marijuana establishment agent and have a driver's license in good standing issued by the Massachusetts Registry of Motor Vehicles for all classes of vehicle the marijuana establishment agent will operate for Mission prior to transporting or otherwise handling Mission's marijuana or marijuana products. All Mission agents will carry their registration cards at all times when transporting marijuana or marijuana products for Mission and will produce their registration card to the Commission or law enforcement officials upon request. Mission will use best management practices to reduce energy and water usage, engage in energy conservation, and mitigate other environmental impacts wherever possible. Representatives of the Commission, other Commonwealth agencies, and emergency responders responding in the course of an emergency will have access to all Mission transportation vehicles as necessary.

Site Plan and Floor Plan

Attached hereto as Exhibit B

Diversity Plan

Mission MA, Inc. ("Mission") believes in creating and sustaining a robust policy of inclusivity and diversity. Mission recognizes that diversity in the workforce is key to the integrity of a company's commitment to its community. Mission is dedicated to creating a diverse culture with a commitment to equal employment opportunity for all individuals. Mission's diversity plan is designed to promote equity among minorities, women, veterans, people with disabilities, and people of all gender identities and sexual orientations. Mission will make every effort to employ and advance in employment qualified and diverse people at all levels within the company.

Mission's executives and leadership are committed to successful implementation of Mission's Diversity Plan. Mission's executive management team believes that increased diversity will provide Mission with a richer perspective and approach to its business. Mission also wants to ensure that its customers see themselves in the makeup of Mission's employees.

Goals

Mission's comprehensive diversity empowerment plan is a pillar of its purpose-driven company. To better serve Mission's customers, Mission aims to create an environment where personal identities, race, military service, sexual orientation, and heritage are utilized, celebrated, and valued. Mission's diversity initiatives and strategies are designed to attract, develop, and advance the most talented individuals regardless of their race, sexual orientation, religion, age, gender, disability status, or any other dimension of diversity.

It is Mission's goal to increase the number of minorities; women; veterans; persons with disabilities; and people of all gender identities and sexual orientations working in the establishment and providing tools to ensure their success.

The Program

Mission's diversity program includes the Diversity Recruitment and Sourcing and Employee Retention, Training, and Development sections below.

Diversity Recruitment and Sourcing

Mission will establish and maintain an inclusive and diverse workforce to serve its customers through innovative corporate recruitment of underrepresented and minority communities. Mission will develop strategic corporate initiatives to ensure a diverse and qualified staff stands ready to serve Mission customers' needs. These strategic corporate initiatives may include, but are not limited to:

- Participating in career fairs in underrepresented and minority communities, particularly those in commuting proximity to Brookline at least twice per year in each location
- Providing cultural training on cultural sensitivity and recognizing unconscious bias at least once per year in each location; and
- Using suppliers who are also committed to diversity and inclusion.

Mission's recruitment efforts are designed to maintain a steady flow of qualified diverse applicants, and may include taking the following steps:

- Developing relationships with organizations serving minorities, women, people of all gender identities and sexual orientations, veterans, and persons with disabilities for employment referrals;
- Providing briefings to representatives from recruitment sources concerning current and future job openings;
- Encouraging employees from diverse groups to refer applicants for employment;
- Participating in local career day programs and encouraging Mission's diverse employees to participate whenever possible;
- Establishing recruitment efforts at higher learning institutions, and institutions with special programs that reach diverse people;
- Developing relationships with community child care, housing, transportation, and other programs designed to improve employment opportunities for diverse persons;
- Ensuring that job openings are sent to community partners; and
- Utilizing Zip Recruiter to reach over 100 online career and job websites, as well as social media.

Employee Retention, Training, and Development

Mission will offer opportunities for promotions, career counseling, and training to all employees in order to promote growth and minimize turnover. Mission will ensure that all employees are given equal opportunities for professional development by communicating promotion opportunities and training programs, and by creating clearly defined job descriptions. Mission will ensure that all employees receive career counseling, including counseling related to advancement opportunities and training programs that can assist them in career development. Mission will instruct managers and supervisors to refer employees seeking career counseling to the Human Resources Manager.

Mission's diversity awareness training emphasizes Mission's commitment to its zero tolerance harassment and discrimination policy. Mission will strictly adhere to and enforce the policy by taking corrective action should any issues, concerns, or complaints arise. All Mission employees will be required to complete the diversity awareness training program during employee orientation. Training will begin upon hiring, and all new employees will be required to participate in an orientation program that will introduce and stress the importance of the Diversity Plan.

Upon completion of the orientation program, new hires will be equipped to describe, discuss, and implement the Diversity Plan. Following successful completion of the general orientation program, employees will undergo additional diversity training that will be tailored to the employee's specific job function. All employees will also be required to undergo ongoing diversity training to ensure knowledge of newly determined best practices and policies and continued familiarity and compliance with the Diversity Plan.

Awareness of Diversity Plan goals and Mission's efforts to create an open culture with zero tolerance for discrimination, harassment, or retaliation, is crucial to Mission's success. Management, staff, associates, vendors, contractors, and the general public all benefit from being informed of the Diversity Plan objectives and procedures.

Information related to the Diversity Plan will be disseminated a variety of ways, which may include, but are not limited to:

- Inclusion of Mission's Equal Employment Opportunity and Reasonable Accommodation statement in the Employee Handbook;
- Inclusion of Mission's zero-tolerance policies for harassment, discrimination, bullying, and other actions which oppose Mission's goal for a diverse workforce, in the Employee Handbook;
- Postings in suitable areas for employee communication;
- Diversity training programs for all employees;
- Quarterly progress evaluation meetings with appropriate personnel; and
- Formal presentations made to management and employees on diversity initiatives.

Strategic Partnerships, Suppliers and Vendors

Mission will promote diversity and support the local economy by making efforts to purchase goods and services from vendors, contractors, and professional service providers that are owned and operated by individuals that have cultural and ethnically diverse characteristics. In selecting potential contractors, subcontractors, vendors and suppliers, Mission will first attempt to contract with small and diverse businesses.

Mission's goal is to maintain diverse organization, vendor, and contractor spending. At the end of the first year of operation, Mission will evaluate the percentage of spending conducted with qualifying organizations and set achievable but challenging goals to increase the percentage of spending in future years.

External communication efforts that align with Mission's Diversity Plan will include:

- Advertising in employment and business sections of appropriate types of media;
- Participating in employment and business notification programs; and
- Distribution of literature to organizations actively supportive of minorities, women, disabled persons, the LGBTQ community, and veterans.

Measuring Progress

Mission will establish a Diversity Committee (the "Committee") to assist the executive management team with the implementation and growth of the Diversity Plan. The initial members of the Committee will be selected based on their diverse status and their personal commitments to diversity. Additional members of the Committee may be added at the discretion of Mission's executive management team. The Committee will meet at least twice per year and will be responsible for:

- Reviewing the effectiveness of each career fair towards meeting the goals of the diversity plan to determine what, if any, corrective measures need to be made for Mission's future participation in career fairs. The review shall consider the following:
    - Number of individuals from the above-referenced demographic groups who were hired and retained after the issuance of a license;
    - Number of promotions for people falling into the above-listed demographics since initial licensure;
    - Number of positions created since initial licensure;
- Assessing whether cultural sensitivity trainings have been effective in promoting the goals of Mission's Diversity Plan and determine what, if any, corrective actions need to be made for future trainings;

- Developing Equal Employment Opportunity (EEO) statements, policies, programs, and internal and external communication procedures in support of the goals of the Diversity Plan;
- Assisting in the identification of problematic areas for EEO, including receiving, reviewing, and resolving any complaints of discrimination or other noncompliance with regards to equal opportunity and fair treatment of all employees;
- Assisting management in arriving at effective solutions to problems regarding issues of diversity and inclusion;
- Designing and implementing internal reporting systems that measure the effectiveness of programs designed to support a company culture that fosters diversity;
- Keeping the company informed of equal opportunity progress;
- Reviewing the Diversity Plan with management at all levels of Mission to ensure that the Diversity Plan is understood; and
- Auditing Mission's internal and external job postings to ensure information is in compliance with Mission's diversity policies and procedures.

The Human Resource Manager at Mission will be responsible for auditing the Diversity Plan. The audit report, which will analyze the Company's performance in fulfilling the goals of the Diversity Plan, may contain such information as:

- Employment data, including information on minority, women, disabled, and veteran representation in the workforce in all job classifications; average salary ranges; recruitment and training information (all job categories); and retention and outreach efforts;
- The total number and value of all contracts and/or subcontractors awarded for goods and services;
- An identification of each subcontract actually awarded to a member of a diverse group and the actual value of such subcontract;
- A comprehensive description of all efforts made by Mission to monitor and enforce the Diversity Plan;
- Information on diverse group investment, equity ownership, and other ownership or employment opportunities initiated or promoted by Mission;
- Other information deemed necessary or desirable by the Commission to ensure compliance with the rules and regulations governing marijuana establishments in Massachusetts; and
- When available, a workforce utilization report including the following information for each job category at Mission:
    - The total number of persons employed;
    - The total number of men employed;
    - The total number of women employed;
    - The total number of veterans employed;
    - The total number of service-disabled veterans employed; and
    - The total number of members of each racial minority employed.

Acknowledgements

Mission will adhere to the requirements set forth in 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment. Any actions taken, or programs instituted, by Mission will not violate

the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.

Qualifications and Training

Qualifications
In accordance with 935 CMR 500.030, a candidate for employment as a marijuana establishment agent must be 21 years of age or older. In addition, the candidate cannot have been convicted of a criminal offense in the Commonwealth involving the distribution of controlled substances to minors, or a like violation of the laws of another state, the United States, or foreign jurisdiction, or a military, territorial, or Native American tribal authority.

Mission will also ensure that its employees are suitable for registration consistent with the provisions of 935 CMR 500.802. In the event that Mission discovers any of its agents are not suitable for registration as a marijuana establishment agent, the agent's employment will be terminated, and Mission will notify the Commission within one (1) business day that the agent is no longer associated with the establishment.

Training
As required by 935 CMR 500.105(2), and prior to performing job functions, each of Mission's agents will successfully complete a comprehensive training program that is tailored to the roles and responsibilities of the agent's job function. Agent training will at least include the Responsible Vendor Program and eight (8) hours of on-going training annually. On or after July 1, 2019, all of Mission's current owners, managers, and employees who are involved in the the handling and sale of Marijuana and Marijuana Products will have attended and successfully completed a Responsible Vendor Program operated by an education provider accredited by the Commission to provide the annual minimum of two hours of responsible vendor training to marijuana establishment agents. Mission's new, non-administrative employees will complete the Responsible Vendor Program within 90 days of the date they are hired. Mission's owners, managers, and employees will then successfully complete the program once every year thereafter. Mission will also encourage administrative employees who do not handle or sell marijuana to take the responsible vendor program on a voluntary basis to help ensure compliance. Mission's records of responsible vendor training program compliance will be maintained for at least four (4) years and made available during normal business hours for inspection by the Commission and any other state licensing authority upon request.

As part of the Responsible Vendor program, Mission's agents will receive training on a variety of topics relevant to marijuana establishment operations, including but not limited to the following:

1. Marijuana's effect on the human body, including physical effects based on different types of marijuana products and methods of administration, and recognizing the visible signs of impairment;
2. Best practices for diversion prevention and prevention of sales to minors;
3. Compliance with tracking requirements;
4. Acceptable forms of identification, including verification of valid photo identification and medical marijuana registration and confiscation of fraudulent identifications;

5. Such other areas of training determined by the Commission to be included; and
6. Other significant state laws and rules affecting operators, such as:
    a. Local and state licensing and enforcement;
    b. Incident and notification requirements;
    c. Administrative and criminal liability and license sanctions and court sanctions;
    d. Waste disposal and health and safety standards;
    e. Prohibiting patrons from bringing marijuana onto licensed premises;
    f. Permitted hours of sale and conduct of establishment;
    g. Permitting inspections by state and local licensing and enforcement authorities;
    h. Licensee responsibilities for activities occurring within licensed premises;
    i. Maintenance of records and privacy issues; and
    j. Prohibited purchases and practices.

In addition to the training requirements mandated by 935 CMR 500.105(2), all Mission agents will take part in Mission's 30-hour training program. This program is one of the few in the nation that is fully compliant with Americans for Safe Access' industry standard for Patient Focused Certification. The topics covered in this program will include, but are not limited to:

Day 1 - Welcome: Company Culture

- Training Tips & Expectations
- Training Schedule
- Dispensary Tour
- Team Acclimation
- Platform Access
- Class: 4Front Orientation
- Mission Voice
- Our Dispensary
- Main Points Of Contact
- Resources

Day 2 - Cannabis: Science, History & Legislation

- Class: Cannabis Science
- Cannabis Anatomy
- Plant Journey
- Plant Species & Properties
- Terpenes
- Flavonoids
- Cannabinoids
- Endocannabinoid System
- Entourage Effect
- Class: Cannabis Intake
- Class: Cannabis History & Legalization
- Local Regulations
- Qualifying Medical Conditions

Day 3 - Intro to Operations: BOH & FOH

- Back of the House
- Top Products

- BOH Knowledge Check
- Front of the House
- Class: 4Front Hospitality
- FOH Knowledge Check
- Product Recommendations

Day 4 - EDPF: Your Role

- Train On All Assigned Tasks & Procedures

Day 5 - Practice: Kick Off

- Training Recap
- Safety Protocol
- Test Your Knowledge
- Training Validation

Please see Exhibit C for more detail.

Consumer Education

In compliance with 935 CMR 500.140(8), Mission will provide educational materials designed to help consumers make informed marijuana product purchases. Mission's educational materials will describe the varying types of products available at Mission, as well as the types and methods of consumption. The materials will offer education on cannabis titration: the method of using the smallest amount of a given marijuana product necessary to bring about the desired effect. Additional topics discussed in consumer materials will include potency; proper dosing; the delayed effects of edible marijuana products; and substance abuse and related treatment programs, marijuana tolerance, dependence, and withdrawal.

Contacts

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EXHIBIT A

1. **PURPOSE**
   1.1. The purpose of this procedure is to describe all aspects of the company's integrated pest management approach.

2. **SOP DESIGNEES**

Name	Role	Job Title
Nic Robertson	Author	Cultivation Manager
	Subject Expert Reviewer	
	Department Manager Reviewer	
	Executive and/or Quality Approval	

3. **SCOPE**
   3.1. This procedure affects all cultivation personnel.

4. **DEFINITIONS**
   4.1. **Cultivation** - The growing of cannabis plants, from propagation to harvest.
   4.2. **Integrated Pest Management (IPM)** - is a broad-based approach that integrates practices for economic control of pests which aims to to suppress populations below the economic injury threshold.
   4.3. **Media** - is the aggregate matrix where roots are physically located on the cannabis plants.
   4.4. **Re-entry Interval (REI) -** is the minimum amount of time that must pass between the time a pesticide was applied to an area or crop and the time that people can go into that area without protective clothing and equipment.
   4.5. **Sticky Card** - is a pheromone insect trap that utilizes a unique sensory characteristics to attract pathogenic insects which are they caught in a non-toxic adhesive with these items allowing personnel to analyze samples of an insect population in a cultivation room.

5. **RESPONSIBILITIES**
   5.1. Area Managers are responsible for:
      5.1.1. Ensuring that each integrated pest management procedure is faithfully and consistently applied in the proper manner.
      5.1.2. Assigning integrated pest management tasks to their associates.

5.2. Associates are responsible for:

5.2.1. Correctly executing their assigned integrated pest management tasks.

6. **PROCEDURE**

6.1. Equipment

6.1.1. Amblyseius Swirskii, Californicus and Andersonii Sachets

6.1.2. Dalotia Coriaria (Atheta) Bottle

6.1.3. Hypoaspis Miles Bottle

6.1.4. Steinernema Feltiae Packet

6.1.5. Sticky Card

6.1.6. USB Magnifier

6.1.7. Five Gallon Steinernema Feltiae (Nematode) Bucket

6.1.8. Mixing Drill

6.1.9. Pesticide Sprayer

6.1.10. Pruning Snips

6.1.11. Cannabis Waste Container

6.1.12. Trash Bag

6.1.13. Ethanol Spray Bottle

6.2. 25(B) EPA Exempt Pesticides Approved for use

6.2.1. TetraCURB

6.2.2. Eco-1

6.2.3. Pr

6.3. Personal Protective Equipment

6.3.1. Hair Net

6.3.2. Hat

6.3.3. Dust Mask

6.3.4. Lab Coat

6.3.5. Beard Net, if applicable

6.3.6. Nitrile Gloves

6.3.7. Large Rubber Gloves

6.3.8. Scrubs

6.3.9. Sleeve Guards

6.3.10. Full Face Respirator

6.3.11. 3m 60928 Cartridge

6.3.12. Respirator Cartridge Usage Log

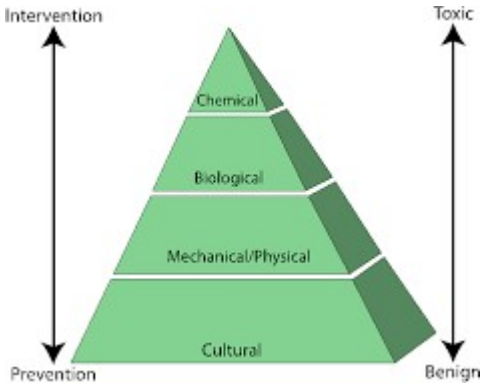
6.3.13. Chemical Coverall suit

6.3.14. Chemical resistant anti-slip boot covers

6.4. Integrated Pest Management Overview

6.4.1. Integrated Pest Management (IPM) is a holistic system that utilizes four main components that make up the IPM pyramid which can be seen in Figure 1.

Figure 1



6.4.1.1. The four main strategies for preventing and overcoming any pest issue are cultural, mechanical, biological, and chemical. As is evidenced by the diagram, the broad base of cultural is very preventative, non-toxic, and non-interventionist. Whereas chemical is very interventional, the most toxic, and is usually reactionary.

6.4.1.2. This company focuses on preventative IPM protocols with some chemical usage that is the lowest toxicity possible since the sprays used are Minimum risk pesticides that meet certain criteria exempting them from federal registration under section **25**(**b**) of the Federal Insecticide, Fungicide, and Rodenticide Act (**FIFRA**)

6.4.1.3. The vast majority of the company's IPM protocols are focused on maintaining the proper environment that is hostile to pests, deploying beneficial insects to grow rooms,

employing rigorous sanitation, minimizing plant stress, and selecting disease resistant plant varieties.

6.4.2. Scouting and Inspecting Plants for Pests and Pathogens

6.4.2.1.1. It is critical for area managers and associates to inspect each cannabis plant daily for any insect or form of disease.

6.4.2.2. General Inspection Protocol

6.4.2.2.1. A manager or associate must inspect each cannabis plant and sticky card every day to look for any potential problems.

6.4.2.2.1.1. Should any suspicious, unusual visual, or strange smell be emanating from a cannabis plant, a manager or associate will take the USB magnifier, plug it into an electronic device, and examine the potential contamination issue to identify what the problem is.

6.4.2.2.2. It is key that an effort be made not to contaminate the surround area or any tools used in an inspection of a suspicious plant.

6.4.2.2.2.1. After the inspection is concluded, all surrounding surfaces and equipment must be cleaned if the plant in question has found to be contaminated.

6.4.2.2.3. Should a problem be identified, it must be written down and verbally communicated to the area manager.

6.4.2.2.4. After the manager has been notified, they will instruct the associate to either save a sample for further testing or command it to be safely destroyed.

6.4.2.3. The following are several common insects and pathogens to especially be aware of as well as to scout for.

6.4.2.4. *Powdery Mildew*

6.4.2.4.1. Powdery mildew (PM) is caused by a variety of fungi and produces a grey or white powdery-looking substance on all surfaces of the plant. Conditions that favor PM include environments with high temperatures and high humidity as well as areas with little air movement. PM is most recognizable on the tops of fan leaves. Signs of an infestation typically manifest more quickly on younger plants.

6.4.2.4.2. See Figure 2 for an early stage and late stage form of powdery mildew.

Figure 2

6.4.2.4.3. Conditions that Facilitate This Pest: Humidity that is greater than 67% for a duration of three hours during the day and temperature that is greater than 77 degrees for duration of four hours during the day along with poor air circulation due to a mismanaged plant canopy.

6.4.2.4.4. Treatment:

6.4.2.4.4.1. In the vegetative room, notify the area managers so they can adjust their schedules as a fungicide treatment will be performed.

6.4.2.4.4.1.1. Record this pest finding in the weekly vegetative tracker.

6.4.2.4.4.1.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.4.4.1.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.4.4.1.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.4.4.1.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack. Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.4.4.2. In the flower room, notify the area managers so that they can be aware of the situation.

6.4.2.4.4.2.1. Record this pest finding in the weekly flower tracker.

6.4.2.4.4.2.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.4.4.2.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.4.4.2.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.4.4.2.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.4.4.2.6. 6.4.2.4.4.2.6.

6.4.2.5. *Spider Mites*

6.4.2.5.1. Spider mites is a general term for a family of plant pests that spin a noticeable web during an infestation. The lifecycle of spider mites is very quick compared to other pests and, under the right conditions, a spider mite infestation can quickly destroy an entire crop. Nearly invisible to the naked eye, they may appear on the tops or undersides of leaves and vary in color from red to brown, black to yellow. They prefer the undersides of leaves but can also be found in buds and on stems, where they pierce the surface and suck out juices.

6.4.2.5.2. It is important that if any surface level damage is seen to immediately check the undersides of the leaves and it is critical to check the undersides of the leaves even before any damage is seen on the topside.

6.4.2.5.3. Early spider mite infestations can be detected by the presence of yellow or brown dots appearing on the tops of leaves with yellowing plant material surrounding the dots. Severe infestations will have the presence of a fine webbing around the plant material along with a bronze-color on the worst affected areas.

6.4.2.5.4. Conditions that Facilitate This Pest: Humidity that is below 45% for a duration of three hours during the day and temperatures above 77 degree for four hours greater during the day.

6.4.2.5.5. Treatment:

6.4.2.5.5.1. In the vegetative room, notify the area managers so they can adjust their schedules as a insecticide treatment will be performed.

6.4.2.5.5.1.1. Record this pest finding in the weekly vegetative tracker.

6.4.2.5.5.1.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.5.5.1.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.5.5.1.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.5.5.1.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.5.5.2. In the flower room, notify the notify the area managers so that they can be aware of the situation.

6.4.2.5.5.2.1. Record this pest finding in the weekly flower tracker.

6.4.2.5.5.2.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.5.5.2.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.5.5.2.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.5.5.2.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.6. *Fungus Gnats*

6.4.2.6.1. Fungus gnats are a common indor and outdoor pest that look similar to fruit flies as adults. Although the adults don't feed on the plants, their larvae can infest a grow medium where they will feed off the root mass until the plant dies. By feeding on the roots, they also weaken the plant making it more susceptible to other vectors of disease.

6.4.2.6.2. Fungus gnat infestations are typically detected by the presence of adult flies around the canopy area. Larvae are difficult to detect because they live in the grow medium, but are also visible to the naked eye. The plant itself may manifest an infestation by browning or developing necrotic patches on the leaves

6.4.2.6.3. Conditions that Facilitate This Pest: Excessive water saturation in the media creating poor circulation and excessive amounts of water in the benches.

6.4.2.6.4. Treatment for this pest is predominately based on beneficial insects and selective pesticide use.

6.4.2.6.4.1. Vegetative and Flower:

6.4.2.6.4.1.1. Perform regular scouting of the sticky cards.

6.4.2.6.4.1.2. Should there be any fungus gnats found or seen, assess the damage.

6.4.2.6.4.1.3. Notify the area managers and record this in the appropriate weekly tracker.

6.4.2.6.4.1.4. Record this pest finding in the weekly vegetative tracker.

6.4.2.6.4.1.5. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.6.4.1.6. Place the sprayed, infected material into a cannabis waste container.

6.4.2.6.4.1.7. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.6.4.1.8. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.6.4.1.9. Should the damage become too extreme, dispose of the entire plant in the above sanitized fashion with the addition of also removing the pot from the room.

6.4.2.7. <u>Thrips</u>

6.4.2.7.1. Thrips are tiny pests that live and feed on the leaves of plants. Similar to a spider mite but slightly larger in size, and leave no webbing. Adults have wings and are mobile, greatly increasing the speed at which they can infest a garden.

6.4.2.7.2. Thrips can be detected by the presence of larvae and adults on the tops of leaves. The damage they produce looks like silver patches of scarring on the surfaces of leaves.

6.4.2.7.3. Conditions: Humidity that is 55% during the day and temperature that is in a range from 65 to 85 degrees.

6.4.2.7.4. Treatment: Treatment for this pest is predominately based on beneficial insects and selective pesticide use.

6.4.2.7.4.1. In the vegetative room, notify the area managers so they can adjust their schedules as an insecticide treatment will be performed.

6.4.2.7.4.1.1. Record this pest finding in the weekly vegetative tracker.

6.4.2.7.4.1.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.7.4.1.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.7.4.1.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.7.4.1.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.7.4.1.6. In the flower room, notify the notify the area managers so that they can be aware of the situation and adjust spray applications accordingly.

6.4.2.7.4.1.7. Record this pest finding in the weekly flower tracker.

6.4.2.7.4.1.8. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.7.4.1.9. Place the sprayed, infected material into a cannabis waste container.

6.4.2.7.4.1.10. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.7.4.1.11. Have the zoned quarantined and mark with quarantine labels.

6.4.2.7.4.1.12. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.8. *Aphids*

6.4.2.8.1. Aphids are part of the Aphidoidea and typically one to ten millimeters in length. They use their pincers to maim the plant tissue and suck up the sap of a plant. Depending on the species they can lay eggs asexually and can reproduce rapidly.

6.4.2.8.2. They leave behind a substance known as honey in the plant tissue that they drink from which can turn into sooty mold, an unhealthy bacteria that negatively affects plant health.

6.4.2.8.3. Condition: Humidity that is 55% during the day and temperature that is in a range from 65 to 80 degrees.

6.4.2.8.4. Treatment: Treatment for this pest is predominately based on beneficial insects and selective pesticide use.

6.4.2.8.4.1. In the vegetative room, notify the area managers so they can adjust their schedules as a insecticide treatment will be performed.

6.4.2.8.4.1.1. Record this pest finding in the weekly vegetative tracker.

6.4.2.8.4.1.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.8.4.1.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.8.4.1.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.8.4.1.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.8.4.1.6. In the flower room, notify the notify the area managers so that they can be aware of the situation.

6.4.2.8.4.1.7. Record this pest finding in the weekly flower tracker.

6.4.2.8.4.1.8. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.8.4.1.9. Place the sprayed, infected material into a cannabis waste container.

6.4.2.8.4.1.10. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.8.4.1.11. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, amend it with old media in the vestibule area, and then seal the bag while taking it outside to the dumpster.

6.4.2.9. *Tobacco Mosaic Virus*

6.4.2.9.1. Tobacco Mosaic Virus is a virus that is commonly found in tobacco plants which causes blotchy or twisted leaves, strange mottling symptoms, slower growth, and reduced yields.

6.4.2.9.2. In the context of cannabis, when it comes to cannabis plants, curved leaf fingers can be caused by many things, including a random mutation, incorrect pH, watering problems, root problems or other deficiencies. However, the distinctive aspect of TMV is the twisted growth that is accompanied by a speckling and/or mosaic pattern.

6.4.2.9.3. Conditions that Facilitate This Pest: Any individual who has been exposed to tobacco or material that has been contaminated by the virus

6.4.2.9.4. Treatment:

6.4.2.9.4.1. Vegetative and Flower:

6.4.2.9.4.1.1. When finding a suspected piece of plant material, notify the area managers and record this in the weekly tracker.

6.4.2.9.4.1.2. Carefully remove the infected plant material by cutting it away with pruning snips.

6.4.2.9.4.1.3. Then place it in a plastic bag and send it in the chosen laboratory to be tested.

6.4.2.9.4.1.4. Once the sample test has been received, should it come back as positive for tobacco mosaic virus. Destroy plants the entire room and sanitize it.

6.4.2.10. *Fusarium*

6.4.2.10.1. Fusarium is a soil fungus that causes plants to wilt, brown, and develop rotten roots. Fusarium is particularly prevalent in hydroponic cultivation systems because the excess watering can be an ideal environment for it to spread and thrive.

6.4.2.10.2. Young plants are at the greatest risk to root rots caused by Fusarium species. Infected plants may exhibit poor or slow emergence, and seedlings are often stunted and weak. Seedlings with root rot have reddish-brown to dark brown discolored roots. Infected plants may have poor root systems and poor nodulation, which may cause the plants to wilt and die.

6.4.2.10.3. Condition: Humidity greater than 65% greater than four hours and a temperature above 70 degree for five hours. Chances for are increased by poor water circulation in the root media and poor air flow.

6.4.2.10.3.1. Vegetative and Flower:

6.4.2.10.3.1.1. Notify the area managers and record this in the appropriate weekly tracker.

6.4.2.10.3.1.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.10.3.1.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.10.3.1.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.10.3.1.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.10.3.1.6. Should the damage become too extreme, dispose of the entire plant in the above sanitized fashion with the addition of also removing the pot from the room.

6.4.2.11. *Botrytis*

6.4.2.11.1. Botytris is a fungus that affects the flowers of the cannabis plant. It typically begins in the most moist, shaded sections of the flower canopy, that does not have a great amount of light or airflow around it. It can be invisible until it is already too late and infected an entire branch or plant. An early sign is a small brown sugar leaf and when pulled will reveal soft, rotten pieces of flower. Botrytis is also known as gray mold due to its color.

6.4.2.11.2. When removing botrytis is is critical to safely cut away the affected areas of the flower, sanitize the area of the zone in which it was found, and carefully dispose of the contaminated material. Botrytis has many spores that can easily latch onto other flowers to spread itself.

6.4.2.11.3. See Figure 14 for early and late stage pictures of botrytis.

Figure 14

6.4.2.11.4. Condition: Humidity that is greater than 67% for a duration of three hours during the day and temperature greater than 70 degrees for five hours combined with a canopy that has poor light penetration, overcrowding of flower sites, and poor air flow.

6.4.2.11.4.1. Flower:

6.4.2.11.4.1.1. Notify the area managers and record this in the appropriate weekly tracker.

6.4.2.11.4.1.2. Then carefully remove the infected plant material by cutting it away with pruning snips and spray it with ethanol.

6.4.2.11.4.1.3. Place the sprayed, infected material into a cannabis waste container.

6.4.2.11.4.1.4. When finished removing the infected material, sanitize the pruning snips and the gloves followed by throwing the gloves away.

6.4.2.11.4.1.5. Remove the trash bag from the room, weigh the bag while recording it in BioTrack, Take this bag out to the waste cage and log the batch into the physical log inside the cage for eventual destruction. This batch also must be moved digitally to the waste cage the day it is physically moved

6.4.2.11.4.1.6. 6.4.2.11.4.1.6.

6.4.2.11.4.1.7. Should the damage become too extreme, dispose of the entire plant in the above sanitized fashion with the addition of also removing the pot from the room.

6.4.3. Canopy Management

6.4.3.1. Canopy management is the process by which cannabis growth is properly maintainedand controlled to prevent any form of disease or insect from being able to easily take hold.

6.4.4. Beneficial Insect Type and Usage

6.4.4.1. Beneficial insects provide support to each cannabis plant by acting as both preventative and interventional measures against many forms of pathogenic insects. Beneficial insects that are listed below are applied before a problem occurs and are continually reapplied to form a continuous cultural barrier against infestations. Should a specific insect issue occur that is not effectively dealt with by the current beneficial insect regime, then area managers are consulted to find a new beneficial insect to deal with said problem.

6.4.4.2. In general it is best to use all beneficial insects within 24 hours of receiving them unless otherwise stated on their label. Viability must be checked for each batch of beneficial

insects prior to deployment. Follow packing instructions for viability check for each individual variety.

6.4.4.3. Record viability check on weekly tracker. Include sachet batch number in log entry

6.4.4.4. *Californicus, Andersoni, Swirskii sachet breeding systems*

6.4.4.4.1. These predatory mites each have pests they will target and are used interchangeably depending on tactical decisions by the Cultivation Manager or supervisors based on pest pressures in a specific area or in the facility in general.

6.4.4.4.2. These insects are deployed through the use of controlled release sachets. Depending on distributor, they may be packed five to a strip. Or they may be pre-separated. Each sachets consists of a breeding colony with a small exit hole.

6.4.4.4.3. If the sachets need to be separated, bend the sachets four times north and south so they do not rip when separating

6.4.4.4.4. The number and deployment pattern of sachets per room or per plant may change per recommendation of the cultivation manager or supervisors based on the current pest pressure of the room.

6.4.4.4.5. Apply sachets in the upper canopy region of plants with the lowest part of the sachet being at least three inches above the grow media.

6.4.4.4.5.1. Leave any existing sachets on the plant as they remain viable for many weeks

6.4.4.4.5.2. If sachets do get wet or discolored from contact with the media they should be removed as soon as possible. This is critical because should it become wet, it could go from a positive IPM factor to a pathogenic one.

6.4.4.4.6. Vegetative: No Sachet applications

6.4.4.4.7. Flower: Every 3 weeks starting at the 3rd week of flower.

6.4.4.4.8. Mother: No Sachet applications.

6.4.4.4.9. Record of this treatment takes place in the weekly tracker. Include batch number printed on sachets in log entry

6.4.4.5. *Dalotia coriaria (Atheta System)*

6.4.4.5.1. These are rove beetles that target shore flies, fungus gnats, the soil stage of western flower thrips, and other small soil organisms such as moth flies, springtails, and root mealybugs.

6.4.4.5.2. These insects are contained within a capped plastic or cardboard bottle or in a larger plastic tub.

6.4.4.5.3. When applying, distribute across cultivation space in piles of approzximately 3 tablespoons or 1.5fl oz on the soil surface. Place a pile every 15 sq ft. Atheta are highly mobile so they will distribute further after placement

6.4.4.5.3.1. Vegetative: 1x every 3 weeks.

6.4.4.5.3.2. Flower: no applications unless extra material is on hand. Apply in the same distribution pattern only in the flowering room with the youngest plants.

6.4.4.5.3.3. Mother: 1x every 3 weeks.

6.4.4.6. *Hypoaspis System*

6.4.4.6.1. Stratiolaelaps scimitus is a small light brown mite that lives in the top ½" layer of soil. As a natural predator of fungus gnat pupae and of the snail parasite Riccardoella aspersa it is used by gardeners and snail breeders for biological pest control.

6.4.4.6.2. These insects are contained within a capped plastic or cardboard bottle.

6.4.4.6.2.1. Divide among all vegetative and mother plants. ½ tsp per 1.5L Coco Cube, 1 tsp per 5 gallon pot

6.4.4.6.2.2. Vegetative: 1x every 3 weeks.

6.4.4.6.2.3. Flower: no applications unless extra material is on hand. Apply in the same distribution pattern only in the flowering room with the youngest plants

6.4.4.6.2.4. Mother: 1x every 3 weeks.

6.4.5. Pesticide application Procedures

6.4.5.1. Follow all manufacturers' recommendations for storing, disposing, mixing, applying and handling of fertilizers, herbicides and pesticides.

6.4.5.2. Each applicator must read and understand all MSDS sheets on applicable products and direct all questions to management before application.

6.4.5.3. Always mix no more than the minimum volume of fertilizers or pesticides that will be needed for the immediate crops to be sprayed. Additional solution can always be added later. If unsure on volume needed, ask management for guidance.

6.4.5.4. Always Follow IPM schedule and PPE requirements instructed by management

6.4.5.5. All pesticide products should be clearly labeled and locked in the Pesticide storage closet in the cultivation hallway. This closet should remain clean and organized, including shelving, bottles, measuring equipment and floor in immediate area. The storage closet must remain locked while not in use.

Any new products should be reviewed and approved by management for potential contamination, compatibility or added safety risks as well as the MSDS sheet made available to all before use in the facility.

6.3.6. Personal Protective Equipment (PPE)

6.3.6.1 PPE requirements on the labels for each product we have on hand are slightly different however the following standard will cover each of our products and be adhered to upon each spray application regardless of the product being sprayed. All safety information pertaining to each product can be accessed in the pesticide MSDS binder, stored in the cultivation corridor. All PPE should be donned over company issued medical scrubs and hairnet on anyone mixing, loading, applying or handling pesticide products in any way.

6.3.6.2 PVC Coated Chemical Splash, hooded coveralls
Chemical Goggles that meet ANSI z87.1-2010 standards

Chemical resistant gloves

Professional grade, full face Respirator; NIOSH-approved OV/R95 protection with 3M 60928 Acid Gas Cartridges

Water-proof, chemical resistant, anti slip shoe covers over facility dedicated shoes and socks

Green LED Headlamp if spraying during lights off period

6.3.6.3 **PPE Maintenance**

Maintaining PPE is the responsibility of the applicator to ensure the materials are kept clean and in working order.

- Coveralls are left hanging on designated hooks near the PPE Cabinet
- Chemical goggles are cleaned with soap and water after each use.
- Respirator is washed out with an alcohol-free respirator cleaning wipes and returned to the PPE closet after each use.
- Respirator cartridges should be replaced every 480 hrs of use and dated upon each replacement. Cartridge usage is also logged in the physical log kept with each pair of cartridges. Each pair of cartridges is specific to each user, do not share cartridges
- Cartridges are stored in a labeled ziplock bag for each user when not in use

6.3.7 **Equipment**

The **Dramm MSO electric sprayer** used at this company is to be inspected before each use to ensure it was properly cleaned from the previous application. If the sprayer was not properly cleaned, management should be alerted and the steps below on 'Proper sprayer cleaning' should be followed before the spray application and after each use.

6.3.7.1 Sprayer Cleaning and Maintenance

- PPE Required for sprayer cleaning; Nitrile Gloves, chemical splash goggles
- Excess batched pesticides should be pumped from the sprayer into a hazardous waste container and stored in containers specific to each product until they can be collected by a hazardous waste disposal firm. (Fully open the mixing valve and place the clear mixing tube into a hazardous waste container until the reservoir is empty)
- With the sprayer tank empty, lean the whole sprayer back so it rests on the push bar.
- Place aluminum tray under the tank outlet to catch any potential solution still left inside the tank outlet hose
- Remove the cap and screen filter underneath the reservoir. Clean, rinse and set aside.
- Unscrew the tank outlet hose from the tank outlet fitting and place the hose inside the aluminum tray to catch any drainage
- Once the tank is free from the outlet hose, pull the entire tank out of the sprayer cart and place on top of the triple sink
- Spray down the inside of the tank with dawn soap and allow 60 seconds of contact time before using the sink hose attachment to rinse out the entirety of the inside of the tank. Rotate the tank as needed to allow water to rinse all surfaces of the inside of the tank.
- Once only clear water can be observed inside and draining out of the tank, the tank can be replaced back into cart.
- Screw the tank outlet hose back onto the tank and replace the screen filter and cap back onto the tank outlet.
- Lean the sprayer cart back up into its rolling position
- Refill the sprayer tank with 5-7gal of warm fresh water via sink hose attachment.
- Ensure the mixing line/ tank cap and sprayer gun are all resting inside the sink
- Plug the sprayer into an electrical outlet and open the red mixing valve

- Turn on the sprayer, allowing clean water to flow from the tank, through the mixing line until clear
- Once clear, close the mixing valve and squeeze spray gun trigger allowing clean water to flow through spray gun ***point the spray gun directly into drain to minimize overspray***
- Continue to flush fresh water through spray gun until completely clear. Refill sprayer tank with clean water as necessary.
- Once tank is empty, rinse the sink before pulling the entire coil of spray hose into the sink
- Rinse hose with clean water, ensuring all particles are free from hose
- Wipe off the entire sprayer including push bar, switches and valves, hose reel and handle, sprayer handle, motor and pump housing with a damp soapy cloth so it is clean for the next operation.
- Recoil spray hose onto hose reel
- When done with cleaning process, **do not leave the sprayer handle in the locked/on position**. This can release unwanted spray when the next applicator turns on the sprayer. Also leave the mixing line and tank cap draped over the hose reel, not screwed back onto the tank to allow time to dry
- Lastly, the covered Pesticide dish bin containing the dirty mixing containers can be taken into the the sink to be cleaned with soap and hot water. Both the mixing containers and dish bin must be cleaned after each use with dish soap and warm water. Rinse well.

6.3.8 **Pesticide application**

Before a room can be sprayed, a warning sign must be marked on the dry erase board on the outside of the grow room. Use the example on the pesticide closet, marking the date, time, the product(s) being sprayed and 'DO NOT ENTER UNTIL [Insert the following date]'. Initial the bottom right corner of the warning sign.

- If overhead grow lights are on, have management turn them off before starting the application. **Failure to do this could create a fire or electrical shock hazard.**
- ***The agent who turns off grow lamps is responsible for turning them back on 3 hrs after application, set a reminder if necessary.***
- ***If planning to spray during the lights off period, the overhead work lights must remain OFF for the entirety of the process. The applicator shall instead use the Green LED Headlamp to guide their way through the room.***
- Still wearing all PPE, fully open the red mixing valve on the sprayer manifold. Plug in and turn on the sprayer to start mixing the reservoir.
- While the sprayer is mixing, make your way around the grow room to be sprayed and unplug all the oscillating wall fans and relocate Smartbee sensor to a safe place where it will not be sprayed
- Turn off CO2 burner via switch on the side of the unit and tag it with the "CO2 off" label, from the wire shelf. **Failure to disable the Co2 Burner could create a fire hazard.**
- Recheck all PPE is secured in place, close the red mixing valve on the spray manifold.
- Before applying spray to plants, the applicator must clear the spray line of any fresh water from the cleaning process. Open the reservoir cover and direct the spray nozzle back into the reservoir for 60 seconds at full pressure. This causes additional mixing, ensuring the solution is homogeneous before application.
- Use the spray wand to apply even coverage to all foliage. Spraying mostly from the underside of the plant, upwards. ***Make sure to limit overspray onto walls or equipment.***

- **Spray Course:** Start at one side of the room and make your way to the other, one side of each table at a time. When spraying each side of a table of plants, focus on covering the entirety of the plants in the row closest to you and the side of the middle row of plants closest to you.
- Try to use up the whole batch of mixed pesticides on the target areas needing to be sprayed. Any excess pesticide solution will be disposed of as hazardous waste
- Once all plants in an area/room have been sprayed, open the red mixing valve to take pressure off the spray hose, turn off the sprayer, re-coil the spray hose
- Plug in all the oscillating wall fans and return the Smartbee Sensor to its regular monitoring location
- Return all tables to their canopy positions.
- Turn the CO2 burner back on and remove the “CO2 off” label and put it back in its storage space on the wire shelf.
- Turn off overhead fluorescent lighting on your way out of the room.
- Discard shoe covers upon exiting the room that was sprayed.
- Log and initial the spray application in the physical Pesticide Spray Log with the date, the product(s) used, the rates, the area sprayed and the volume used for the application.
- Lastly, log the master digital log for the room that was sprayed with a simple note of what was applied to the room on that day

REFERENCES AND RELATED DOCUMENTS

7. REVISION HISTORY

Rev #	Reason for Changes
0	New Document

EXHIBIT C

On-the-Job Training

RETAIL

1.0

FL

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OJT DAY 1

TRAINING TIPS & EXPECTATIONS

Welcome to Mission dispensary, the Retail division of 4Front Ventures. Cannabis is an emerging industry with varied regulations across each state. It is important for every employee to be well informed of all local laws and to be subject matter experts in our products, policies and procedures. This training has been provided to give you a positive head start in your career with 4Front. Over the next several days you will receive a lot of information. Be curious, participate by sharing your own experiences, and ask questions.

Throughout this training and your career, we ask that you use our company values of Excellence, People, Integrity & Courage as your guiding principles and driving force. If you supply the passion, ambition and drive, the company will continue to provide additional opportunities for your development and growth.

E P I C

TRAINING SCHEDULE

Please arrive on time for every training shift, be in the right mindset, have fun, smile, and laugh often! Follow up with your immediate supervisor on specific start and end times for each of your training shifts.

DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
Welcome: *Company Culture*	**Cannabis:** *Science, History & Legislation*	**Intro to Operations:** *BOH & FOH*	**EDPF:** *Your Role*	**Practice:** *Kick Off*
DATE:	**DATE:**	**DATE:**	**DATE:**	**DATE:**
TIME:	**TIME:**	**TIME:**	**TIME:**	**TIME:**

DISPENSARY TOUR

Activity: *Scavenger hunt time! Take a tour of all areas/departments of the dispensary. Locate all the items below and write down an important fact about each item in the box below.*

EXTERIOR	
SIGNAGE:	**PARKING:**
BUILDING DESIGN:	**LIGHTS:**

CAMERA(s):	DOOR(s):

VESTIBULE / LOBBY	
RECEPTION:	WAITING AREA:
CHECK-IN TOOLS:	CAMERA(s):
LICENSES:	ATM(s):

SALES FLOOR	
DESIGN:	POS STATIONS:
QUEUE:	SIGNAGE:
CAMERA(s):	RESTROOMS:

INVENTORY / STORAGE ROOM	
VAULT ACCESS:	ONLINE ORDER(s):
PRODUCT STORAGE:	LIGHTS:
TAKE OUT BAGS:	OFFICE SUPPLIES:
PANIC ALARM(s):	FIRST AID KIT(s):
CAMERA(s):	FIRE EXTINGUISHER(s):

EMPLOYEE AREA / OTHER	
LIGHTING CONTROLS:	AC CONTROLS:
MUSIC SYSTEM:	CAMERA SYSTEM:
ELECTRIC PANEL:	ALARM PANEL:
LOCKERS:	BREAK AREA:
CLEANING SUPPLIES:	CAMERA(s):

TEAM ACCLIMATION

Activity: *Introduce yourself to every teammate that you encounter, learn their name, what their position/role is in the dispensary and at least one fun fact about them. In the chart below, write down your most memorable connections.*

TEAM CONNECTIONS	
NAME	**FUN FACT OR TRIVIA ABOUT THIS PERSON.**

PLATFORM ACCESS

Through your work email, log in to each of the following platforms and check off the box once you have successfully logged in with your credentials:

☐ RIPPLING _____ _____

☐ peopleguru _____ _____

☐ Office 365 _____ _____

☐ dialogo _____ _____

☐ LeafLogix _____ _____

☐ When I Work _____ _____

☐ springbig _____ _____

4FRONT ORIENTATION

Class: *You will be participating in our "4Front Orientation" to help you get acclimated into our company values, roots, structure, divisions, and career path. Write down any questions you would like to know about the company, this dispensary, your role or about cannabis.:*

_____

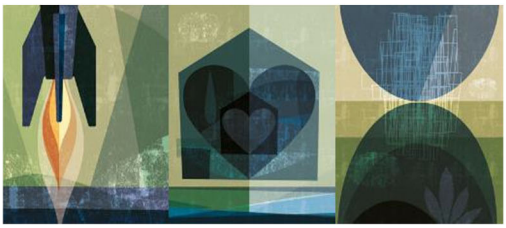
_____

_____

_____

MISSION VOICE

Mission is dedicated to servicing the community and improving the quality of life for our guests by providing access to cannabis in a safe environment. We promote the rights of consumers and the medicinal properties of the plant through advocacy, education, and research, embodying the personal freedom, of both choice and conscience, that elevates cannabis today. Mission is taking responsibility by setting a leading example in the business of cannabis: how it's cultivated, distributed and sold.



MISSION

WE WANT TO IGNITE AND IMPACT OUR GUESTS BY EMPOWERING THEM TO LIVE THEIR BEST LIVES & EXPERIENCE MARIJUANA IN THE BEST WAY POSSIBLE.

OUR DISPENSARY

Activity: *Spend time with your managers to get to know a bit more about your dispensary. Answer the following questions:*

1. **When did the dispensary open?**

2. **What are some of the dispensary successes?**

3. **How many employees currently work at the dispensary?**

4. **What community events are we currently involved with?**

5. **Which advocacy groups do we partner with?**

MAIN POINTS OF CONTACT

Activity: *Ask your managers for their direct contact information to have accessible in case an urgent matter ever arises.*

ROLE	NAME	PHONE NUMBER	EMAIL
VP OF OPERATIONS			
GENERAL MANAGER			
ASST. GEN. MANAGER			
INVENTORY MANAGER			
FLOOR MANAGER			
SUPERVISOR			
SUPERVISOR			
SUPERVISOR			
SUPERVISOR			

RESOURCES

Books:

- Herb: *Mastering the Art of Cooking with Cannabis by Melissa Parks & Laurie Wolf*
- Smoke Signals: *A Social History of Marijuana – Medical, Recreational and Scientific*
- The Cannabis Manifesto: *A New Paradigm for Wellness by Steve DeAngelo*
- Weed the People: *The Future of Legal Marijuana in America by Brice Barcott*

Websites:

- missiondispensaries.com
- 4frontventures.com
- my.springbig.com/sessions/new
- app.rippling.com/login
- 4front.ourhcm.com/system/start/login.aspx
- outlook.office.com
- 4front-university.dialogedu.com/4front-university
- login.wheniwork.com
- leafly.com
- weedmaps.com
- hightimes.com/news
- cannalawblog.com
- cannabisculture.com/blogs
- mjbizdaily.com
- healer.com
- idfpr.com/ilcannabis.asp
- michigan.gov/mra
- mass.gov/orgs/medical-use-of-marijuana-program

DAY 1 REFLECTION

"Education is learning what you didn't even know you didn't know." - Daniel J Boorstin

1. **List 3 things you learned today:**
   a.

   b.

   c.

2. **What was your favorite part of today's training?**

3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

OJT DAY 2

CANNABIS SCIENCE

Class: *You will be participating in our "Cannabis Acclimation" class to get a basic understanding of the plant's anatomy, growing/production stages and therapeutic properties. Write down any additional cannabis science topics that you would like to learn about.*

_____

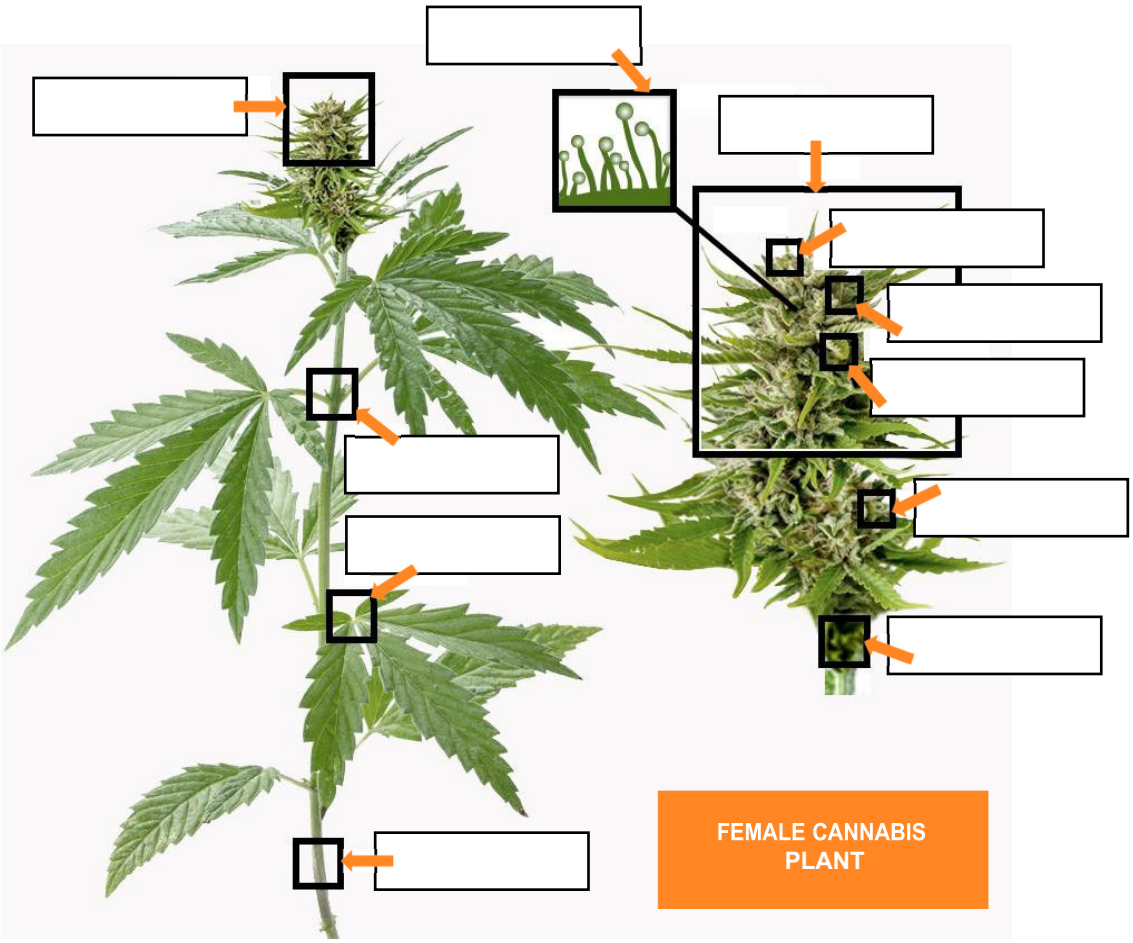
_____

_____

CANNABIS ANATOMY

Beyond the basic characteristics of a male and female cannabis plant, the plant is made up of several structures.

Activity: *In the diagram below, label all the different parts of the plant:*



COLA | SUGAR LEAF | NODE | TRICHOMES | SEED | STALK

CALYX | STEM | PISTILS | FLOWER | FAN LEAF

PLANT JOURNEY

SEEDS & NURSERY

GROW ROOM

HARVEST

TRIMMING

CURING

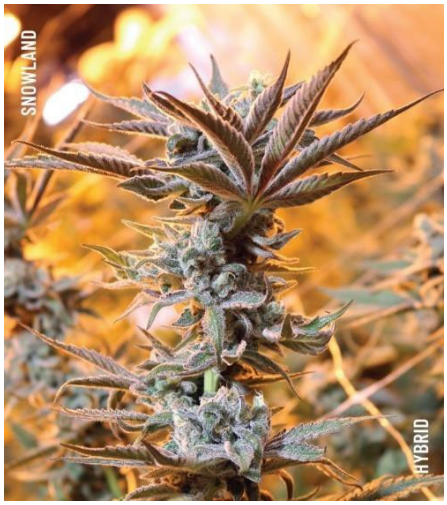
PACKING

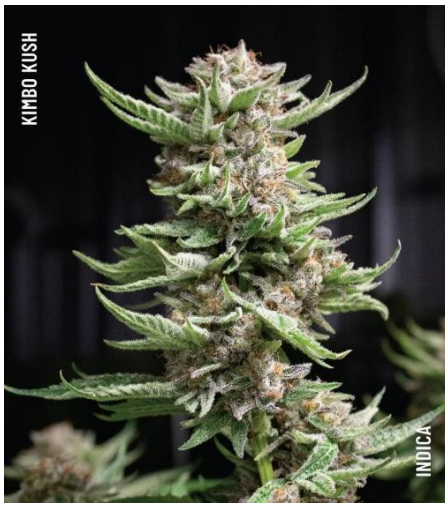
PLANT SPECIES & PROPERTIES

With more than 1,000 strains of cannabis having been bred during the past several decades, it is critical that our guests are aware of the different types of efficacy available to them in terms of cannabis medicine. Some varieties of cannabis are most appropriate for specific ailments, but not others. Choosing the right strain is critical to ensuring that our guests receive the best therapy possible.

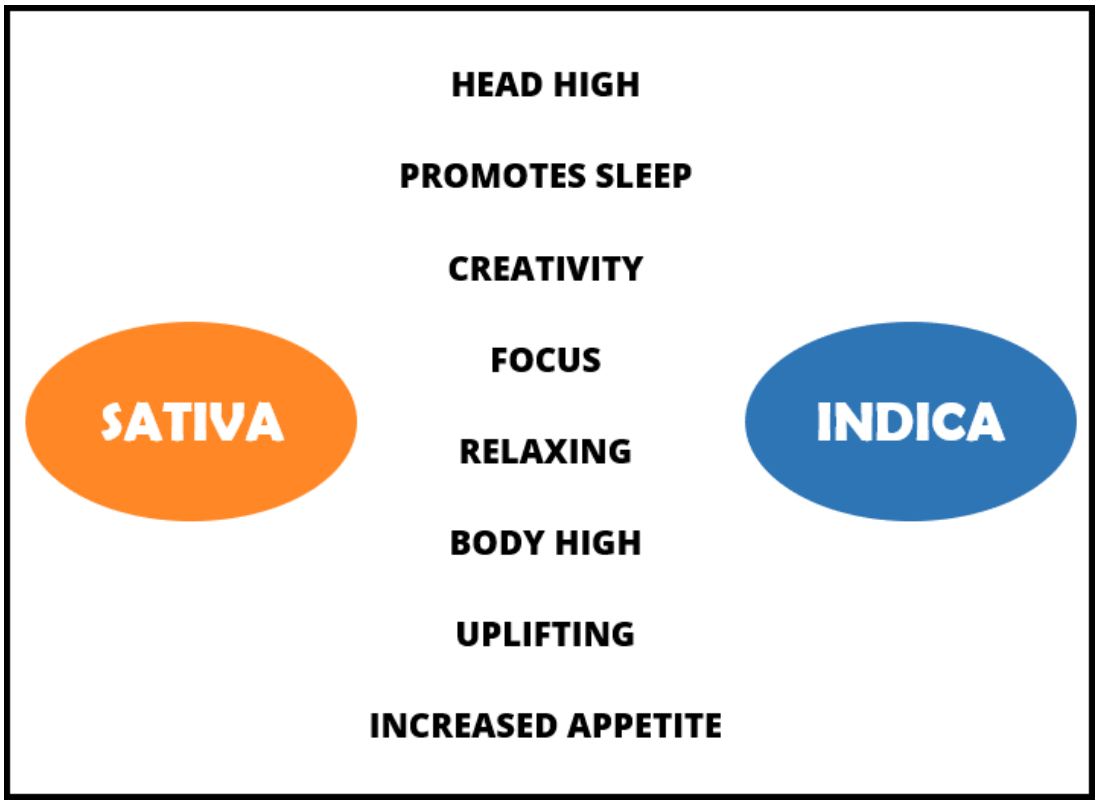
Cannabis is a species of flowering herb that is split into three subspecies: Indica, sativa, and ruderalis. Ruderalis plants are small and yield relatively little medicine; what they do provide lacks potency and is generally not appealing to people. Because of this, ruderalis strains are typically avoided by breeders and cultivators; the focus of the cannabis community is on indica and sativa strains.

Indica and sativa plants differ not only in their physiological effects, but also in their appearance. Indica plants are native to mountainous areas, short and stocky, featuring leaves that are broad and "chunky." Sativa plants are native to tropical climates, tend to be taller and skinnier and may even be lanky in appearance, with leaves that are thin and pointed; compared to indicas, they have a longer flowering time and produce lower yields.





Activity: *In the diagram below, match the therapeutic effect to the plant type it is typically associated with:*



TERPENES

If you're taking the time to smell cannabis flower before deciding which strain to bring home, you may have noticed a unique scent. Terpenes are a naturally occurring substance found in all varieties of plants and are the aromatic oils that give them their distinctive smells. They also act as a preservation tool for many plants by attracting pollinators and warding off hungry herbivores looking for a snack. When it comes to the cannabis flower, terpenes produce specific effects.

Activity: *In the diagram below, match the terpene to where it occurs in nature; write-in the corresponding letter:*

LINALOL _____ LIMONENE _____ a-PINENE _____

MYRCENE _____ BETA CARYOPHYLLENE _____

A. BERRY

B. CLOVE

C. GINGER

D. HOPS

E. LAVENDER

F. LEMON

G. MINT

H. CITRUS

I. PEPPER

J. PINE

Activity: *Choose from the word bank below (some are used more than once) to link the effects that each terpene can produce:*

ANTI-DEPRESSANT	ANTI-INFLAMMATORY	STRESS RELIEF	RELAXING
PAIN RELIEF	ANTI-ANXIETY	ALERTNESS	
ANTI-FUNGAL	ANTI-BACTERIAL	SEDATIVE	

a-PINENE: _____ & _____

BETA CARYOPHYLLENE: _____ & _____

MYRCENE_____ & _____ & _____

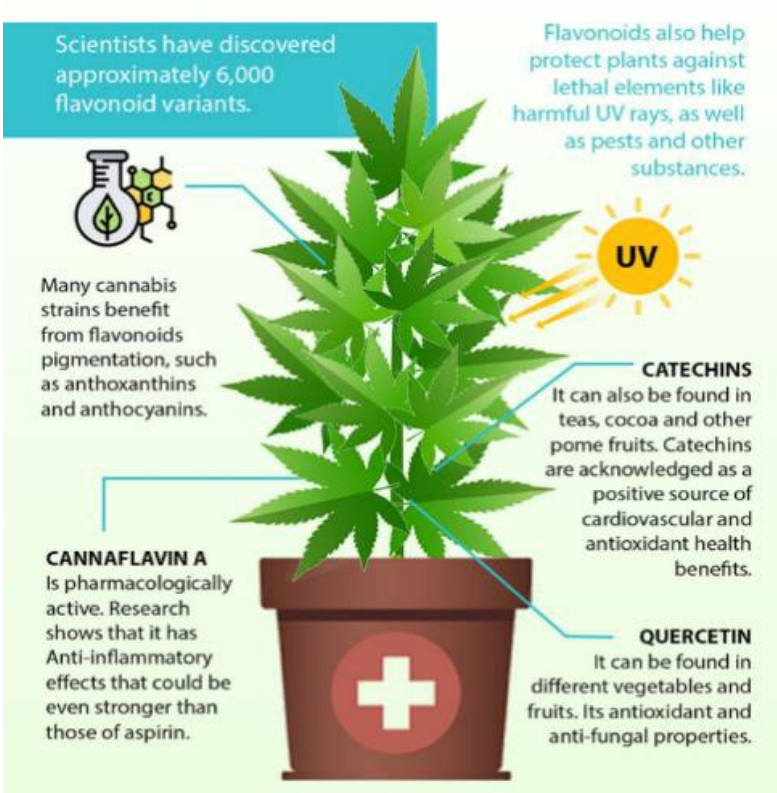
LIMONENE _____ & _____ & _____

LINALOL _____ & _____ & _____ & _____

FLAVONOIDS

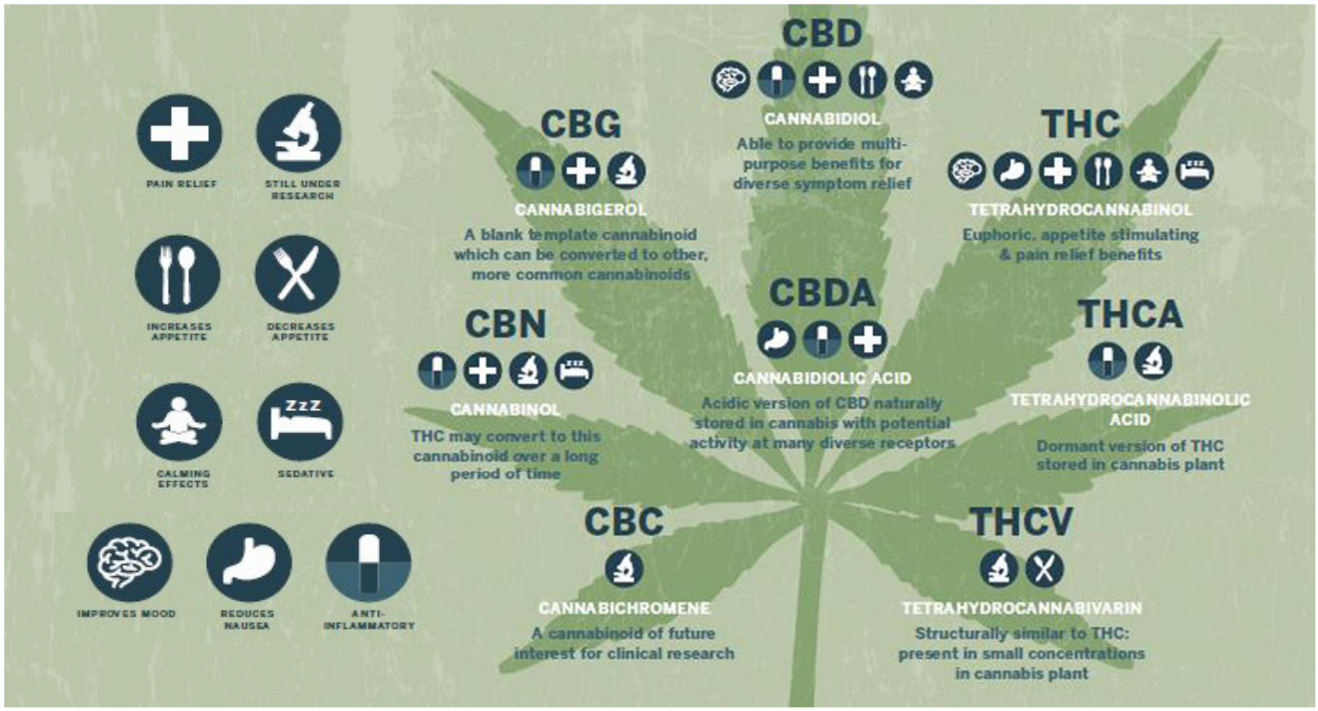
There are more than 200 bioactive compounds that have been discovered in cannabis. Flavonoids account for roughly 10% of these with around 20 varieties known to exist in cannabis. They affect the pigmentation of cannabis, just as they do with other flowers especially noticeable on those beautiful,

deep purple cannabis strains. Preliminary research has shown that cannaflavins are also highly pharmacologically active, indicating the medicinal benefits found exclusively in cannabis.



CANNABINOIDS

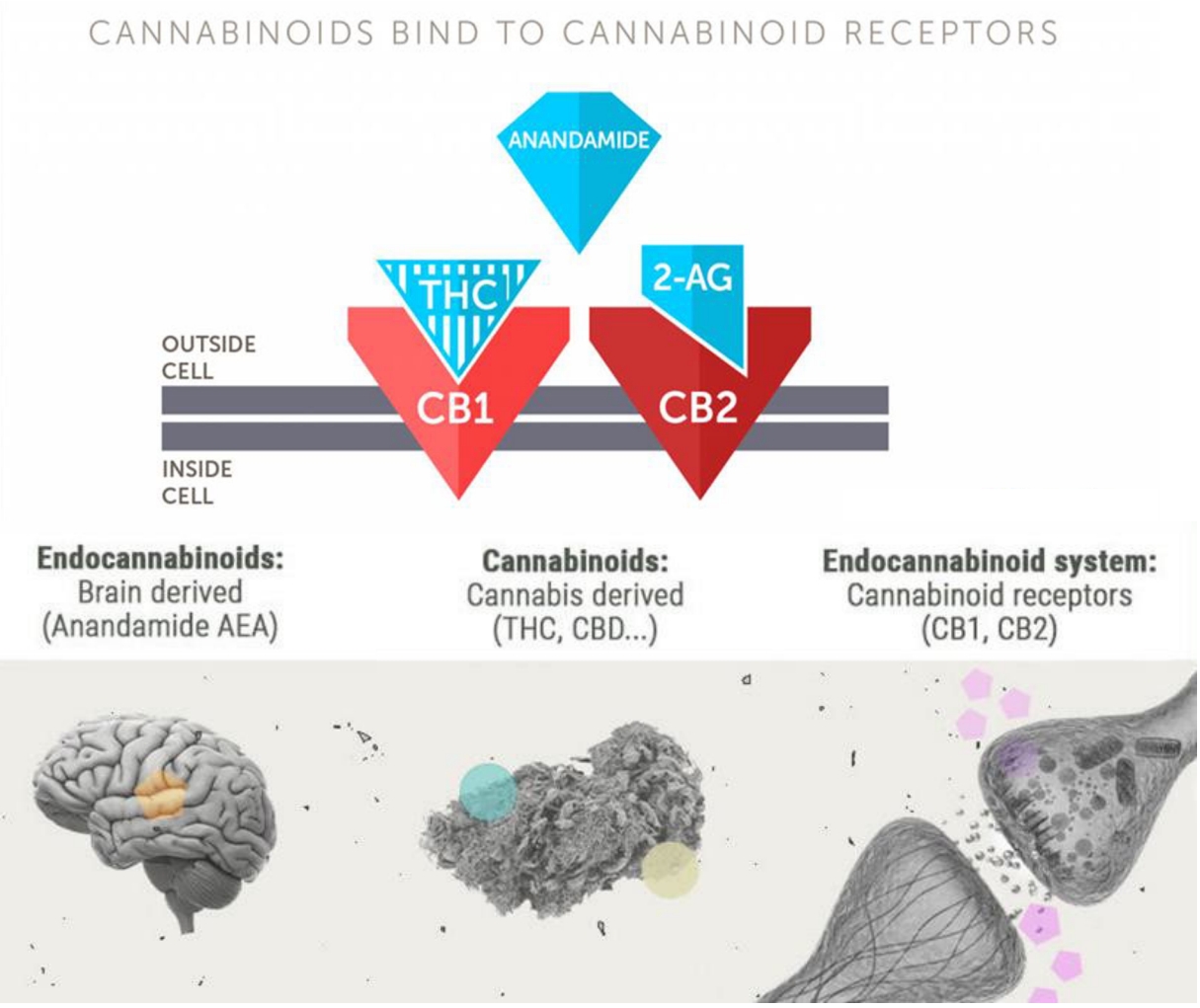
Cannabis produces a variety of compounds known as cannabinoids which have not been detected in any other plant. It synthesizes several cannabinoid acids that must be "activated" (decarboxylated), usually by heat, to yield the compounds that most consumers are after (THC or CBD). In addition to THCA and CBDA (the most abundant in strains), there are several related cannabinoid acids that can be produced by cannabis including: CBGA, CBCA, CBGVA, THCVA, CBDVA, CBCVA

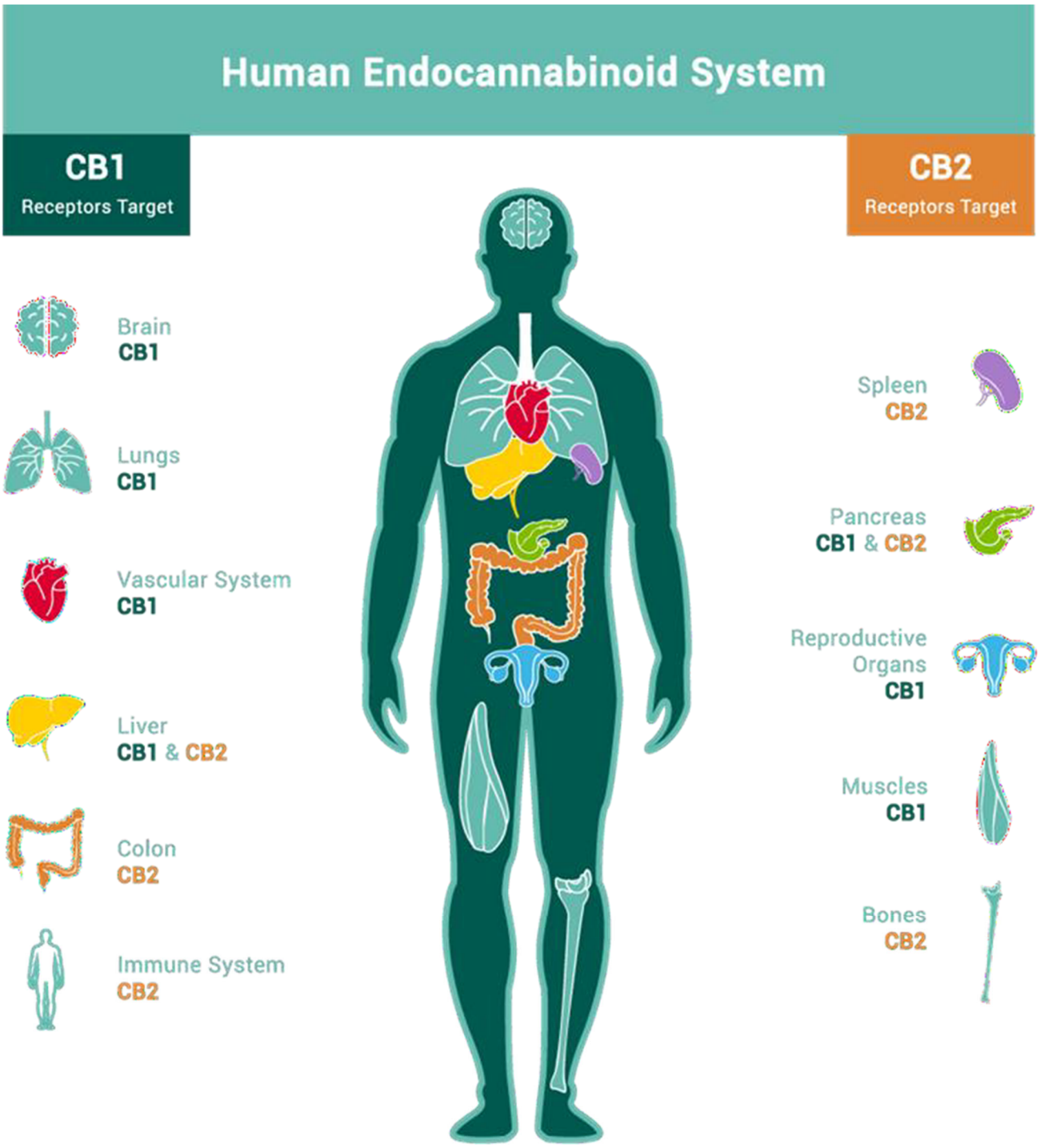


ENDOCANNABINOID SYSTEM

The human endogenous cannabinoid system *(ECS)* is a naturally occurring network of receptors that is found throughout the body. This system controls some of our most vital life functions, including our immune system, memory, appetite, sleep pattern, mood and pain sensation. Below are the three main components of the ECS:

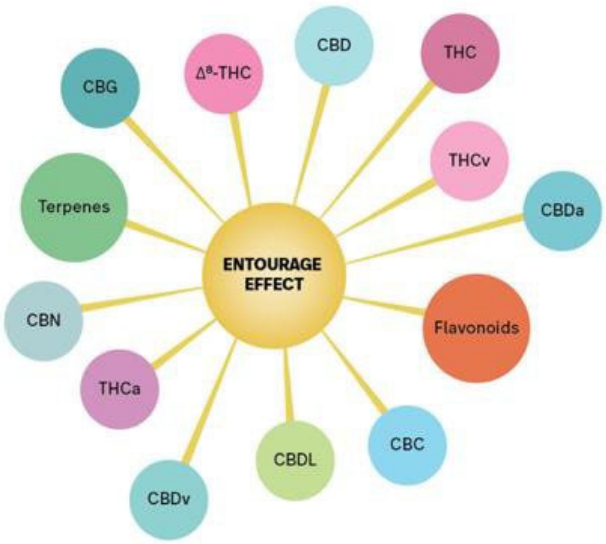
1. **Cannabinoid Receptors**
   a. *CB1 and CB2*
   b. *found on the surface of cells*
   c. *located within different parts of the central nervous system*
2. **Endocannabinoids**
   a. *Anandamide and 2-AG*
   b. *Produced naturally in the body*
   c. *Molecules that bind to activate the receptors*
3. **Metabolic Enzymes**
   a. *FAAH (Fatty acid amide hydrolase) and MAGL (Monoacylglycerol lipase)*
   b. *Accelerate chemical reactions*
   c. *Break down cannabinoids after they are used*





ENTOURAGE EFFECT

"Whole Plant Medicine" is a term used to describe medicine that utilizes the full spectrum of benefits cannabis compounds have to offer. When natural components within a plant interact together with the human body it can produce a stronger influence than any one of those components used alone: The "Entourage Effect."



	PRIMARY CANNABINOIDS				OTHER CANNABINOIDS			
	THC[1]	CBD	THCA[1]	CBDA[1]	CBN	CBC	CBG	THCV
NERVOUS SYSTEM								
Promotes improved sleep	●	●			●	●		
May reduce seizures		●						●
Enhances mood & relaxation	●	●						
Relieves anxiety		●						
CIRCULATORY SYSTEM								
Minimizes artery blockage (potential anti-ischemic properties)		●						
May increase cerebral blood flow	●	●						
Increases heart rate	●							
Displays cardio-protective effects		●						
ENDOCRINE & IMMUNE SYSTEM								
May delay bacterial growth	●	●			●	●	●	
May exhibit anti-fungal activity						●	●	
May lessen psoriasis symptoms		●			●		●	
May support immune function			●		●			
DIGESTIVE SYSTEM								
Stimulates hunger	●	●						
May lessen metabolic syndrome	●	●						
Known to suppress nausea & vomiting	●	●	●	●				
May reduce appetite								●
MUSCULAR & SKELETAL SYSTEM								
Reportedly stimulates bone growth		●				●	●	●
May relieve muscle spasms	●	●	●				●	
Shown to reduce muscle rigidity	●	●			●	●		
Potentially alleviates acute flares	●	●			●	●		
WHOLE BODY RELIEF & OTHER CELLULAR ACTIVITY								
Potentially lessens persistent pain	●	●		●	●	●		
Demonstrates anti-inflammatory benefits	●	●	●	●	●	●	●	
May slow tumor & cancer cell growth	●	●	●	●				
Noted bronchodilator effects	●							

CANNABIS INTAKE

Class: *You will be participating in our "Cannabis Intake" class to learn about the different methods of consumption and apparatuses. Write down any apparatuses that you would like to spend more time learning about.*

_____

_____

_____

Activity: *On the spaces below, write in the effects and relief time ranges for each method of consumption:*

SMOKING

- FLOWER / PRE-ROLLS
- MOST COMMON METHOD
- EFFECTS:_____TO_____MIN
- RELIEF:_____TO_____MIN
- COULD BE HARMFUL TO THROAT AND LUNGS

_____

VAPORIZING & DABBING

- FLOWER / EXTRACTS
- COULD BE HARD FOR NOVICE CONSUMERS
- EFFECTS:_____TO_____MIN
- RELIEF:_____TO_____MIN
- HEALTHIER THAN SMOKING

_____

EDIBLES

- CAPSULES / PREPARED
- 2ND MOST COMMON METHOD
- EFFECTS:_____TO_____MIN
- RELIEF:_____TO_____HOURS
- OVERCONSUMPTION OFTEN OCCURS

_____

TOPICALS

- LOTIONS / PATCHES
- ANTI-INFLAMMATORY / NON-PSYCHOACTIVE
- EFFECTS:_____MIN TO _____ HOURS
- RELIEF:_____TO_____HOURS
- LIMITED EFFECTIVENESS

_____

TINCTURES

- DROPPERS / SPRAYS
- GREAT FOR MICRO DOSING &PEDIATRIC PATIENTS
- EFFECTS:_____TO_____MIN
- RELIEF:_____TO_____HOURS
- POTENTIAL

UNPLEASANTTASTE

CANNABIS HISTORY & LEGALIZATION

Class & Activity: *After attending our "Cannabis History & Legalization" class, write a historical fact on each of the boxes below:*

1619

1800s

1910s

1927

1930

1937

1960s

1970s

1980s

TODAY **2000s** **1996**

LOCAL REGULATIONS

Activity: *Research our state's legislations to learn more about the topics below. Follow up with your manager and review these together to ensure you fully understand the state's expectations; check off the boxes accordingly and take notes as needed.*

- ☐ **History of Local Marijuana Laws**
- ☐ **Current Cannabis Program**
- ☐ **Medical vs Adult Use**
- ☐ **Medical Card Application Requirements**
- ☐ **Consumption Regulations**
- ☐ **Transportation Regulations**
- ☐ **Commonly Asked Questions**
- ☐ **Additional Dispensary Rules**

QUALIFYING MEDICAL CONDITIONS

In order to obtain a medical marijuana card, the applicant must be recommended by a doctor and have a diagnosed ailment that is on the state's approved list of qualifying medical marijuana conditions.

Activity: *Below make a list of all the qualifying medical conditions approved for obtaining a medical marijuana card in this state.*

Select 5 ailments to research.

Write down the symptoms, cannabinoids, terpenes, and suggested products for each qualifying medical condition that you selected in the corresponding spaces:

1. QUALIFYING MEDICAL CONDITION:

- **Symptoms:**
- **Related Cannabinoids:**
- **Effective Terpenes:**
- **Suggested Product:**

2. QUALIFYING MEDICAL CONDITION:

- **Symptoms:**
- **Related Cannabinoids:**
- **Effective Terpenes:**
- **Suggested Product:**

3. QUALIFYING MEDICAL CONDITION:

- **Symptoms:**
- **Related Cannabinoids:**
- **Effective Terpenes:**
- **Suggested Product:**

4. QUALIFYING MEDICAL CONDITION:

- **Symptoms:**
- **Related Cannabinoids:**
- **Effective Terpenes:**
- **Suggested Product:**

5. QUALIFYING MEDICAL CONDITION:

- **Symptoms:**
- **Related Cannabinoids:**
- **Effective Terpenes:**
- **Suggested Product:**

DAY 2 REFLECTION

"Cannabis is the single most versatile herbal remedy, and the most useful plant on Earth. No other single plant contains as wide a range of the medically active herbal constituents." - Dr. Ethan Russo, Cannabinoid Research Institute

1. **List 3 things you learned today:**
   a.

   b.

   c.
2. **What was your favorite part of today's training?**

3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

OJT DAY 3

BACK OF THE HOUSE

Intro to Operations: Visit and job shadow each back of the house workstation for 30 minutes. Introduce yourself to the team, observe, ask questions, and take notes about each of the items below.

RECEIVING

- ☐ **Delivery / Receiving Regulations** _____
- ☐ **Product Manifests** _____
- ☐ **Product Test Results** _____
- ☐ **Batches & Expiration Dates** _____
- ☐ **Active Cultivators** _____
- ☐ **Inventory Compliance** _____
- ☐ **Product Destruction** _____

PACKAGING / STOCKING

- ☐ **Packaging & Labeling Expectations** _____
- ☐ **Inventory Organization** _____
- ☐ **Stocking Procedures** _____
- ☐ **FIFO Product Rotation** _____
- ☐ **Researching Cultivators** _____
- ☐ **Researching New Products/Strains** _____
- ☐ **Product Trends & Top Sellers** _____

IN-STORE ORDERS

- ☐ **Intro to Leaflogix** _____
- ☐ **Active Guest Queue** _____
- ☐ **Purchasing Limits** _____
- ☐ **Order Organization** _____
- ☐ **Order Fulfillment** _____

ONLINE ORDERS

- ☐ **Intro to Dutchie** _____
- ☐ **Intro to Leafly & Weedmaps** _____
- ☐ **Intro to Springbig** _____
- ☐ **Product Scanning** _____

DELIVERING *(if available)*

- ☐ **Order Confirmation** _____
- ☐ **Order Fulfillment** _____
- ☐ **Order Dispatching** _____
- ☐ **Delivery Procedures** _____

TOP PRODUCTS

Activity: *After you learn about our local cultivators and product trends, use the charts below to take notes on the top 3 cultivators that we work with and their most popular products:*

#1 CULTIVATOR				
PRODUCT	CONSUMPTION METHOD	STRAIN TYPE	PROFILE	EFFECTS

#2 CULTIVATOR				
PRODUCT	CONSUMPTION METHOD	STRAIN TYPE	PROFILE	EFFECTS

#3 CULTIVATOR				
PRODUCT	CONSUMPTION METHOD	STRAIN TYPE	PROFILE	EFFECTS

BOH KNOWLEDGE CHECK

Activity: *Answer each question below to check your basic knowledge on our back of the house operations:*

1. **What tools do you have to be successful in all the stations of the back of the house?**

2. **How many cultivators do we work with?**

3. **How are products organized in the inventory room / vault?**

4. **How often do we count our product inventory? And how long does it take to complete?**

5. **What software(s) do we use to collect guest information?**

6. **How do our guests access our menu at home and in-store?**

7. **What do we do when we sell out of a product completely?**

8. **What do we do when a product passes the expiration date?**

9. **What is the FIFO method?**

10. **What information is required from the cultivator on a product label?**

11. **Why is this department important to the guest experience?**

12. **What other questions do you have about this department?**

FRONT OF THE HOUSE

Intro to Operations: Visit and job shadow each front of the house workstation. Introduce yourself to the team, observe, ask questions, and take notes about each of the items below.

RECEPTION

- ☐ **ID Verification Process** _____
- ☐ **Checking In an Adult Use Guest** _____
- ☐ **Checking In a Medical Patients** _____
- ☐ **Checking In a Caregiver** _____
- ☐ **Allotment Verification** _____
- ☐ **Dispensary Access Rules** _____
- ☐ **Visitor Rules** _____
- ☐ **State Regulations** _____
- ☐ **New Patient Application Process** _____

HOSTING

- ☐ **Greeting Essentials** _____
- ☐ **Guiding New Guests** _____
- ☐ **Dispensary Flow** _____
- ☐ **Managing a Wait** _____
- ☐ **SERVICE Model** _____
- ☐ **Guests with Disabilities** _____

CONSULTING

- ☐ **Menu Organization** _____
- ☐ **Consumption Method Guidance** _____
- ☐ **Product Recommendations** _____
- ☐ **State Regulations** _____
- ☐ **Orienting Guests with Ailments** _____
- ☐ **Personalized Selling Techniques** _____
- ☐ **Check Out Instructions** _____

CASHIER TERMINALS

- ☐ **Guiding Our Guests** _____
- ☐ **Product Handling Regulations** _____
- ☐ **Ringing Out Procedures** _____
- ☐ **Purchasing Limits** _____
- ☐ **Discount Eligibility & Redemptions** _____
- ☐ **Loyalty Program Redemptions** _____
- ☐ **Payment Types & Procedures** _____
- ☐ **Bagging Procedures** _____
- ☐ **Transportation Regulations** _____
- ☐ **Drawer Responsibility & Verification** _____

4FRONT HOSPITALITY CLASS

Class: *You will be participating in our "4Front Hospitality" class to learn about our company focus on exceptional service, suggestive selling techniques for our different types of guests and service recovery process. Write down any questions that you might want to follow up after the class.*

_____

_____

_____

SERVICE RECOVERY MODEL

Inevitably, errors will be made at some point. Once an error is brought to our attention it is important that we react quickly and respectfully.

Acknowledge	*Listen to the guest and allow them to express themselves. Be patient and calm and do not interrupt. Maintain eye contact with guest while they are speaking.*
Apologize	*Take responsibility for the situation/incident and thank them for bringing the matter to your attention.*
Act	*Immediately correct the error, offer an alternative solution, or seek supervisor assistance.*

Always be aware of, and proactively administer our daily standards such as floor presence (cleanliness, organization), dispensary ambiance (music, pleasant & helpful employees), and check-in process (especially during busy times). Pre-planning preparation and anticipating our guests needs will help eliminate disgruntled and disappointed guests. Our goal is to ensure every guest leaves satisfied with their products and our service.

Activity: *In the scenarios below, apply the AAA model to go above and beyond for each guest and correct the errors made.*

SERVICE ERROR #1: "The cartridge that I purchased a week ago stopped working. I am really upset because I wasted my money and now, I feel like I'm wasting my time. I no longer want this product and wish to return it."
Acknowledge: **Apologize:** **Act:**

SERVICE ERROR #2: "I noticed on my receipt that I was incorrectly charged for the pack of gummies that I bought yesterday. They are listed on the menu today at $15 but I was charged $25. Why was I overcharged?"
Acknowledge: **Apologize:** **Act:**

FOH KNOWLEDGE CHECK

Activity: *Answer each question below to check your basic knowledge on our front of the house operations:*

1. **Explain the "SERVICE" model?**
2. **What are the requirements for purchasing at the dispensary?**
3. **What questions should we ask a new guest prior to fulfilling their first transaction?**
4. **Is it possible to give our guests "too much information"?**
5. **What is the most common consumption method requested by our guests?**
6. **How do we stand out from other dispensaries?**
7. **Was there a guest story that stood out to you? What made it so impactful?**
8. **What types of payments do we accept?**
9. **What is the starting amount for each register? What do you do if your register is off?**
10. **Explain our loyalty program:**
11. **What is the hardest part of working in the FOH department?**

12. **What other questions do you have about this department?**

_____

_____

_____

_____

PRODUCT RECOMMENDATIONS

Activity: *Write 2 products that you would recommend for each of the guests in the scenarios below.*

GUEST #1: John is a pediatric guest whose symptoms include epileptic seizures and migraines; which products would you recommend and why?
1. **2.**

GUEST #2: Silvia is a veteran whose symptoms include high anxiety, sleep deprivation, and irritability; what would you recommend to her and why?
1. **2.**

GUEST #3: Tom is on disability and usually his symptoms include drowsiness, fatigue, and nausea. Lately he has been experiencing anxiety, insomnia, and issues with concentration; which products would you recommend and why?
1. **2.**

GUEST #4: Mary is a guest that does not have a medical condition. She has never smoked anything in her life or ever consumed cannabis. Now that adult use is legal, she is very curious and wants to have fun this weekend. Which products would you recommend and why?
1. **2.**

DAY 3 REFLECTION

"Education is the most powerful weapon which you can use to change the world." - Nelson Mandela

1. **List 3 things you learned today:**
   a.

   b.

   c.

2. **What was your favorite part of today's training?**

3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

OJT DAY 4

YOUR ROLE

Today is dedicated to your daily duties and shift work. Your trainer will follow the EDPF training model for each of your tasks:

Explain - *5%*

Demonstrate - *20%*

Practice - *50%*

Feedback - *25%*

Activity: *Keep track of each learned task, be sure to take notes, and ask questions throughout the day to ensure your understanding. On Training Day 5, you will be demonstrating your newly learned skills to your manager.*

OPENING PROCEDURES

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

CLOSING PROCEDURES

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

DAY 4 REFLECTION

"Practice isn't the thing you do once you're good. It's the thing you do that makes you good." - Malcolm Gladwell

1. **List 3 things you learned today:**
   a.

   b.

   c.

2. **What was your favorite part of today's training?**

3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

OJT DAY 5

TRAINING RECAP

Review all the learnings from the past 4 days with your manager. Make sure that you are engaged and share their most memorable learnings, favorite part of training, and "AHA" moments.

SAFETY PROTOCOL

If you detect any discomfort or get into a topic with a guest that may cause you to feel uncomfortable, follow the M.A.D. Protocol:

Mission

Against

Discrimination

YELLOW

DETECTION

- **Any uncomfortable "vibe"**

NEXT STEPS

- **Employee says, "I have a code YELLOW at reception" OR they can look at a teammate and say "YELLOW"**
  - ✓ Employee may choose to keep working with that guest
    - *Work through it, be objective and don't let your emotions get in the way*
    - *Teammates must maintain eyes/ears on the situation and inform manager in case they need to take over*

FOLLOW UP

- **Make notes and mark "YELLOW" in Leaf Logix, Dutchie Account (backend), and the Safety & Security Channel to monitor interactions with other teammates**
- **If comfortable, other employees may continue handling future interactions**
- **Management should always be alert and be ready to take over in case needed**

ORANGE

DETECTION

- **An uncomfortable vibe coupled with a comment that is not blatantly prejudicial**
  - ✓ I like your shirt (could be perceived differently depending on the way is said)
  - ✓ Someone says, "the business has gone downhill in the last few months because the staff

has changed so much and doesn't look how they used to”

- ✓ Microaggressions: Seemingly innocuous questions or comments, such as asking black individuals where they are from or complimenting non-white personnel on how well they speak English.
- ✓ Acting abrupt or aggressive with our employees that are people of color and/or LGBTQ
- ✓ Representing the confederate flag or similar offensive imagery.

NEXT STEPS

- **Employee says, "I have a code "ORANGE" at reception" OR they can look at a teammate and say "ORANGE" to help get a manager**
  - ✓ Remove yourself from the area
    - *To help with the transition you may say, "I'll be right back with you; I need to check on something for you really quick." OR "One moment, I need to adjust my mask and sanitize" OR "Do you mind if I grab another staff member to help you? I need to step away for a moment".*
    - *The manager needs to quickly get updated on the situation (ideally in less than a minute) to avoid further escalation*
  - ✓ Manager takes over and if exhibited, corrects inappropriate behavior
    - *If the inappropriate behavior continues, the guest will be asked to leave.*
  - ✓ If the situation starts getting even worse, (they are now harassing you visually, verbally, and or physically), there won't be time for a debrief with the manager, and they simply will take over the situation.
    - *To quickly help with the transition, the manager will the employee to go on a "break" OR can also say "you are needed in the inventory room" and immediately takes over the interaction.*

FOLLOW UP

- **Notify management and VP of Operations of the issue**
- **Make notes and mark "ORANGE" in Leaf Logix, Dutchie Account (backend), and the Safety & Security Channel to monitor future visits**
- **Management will handle all future interactions**

RED

DETECTION

- **The guest is harassing you visually, verbally, and/or physically OR attempting to do so**
  - ✓ Making an overly sexual or racist comment/action is harassment. Comments such as, "you look sexy," or "touching someone else's body" or "why are there so many black people here" or similar inappropriate comments with racist origins.

NEXT STEPS

- **Employee says, "I have a code "RED" at reception" OR they can look at a teammate and say "RED" to help get a manager**
  - ✓ Manager will immediately step into the interaction and direct the guest outside the facility
  - ✓ While outside, the manage will quickly get the facts of the interaction
  - ✓ Depending on the severity, the manager will either advise the guest to not come back that day or that they might choose to not allow the guest back into the dispensary

FOLLOW UP

- **Management, VP of Operations and Director of Security must immediately get notified of the issue via Teams or Email**
- **Notify the dispensary's security agents and provide full name of flagged guest; a photo may be clipped from the security footage if needed.**
- **Make notes and mark "RED" in Leaf Logix, Dutchie Account (backend), and the Safety & Security Channel to monitor future visits**
- **If the guest attempts to come back, a manager must be immediately notified to take over interaction**

Bullying and harassment of any kind are not tolerated in our company!

TEST YOUR KNOWLEDGE

Your trainer will be shadowing you to test your knowledge and ensure you feel comfortable with all your assigned tasks and role expectations. Practice, practice, practice and revisit any training tools as needed. Write down any areas, topics, and/or duties that you wish to revisit and spend more training on.

_____

_____

_____

_____

_____

TRAINING VALIDATION

Your manager will be observing you and validating all your newly learned skills. If additional training is needed, this will be required to be completed prior to working your first solo shift.

Activity: *Using our "Kick Off" form, meet with your manager to discuss role expectations and responsibilities (non-negotiables), establish goals, and provide feedback.*

TRAINING REFLECTION

Your feedback is very important to us for continuous improvement of this training program. Please provide candid and constructive feedback.

1. **What 2 training take-a-ways will benefit you the most?**

2. **What did you like best about this 5-day training? Please elaborate:**

3. **What was your least favorite part of the training and why?**

4. **What do you wish we had covered in this training and what recommendations do you have for improving this training for our future classes?**

LET'S

GO!

"Tell me and I forget, teach me and I may remember, involve me and I learn."

- Benjamin Franklin

4FRONT UNIVERSITY

DOCUMENT 1B: SECURITY PLAN

Security Plan

Overview of Facility Security

The facility security at Mission's Brookline Retail Marijuana Establishment ("facility") incorporates physical security elements, electronic security systems, manned security, and policies, procedures and plans to provide a comprehensive integrated secure environment that will deter and prevent unauthorized entrance into areas containing marijuana and theft of marijuana at the Marijuana Establishment. These security measures have been designed to protect the premises, Mission Agents, customers and the public.

The Mission Management Team have vast experience in facility security, as current operators in the legal marijuana industry. This team has been on the design, installation, operational and compliance side of these security systems and programs and will ensure that the security for the Brookline facility is compliant with the regulations and provides superior security for our products, team and the public.

The security plans and systems have been designed and installed to be compliant will all the requirements of 935 CMR 500.000 et. seq. with particular attention to 935 CMR 500.110.

The security plans and systems will ensure Mission:

1. Allows only customers (consumers), Marijuana Establishment Agents, persons authorized by 935 CMR 500.105(14), and, subject to the requirements of 935 CMR 500.110(4)(e), outside vendors, contractors, and visitors, access to the facility;
2. Positively identifies individuals seeking access to the premises of the Marijuana Establishment or to whom or marijuana products are being transported pursuant to 935 CMR 500.105(14) to limit access solely to individuals 21 years of age or older;
3. Prevents loitering and ensures that only individuals engaging in activity expressly or by necessary implication permitted by these regulations and its enabling statute are allowed to remain on the premises;
4. Has established Limited Access Areas pursuant to 935 CMR 500.110(4), which shall be accessible only to specifically authorized personnel limited to include only the minimum number of employees essential for efficient operation;
5. Stores all finished marijuana products in a secure, locked safe or vault in such a manner as to prevent diversion, theft, and loss;
6. Keep all safes, vaults, or storage of marijuana and marijuana products securely locked and protected from entry, except for the actual time required to remove or replace marijuana;
7. Keeps all locks and security equipment in good working order;
8. Prohibit keys from being left in the locks, or stored or placed in a location accessible to persons other than specifically authorized personnel;
9. Prohibits accessibility of security measures, such as combination numbers, passwords, or electronic security systems, to persons other than specifically authorized personnel;

10. Ensures that the outside perimeter of the facility is sufficiently lit to facilitate surveillance;
11. Ensures that all marijuana products are kept out of plain sight and are not visible from a public place without the use of binoculars, optical aids, or aircraft;
12. Has developed emergency policies and procedures for securing all product following any instance of diversion, theft, or loss of marijuana, and conduct an assessment to determine whether additional safeguards are necessary;
13. Has developed sufficient additional safeguards as required by the Commission for Marijuana Establishments that present special security concerns;
14. Has an on-site secure locked safe or vault used exclusively for the purpose of securing cash;
15. Has cameras directed where cash is kept, handled, and packaged;
16. Has a written process for securing cash and ensuring transfers of deposits to the Marijuana Establishment's financial institutions;
17. Utilizes an armored transport provider that is licensed pursuant to M.G.L. c. 147, § 25;
18. If approved for an alternative security measure pursuant to 935 CMR 500.110(7) Mission will ensure;
    - Utilize a locked bag for the transportation of cash from a Marijuana Establishment to a financial institution or DOR facility;
    - Transportation of cash will be conducted in an unmarked vehicle;
    - Vehicle used to transport cash will be staffed with a minimum of two Agents;
    - Vehicle used to transport cash will be equipped with real-time GPS tracking;
    - Vehicle used to transport cash will have two-way communications with Marijuana Establishment;
    - Prohibiting the transportation of Marijuana or Marijuana Products at the same time that cash is being transported for deposit to a financial institution or DOR facility; and
    - Approval of the alternative safeguard by the financial institution or DOR facility.

The facility is equipped with the following electronic security systems:

1. Closed Circuit Television System (CCTV)
2. Access Control & Monitoring System (ACMS)
3. Security Alarm System (SAS)
4. Redundant (Backup) Perimeter Security Alarm System

These electronic security systems will be designed utilizing the best practice technology that is commercially available and the best security features available for an operation of this nature. The systems will be flexible and scalable for future growth or additional security. The systems will be integrated such that an alarm input from a security device (e.g., door contact) will cause an automatic response by the Closed-Circuit Television System (CCTV) so that the nature of the alarm can be viewed and analyzed, and the appropriate response initiated by management. Simultaneously alarm signals will be relayed to two different central stations via redundant communications for appropriate emergency response. Mission has hired a Licensed Commercial Security System contractor to design, install, and service these security systems.

Each of these electronic security systems is detailed in the following sections. During the design of the facility the Security System contractor will be engaged in this process to ensure the security system components will be factored in and allowed the appropriate locations. Once the design is finalized the Security System contractor will produce a set of security drawings showing the locations of the system components. The security drawings will illustrate the location of:

1. All cameras and their field of view;
2. All alarm inputs (e.g., door contacts, motion detectors, duress/hold up devices, etc.);
3. All network video recorders and alarm control panels;
4. All access card reader locations;
5. All security workstations and network switches;

Access to rooms where surveillance, monitoring, recording and/or data storage equipment will be limited to persons that are essential to surveillance operations, law enforcement authorities, security system service personnel and the Commission. A current list of authorized employees and service personnel that have access to the surveillance room will be available to the Commission upon request. The surveillance room will remain locked and shall not be used for any other function.

Records

All required records, lists, and logs will be retained in compliance with the Regulations. Computer log files will be retained for at least (90) ninety days. The VMS will provide a minimum of (90) ninety days of storage on-site. Video surveillance documenting a security event will be retained indefinitely.

Back-Up Power

All security system components and other critical infrastructure of the facility including safety lighting, etc. will be supported by a natural gas back-up generator and a failure notification system with audio/visual alert. Security and emergency systems will remain online so that the security systems will not be compromised, even in a power outage.

Security Audits

Mission will, on an annual basis, obtain a security system audit by a vendor approved by the Commission. A report of this audit will be submitted, in a form and manner determined by the Commission, no later than 30 calendar days after the audit is conducted. If the audit identifies concerns related to the facility's security system, we will also submit a plan to mitigate those concerns within ten business days of submitting the audit.

Limited Access Areas

Access to the Limited Access Areas will be controlled by the electronic security systems with locking devices that authorize access to credentialed users only. All outside vendors, contractors, and visitors must obtain a visitor identification badge prior to entering a Limited Access Area and will be escorted at all times by a Mission Agent authorized to enter the Limited Access Area. The visitor identification badge must be visibly displayed at all times while the visitor is in any Limited Access Area. All visitors will be logged in and out, and that log shall be available for inspection by the Commission at all times. All visitor identification badges shall be returned to the establishment upon exit.

All Limited Access Areas will be identified by the posting of a sign that will be a minimum of 12' x 12' that states "Do No Enter – Limited Access Area – Access Limited to Authorized Personnel Only" in lettering no smaller than one inch in height.

All limited access areas will be clearly described by the filing of a diagram of the registered premises, in the form and manner determined by the Commission, reflecting entrances and exits, walls, partitions, storage, disposal and retail sales areas.

Perimeter Security

The entire outside perimeter of the facility will be monitored by CCTV and will be sufficiently lit to facilitate surveillance. Trees, bushes, and other foliage outside of the facility will be removed or maintained to ensure they do not allow for a person or persons to conceal themselves from sight.

During hours of operation, Mission Agents will randomly patrol the perimeter of the facility to provide a physical deterrent and monitor the perimeter of the facility including the parking lot.

Through camera monitoring and random patrols, Mission will be able to prevent individuals from loitering or remaining on the premises of the facility if they are not engaging in an activity expressly or by necessary implication permitted by the Regulations and its enabling statute are allowed to remain on the premises.

Secured Points of Entry

Each entry and exit point to the facility which will be controlled by the ACMS and monitored by CCTV system. If it is determined that these doors are required to be fire/emergency egresses, they will have audio alarms and transmit an alarm to the Security Room. All activity related to entry and exit doors and limited-access area doors will be monitored and controlled by the electronic security systems and Mission security.

Customers, employees and certain contractors, vendors and other authorized visitors will be granted access to the entrance by a Mission Agent. Access will only be granted after the individual is confirmed to be a customer 21 years of age or older, active employee or authorized contractor, vendor or visitor with legitimate business.

Individuals must remain in the check-in area until their identification, reason of business, verification and authorization (or lack of) is verified by management. Only after an individual has completed the check-in process are they eligible to proceed to the next level of access. Individuals not able to complete this process will not be allowed to remain and must leave the facility.

Door Hardware

All exterior doors and interior doors into restricted access or limited access areas will be protected by two (2) magnetic contacts, one connected to each security alarm system. These doors will provide a high degree of physical security and will require substantial force and/or time to compromise.

Doors leading into and exiting the Man Traps will use high security magnetic locks. Interior doors that require access control will have electrified strikes. Exterior doors that require panic hardware will be equipped with rim mounted panic bar hardware.

Lighting

Safety lighting will be properly installed throughout the interior and exterior of the building. Proper lighting technology will be utilized to ensure optimal security surveillance (e.g., no sodium vapor lights) and eliminate any interference with the CCTV system.

Closed Circuit Television System (CCTV)

Mission's CCTV system has been designed to ensure compliance with all the requirements outlined in 935 CMR 500.110 including, but not limited to:

a. Video cameras in all areas that may contain marijuana, at all points of entry and exit, and in all parking lots, which is appropriate for the normal lighting conditions of the area under surveillance;

b. Video Cameras are directed at all safes, vaults, sales areas and areas where marijuana is prepared, stored, handled or dispensed.

c. Video Cameras are angled so as to allow for the capture of clear and certain identification of any person entering or exiting the facility or area;

d. All video cameras will record twenty-four hours a day;

e. The VMS ensures that the camera images will be available for immediate viewing by the Commission upon request and that it is retained for at least 90 calendar days.;

f. Recordings will not be destroyed or altered, and will be retained as long as necessary if Mission is aware of a pending criminal, civil, or administrative investigation, or legal proceeding for which the recording may contain relevant information;

g. The VMS has the ability to immediately produce a clear, color, still photo (live or recorded) with a date and time stamp embedded on all recordings. The date and time are synchronized and set correctly and shall not significantly obscure the picture;

h. The CCTV system and the VMS have ability to remain operational during a power outage; and

i. The VMS has the ability to produce a video recording that allows for the exporting of still images in an industry standard image format, including .jpg, .bmp, and .gif. Exported video has the ability to be archived in a proprietary format that ensures authentication of the video and guarantees that no alteration of the recorded image has taken place. Exported video also has the ability to be saved in an industry standard file format that can be played on a standard computer operating system. All recordings will be erased or destroyed prior to disposal.

Overview of System

The CCTV system utilized at the facility will meet or exceed the regulations. Safety and security purposes for the CCTV system include but are not limited to:

a. Protection of individuals, including employees, contractors, and deliveries;

b. Protection of property, marijuana product, building perimeter, entrances and exits, lobbies and corridors, receiving docks, and storage areas;

c. Verification of alarms and electronic security systems;

d. Video patrol of restricted areas; and

e. Investigation of criminal activity and disciplinary activity.

The CCTV system will be comprised of a Video Management System (VMS), a dedicated Local Area Network (LAN), LAN switches, a PC-based workstation, Network Video Recorders (NVRs), uninterruptible power supply (UPS) units, and Network IP cameras.

Video Management System

a. A comprehensive enterprise level Video Management System (VMS) comprised of a server-

based, Network Video Recorder (NVR) that will be the backbone of the CCTV system and include the following features:

i. Displays a date and time stamp on all recorded video;

ii. Can produce a digital video disk using an installed media recording drive that provides video viewable on any Windows PC;

iii. The ability to remain operational during a power outage;

iv. Allow for the exporting of still images in standard image format;

v. Archive of exported video to ensure authentication of video;

vi. Exported video shall have the ability to be saved in an industry standard format; and

vii. Allow recordings to be erased or destroyed prior to disposal.

The NVR's will record video signals from Network IP cameras that are connected to a dedicated LAN for the CCTV system and allow for video surveillance at the PC-based workstations throughout the facility including in the security room. The PC-based workstation will have one or more large format monitor(s) and a desktop monitors of at least 20 inches or greater to monitor cameras and access the VMS system. A local color high-resolution printer will be maintained and can be used to print a hard copy of any stored video camera image if necessary.

The VMS system will record at the full resolution of the Network IP cameras in high definition and will be designed to provide a minimum of 90 days of recording onsite on the NVR's. The VMS system will be integrated with the Access Control & Monitoring (ACMS) system to allow camera signals to be displayed upon alarm conditions. The VMS system will be configured to record at one frame per second 24 hours a day, 7 days a week and increase to 10 frames per second when motion is sensed.

In compliance with 935 CMR 500.110(5)(d), the NVR will be located in vertical racks in the Security Closet. The Security closet will be secured by an ACMS card reader, magnetic door contacts, motion detectors and network IP dome cameras. The Security Closet is limited to persons that are essential to surveillance operations, law enforcement authorities, security system service personnel, and the Commission. A current list of authorized employees and service personnel that have access to the surveillance room will be available to the Commission upon request. The door to the Security Closet will remain locked at all times and the Security Closet will not be used for any other function.

Network IP Cameras and Camera Placement

The CCTV system will utilize fixed 3.0-megapixel Network IP (or similar) dome cameras with day/night and Wide Dynamic Range technology.

a. Fixed cameras will be installed to provide a consistent recorded image of all areas and avoid any physical obstructions.

b. High definition IP cameras are used in the facility and provide usable video footage allowing true identification capabilities including high quality facial and body images.

c. Day/Night (D/N) and Wide Dynamic Range (WDR) technology will be included in camera locations that have low light levels or challenging lighting conditions in their field of views and will provide a minimum of 0.3 Lux to avoid backlighting.

d. Cameras will be angled to allow for facial recognition, the capture of clear and certain identification of any person entering or exiting the Marijuana Establishment or area.

e. The inside of the facility and the entire perimeter of the facility will be under CCTV

surveillance including but not limited to:

i. All building entrances and exits;

ii. All parking lot areas adjacent to the facility to document activity.

iii. All areas immediately adjacent to the facility;

iv. The entire inside of the facility, including all limited access areas and restricted areas where marijuana, MIPs, or marijuana by-products are prepared, stored, handled, packaged, or disposed including safes and vault locations.

Access to the Video Management System

Remote connection to the VMS for Mission's management team and local law enforcement will be available 24 hours a day, seven days a week via a Cable Modem that is connected to the internet and then connected to the NVRs. Authorized users will be able to access the VMS via (i) a Windows computer with remote client software installed, (ii) a web-browser, or (iii) a mobile smart device including tablets and smartphones with remote client software installed.

System Backup, Testing and Maintenance

The CCTV system, NVR and LAN switches will have battery backup to remain operational during a power outage. Our Management team will ensure that routine inspections and tests are performed at regular intervals (at least once every week) of the CCTV and VMS systems to ensure it is in good working order at all times. Any malfunction of any component of the CCTV system will be immediately reported to the COO or designee and addressed. An archiving process will be implemented on a daily basis to ensure proper backup and storage of video. The CCTV system and its components will be under a 24 hour a day, 7 days a week maintenance agreement with a Licensed Commercial Security System contractor that will include monthly testing of all security systems.

Access Control & Monitoring System (ACMS)

A network-based, distributed database electronic access control and monitoring system (ACMS) will be installed at the facility to serve as the engine of the integrated electronic security systems. Safety and security purposes for the ACMS include but are not limited to:

a. Supporting crime prevention and control objectives;

b. Ensuring a secure locked facility for the manufacturing, processing and storage of marijuana;

c. Preventing the theft or diversion of marijuana;

d. Preventing unauthorized access;

e. Granting access based only on an authorized credential being presented;

f. Monitoring and documenting all requests for access;

g. Monitoring and alerts of alarm conditions based on alarm inputs including magnetic contacts;

h. Reducing the use of mechanical locks and keys that can be easily duplicated;

i. Integrating the various security systems including CCTV, SAS, etc. to allow for higher level functionality of all electronic security systems; and

j. Aiding in the investigation of criminal and disciplinary activity.

The ACMS for the facility will be comprised of controllers, smart card readers, and smart cards that are connected to a communications server and then connected to PC-based workstation on the dedicated

security LAN.

The ACMS will be cross connected with the security alarm system (SAS) so that redundant communications with a central station that is listed by Underwriters Laboratories (UL) for alarm monitoring will take place automatically. Refer to the SAS narrative later in this security plan for further information about the SAS.

The ACMS combines point monitoring and access control with photo ID badging, network video recorder integration, alarm, and email/text message notification and threat level escalation. This is an enterprise level system with a Linux operating system. The system utilizes TCP/IP network communications to provide user interaction and real time monitoring to PC- based workstation located on the dedicated security LAN. This system integrates with the CCTV system and NVRs and allows NVR stored or live video to be accessed within the access control software. All video is transmitted across the security LAN connections. Any malfunction of any component or alarm input of the ACMS will be monitored using four (4) stage notifications that can provide an audible, text or visual notification of any failure in the system including alarm, trouble, ground, or open.

User groups will be configured within the ACMS to dictate what users will be granted access to specific locations and at what times. Advanced access control feature such as threat escalation and door control will be implemented as follows:

a. Threat escalation – The ACMS will be programmed to update access control user groups and definitions real-time in the event of an alarm condition to further restrict or allow movement in the facility.

b. Door control – Pass- through authorization will be validated by smart card through the ACMS.

The ACMS for the facility will be listed by Underwriters Laboratories for access control (UL Standard 294) and proprietary alarm monitoring (UL Standard 1076). The ACMS will have battery backup to remain operational during a power outage. Doors and locks to restricted areas and limited access areas will be configured to remain locked and not release during a power outage unless required under fire/life safety standards. The Security Manager or designee will ensure that management perform routine inspections and tests at regular intervals (at least once every week) of the ACMS to ensure it is in good working order at all times. The ACMS and its components will be under a 24 hour a day, 7 days a week maintenance agreement that will include monthly testing of all security devices.

Contactless Smart Card Reader

Select interior, and all exterior pedestrian doors will have contactless smart card readers to allow authorized individuals to access these areas. Presenting a contactless smart card credential to a reader will cause the system to unlock the door if the individual is authorized at that location and at that time.

These readers are powerfully secure with multi-layered security that ensures data authenticity and privacy and provides tamper-proof protection of keys/cryptographic operations. They are rated for an operating temperature range of -31 to 150 degrees Fahrenheit and have an environmental rating of IP65 therefore they can be surface mounted inside or outside. Higher security areas will have a combination contactless smart card reader and a keypad for a level two identification and authentication requiring an individual to present a credential (what you have) and a Personal Identification Number (what you know).

Employee Smart Card Credentials

All agents will be issued a contactless smart card. The HID iClass smart card will be attached to a neck lanyard holder that will also include the Marijuana Establishment Agent ID card. This will be worn by all

agents at all times while on site. A Marijuana Establishment Agent must keep his or her identification card visible at all times when at the facility.

Visitor Management

The Visitor Management log is located in the Security Room. When a visitor or contractor arrives, management will verify that the visitor was expected, and a visitor identification badge will be issued. The visitor's information, along with the time in, time out and escorting agents name will be written into the visitor log book. This log shall be available for inspection by the Commission at all times. All visitor identification badges will be returned upon exit.

Security Alarm System (SAS)

Mission's SAS has been designed to ensure compliance with all the requirements outlined in 935 CMR 500.110 including, but not limited to:

a. A perimeter alarm on all entry and exit points and perimeter windows;

b. A failure notification system that provides an audible, text, or visual notification of any failure in the surveillance system. The failure notification system shall provide an alert to designated employees within five minutes after the failure, either by telephone, email, or text message;

c. A duress alarm, panic alarm, or holdup alarm connected to local public safety or law enforcement authorities;

Overview of System

The previous described ACMS includes an intrusion alarm system and has a robust alarm monitoring capability including point monitoring and alarm email/text message notification. The Security Alarm System (SAS) will be connected to outputs of the ACMS system. The SAS system is comprised of an alarm system control panel, zone expanders, alarm keypads, door contacts, motion sensors, glass break sensors and panic/hold up alarms.

System Components and Operation

The SAS will provide coverage of all entry points and perimeter windows in the facility and all rooms with exteriors walls.

Both exterior doors and select interior doors will have magnetic door contacts installed to monitor the security of these doors. These contacts will be recessed mounted.

a. Request-To-Exit (REX) Sensors

Specialized motion detectors, referred to as request-to-exit (REX) devices, with targeting of detection area will be part of any door that has an access control reader and magnetic contacts. The surface mounted REX above the door will shunt the magnetic contacts for a valid egress through the door. The ACMS system will be programmed to allow a maximum period of time for a valid egress without causing a held open alarm.

b. Motion Detectors

Every room with an exterior door, every room with an exterior wall, the vault and interior corridors will have motion installed to monitor the security of these areas. These motion detectors will have sensor data fusion technology which uses a sophisticated software algorithm to gather signals from five (5) sensors: two (2) pyro electric sensors, a range adaptive radar sensor, a room temperature sensor and a white light level sensor. The on-board microprocessor analyzes and compares the sensor data to make the most intelligent alarm decisions in the security industry. Detector design includes MANTIS (Multi-point Anti-mask with Integrated Spray detection) which uses patented prism lenses and active infrared

detection to provide protection against all known forms of attack. MANTIS complies with the latest worldwide regulatory standard for detecting objects covering or placed in front of the detector. MANTIS is sensitive to materials regardless of texture or color, including fabric, paper, metal, plastic, tape and spray. When MANTIS identifies a masking material, the detector sends a supervision anti-masking signal to the control panel. Cover and wall tamper switches are included in this surface mounted detector.

c. SAS Control Panel

The SAS control panel is connected to the ACMS intrusion alarm zone programmed out so that redundant communications with a UL listed remote central station takes place automatically. The SAS will provide authorized users with the ability to receive alerts from the panel to their cell phone, mobile device and/or email address including Arm/Disarm changes and all alarms. In addition to the primary alarm monitoring company, Mission will have a secondary SAS installed by a different security company to accomplish redundancy by utilizing a back-up alarm monitoring company that is not the same company supplying the primary system. This back-up alarm monitoring company will have all the capabilities of the primary system. When an alarm is triggered redundant signals will go out to each separate monitoring company. The primary monitoring company will notify the Police Department of the alarm and the back-up monitoring company will notify Mission's designated manager or designee.

d. Alarm Keypad / Duress Alarm

Our Mission facility will have an alarm keypad installed to allow authorized arming/disarming and reporting the alarms of the SAS. This LCD display alarm keypad includes easy-to-use icons menus and distinct tones. A silent duress alarm will be sent to the central station if a duress code is entered into the alarm keypad by an individual if they are forced to disarm this system.

e. Panic / Holdup Alarm

Mission will utilize wired Panic/Hold Up buttons that are installed on the wall in the vault, Security Room and at all POS stations so that they are convenient in the case of an emergency condition to allow for Agents to trigger a panic alarm. The Panic/Holdup alarm is an audible security alarm signal generated by the manual activation of the button intended to signal a life threatening or emergency situation requiring law enforcement response, or a holdup alarm, which means a silent alarm signal generated by the manual activation of the device intended to signal a robbery in progress.

SAS Testing and Maintenance

The SAS and all of its components have a battery backup to remain operational during a power outage. The Compliance Manager or designee will ensure that management perform routine inspections and tests at regular intervals (at least once every week) of the SAS to ensure it is in good working order at all times. The SAS and its components will be under a 24 hour a day, 7 days a week maintenance agreement that will include monthly testing of all security devices.

Power Outage

In the event of a power outage at the facility a 12-volt battery backup system will supply power to all security systems. When a power interruption is detected a text and email message will be transmitted through the SAS system to the designated on-call emergency response team member. The power interruption will be investigated by the emergency response team member and they will ensure that all security systems remain operational. For an extended power outage, we will utilize a permanent back-up natural gas generator. In the event of a catastrophic power failure, the Mission executive management team will schedule and maintain 24 hours a day manned security at the facility.

Vault/Safe

Mission will design and build two secure vaults in our facility. The vaults are constructed of enhanced building materials including steel security mesh with cement board. These vaults will be used to store all marijuana and marijuana products during all non-business hours and all marijuana and marijuana products that are not allocated to the POS stations during business hours. The vault door will be made of reinforced steel with a reinforced frame. The interior and exterior of the vault will be under CCTV monitoring and access to the vault requires RFID card access and Pin Pad code. The vault will have a hardwired panic alarm install inside the vault. Inside the vault we have a commercial cash safe with a cash drop depository. This safe will be used to store all of the cash in the facility.

Security Personnel

Mission will provide dedicated Security Agents for all of our facilities. We are hoping to hire recently retired local law enforcement officers to fill these positions. All Mission Managers will also be also trained as security personnel. There will always be a Security Agent or Manger on site at all times that the facility is open and manage the security room, visitor log, and monitor the CCTV and ACMS systems. They will also conduct video surveillance of the interior and exterior of the facility and make physical rounds of the entire property.

Policies and Procedures

Along with this security plan, Mission will develop and implement additional policies and procedures regarding Safety and Security that will require compliance with all safety, security anti-diversion and administrative requirements that can help eliminate or reduce the chance of diversion, theft and loss from occurring. These policies and procedures include, but are not limited to:

1. Prevention of Diversion;
2. Opening a Closing Procedures;
3. Emergency Plan;
4. Robbery;
5. Prevention of Sales to Minors;
6. Inventory and Tracking Compliance;
7. Acceptable forms of Identification;
8. Compliance with Local and State Licensing and Enforcement;
9. Incident and notification requirements ;
10. Health and safety standards;
11. Maintenance of records;
12. Prohibited purchases and practices; and
13. Any other Policies and Procedures required or requested by the Commission, our host community's, or other regulatory authority.

Engagement with Local Law Enforcement

Mission is committed to creating a partnership with the Police Departments to the extent that they want to be involved. We will meet regularly with representatives of the Police Department during the design and construction phase to ensure that the security infrastructure that we install is acceptable to the Police Department. Mission will engage with the Police Department on a continous basis to discuss and amend our Policies and Procedures if required and to keep an open line of communication.

DOCUMENT 1C: DIVERSITY PLAN

PRINCE LOBEL

VIA EMAIL ONLY

May 14, 2021

Brookline Select Board
Brookline Town Hall
333 Washington Street
Brookline, MA 02445

RE: Diversity and Inclusion Plan for Mission MA, Inc. ("Mission")
1024 Commonwealth Avenue (the "Property")

Dear Madam Chair and Honorable Members of the Brookline Select Board:

On behalf of my client Mission MA, Inc., and our entire team, I wanted to thank you for your vote to approve the Marijuana Retailer License, voted on at your May 11, 2021 meeting. In particular, we appreciated the comments that were made by Members with regard to our application, and are better for it.

To that end, Member Greene requested a copy of our diversity report, which has been approved by the Office of Diversity, Inclusion and Community Relations, and which I have enclosed herewith. In addition, I would like to restate the additional commitments by Mission at the Property, which were made in oral presentations at the April 27, 2021 and May 11, 2021 meetings.

Mission hereby wishes to inform the Board of the following existing and new goals it has made as a company for its Brookline location as follows:

- **Hiring.** In addition to the commitment made at the April 27, 2021 meeting of general hiring of women employees to be 50 percent, Mission will use best efforts to increase its hiring goals of BIPOC management from 33 percent to 50 percent, all of which will be eligible for company stock options pursuant to company policy (new);

- **Hiring.** Mission will use best efforts to increase its hiring goals of BIPOC associates from 33 percent to 50 percent (new);

- **Hiring.** As referenced at the April 27, 2021 meeting, there will be an effort to outreach to prospective employees who are disabled, veterans and LGBTQAI+. There will also be a goal of 20 percent of employees who have a cannabis related CORI (new);

- **Contracting.** Mission MA will engage MBE Eagle Eye Transport to handle cash delivery/pickup (new);

- **Contracting/Compliance.** Tito Jackson has been engaged for a minimum of one (1) year to assist with the implementation of this plan and to report back to the Select Board (new); and

PRINCE LOBEL

- **Stock options.** The parent company to Mission has a stock option program for ten (10) percent employee ownership. Brookline management employees will be eligible to participate.

We thank you for the opportunity to provide this additional information, and look forward to our continued discussions with the Board.

Very Truly Yours,

Michael P. Ross
617 456 8149 direct
mross@princelobel.com

MPR/cm
Enclosure

cc: Mission MA, Inc.
Robert Allen, Esq.
Tito Jackson

DIVERSITY PLAN

Mission MA, Inc. ("Mission") believes in creating and sustaining a robust policy of inclusivity and diversity. Mission recognizes that due to systematic inequalities, maintaining diversity in the workforce requires special attention to ensure Mission's practices are actively working towards a more equitable workplace. Mission also recognizes that meaningful engagement in supporting diversity is key to the integrity of a company's commitment to its community. Mission is dedicated to creating a diverse culture with a commitment to equal employment opportunities for all individuals. Mission's diversity plan is designed to promote equity among minorities, women, veterans, people with disabilities, and people of all gender identities and sexual orientations. Mission will make every effort to employ and advance in employment qualified and diverse people at all levels within the company.

Mission's executives and leadership are committed to successful implementation of Mission's Diversity Plan. Mission's executive management team believes that increased diversity will provide Mission with a richer perspective and approach to its business.
Mission also wants to ensure that its customers see themselves in the makeup of Mission's employees.

Goals
Mission's comprehensive diversity empowerment plan is a pillar of its purpose-driven company. To better serve Mission's customers, Mission aims to create an environment where personal identities, race, military service, sexual orientation, and heritage are celebrated and valued. Mission's diversity initiatives and strategies are designed to attract, develop, and advance the most talented individuals regardless of their race, sexual orientation, religion, age, gender, disability status, or any other dimension of diversity.

It is Mission's goal to increase the number of minorities; women; veterans; persons with disabilities; and people of all gender identities and sexual orientations working in the establishment and providing tools to ensure their success.

The Program
Mission's diversity program is organized into two main components. The first is Diversity Recruitment and Sourcing and the second is the Employee Retention, Training, and Development. Each component is described below.

Diversity Recruitment and Sourcing

Mission will establish and maintain an inclusive and diverse workforce to serve its customers through innovative corporate recruitment of underrepresented and minority communities. Mission will develop strategic corporate initiatives to ensure a diverse and qualified staff. Mission recognizes that it is not just about casting a wide net, but strategically engaging in outreach to targeted groups who have been historically underrepresented. These strategic initiatives shall include, but are not limited to:

- Participating in career fairs in underrepresented and minority communities, particularly those in commuting proximity to Worcester and Brookline at least twice per year in each location;
- Providing cultural training on cultural sensitivity and recognizing unconscious bias at least once per year in each location; and
- Using suppliers who have a demonstrated commitment to diversity and inclusion.

Mission's recruitment efforts are designed to maintain a steady flow of qualified diverse applicants, and shall include taking the following steps:

- Developing relationships with organizations serving minorities, women, people of all gender identities and sexual orientations, veterans, and persons with disabilities for employment referrals;
- Providing briefings to representatives from recruitment sources concerning current and future job openings;
- Encouraging employees from diverse groups to refer applicants for employment;
- Participating in local career day programs and encouraging Mission's diverse employees to participate whenever possible;
- Establishing recruitment efforts at higher learning institutions, and institutions with special programs that reach diverse people;
- Developing relationships with community child care, housing, transportation, and other programs designed to improve employment opportunities for diverse persons;
- Ensuring that job openings are sent to community partners; and
- Utilizing Zip Recruiter to reach over 100 online career and job websites, as well as social media.

Employee Retention, Training, and Development

Mission will offer opportunities for promotions, career counseling, and training to all employees in order to promote growth and minimize turnover. Mission will ensure that all employees are given equal opportunities for professional development by communicating promotion opportunities and training programs, and by creating clearly- defined job descriptions. Mission will ensure that all employees receive career counseling, including counseling related to advancement opportunities and training programs that can assist them in career development. Mission will instruct managers and supervisors to refer employees seeking career counseling to the Human Resources Manager.

Mission's diversity awareness training emphasizes Mission's commitment to its zero- tolerance harassment and discrimination policy. Mission will strictly adhere to and enforce the policy by taking corrective action should any issues, concerns, or complaints arise. All Mission employees will be required to complete the diversity awareness training program during employee orientation. Training will begin upon hiring, and all new employees will be required to participate in an orientation program that will introduce and stress the importance of the Diversity Plan.

Upon completion of the orientation program, new hires will be equipped to describe, discuss, and implement the Diversity Plan. Following successful completion of the general orientation program, employees will undergo additional diversity training that will be tailored to the employee's specific job function. All employees will also be required to undergo ongoing diversity training to ensure knowledge of newly determined best practices and policies and continued familiarity and compliance with the Diversity Plan.

Awareness of Diversity Plan goals and Mission's efforts to create an open culture with zero tolerance for discrimination, harassment, or retaliation, is crucial to Mission's success. Management, staff, associates, vendors, contractors, and the general public all benefit from being informed of the Diversity Plan objectives and procedures.
Information related to the Diversity Plan will be disseminated a variety of ways, which may include, but are not limited to:

- Inclusion of Mission's Equal Employment Opportunity and Reasonable Accommodation statement in the Employee Handbook;
- Inclusion of Mission's zero-tolerance policies for harassment, discrimination, bullying, and other actions which oppose Mission's goal for a diverse workforce, in the Employee Handbook;
- Postings in suitable areas for employee communication;
- Diversity training programs for all employees;
- Quarterly progress evaluation meetings with appropriate personnel; and
- Formal presentations made to management and employees on diversity initiatives.

Strategic Partnerships, Suppliers and Vendors
Mission will promote diversity and support the local economy by making efforts to purchase goods and services from vendors, contractors, and professional service providers that are owned and operated by individuals that have cultural and ethnically diverse characteristics. In selecting potential contractors, subcontractors, vendors and suppliers, Mission will first attempt to contract with small and diverse businesses.

Mission's goal is to maintain diverse organization, vendor, and contractor spending. At the end of the first year of operation, Mission will evaluate the percentage of spending conducted with qualifying organizations and set achievable but challenging goals to increase the percentage of spending in future years.

External communication efforts that align with Mission's Diversity Plan will include:

- Advertising in employment and business sections of appropriate types of media;
- Participating in employment and business notification programs; and
- Distribution of literature to organizations actively supportive of minorities, women, disabled persons, the LGBTQ community, and veterans.

Measuring Progress

Mission will establish a Diversity Committee (the "Committee") to assist the executive management team with the implementation and growth of the Diversity Plan. The initial members of the Committee will be selected based on their diverse status and their personal commitments to diversity. Additional members of the Committee may be added at the discretion of Mission's executive management team. The Committee will meet at least twice per year and will be responsible for:

- Reviewing the effectiveness of each career fair towards meeting the goals of the diversity plan to determine what, if any, corrective measures need to be taken any corrective actions need to be made Mission's future participation in career fairs. The review shall consider the following:
    - Number of individuals from the above-referenced demographic groups who were hired and retained after the issuance of a license;
    - Number of promotions for people falling into the above-listed demographics since initial licensure;
    - Number of positions created since initial licensure;
- Assessing whether cultural sensitivity trainings have been effective in promoting the goals of Mission's Diversity Plan and determine what, if any, corrective actions need to be made for future trainings;
- Developing Equal Employment Opportunity (EEO) statements, policies, programs, and internal and external communication procedures in support of the goals of the Diversity Plan;
- Assisting in the identification of problematic areas for EEO, including receiving, reviewing, and resolving any complaints of discrimination or other non- compliance with regards to equal opportunity and fair treatment of all employees;
- Assisting management in arriving at effective solutions to problems regarding issues of diversity and inclusion;
- Designing and implementing internal reporting systems that measure the effectiveness of programs designed to support a company culture that fosters diversity;
- Keeping the company informed of equal opportunity progress;
- Reviewing the Diversity Plan with management at all levels of Mission to ensure that the Diversity Plan is understood; and
- Auditing Mission's internal and external job postings to ensure information is in compliance with Mission's diversity policies and procedures.

- The Human Resource Manager at Mission will be responsible for auditing the Diversity Plan. The audit report, which will analyze the Company's performance in fulfilling the goals of the Diversity Plan, may contain such information as:
- Employment data, including information on minority, women, disabled, and veteran representation in the workforce in all job classifications; average salary ranges; recruitment and training information (all job categories); and retention and outreach efforts;
- The total number and value of all contracts and/or subcontractors awarded for goods and services;
- An identification of each subcontract actually awarded to a member of a diverse group and the actual value of such subcontract;
- A comprehensive description of all efforts made by Mission to monitor and enforce the Diversity Plan;
- Information on diverse group investment, equity ownership, and other ownership or employment opportunities initiated or promoted by Mission;
- Other information deemed necessary or desirable by the Commission to ensure compliance with the rules and regulations governing marijuana establishments in Massachusetts; and
- When available, a workforce utilization report including the following information for each job category at Mission:
    - The total number of persons employed;
    - The total number of men employed;
    - The total number of women employed;
    - The total number of veterans employed;
    - The total number of service-disabled veterans employed; and
    - The total number of members of each racial minority employed.

Acknowledgements

Mission will adhere to the requirements set forth in 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment. Any actions taken, or programs instituted, by Mission will not violate the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.

Re: Diversity plan approval request

Lloyd Gellineau <lgellineau@brooklinema.gov>
Fri 5/7/2021 1:38 PM
To: Andrew Borges <Andrew.Borges@4frontventures.com>

Hi Andrew,

I have reviewed the Diversity and Inclusion plan and I approve/support its implementation.

Regards,

Lloyd

From: Andrew Borges <Andrew.Borges@4frontventures.com>
Sent: Friday, May 7, 2021 12:22 PM
To: Lloyd Gellineau <lgellineau@brooklinema.gov>
Subject: Diversity plan approval request

Hi Dr. Gellineau,

Just following up on the voicemail I just left for you. My name is Andrew Borges, and I'm a project manager for Mission Brookline, the marijuana dispensary at 1024 Comm Ave.

I am reaching out to request your approval of our Diversity Plan (attached). Your approval is one of the requirements for us to apply for a certificate of occupancy, and it can just be a simple email stating that you've reviewed and approved of the plan.

Please feel free to reach me at 508-742-8399 and I will be happy to answer any questions you may have about our plan.

Thank you!
Andrew

Andrew Borges
Northeast Project Manager
4Front Ventures
andrew.borges@4frontventures.com | 508-742-8399
4frontventures.com

DOCUMENT 1D: TRANSPORTATION DEMAND MANAGEMENT PLAN

APPROVED
Todd M. Kirrane

TECHNICAL MEMORANDUM

TO:	Andrew Borges	DATE:	January 31, 2020 Revised May 11, 2021
FROM:	Brian Beisel, PTP Andrew Fabiszewski	HSH PROJECT NO.:	2018144.00
SUBJECT:	Mission Massachusetts Brookline Transportation Demand Management		

Howard Stein Hudson has previously documented the transportation impacts of the proposed dispensary at 1024B Commonwealth Avenue. The initial transportation study was dated February 2019. Based on comments received by the Town of Brookline, the transportation study was updated in December 2019. Since that time, the Town of Brookline has submitted additional comments related to the Transportation Demand Management (TDM) strategies to reduce the Project's transportation impact on the surrounding transportation network, address customer queueing, and to outline transportation goals, monitoring, and remedial actions should the goals not be met.

Transportation Demand Management

The Proponent is committed to implementing TDM measures to ensure that the Project does not adversely impact the surrounding roadway network. These TDM measures could include:

- Fully subsidize T passes, parking at MBTA lots, or BLUEBikes memberships for employees;
- Install bicycle wall racks in a bicycle storage room with space for 3 to 5 bicycles to encourage employees to bike to the Site;
- Provide funds to the City of Boston for the installation of 2 public bicycle racks on Commonwealth Avenue;
- Have an available air pump and bicycle repair tools for employees and customers to use;
- Explore with the Town and CCC the possibility of providing discounts or other incentives to patrons that utilize modes of transportation to the site other than a motor vehicle;
- Designate an on-site Transportation Coordinator to ensure non-auto travel options and services are displayed in visible locations and online for employees and patrons;
- Provide a website and Transportation Guide to include transit routes/schedules, car share locations, bike share such as BLUEBikes as an option and show locations of the closest stations, to include language that discourages parking on the residential side streets.
- The Proponent will comply with any Transportation Demand Management Plan required by the Zoning Board of Appeals or the Select Board, which may include, but is not limited to, as they shall determine in their sole discretion, the commitment to find off-site private parking for any employees driving to this site;
- Prohibit employees from parking on public streets or lots while working and implement corrective actions, including termination, for violation;

  - Employees that do drive to work will be provided with 100% parking subsidies for off-street parking on private property.
- Explore joining the Allston-Brighton Transportation Management Association (TMA) which will provide benefits such as:
  - Active commuting incentives;
  - Bus or Boat Subsidy;
  - Bike benefit reimbursement program;
  - Guaranteed Ride Home;
  - Vanpool subsidy; and
  - Discounted Zipcar.
- During the grand opening, explore using a police detail to prevent double parking or other illegal maneuvers along Commonwealth Avenue and Babcock Street; and
- Utilize "virtual queueing" or other systems to properly manage crowds.

Customer Demand Management and Queuing

The Proponent's sales model is reserve-ahead only. All customers will be required to place their orders online and to schedule a pick up time prior to arriving at the store. Walk-ins will not be permitted under normal operations or COVID-19 operations. Queuing outside the premises will be prohibited and strictly enforced.

To prevent loitering on Commonwealth Avenue and neighborhood streets, the Proponent has committed to having sufficient staff and/or security agents to monitor and manage the entrance, exit, and the surrounding areas around the premises. Passersby who wish to enter will be informed that they must first place an order online and to schedule a pick up time. If more customers arrive at one time than expected, Mission staff will direct customers to leave the storefront/sidewalk and provide them with scannable QR codes, which will link to the menu.

Customers will be able to return to the store after receiving confirmation that their order is ready to be picked up. Mission staff will be clear with customers that they cannot linger outside the premises. In addition to educating guests that they cannot wait outside the facility, Mission will create relationships with neighboring businesses and encourage customers to shop and frequent other establishments on Commonwealth Ave.

Transportation Monitoring

All performance monitoring will be conducted by a qualified transportation consultant and shall, at a minimum, include, but not be limited to (as determined by the Director of Engineering and Transportation with any input from other relevant Town departments) the following measures:

- The monitoring program will include two weekdays and a Saturday, on dates to be approved by the Town in advance of the study and will be conducted all day, not just peak hours;
- The monitoring program will be conducted 120 days from opening, 120 days prior to the expiration of the annual license, and annually afterwards on days approved, in advance, by the Transportation Division of the Town;
- Employee surveys will be administered by the on-site Transportation Coordinator that will collect the total number of employees, the percent arriving by each mode, the location of parking for those that arrive by personal vehicle, number of times a service through the TMA was used (if applicable), and a summary of events/materials provided to employees concerning travel to work options and corrective actions taken to meet the allowable trip generation.
- Customer intercept surveys will collect the following data points: home zip code, arrival mode (MBTA, bike, walk, bike share, ride share/TNC/taxi, drive, etc.); and if by 'drive,' the location where they parked, a summary of events/materials provided to customers concerning travel to work options, and a record of corrective actions taken to meet the allowable trip generation. Customer intercept surveys will be conducted by a qualified transportation engineer consultant hired by the Proponent;
- Turning movement counts and traffic/parking observations will be conducted at the study area intersections on two typical weekdays and a typical Saturday during midday and evening peak times to be approved by the Town in advance of the data collection;
- Observations will consist of on-street parking occupancy surrounding the site at 15-minute intervals with notes regarding illegal/double parking or vehicles circulating the site repeatedly; and
- Additionally, the Proponent will provide the Town with number of annual transactions to determine total customer demand at the Site.

Performance Goals

The performance targets for the proposed recreational cannabis dispensary relate to the mode share, vehicle trip generation of customers, and parking demand on weekdays and Saturdays. The performance mode targets for employees shall meet the most recent United States Census Bureau American Community Survey five-year summaries for Brookline. The detailed transportation goal

information is outlined in the December 2019 traffic impact study submitted to the Town. The Proponent strives to be within 25 percent of the following performance goals:

- 18 to 20 vehicle trips generated to or from the Site during the midday or p.m. peak hours; or
- Customer and employee mode share for vehicles at or below 36 percent; and
- Customer peak parking demand of 5 spaces.

Based on these goals being met, the TIS shows that the dispensary will have a negligible impact on the surrounding area's traffic operations.

Remedial Actions

The Proponent will assess the results of the performance monitoring in consultation with the Town on how to address transportation issues identified by the monitoring study. Actions that could be taken to address monitoring performance criteria that are not being met within the margins discussed may include but are not limited to:

- Campaign to encourage customers to use public transportation, walk, or bike to the Site;
- Reducing the number of reservations during specific peak times to better spread out customer demand;
- Going back to utilizing grand opening plans to handle demand;
- Limiting hours of operation on certain days;
- Working with the Town to develop incentives to encourage alternative modes of transportation to the Site; and
- Any additional reasonable mitigation measures based on Town feedback and approval.

The remedial actions will be taken within 30 days of the monitoring study being submitted to the Town. Should remedial actions be taken or required, a follow up monitoring study will be conducted within 90 days of the implementation of the remedial actions to assess their effectiveness in addressing performance goals. Through the TDM, monitoring, goals, and remedial actions the Proponent will work to have a minimal impact on the traffic operations of the surrounding neighborhood.

DOCUMENT 1E: CUSTOMER DEMAND MANAGEMENT PLAN

The Customer Demand Management Plan is included in Document 1D.

DOCUMENT 1F: PEST CONTROL

MMA Brookline's Integrated Pest Management (IPM) Plan is included in Document 1A. Proof of general pest control services is provided in Document 1F.

Ehrlich
A Rentokil Steritech Company
Your Local Pest Control Experts

Commercial Pest Management Maintenance Agreement

District: 4 Colleague: _____ License N°: _____ Date: 4/6/2021

Invoice To — Existing Customer ID:

Customer Name: MISSION BROOKLINE
Address: 1024 COMMONWEALTH AVE.
City: BOSTON State: MA Zip: 02215
Telephone:
Contact Person:
Email:
A/P Contact:
A/P Phone:

Service Location ☐ Same as Invoice Information — Existing Worksite ID:

Customer Name:
Address:
City: State: Zip:
Telephone:
Cross Street:
Contact Person:
Email:
Tax Exempt: ☐ If Yes, Tax ID N°:
SIC Code:
N° of Structures: N° of Units/Rooms:

Inspection Notes

* MUST COORDINATE EACH SERVICE VISIT WITH

Covered Pests

Mice ☒ Cockroaches ☒ Occasional Invaders ☐
Rats ☒ Pavement Ants ☒ Stinging Insects ☐
Other ☐ Specify:

Covered Areas

INTERIOR PEST CONTROL AND EXTERIOR RODENT CONTROL (MICE, RATS)

Initial Service(s) Description

ESTABLISH INITIAL PEST CONTROL / INTERIOR AND EXTERIOR AREAS OF THE LOCATION) INSTALL INTERIOR AND EXTERIOR RODENT CONTROL DEVICES. INITIAL SERVICE $105.00+TAX. COMPLETED AT SAME TIME AS 1ST MONTHLY SERVICE

Ongoing Service(s) Description

INSPECT MONITOR / INSTALL PEST MONITORS / TRAPS IN HIDDEN AREAS INSIDE THE LOCATION TO CAPTURE PEST ACTIVITY BETWEEN SERVICE VISITS) AND TREAT INTERIOR AREAS OF THE LOCATION TO MAINTAIN PEST CONTROL. INSPECT, CLEAN AND REBAIT (5) RODENT CONTROL BAIT STATIONS - BASEMENT AND EXTERIOR AREA AT REAR ALLEY DOOR. INSPECT, CLEAN AND SERVICE (4) MULTI-CATCH DEVICES IN STORE.

Equipment Included with Agreement

SKU #	Description	Qty	Replacement Charge
			$
			$
			$
			$

Equipment Purchased

SKU #	Description	Qty	Price/Unit	Total Price
11031	RODENT CONTROL	5	$ 25.00	$ 125.00 + TAX
	BAIT STATION		STARTING EACH	$
			$	$
			$	$

Service Frequency

☒ Monthly (12/Year)
☐ Twice per Month (24/Year)
☐ Every 2 Weeks (26/Year)
☐ Weekly (52/Year)
☐ Other: (____/Year)

Payment Method

☐ Credit/Debit Card
☐ C.O.D
☒ Invoice (PO# _____)

Billing Frequency

☒ Monthly
☐ Quarterly in Advance
☐ Semi Annually in Advance
☐ Annually in Advance

Fee Summary (Not Including Applicable Taxes)

Service Fees per MONTH: $ 105.00 + TAX
One-Time Service Fees: $
One-Time Initial Service Fees: $ 105.00 + TAX
One-Time Equipment Purchase Fees: $ SEE ABOVE

Corrective/Initial Start Month: APRIL 2021 Maintenance Start Date: APRIL 2021 ☐ Bill Each Location ☐ Single Bill for All Locations

Customer may cancel this transaction at any time prior to midnight on the third (3rd) business day after the date of this transaction with a full refund of payment.

Rentokil North America

MICHAEL C DEROS
Representative Printed Name

ACCOUNT REPRESENTATIVE 4/6/2021
Title Date

1631
Signature

Acceptance of Agreement
The above quotations are hereby accepted including Terms and conditions as found on the reverse side.

Kate Kishbaugh
Customer Printed Name

Asst. FM Mgr. 04/22/2021
Title Date

Kate Kishbaugh
Signature

FOR OFFICE USE ONLY SIC: District: DWA#: Sales#: Customer #: SVC: 1-5-1 Specialist:

DOCUMENT 1G: COVID-19 PROTOCOLS

4FRONT

COVID Procedures & Plans - October 2020

Increased cleaning
All areas of the facility are cleaned regularly to prevent the spread of germs. Each department has its' own cleaning log, and every two hours and employees must sign off that this cleaning was completed. The facility is deep cleaned twice a week by an outside company. In the event of an employee who tests positive for COVID, we have a company on call to perform a deep cleaning of the facility.

Staggered lunch shifts
Employee lunch shifts will be staggered throughout the day to provide ample room for social distancing in the break room.

Mask Use
Employees are required to wear a face mask if they have not been vaccinated. Face masks must be worn over the mouth and nose. Fabric masks are acceptable; however, they must be solid or muted colors. No cartoons/humor/very bright themes and follow our current dress code requirements.

For locations where internal policy and local regulations, laws, and ordinances vary, the more stringent policy will take precedence.

Social distancing
Employees are encouraged to maintain a 6 ft distance between each other and patients/customers that come into the store. Physical distancing markers and barriers have been placed on our retail floor to facilitate this.

Sanitizing
Employees must take precautions to wash their hands often or use hand sanitizer to help slow the spread of germs.

Communicating when you show symptoms
Stay home when you are sick! If an employee is showing symptoms or is sick, they must contact their manager and remain out of work until they are symptom-free and/or provide a negative COVID test.

Safety Plan in case of positive COVID test
If an employee tests positive for COVID-19, the company will take action to prevent the possible spread. The facility will be deep cleaned by an outside company and employees who had contact with the positive employees will be contacted and placed on a 14-day quarantine leave if necessary (PTO can be used). All sites will be notified that there was a positive test and that precautions have been taken.

4FRONT

COVID Procedures & Plans Acknowledgement

To help prevent the spread of the COVID-19 virus, and to maintain a safe work environment for all employees, the company has put in place preventative measures.

By signing below, you are acknowledging that you have received training on our COVID policies and procedures. These plans include but are not limited to: Daily health screenings, increased cleaning, staggered lunch shifts, mask use, social distancing, sanitizing, communication of symptoms, and safety plan in case of positive COVID test.

_____
Employee Name

_____
Employee Signature

_____
Date

4FRONT

MEMORANDUM

DATE: October 13, 2021

TO: Frontline Managers ***Via E-Email Only***

FROM: MA Management

COPY:

SUBJECT: COVID 19 Reporting

MA Managers,

As we strive to maintain consistency with our COVID 19 Reporting chain, we would like to standardize this process across the board to ensure all pertinent Managers are aware of their responsibilities in the event of a COVID 19 positive test result. There are regulatory requirements surrounding the timeliness and proper process for reporting all positive test cases. The following reporting structure must be followed in the timeliest way possible.

1. Employee notifies department Manager of pending test result
2. Employee notifies department Manager of final test result
    a. If negative, no action required
3. Manager to confirm the following information to include with reporting in step 4.
    a. Last shift worked by the employee who tested positive for COVID-19 and if were feeling any symptoms, when they started feeling symptoms, when they got tested, when they got result
    b. A list of employees that were in close contact with the employee who tested positive for COVID-19
    c. A list of the areas where the employee may have been present and identify all product that may have been exposed
4. News of positive test result to be reported to department Director or VP as well as HR in two forms ASAP but no later than end of day of notification
    a. Email to Director or VP and HR
        i. Email Subject to indicate "Positive Covid 19 Case – *Department, Date"*
        ii. Email to be sent as "High Importance"
            1. Click "…" menu next to 'discard' button in new email window to set importance level
        iii. If employee sent documentation regarding their positive COVID test, please attach to email for HR to review. If employee did not provide documentation, please state that as well.
    b. Teams phone call to Director or VP to verbally confirm receipt
        i. If Director or VP is unavailable to confirm receipt, verbal communication via 'teams' call or in person to Olivia Hourihan
5. Confirmation of notification receipt must be obtained by Manager by end of notification day

Thank you,

Mission MA Management Team

General Upkeep / Enhanced Cleaning & Sanitation Checklist: RETAIL

Name of Manager on Duty:_____

Today's Date:

GM / AGM Reviewed (Date & Initial):	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**	**INITIAL**
INTERIOR SURFACES (HOURLY)	**9:30 AM**	**10:30 AM**	**11:30AM**	**12:30 PM**	**1:30 PM**	**2:30 PM**	**3:30 PM**	**4:30 PM**	**5:30 PM**	**6:30 PM**	**7:30 PM**
MAIN ENTRANCE / MAIN EXIT											
DOOR HANDLES (ENTRY & EXIT DOORS 1 & 2)											
DOOR BELL											
DOOR PUSH-BARS											
VESTIBULE											
CHECK-IN COUNTERTOPS											
SWEEP UNDER TABLES, CHAIRS											
SANITIZE HIGH TOUCH EQUIPMENT (HOURLY)	**9:30 AM**	**10:30 AM**	**11:30AM**	**12:30 PM**	**1:30 PM**	**2:30 PM**	**3:30 PM**	**4:30 PM**	**5:30 PM**	**6:30 PM**	**7:30 PM**
ATM'S											
WATER COOLERS											
DEBIT CARD READERS											
INVENTORY BINS											
WORKSTATIONS											
ORDER STORAGE CABINETS											
TELEPHONES / RADIOS											
IPAD KIOSKS, MENU TABLETS											
POS MONITORS, KEYBOARDS, MICE											
CLEAN AREAS VISIBLE TO GUESTS (MINIMUM TWICE PER DAY)	**9:30 AM**	**10:30 AM**	**11:30AM**	**12:30 PM**	**1:30 PM**	**2:30 PM**	**3:30 PM**	**4:30 PM**	**5:30 PM**	**6:30 PM**	**7:30 PM**
DISPLAY CASE GLASS											
SALES FLOOR (DRY MOP / SWEEP)											
MAIN ENTRANCE FLOORS (SWEEP SALT, SAND, DIRT)											
MAIN ENTRANCE WINDOWS (GLASS CLEANER, REMOVE RESIDUE)											
MAIN ENTRANCE CARPETS (SWEEP / VACCUM)											
EXIT HALLWAY FLOORS (SWEEP SALT, SAND, DIRT)											
EXIT HALLWAY WINDOWS (GLASS CLEANER, REMOVE RESIDUE)											
EXIT HALLWAY CARPETS (SWEEP / VACCUM)											
EXTERIOR / STOREFRONT (MINIMUM ONCE PER DAY)	**9:30 AM**	**10:30 AM**	**11:30AM**	**12:30 PM**	**1:30 PM**	**2:30 PM**	**3:30 PM**	**4:30 PM**	**5:30 PM**	**6:30 PM**	**7:30 PM**
CLEAR LITTER / TRASH											
COLLECT & DISCARD CIGARETTE BUTTS											
ENSURE WALKWAYS ARE CLEAR OF OBSTACLES (ROCKS, ICE...)											

DOCUMENT 1H: CONSUMER EDUCATION MATERIAL

CANNABIS POTENCY/TITRATION

We measure potency through the percentage or amount of THC (tetrahydrocannabinol), a psychoactive cannabinoid that is naturally occurring in the cannabis plant.

Every Body Is Different: It takes different people different amounts of time to feel the effects of cannabis products. Because of this, dosing may vary from person to person. If you don't know what your dose is, it's always best to start small (~5mg THC).

Remember: Effects are typically felt quicker through inhalation than through ingestion. When ingesting cannabis, it can take up to 2-4 hours to feel any effects.

YOUR RIGHTS & RESPONSIBILITIES

According to Massachusetts law:

AGE: Medical patients and caregivers must be 18+ to purchase cannabis products. Adult Use customers must be 21+.

POSSESSION LAWS:

For Registered Medical Patients aged 18+:
It is legal to possess a 60-day supply, or up to the flower equivalent of 10 oz of product in any form, plus any cannabis produced from the allowable 12 plants cultivated on-site (6 plants per adult, 12 per household). Plants must be kept in a locked secure room. Patients shall return unused, excess or contaminated product to the location of purchase for proper disposal.

RIGHTS & RESPONSIBILITIES CONT'D

For Adult Use Customers 21+
Can possess up to the equivalent of 1 oz (28g) of cannabis flower, OR up to 5 grams of cannabis concentrate. Can possess up to 10 oz at the primary residence, plus any cannabis produced from the allowable 12 plants cultivated on-site. Plants must be kept in a locked secure room.

GIFTS

It is illegal to sell cannabis or cannabis products to any other individual.

Private gifts up to the legal possession limits for those aged 21+ are allowed.

PENALTIES

Public consumption: $100 fine

Open container violation: $500 fine
(To avoid this violation, keep your cannabis out of reach/view and sealed while driving)

Possession of 1-2 oz outside user's primary residence: $100 fine

Underage possession without a medical registration card: $100 fine & a drug awareness program

Providing cannabis to someone under 21 years old: $2,000 & 1 year in jail

MISSION
MASSACHUSETTS

PATIENT & CONSUMER EDUCATION

MEDICAL & ADULT USE DISPENSARY

VISIT OUR MASSACHUSETTS LOCATIONS:
BROOKLINE / GEORGETOWN / WORCESTER

FOR MORE INFORMATION:
WWW.MISSIONCAN.COM • (978) 352-8286
HOW WAS YOUR EXPERIENCE? REVIEW US ON GOOGLE!

CANNABIS STRAINS

INDICA: Indica varieties are generally described as relaxing or sedating, ideal for pain relief or insomnia.

SATIVA: Sativa varieties typically have a heady, uplifting or motivating effect, ideal for physical activity, social gatherings, and creative projects.

HYBRID: Hybrid strains take on a mix of characteristics. Hybrids can be either Indica- dominant or Sativa-dominant.

CONSUMPTION METHODS

Inhalation: Cannabis is inhaled in either flower or concentrate form.

Ingestion: Cannabis is ingested via edibles or tinctures. ***The state recommended dose is 5MG of THC.***

Topicals: Any cannabis product that is applied to the skin. Generally non-psychoactive.

USING MISSION PRODUCTS

Start with a low dose. Wait 2-4 hours after your first dose before consuming any more cannabis.

Do not combine intoxicants such as alcohol or prescription medications with cannabis.

Stay well hydrated!

Always keep products away from children.

EXPERIENCE JOURNALING

PRODUCT	DOSAGE & THC/CBD	EFFECTS
Funky Monkey Guerilla Kush Flower	2 puffs THC: 18-19% CBD: N/A	Great mood. Lasted about 3 hours.

SUBSTANCE ABUSE/IMPAIRMENT

Signs and signals include:

Difficulty balancing, walking or other motor issues

Feeling highly confused, anxious, paranoid or panicked

Red eyes, dilated pupils, dry mouth, nausea or vomiting

Frequent or heavy use of cannabis can lead to increased tolerance of the substance, resulting in the need for higher doses or different strains. A brief break from using cannabis will bring your tolerance back down.

For more information on tolerance, dependence, withdrawal and substance abuse please visit healthline.com/health/drug-dependence, or call the Massachusetts Substance Abuse

KNOW THE LAWS

Driving under the influence of marijuana is illegal under M.G.Lc90.s.24., and consumers should never drive or operate other machinery after consuming cannabis products.

Cannabis has not been analyzed or approved by the FDA. Currently, information is limited regarding side effects and potential health risks associated with cannabis use.

Please keep all cannabis products out of reach of children.

DOCUMENT 1I: ON THE JOB TRAINING HANDBOOK

On-the-Job Training

RETAIL

1.0

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OJT DAY 1

TRAINING TIPS & EXPECTATIONS

Welcome to Mission dispensary, the Retail division of 4Front Ventures. Cannabis is an emerging industry with varied regulations across each state. It is important for every employee to be well informed of all local laws and to be subject matter experts in our products, policies and procedures. This training has been provided to give you a positive head start in your career with 4Front. Over the next several days you will receive a lot of information. Be curious, participate by sharing your own experiences, and ask questions.

Throughout this training and your career, we ask that you use our company values of Excellence, People, Integrity & Courage as your guiding principles and driving force. If you supply the passion, ambition and drive, the company will continue to provide additional opportunities for your development and growth.

E P I C

TRAINING SCHEDULE

Please arrive on time for every training shift, be in the right mindset, have fun, smile, and laugh often! Follow up with your immediate supervisor on specific start and end times for each of your training shifts.

DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
Welcome: *Company Culture*	**Cannabis:** *Science, History & Legislation*	**Intro to Operations:** *BOH & FOH*	**EDPF:** *Your Role*	**Practice:** *Kick Off*
DATE:	**DATE:**	**DATE:**	**DATE:**	**DATE:**
TIME:	**TIME:**	**TIME:**	**TIME:**	**TIME:**

DISPENSARY TOUR

Activity: *Scavenger hunt time! Take a tour of all areas/departments of the dispensary. Locate all the items below and write down an important fact about each item in the box below.*

EXTERIOR	
SIGNAGE:	**PARKING:**
BUILDING DESIGN:	**LIGHTS:**
CAMERA(s):	**DOOR(s):**

VESTIBULE / LOBBY	
RECEPTION:	WAITING AREA:
CHECK-IN TOOLS:	CAMERA(s):
LICENSES:	ATM(s):

SALES FLOOR	
DESIGN:	POS STATIONS:
QUEUE:	SIGNAGE:
CAMERA(s):	RESTROOMS:

INVENTORY / STORAGE ROOM	
VAULT ACCESS:	ONLINE ORDER(s):
PRODUCT STORAGE:	LIGHTS:
TAKE OUT BAGS:	OFFICE SUPPLIES:
PANIC ALARM(s):	FIRST AID KIT(s):
CAMERA(s):	FIRE EXTINGUISHER(s):

EMPLOYEE AREA / OTHER	
LIGHTING CONTROLS:	AC CONTROLS:
MUSIC SYSTEM:	CAMERA SYSTEM:
ELECTRIC PANEL:	ALARM PANEL:
LOCKERS:	BREAK AREA:
CLEANING SUPPLIES:	CAMERA(s):

TEAM ACCLIMATION

Activity: *Introduce yourself to every teammate that you encounter, learn their name, what their position/role is in the dispensary and at least one fun fact about them. In the chart below, write down your most memorable connections.*

TEAM CONNECTIONS	
NAME	**FUN FACT OR TRIVIA ABOUT THIS PERSON.**

PLATFORM ACCESS

Through your work email, log in to each of the following platforms and check off the box once you have successfully logged in with your credentials:

☐ RIPPLING _____ _____

☐ peopleguru _____ _____

☐ Office 365 _____ _____

☐ dialog _____ _____

☐ LeafLogix _____ _____

☐ When I Work _____ _____

☐ springbig _____ _____

4FRONT ORIENTATION

Class: *You will be participating in our "4Front Orientation" to help you get acclimated into our company values, roots, structure, divisions, and career path. Write down any questions you would like to know about the company, this dispensary, your role or about cannabis.:*

_____

_____

_____

_____

MISSION VOICE

Mission is dedicated to servicing the community and improving the quality of life for our guests by providing access to cannabis in a safe environment. We promote the rights of consumers and the medicinal properties of the plant through advocacy, education, and research, embodying the personal freedom, of both choice and conscience, that elevates cannabis today. Mission is taking responsibility by setting a leading example in the business of cannabis: how it's cultivated, distributed and sold.

MISSION

WE WANT TO IGNITE AND IMPACT OUR GUESTS BY EMPOWERING THEM TO LIVE THEIR BEST LIVES & EXPERIENCE MARIJUANA IN THE BEST WAY POSSIBLE.

OUR DISPENSARY

Activity: *Spend time with your managers to get to know a bit more about your dispensary. Answer the following questions:*

1. **When did the dispensary open?**

2. **What are some of the dispensary successes?**

3. **How many employees currently work at the dispensary?**

4. **What community events are we currently involved with?**

5. **Which advocacy groups do we partner with?**

MAIN POINTS OF CONTACT

Activity: *Ask your managers for their direct contact information to have accessible in case an urgent matter ever arises.*

ROLE	NAME	PHONE NUMBER	EMAIL
VP OF OPERATIONS			
GENERAL MANAGER			
ASST. GEN. MANAGER			
INVENTORY MANAGER			
FLOOR MANAGER			
SUPERVISOR			
SUPERVISOR			
SUPERVISOR			
SUPERVISOR			

RESOURCES

Books:

- Herb: *Mastering the Art of Cooking with Cannabis by Melissa Parks & Laurie Wolf*
- Smoke Signals: *A Social History of Marijuana – Medical, Recreational and Scientific*
- The Cannabis Manifesto: *A New Paradigm for Wellness by Steve DeAngelo*
- Weed the People: *The Future of Legal Marijuana in America by Brice Barcott*

Websites:

- missiondispensaries.com
- 4frontventures.com
- my.springbig.com/sessions/new
- app.rippling.com/login
- 4front.ourhcm.com/system/start/login.aspx
- outlook.office.com
- 4front-university.dialogedu.com/4front-university
- login.wheniwork.com
- leafly.com
- weedmaps.com
- hightimes.com/news
- cannalawblog.com
- cannabisculture.com/blogs
- mjbizdaily.com
- healer.com
- idfpr.com/ilcannabis.asp
- michigan.gov/mra
- mass.gov/orgs/medical-use-of-marijuana-program

DAY 1 REFLECTION

"Education is learning what you didn't even know you didn't know." - Daniel J Boorstin

1. **List 3 things you learned today:**
   a.

   b.

   c.

2. **What was your favorite part of today's training?**

3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

_____

_____

_____

_____

OJT DAY 2

CANNABIS SCIENCE

Class: *You will be participating in our "Cannabis Acclimation" class to get a basic understanding of the plant's anatomy, growing/production stages and therapeutic properties. Write down any additional cannabis science topics that you would like to learn about.*

_____

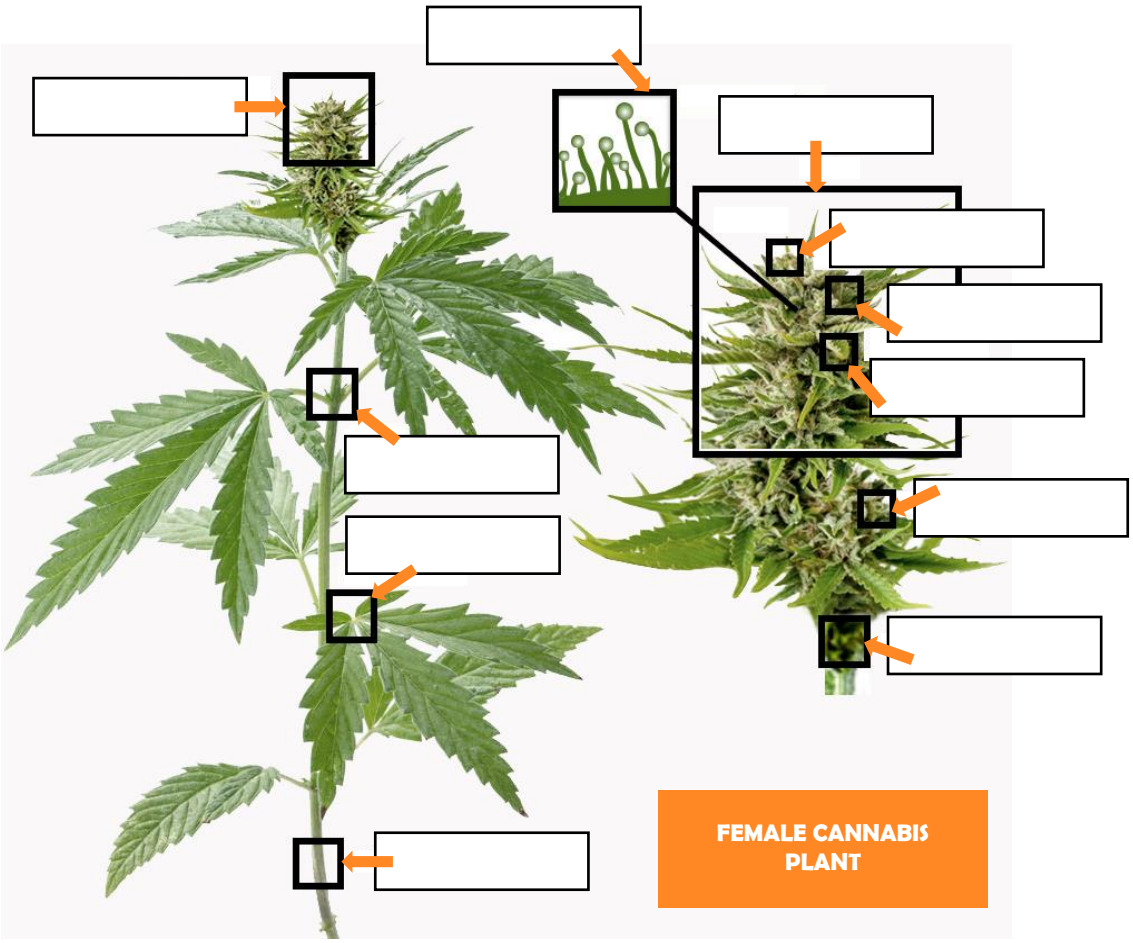
_____

_____

CANNABIS ANATOMY

Beyond the basic characteristics of a male and female cannabis plant, the plant is made up of several structures.

Activity: *In the diagram below, label all the different parts of the plant:*



COLA | SUGAR LEAF | NODE | TRICHOMES | SEED | STALK

CALYX | STEM | PISTILS | FLOWER | FAN LEAF

PLANT JOURNEY

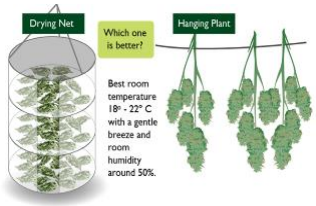
SEEDS & NURSERY

GROW ROOM

HARVEST

TRIMMING

CURING



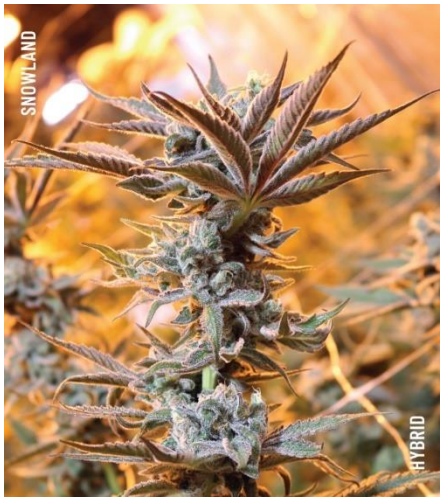
PACKING

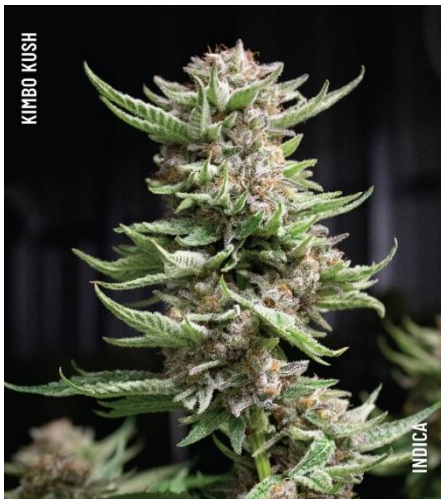
PLANT SPECIES & PROPERTIES

With more than 1,000 strains of cannabis having been bred during the past several decades, it is critical that our guests are aware of the different types of efficacy available to them in terms of cannabis medicine. Some varieties of cannabis are most appropriate for specific ailments, but not others. Choosing the right strain is critical to ensuring that our guests receive the best therapy possible.

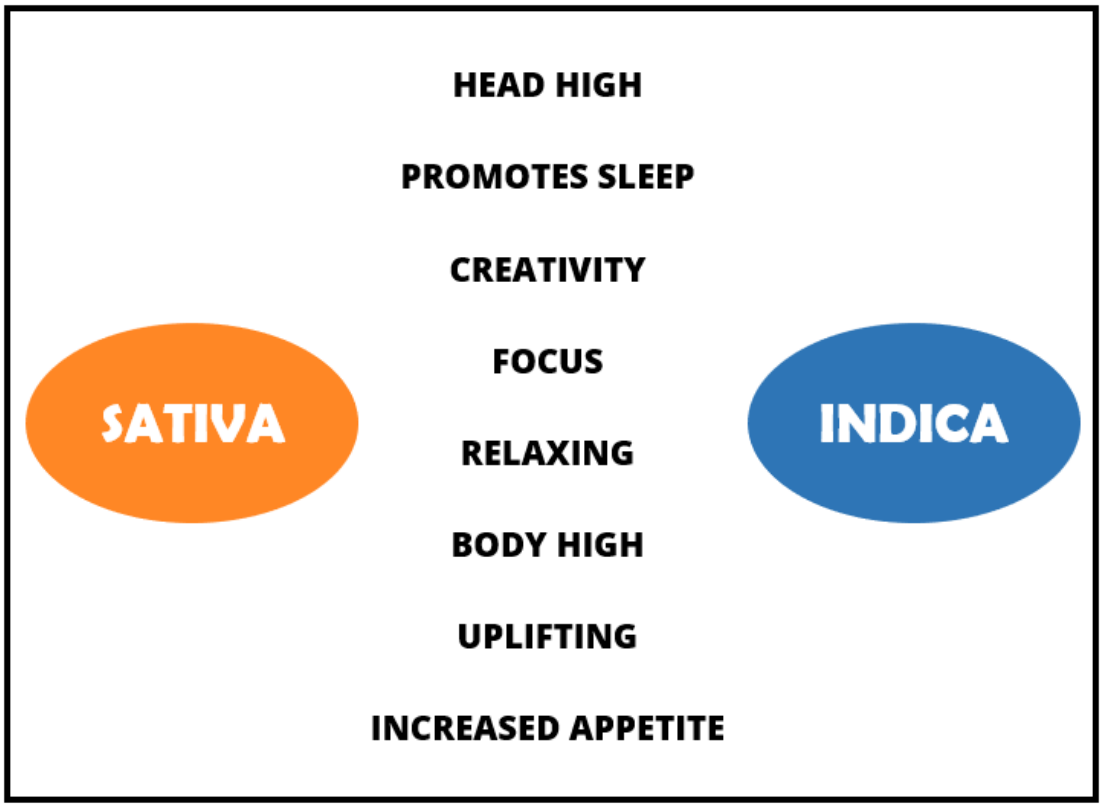
Cannabis is a species of flowering herb that is split into three subspecies: Indica, sativa, and ruderalis. Ruderalis plants are small and yield relatively little medicine; what they do provide lacks potency and is generally not appealing to people. Because of this, ruderalis strains are typically avoided by breeders and cultivators; the focus of the cannabis community is on indica and sativa strains.

Indica and sativa plants differ not only in their physiological effects, but also in their appearance. Indica plants are native to mountainous areas, short and stocky, featuring leaves that are broad and "chunky." Sativa plants are native to tropical climates, tend to be taller and skinnier and may even be lanky in appearance, with leaves that are thin and pointed; compared to indicas, they have a longer flowering time and produce lower yields.





Activity: *In the diagram below, match the therapeutic effect to the plant type it is typically associated with:*



TERPENES

If you're taking the time to smell cannabis flower before deciding which strain to bring home, you may have noticed a unique scent. Terpenes are a naturally occurring substance found in all varieties of plants and are the aromatic oils that give them their distinctive smells. They also act as a preservation tool for many plants by attracting pollinators and warding off hungry herbivores looking for a snack. When it comes to the cannabis flower, terpenes produce specific effects.

Activity: *In the diagram below, match the terpene to where it occurs in nature; write-in the corresponding letter:*

LINALOL _____ **LIMONENE _____** **a-PINENE _____**

MYRCENE _____ **BETA CARYOPHYLLENE _____**

A. BERRY

B. CLOVE

C. GINGER

D. HOPS

E. LAVENDER

F. LEMON

G. MINT

H. CITRUS

I. PEPPER

J. PINE

Activity: *Choose from the word bank below (some are used more than once) to link the effects that each terpene can produce:*

ANTI-DEPRESSANT	ANTI-INFLAMMATORY	STRESS RELIEF	RELAXING
PAIN RELIEF	ANTI-ANXIETY	ALERTNESS	
ANTI-FUNGAL	ANTI-BACTERIAL	SEDATIVE	

a-PINENE: _____ & _____

BETA CARYOPHYLLENE: _____ & _____

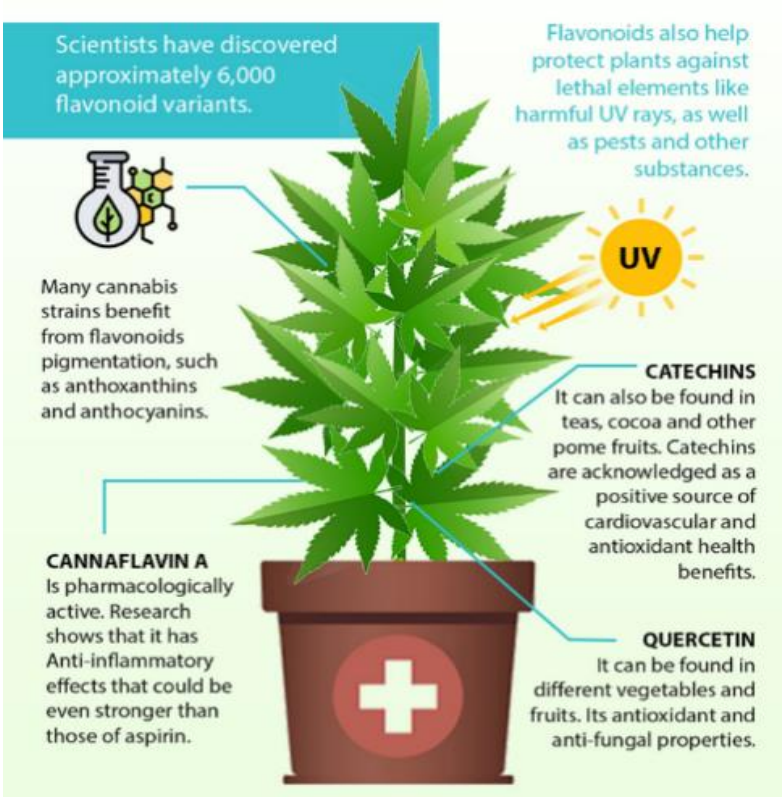
MYRCENE: _____ & _____ & _____

LIMONENE: _____ & _____ & _____

LINALOL: _____ & _____ & _____ & _____

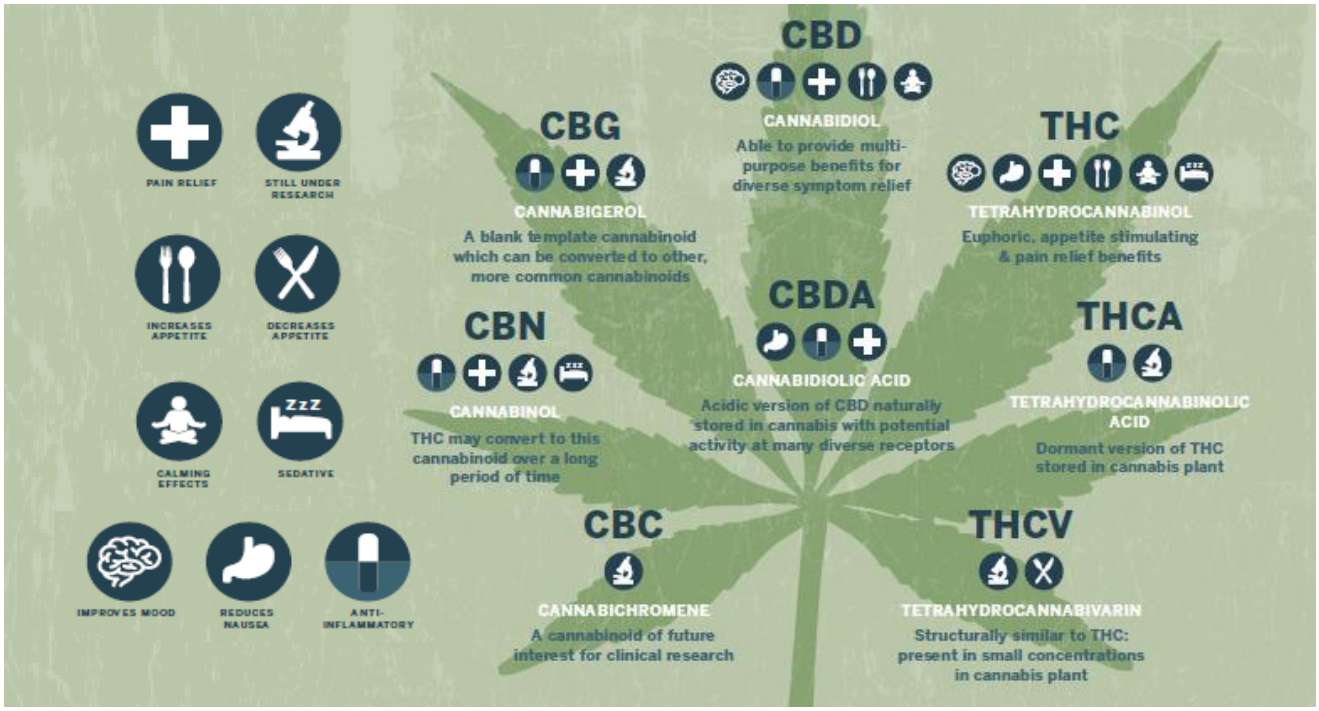
FLAVONOIDS

There are more than 200 bioactive compounds that have been discovered in cannabis. Flavonoids account for roughly 10% of these with around 20 varieties known to exist in cannabis. They affect the pigmentation of cannabis, just as they do with other flowers especially noticeable on those beautiful, deep purple cannabis strains. Preliminary research has shown that cannaflavins are also highly pharmacologically active, indicating the medicinal benefits found exclusively in cannabis.



CANNABINOIDS

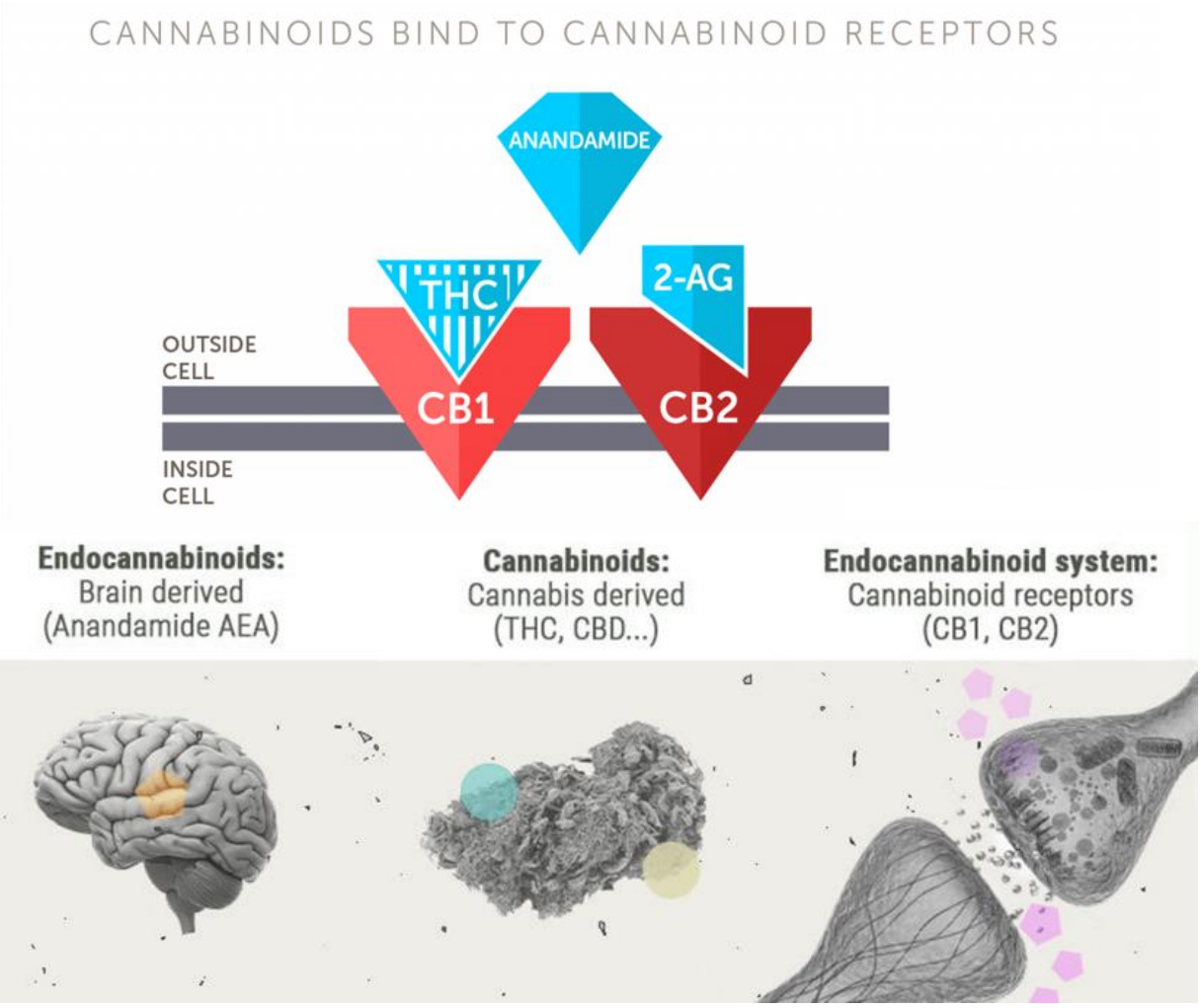
Cannabis produces a variety of compounds known as cannabinoids which have not been detected in any other plant. It synthesizes several cannabinoid acids that must be "activated" (decarboxylated), usually by heat, to yield the compounds that most consumers are after (THC or CBD). In addition to THCA and CBDA (the most abundant in strains), there are several related cannabinoid acids that can be produced by cannabis including: CBGA, CBCA, CBGVA, THCVA, CBDVA, CBCVA

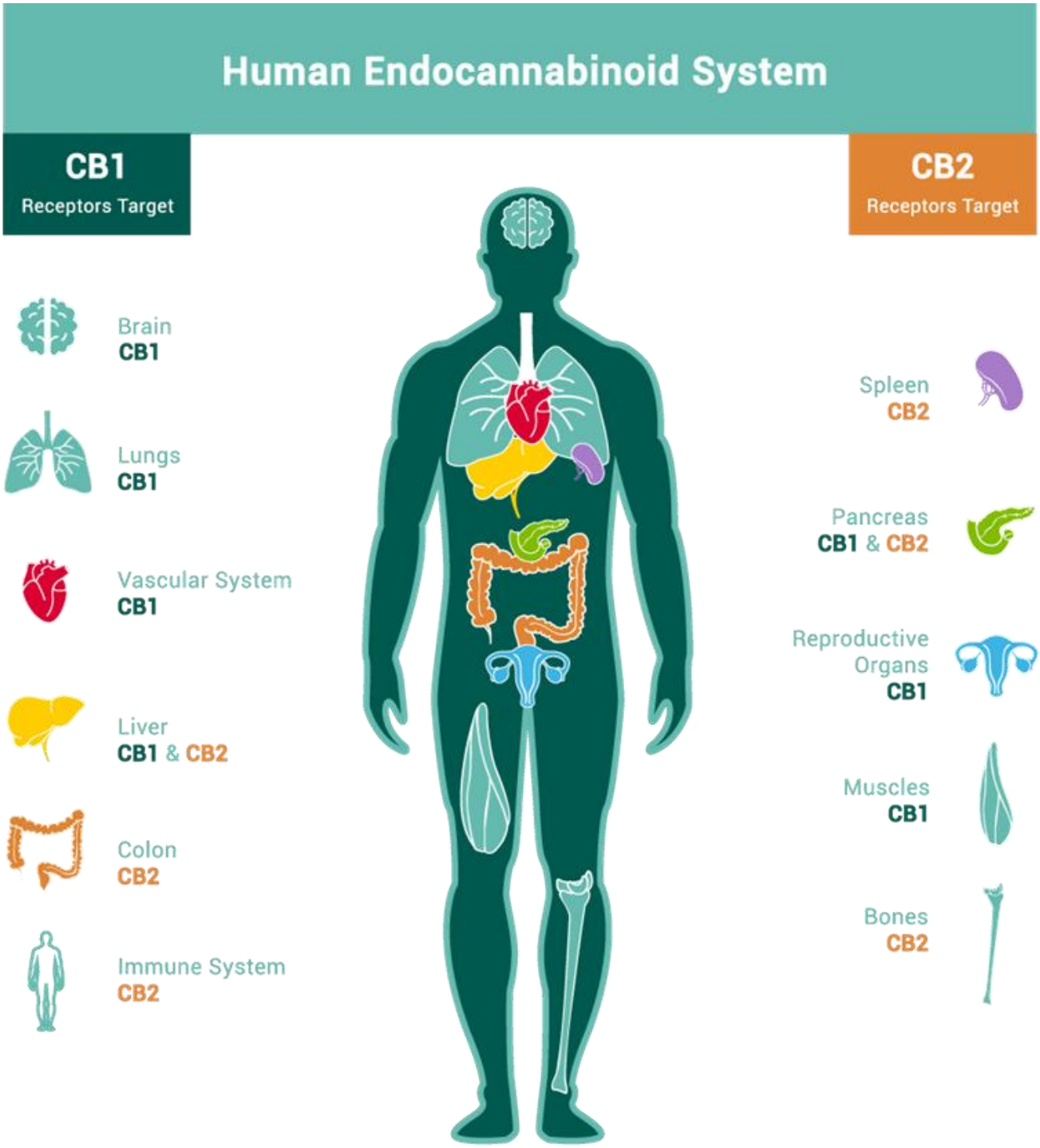


ENDOCANNABINOID SYSTEM

The human endogenous cannabinoid system *(ECS)* is a naturally occurring network of receptors that is found throughout the body. This system controls some of our most vital life functions, including our immune system, memory, appetite, sleep pattern, mood and pain sensation. Below are the three main components of the ECS:

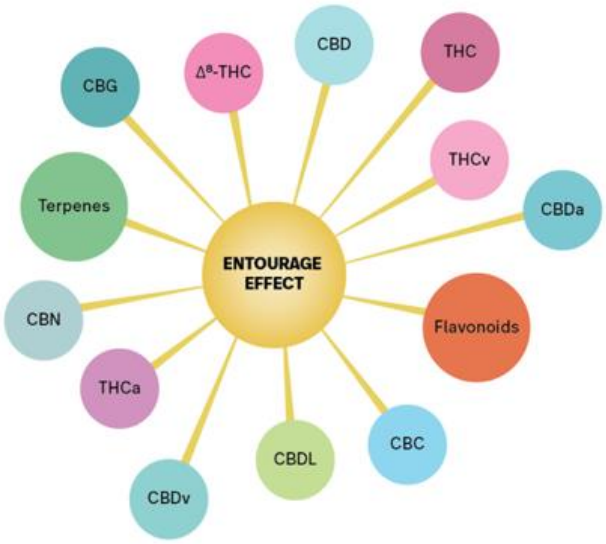
1. **Cannabinoid Receptors**
   a. *CB1 and CB2*
   b. *found on the surface of cells*
   c. *located within different parts of the central nervous system*
2. **Endocannabinoids**
   a. *Anandamide and 2-AG*
   b. *Produced naturally in the body*
   c. *Molecules that bind to activate the receptors*
3. **Metabolic Enzymes**
   a. *FAAH (Fatty acid amide hydrolase) and MAGL (Monoacylglycerol lipase)*
   b. *Accelerate chemical reactions*
   c. *Break down cannabinoids after they are used*





ENTOURAGE EFFECT

"Whole Plant Medicine" is a term used to describe medicine that utilizes the full spectrum of benefits cannabis compounds have to offer. When natural components within a plant interact together with the human body it can produce a stronger influence than any one of those components used alone: The "Entourage Effect."



	PRIMARY CANNABINOIDS				OTHER CANNABINOIDS			
	THC[1]	CBD	THCA[2]	CBDA[3]	CBN	CBC	CBG	THCV
NERVOUS SYSTEM								
Promotes improved sleep	●	●			●	●		
May reduce seizures		●						●
Enhances mood & relaxation	●	●						
Relieves anxiety		●						
CIRCULATORY SYSTEM								
Minimizes artery blockage (potential anti-ischemic properties)		●						
May increase cerebral blood flow	●	●						
Increases heart rate	●							
Displays cardio-protective effects		●						
ENDOCRINE & IMMUNE SYSTEM								
May delay bacterial growth	●	●			●	●	●	
May exhibit anti-fungal activity						●	●	
May lessen psoriasis symptoms		●			●		●	
May support immune function			●		●			
DIGESTIVE SYSTEM								
Stimulates hunger	●	●						
May lessen metabolic syndrome	●	●						
Known to suppress nausea & vomiting	●	●	●	●				
May reduce appetite								●
MUSCULAR & SKELETAL SYSTEM								
Reportedly stimulates bone growth		●				●	●	●
May relieve muscle spasms	●	●	●				●	
Shown to reduce muscle rigidity	●	●			●	●		
Potentially alleviates acute flares	●	●			●	●		
WHOLE BODY RELIEF & OTHER CELLULAR ACTIVITY								
Potentially lessens persistent pain	●	●		●	●	●		
Demonstrates anti-inflammatory benefits	●	●	●	●	●	●	●	
May slow tumor & cancer cell growth	●	●	●	●				
Noted bronchodilator effects	●							

CANNABIS INTAKE

Class: *You will be participating in our "Cannabis Intake" class to learn about the different methods of consumption and apparatuses. Write down any apparatuses that you would like to spend more time learning about.*

_____

_____

_____

Activity: *On the spaces below, write in the effects and relief time ranges for each method of consumption:*

SMOKING

- FLOWER / PRE-ROLLS
- MOST COMMON METHOD
- EFFECTS: ____ TO ____ MIN
- RELIEF: ____ TO ____ MIN
- COULD BE HARMFUL TO THROAT AND LUNGS

VAPORIZING & DABBING

- FLOWER / EXTRACTS
- COULD BE HARD FOR NOVICE CONSUMERS
- EFFECTS: ____ TO ____ MIN
- RELIEF: ____ TO ____ MIN
- HEALTHIER THAN SMOKING

EDIBLES

- CAPSULES / PREPARED
- 2ND MOST COMMON METHOD
- EFFECTS: ____ TO ____ MIN
- RELIEF: ____ TO ____ HOURS
- OVERCONSUMPTION OFTEN OCCURS

TOPICALS

- LOTIONS / PATCHES
- ANTI-INFLAMMATORY / NON-PSYCHOACTIVE
- EFFECTS: ____ MIN TO ____ HOURS
- RELIEF: ____ TO ____ HOURS
- LIMITED EFFECTIVENESS

TINCTURES

- DROPPERS / SPRAYS
- GREAT FOR MICRO DOSING & PEDIATRIC PATIENTS
- EFFECTS: ____ TO ____ MIN
- RELIEF: ____ TO ____ HOURS
- POTENTIAL UNPLEASANT TASTE

CANNABIS HISTORY & LEGALIZATION

Class & Activity: *After attending our "Cannabis History & Legalization" class, write a historical fact on each of the boxes below:*

1619

1800s

1910s

1927

1930

1937

1960s

1970s

1980s

1996

2000s

TODAY

LOCAL REGULATIONS

Activity: *Research our state's legislations to learn more about the topics below. Follow up with your manager and review these together to ensure you fully understand the state's expectations; check off the boxes accordingly and take notes as needed.*

- ☐ **History of Local Marijuana Laws**
- ☐ **Current Cannabis Program**
- ☐ **Medical vs Adult Use**
- ☐ **Medical Card Application Requirements**
- ☐ **Consumption Regulations**
- ☐ **Transportation Regulations**
- ☐ **Commonly Asked Questions**
- ☐ **Additional Dispensary Rules**

_____

_____

_____

_____

QUALIFYING MEDICAL CONDITIONS

In order to obtain a medical marijuana card, the applicant must be recommended by a doctor and have a diagnosed ailment that is on the state's approved list of qualifying medical marijuana conditions.

Activity: *Below make a list of all the qualifying medical conditions approved for obtaining a medical marijuana card in this state.*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Select 5 ailments to research.

Write down the symptoms, cannabinoids, terpenes, and suggested products for each qualifying medical condition that you selected in the corresponding spaces:

1. **QUALIFYING MEDICAL CONDITION:**
   - **Symptoms:**
   - **Related Cannabinoids:**
   - **Effective Terpenes:**
   - **Suggested Product:**

2. **QUALIFYING MEDICAL CONDITION:**
   - **Symptoms:**
   - **Related Cannabinoids:**
   - **Effective Terpenes:**
   - **Suggested Product:**

3. **QUALIFYING MEDICAL CONDITION:**
   - **Symptoms:**
   - **Related Cannabinoids:**
   - **Effective Terpenes:**
   - **Suggested Product:**

4. **QUALIFYING MEDICAL CONDITION:**
   - **Symptoms:**
   - **Related Cannabinoids:**
   - **Effective Terpenes:**
   - **Suggested Product:**

5. QUALIFYING MEDICAL CONDITION:

- **Symptoms:**
- **Related Cannabinoids:**
- **Effective Terpenes:**
- **Suggested Product:**

DAY 2 REFLECTION

"Cannabis is the single most versatile herbal remedy, and the most useful plant on Earth. No other single plant contains as wide a range of the medically active herbal constituents." - Dr. Ethan Russo, Cannabinoid Research Institute

1. **List 3 things you learned today:**
   a.

   b.

   c.
2. **What was your favorite part of today's training?**
3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

_____

_____

_____

_____

OJT DAY 3

BACK OF THE HOUSE

Intro to Operations: Visit and job shadow each back of the house workstation for 30 minutes. Introduce yourself to the team, observe, ask questions, and take notes about each of the items below.

RECEIVING

- ☐ **Delivery / Receiving Regulations** _____
- ☐ **Product Manifests** _____
- ☐ **Product Test Results** _____
- ☐ **Batches & Expiration Dates** _____
- ☐ **Active Cultivators** _____
- ☐ **Inventory Compliance** _____
- ☐ **Product Destruction** _____

PACKAGING / STOCKING

- ☐ **Packaging & Labeling Expectations** _____
- ☐ **Inventory Organization** _____
- ☐ **Stocking Procedures** _____
- ☐ **FIFO Product Rotation** _____
- ☐ **Researching Cultivators** _____
- ☐ **Researching New Products/Strains** _____
- ☐ **Product Trends & Top Sellers** _____

IN-STORE ORDERS

- ☐ **Intro to Leaflogix** _____
- ☐ **Active Guest Queue** _____
- ☐ **Purchasing Limits** _____
- ☐ **Order Organization** _____
- ☐ **Order Fulfillment** _____

ONLINE ORDERS

- ☐ **Intro to Dutchie** _____
- ☐ **Intro to Leafly & Weedmaps** _____
- ☐ **Intro to Springbig** _____
- ☐ **Product Scanning** _____

DELIVERING *(if available)*

- ☐ **Order Confirmation** _____
- ☐ **Order Fulfillment** _____
- ☐ **Order Dispatching** _____
- ☐ **Delivery Procedures** _____

TOP PRODUCTS

Activity: *After you learn about our local cultivators and product trends, use the charts below to take notes on the top 3 cultivators that we work with and their most popular products:*

#1 CULTIVATOR				
PRODUCT	CONSUMPTION METHOD	STRAIN TYPE	PROFILE	EFFECTS

#2 CULTIVATOR				
PRODUCT	CONSUMPTION METHOD	STRAIN TYPE	PROFILE	EFFECTS

#3 CULTIVATOR				
PRODUCT	CONSUMPTION METHOD	STRAIN TYPE	PROFILE	EFFECTS

BOH KNOWLEDGE CHECK

Activity: *Answer each question below to check your basic knowledge on our back of the house operations:*

1. **What tools do you have to be successful in all the stations of the back of the house?**

2. **How many cultivators do we work with?**

3. **How are products organized in the inventory room / vault?**

4. **How often do we count our product inventory? And how long does it take to complete?**

5. **What software(s) do we use to collect guest information?**

6. **How do our guests access our menu at home and in-store?**

7. **What do we do when we sell out of a product completely?**

8. **What do we do when a product passes the expiration date?**

9. **What is the FIFO method?**

10. **What information is required from the cultivator on a product label?**

11. **Why is this department important to the guest experience?**

12. **What other questions do you have about this department?**

_____

_____

_____

_____

FRONT OF THE HOUSE

Intro to Operations: Visit and job shadow each front of the house workstation. Introduce yourself to the team, observe, ask questions, and take notes about each of the items below.

RECEPTION

- ☐ **ID Verification Process** _____
- ☐ **Checking In an Adult Use Guest** _____
- ☐ **Checking In a Medical Patients** _____
- ☐ **Checking In a Caregiver** _____
- ☐ **Allotment Verification** _____
- ☐ **Dispensary Access Rules** _____
- ☐ **Visitor Rules** _____
- ☐ **State Regulations** _____
- ☐ **New Patient Application Process** _____

HOSTING

- ☐ **Greeting Essentials** _____
- ☐ **Guiding New Guests** _____
- ☐ **Dispensary Flow** _____
- ☐ **Managing a Wait** _____
- ☐ **SERVICE Model** _____
- ☐ **Guests with Disabilities** _____

CONSULTING

- ☐ **Menu Organization** _____
- ☐ **Consumption Method Guidance** _____
- ☐ **Product Recommendations** _____
- ☐ **State Regulations** _____
- ☐ **Orienting Guests with Ailments** _____
- ☐ **Personalized Selling Techniques** _____
- ☐ **Check Out Instructions** _____

CASHIER TERMINALS

- ☐ **Guiding Our Guests** _____
- ☐ **Product Handling Regulations** _____
- ☐ **Ringing Out Procedures** _____
- ☐ **Purchasing Limits** _____
- ☐ **Discount Eligibility & Redemptions** _____
- ☐ **Loyalty Program Redemptions** _____
- ☐ **Payment Types & Procedures** _____
- ☐ **Bagging Procedures** _____
- ☐ **Transportation Regulations** _____
- ☐ **Drawer Responsibility & Verification** _____

4FRONT HOSPITALITY CLASS

Class: *You will be participating in our "4Front Hospitality" class to learn about our company focus on exceptional service, suggestive selling techniques for our different types of guests and service recovery process. Write down any questions that you might want to follow up after the class.*

_____

_____

_____

SERVICE RECOVERY MODEL

Inevitably, errors will be made at some point. Once an error is brought to our attention it is important that we react quickly and respectfully.

Acknowledge	*Listen to the guest and allow them to express themselves. Be patient and calm and do not interrupt. Maintain eye contact with guest while they are speaking.*
Apologize	*Take responsibility for the situation/incident and thank them for bringing the matter to your attention.*
Act	*Immediately correct the error, offer an alternative solution, or seek supervisor assistance.*

Always be aware of, and proactively administer our daily standards such as floor presence (cleanliness, organization), dispensary ambiance (music, pleasant & helpful employees), and check-in process (especially during busy times). Pre-planning preparation and anticipating our guests needs will help eliminate disgruntled and disappointed guests. Our goal is to ensure every guest leaves satisfied with their products and our service.

Activity: *In the scenarios below, apply the AAA model to go above and beyond for each guest and correct the errors made.*

SERVICE ERROR #1: "The cartridge that I purchased a week ago stopped working. I am really upset because I wasted my money and now, I feel like I'm wasting my time. I no longer want this product and wish to return it."
Acknowledge: **Apologize:** **Act:**

SERVICE ERROR #2: "I noticed on my receipt that I was incorrectly charged for the pack of gummies that I bought yesterday. They are listed on the menu today at $15 but I was charged $25. Why was I overcharged?"
Acknowledge: **Apologize:** **Act:**

FOH KNOWLEDGE CHECK

Activity: *Answer each question below to check your basic knowledge on our front of the house operations:*

1. **Explain the "SERVICE" model?**

2. **What are the requirements for purchasing at the dispensary?**

3. **What questions should we ask a new guest prior to fulfilling their first transaction?**

4. **Is it possible to give our guests "too much information"?**

5. **What is the most common consumption method requested by our guests?**

6. **How do we stand out from other dispensaries?**

7. **Was there a guest story that stood out to you? What made it so impactful?**

8. **What types of payments do we accept?**

9. **What is the starting amount for each register? What do you do if your register is off?**

10. **Explain our loyalty program:**

11. **What is the hardest part of working in the FOH department?**

12. What other questions do you have about this department?

_____

_____

_____

_____

PRODUCT RECOMMENDATIONS

Activity: *Write 2 products that you would recommend for each of the guests in the scenarios below.*

GUEST #1: John is a pediatric guest whose symptoms include epileptic seizures and migraines; which products would you recommend and why?
1. **2.**

GUEST #2: Silvia is a veteran whose symptoms include high anxiety, sleep deprivation, and irritability; what would you recommend to her and why?
1. **2.**

GUEST #3: Tom is on disability and usually his symptoms include drowsiness, fatigue, and nausea. Lately he has been experiencing anxiety, insomnia, and issues with concentration; which products would you recommend and why?
1. **2.**

GUEST #4: Mary is a guest that does not have a medical condition. She has never smoked anything in her life or ever consumed cannabis. Now that adult use is legal, she is very curious and wants to have fun this weekend. Which products would you recommend and why?
1. **2.**

DAY 3 REFLECTION

"Education is the most powerful weapon which you can use to change the world." - Nelson Mandela

1. **List 3 things you learned today:**
   a.

   b.

   c.

2. **What was your favorite part of today's training?**

3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

_____

_____

_____

_____

OJT DAY 4

YOUR ROLE

Today is dedicated to your daily duties and shift work. Your trainer will follow the EDPF training model for each of your tasks:

Explain - *5%*

Demonstrate - *20%*

Practice - *50%*

Feedback - *25%*

Activity: *Keep track of each learned task, be sure to take notes, and ask questions throughout the day to ensure your understanding. On Training Day 5, you will be demonstrating your newly learned skills to your manager.*

OPENING PROCEDURES

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

_____

_____

_____

_____

CLOSING PROCEDURES

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

_____

_____

_____

_____

_____

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

_____

_____

_____

_____

_____

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

_____

_____

_____

_____

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

ASSIGNED TASK

- ☐ Explain
- ☐ Demonstrate
- ☐ Practice
- ☐ Feedback

DAY 4 REFLECTION

"Practice isn't the thing you do once you're good. It's the thing you do that makes you good." - Malcolm Gladwell

1. **List 3 things you learned today:**
   a.

   b.

   c.

2. **What was your favorite part of today's training?**

3. **Did you experience an "AHA Moment"? If so, write it down:**

NOTES:

_____

_____

_____

_____

OJT DAY 5

TRAINING RECAP

Review all the learnings from the past 4 days with your manager. Make sure that you are engaged and share their most memorable learnings, favorite part of training, and "AHA" moments.

SAFETY PROTOCOL

If you detect any discomfort or get into a topic with a guest that may cause you to feel uncomfortable, follow the M.A.D. Protocol:

Mission

Against

Discrimination

YELLOW

DETECTION

- **Any uncomfortable "vibe"**

NEXT STEPS

- **Employee says, "I have a code YELLOW at reception" OR they can look at a teammate and say "YELLOW"**
  - ✓ Employee may choose to keep working with that guest
    - *Work through it, be objective and don't let your emotions get in the way*
    - *Teammates must maintain eyes/ears on the situation and inform manager in case they need to take over*

FOLLOW UP

- **Make notes and mark "YELLOW" in Leaf Logix, Dutchie Account (backend), and the Safety & Security Channel to monitor interactions with other teammates**
- **If comfortable, other employees may continue handling future interactions**
- **Management should always be alert and be ready to take over in case needed**

ORANGE

DETECTION

- **An uncomfortable vibe coupled with a comment that is not blatantly prejudicial**
  - ✓ I like your shirt (could be perceived differently depending on the way is said)
  - ✓ Someone says, "the business has gone downhill in the last few months because the staff has changed so much and doesn't look how they used to"

- ✓ Microaggressions: Seemingly innocuous questions or comments, such as asking black individuals where they are from or complimenting non-white personnel on how well they speak English.
- ✓ Acting abrupt or aggressive with our employees that are people of color and/or LGBTQ
- ✓ Representing the confederate flag or similar offensive imagery.

NEXT STEPS

- **Employee says, "I have a code "ORANGE" at reception" OR they can look at a teammate and say "ORANGE" to help get a manager**
  - ✓ Remove yourself from the area
    - *To help with the transition you may say, "I'll be right back with you; I need to check on something for you really quick." OR "One moment, I need to adjust my mask and sanitize" OR "Do you mind if I grab another staff member to help you? I need to step away for a moment".*
    - *The manager needs to quickly get updated on the situation (ideally in less than a minute) to avoid further escalation*
  - ✓ Manager takes over and if exhibited, corrects inappropriate behavior
    - *If the inappropriate behavior continues, the guest will be asked to leave.*
  - ✓ If the situation starts getting even worse, (they are now harassing you visually, verbally, and or physically), there won't be time for a debrief with the manager, and they simply will take over the situation.
    - *To quickly help with the transition, the manager will the employee to go on a "break" OR can also say "you are needed in the inventory room" and immediately takes over the interaction.*

FOLLOW UP

- **Notify management and VP of Operations of the issue**
- **Make notes and mark "ORANGE" in Leaf Logix, Dutchie Account (backend), and the Safety & Security Channel to monitor future visits**
- **Management will handle all future interactions**

RED

DETECTION

- **The guest is harassing you visually, verbally, and/or physically OR attempting to do so**
  - ✓ Making an overly sexual or racist comment/action is harassment. Comments such as, "you look sexy," or "touching someone else's body" or "why are there so many black people here" or similar inappropriate comments with racist origins.

NEXT STEPS

- **Employee says, "I have a code "RED" at reception" OR they can look at a teammate and say "RED" to help get a manager**
  - ✓ Manager will immediately step into the interaction and direct the guest outside the facility
  - ✓ While outside, the manage will quickly get the facts of the interaction
  - ✓ Depending on the severity, the manager will either advise the guest to not come back that day or that they might choose to not allow the guest back into the dispensary

FOLLOW UP

- **Management, VP of Operations and Director of Security must immediately get notified of the issue via Teams or Email**
- **Notify the dispensary's security agents and provide full name of flagged guest; a photo may be clipped from the security footage if needed.**
- **Make notes and mark "RED" in Leaf Logix, Dutchie Account (backend), and the Safety & Security Channel to monitor future visits**
- **If the guest attempts to come back, a manager must be immediately notified to take over interaction**

Bullying and harassment of any kind are not tolerated in our company!

TEST YOUR KNOWLEDGE

Your trainer will be shadowing you to test your knowledge and ensure you feel comfortable with all your assigned tasks and role expectations. Practice, practice, practice and revisit any training tools as needed. Write down any areas, topics, and/or duties that you wish to revisit and spend more training on.

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TRAINING VALIDATION

Your manager will be observing you and validating all your newly learned skills. If additional training is needed, this will be required to be completed prior to working your first solo shift.

Activity: *Using our "Kick Off" form, meet with your manager to discuss role expectations and responsibilities (non-negotiables), establish goals, and provide feedback.*

TRAINING REFLECTION

Your feedback is very important to us for continuous improvement of this training program. Please provide candid and constructive feedback.

1. **What 2 training take-a-ways will benefit you the most?**

2. **What did you like best about this 5-day training? Please elaborate:**

3. **What was your least favorite part of the training and why?**

4. **What do you wish we had covered in this training and what recommendations do you have for improving this training for our future classes?**

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LET'S GO!

"Tell me and I forget, teach me and I may remember, involve me and I learn."

- Benjamin Franklin

4FRONT UNIVERSITY

DOCUMENT 1J: PRODUCT AND PRICE LIST

All Products and Prices as of 11/11/2022.

Product	Price	Category
Origyn Badder - MAC1 - 1g - SIRA	13	Badder
Origyn Badder - Mother of Grapes - 1g - SIRA	13	Badder
Origyn Badder - Tahoe OG - 1g - SIRA	13	Badder
Live Resin Budder - Prayer Tower - 1g - Cresco	13	Badder
Origyn Badder - Colorado Snow -1g - SIRA	13	Badder
Origyn Badder - Nuke Em - 1g - SIRA	13	Badder
Origyn Badder - Colorado Snow - 1g - SIRA	13	Badder
Live Resin Budder - Schrom - 1g - Cresco	13	Badder
Origyn Badder - Apex Glue - 1g - SIRA	13	Badder
Origyn Badder - Ebony Ivory - 1g - SIRA	13	Badder
Origyn Badder - Fritterz - 1g - SIRA	13	Badder
Origyn Badder - Lemon Thunder - 1g - SIRA	13	Badder
Origyn Badder - SFV OG - 1g - SIRA	13	Badder
Origyn Badder - Dosi-Glue - 1g - SIRA	13	Badder
Live Resin Budder - Jet Fuel - 1g - Cresco	13	Badder
Origyn Badder - Rainbow Thunder - 1g - SIRA	13	Badder
Origyn Badder - Durban Poison - 1g - SIRA	13	Badder
Live Resin Budder - Silver Kush - 1g - Cresco	13	Badder
Origyn Badder - Quattro Kush - 1g - SIRA	13	Badder
Origyn Badder - Thunder Glue - 1g - SIRA	13	Badder
Batter - Chocolatina - BHO - EVG	40	Badder
Batter - Gelato #33 1.0g - DABL	50	Badder
Batter - It's It - 1.0g - DABL	50	Badder
BHO LR Jam - Batch 45 - 1g - DABL	50	Badder
Live Resin Budder - One Trick Pony - 1g - Cresco	60	Badder
Cornbread Live Budder - 1g - Cresco	60	Badder
Lemon Mints Live Budder - 1g - Cresco	60	Badder
Origyn Badder - Breadberry OG - 1g - SIRA	70	Badder
Origyn Bubble Hash - Wedding Cake -1g - Sira	13	Bubble Hash
Truth34 Bubble Hash - Ebony and Ivory #1 - 0.5g - GMF	13	Bubble Hash
Origyn Bubble Hash - 3 Chems -1g - Sira	13	Bubble Hash
Origyn Bubble Hash - Wedding Crasher -1g - Sira	13	Bubble Hash
Origyn Bubble Hash -SFV OG -1g - Sira	13	Bubble Hash
Brick Hash - GG4 - 1g - Local Roots	60	Bubble Hash
MAC Stomper Ice Water Hash - 1g	60	Bubble Hash
Brick Hash - Lucky Wookie - 1g - Local Roots	60	Bubble Hash
Donny Burger Ice Water Hash 1g	60	Bubble Hash
Hash - Rainbow Haze Ice Water Hash - 1g	60	Bubble Hash
Silver Mint Ice Water Hash 1g	60	Bubble Hash
Origyn Bubble Hash - Dosido #22 -1g - SIRA	65	Bubble Hash
Origyn Bubble Hash - MTF -1g - Sira	70	Bubble Hash
Bubble Hash - Sour Kosher -1g - Garden Remedies	80	Bubble Hash
3.5g - Lemon OG Haze - Bank Cache	40	Buds
3.5g - Pura Vida - Natural Selections	45	Buds
Cart - LA Confidential - 0.5g - STRANE	13	Cartridges
Cart - Sour Tsunami D9:CBD 5:1 EHO - 0.5g - Northeast Alternatives	13	Cartridges
Cart - Purple Pineapple Express #4 - 0.5g - Rev Clinics	13	Cartridges
Cart - G.G.#4 - 0.5g - Liberty	13	Cartridges

All Products and Prices as of 11/11/2022.

Product	Price	Category
Cart - Bio Jesus Live Resin - 0.5g - Cresco	13	Cartridges
Cart - Bootylicious - 0.5g - Rev Clinics	13	Cartridges
Sauce Cart - Acid Dough - 0.5g - SIRA	13	Cartridges
Cart - Jet Fuel Live Resin - 0.5g - Cresco	13	Cartridges
Cart - Super Lemon Haze - 0.5g - Rev Clinics	13	Cartridges
Full Spectrum CO2 Cartridge - Lemon Meringue - 0.5g - Rev Clinics	13	Cartridges
Cart - Levitate Hybrid - 1.0g - High Supply	13	Cartridges
Cart - Red Dragon - 0.5g - STRANE	13	Cartridges
AiroPro Cart - Strawberry Cheesecake - 0.5g	13	Cartridges
Cart - Big D Energy - 0.5g - Rev Clinics	13	Cartridges
Cart - Jungle Bird Live Resin - 0.5g - Cresco	13	Cartridges
Cart - GSC - 0.5g - Rev Clinics	13	Cartridges
Cart - GG #4 - 0.5g - STRANE	13	Cartridges
Cart - OG Jack Herer - 0.5g - STRANE	13	Cartridges
Cart - GG4 Live Resin - 0.5g - Cresco	13	Cartridges
Cart - Super Lemon Haze - 0.5g - STRANE	13	Cartridges
Cart - East Coast Sour Diesel - 0.5g - Liberty	13	Cartridges
Cart - Goji OG - 0.5g - STRANE	13	Cartridges
AiroPro Cart - Mystical Melody - 0.5g	13	Cartridges
Cart - Natural Treasure - 0.5g - Cresco	13	Cartridges
Entourage Terp Cart - Sour Diesel - 0.5g - SIRA	13	Cartridges
Entourage Terp Cart - SFV OG - 0.5g - SIRA	13	Cartridges
Cart - Gelato - 0.5g - STRANE	13	Cartridges
Entourage Terp Cart - Tahoe OG - 0.5g - SIRA	13	Cartridges
Cart - Dosi - 0.5g - STRANE	13	Cartridges
Cart - King Of The Castle - 1.0g - High Supply	13	Cartridges
Cart - King Louis XIII - 0.5g - STRANE	13	Cartridges
Cart - Berry Stomper Live Resin - 0.5g - Cresco	13	Cartridges
Terp Cart - Guava Jam - 1g - SIRA	13	Cartridges
Full Spectrum CO2 Cartridge - Skywalker OG - 0.5g - Rev Clinics	13	Cartridges
Cart - Lime OG - 0.5g - STRANE	13	Cartridges
AiroPro Live Cart - Skunk #1 - 0.5g	13	Cartridges
Cart - Chaos Kush #3 - 0.5g - STRANE	13	Cartridges
Cart - King Of The Castle Live Resin - 0.5g - Cresco	13	Cartridges
Cart - CBD Indica - 0.5g - Crystal Clear	13	Cartridges
AiroPro Live Cart - Lamb's Bread - 0.5g	13	Cartridges
Cart - CBD Sativa - 0.5g - Crystal Clear	13	Cartridges
Cart - Wedding Cake - 0.5g - Rev Clinics	13	Cartridges
AiroPro Cart - Clementine - 0.5g	13	Cartridges
Sauce Cart - Cookies N Cream - 0.5g - SIRA	13	Cartridges
Cart - Wifi - 0.5g - STRANE	13	Cartridges
Sauce Cart - Lemon Grapeade - 0.5g - SIRA	13	Cartridges
AiroPro Live Cart - Romulan - 0.5g	13	Cartridges
Cart - Gelato #33 - 0.5g - Rev Clinics	13	Cartridges
Cart - Skunk Haze - 0.5g - Rev Clinics	13	Cartridges
Cart - Chocolate OG Live Resin - 0.5g - Cresco	13	Cartridges
Cart - Natural Treasure - 1.0g - High Supply	13	Cartridges
Cart - Phantom OG - 0.5g - STRANE	13	Cartridges

All Products and Prices as of 11/11/2022.

Product	Price	Category
Cart - Blueberry - Shine - 1g - Liberty Compassion	13	Cartridges
Cart - Salmon River OG - 0.5g - Liberty	13	Cartridges
Cart - Light of Jah Sauce - 0.5g - SIRA	13	Cartridges
Terp Cart - Granddaddy Purple - 0.5g - SIRA	13	Cartridges
Cart - Prayer Tower Live Resin - 0.5g - Cresco	13	Cartridges
Cartridge - Pacific Frost 0.5g - Strane	13	Cartridges
Cart - Checkmate - 1.0g - High Supply	13	Cartridges
Cart - G13 Diesel - 0.5g - STRANE	13	Cartridges
Cart - Northern Lights - Shine - 1g - Liberty Compassion	13	Cartridges
Cart - Humble Pie Live Resin - 0.5g - Cresco	13	Cartridges
Cart - Couch Pillow - 1.0g - High Supply	13	Cartridges
Cart - Pineapple 0.5g - Secret Orchard	13	Cartridges
AiroPro Cart - Black Mamba - 0.5g	13	Cartridges
AiroPro Cart - Midnight Moon - 0.5g	13	Cartridges
Sauce Cart - Tahoe Train Haze - 0.5g - SIRA	13	Cartridges
Cart - Trainwreck - 0.5g - STRANE	13	Cartridges
Cart - Sour Diesel - 0.5g - Rev Clinics	13	Cartridges
Terp Cart - Girl Scout Cookies - 0.5g - SIRA	13	Cartridges
Cart - Lemon Kush Headband - 0.5g - STRANE	13	Cartridges
Cart - Schrom Live Resin - 0.5g - Cresco	13	Cartridges
Cart - Durban Live Resin - 0.5g - Cresco	13	Cartridges
Full Spectrum CO2 Cartridge - Gelato #33 - 0.5g - Rev Clinics	13	Cartridges
Full Spectrum CO2 Cartridge - Purple Pineapple Express #4 - 0.5g - Rev Clinics	13	Cartridges
Cart - Double Apple - 0.5g - Crystal Clear	30	Cartridges
Cart - Sativa - 0.5g - Crystal Clear	30	Cartridges
Cart - Pink Cookies - 0.5g - Crystal Clear	30	Cartridges
Cart - Strawberry Haze - 0.5g - Crystal Clear	30	Cartridges
Cart - Tiger Blood - 0.5g - Crystal Clear	30	Cartridges
Cart - ATF - 0.5g - Crystal Clear	30	Cartridges
Cart - Blueberry - 0.5g - Crystal Clear	30	Cartridges
Cart - Blue Dream - 0.5g - Crystal Clear	30	Cartridges
Cart - Pineapple - 0.5g - Crystal Clear	30	Cartridges
Cart - Durban Poison - 0.5g - Crystal Clear	30	Cartridges
Cart - Jack Herer - 0.5g - Crystal Clear	30	Cartridges
Cart - Purple Trainwreck - 0.5g - Crystal Clear	30	Cartridges
Cart - Grape - 0.5g - Crystal Clear	30	Cartridges
Cart - Indica - 0.5g - Crystal Clear	30	Cartridges
Cart - Apricot Peach - 0.5g - Crystal Clear	30	Cartridges
Cart - Strawberry - 0.5g - Crystal Clear	38	Cartridges
Cart - GG4 - 0.5g - Local Roots	40	Cartridges
Cart - Golden Goat - 0.5g - Local Roots	40	Cartridges
Cart - Live Resin - Purple Punch - 0.5g - Crystal Clear	40	Cartridges
Cart - Soul Mate Organic C02 | Local Roots	40	Cartridges
AiroPro Cart - Jack Herer - 0.5g	40	Cartridges
Cart - Live Resin - It's It - 0.5g - Crystal Clear	40	Cartridges
Cart - Live Resin - Peach Panther - 0.5g - Crystal Clear	40	Cartridges
Freeway Runtz OG	40	Cartridges
Cart - Live Resin - Batch 45 #1 - 0.5g - Crystal Clear	40	Cartridges

All Products and Prices as of 11/11/2022.

Product	Price	Category
Cart - Lucky Wookie - 0.5g - Local Roots	40	Cartridges
Cart - Cookie Hashplant - 0.5g - Local Roots	40	Cartridges
Cart - Modified Zoo Bomb Live Resin - 0.5g - Sticky Fish	45	Cartridges
Cart - Deadfire OG - 0.5g - Garden Remedies	45	Cartridges
Cart - GMO Live Hash Rosin - 0.5g - Southie Adams	45	Cartridges
Cart - Deadfire OG - 0.5g - Garden Remedies	45	Cartridges
Cart - Depths Of The Sea 0.5G - High Supply	45	Cartridges
Cart - Cherry lime - 0.5g - Garden Remedies	45	Cartridges
Cart - Couch Pillow - 0.5g - High Supply	45	Cartridges
Cart - Donkey Butter Live Resin - 0.5g - Sticky Fish	45	Cartridges
Cart - Black Mamba - Full Spectrum CO2 Cartridge - 0.5g - Rev Clinics	50	Cartridges
Cart - Lemon Apricot Tsunami CBD:D9 2:1 - 0.5g - Northeast Alternatives	50	Cartridges
Sour Joker | Live Resin | 0.5g	50	Cartridges
Cart - Bubble OG 0.5g - Live Vape Oil - High Supply	50	Cartridges
Cart - Wedding Pie 0.5g - Live Vape Oil - High Supply	50	Cartridges
Death Star | Live Resin | 0.5g	50	Cartridges
Cart - 1:1 Clementine - 1g - Rev Clinics	50	Cartridges
Cart - Airplane Glue #3 - 0.5g - Garden Remedies	55	Cartridges
Cart - Berry Haze - 0.5g - Fernway	55	Cartridges
Cart - Mountain Girl 0.5g - Fernway	55	Cartridges
Cart - Cranberry Jam - 0.5g - Fernway	55	Cartridges
Cart - Snow Dog 0.5g - Fernway	55	Cartridges
Cart - Dr. Lime #10 - 0.5g - Garden Remedies	55	Cartridges
Cart - Blueberry Cake 0.5g - Fernway	55	Cartridges
Cart - Black Magic - 0.5g - Fernway	55	Cartridges
Cart - Dutch Dragon 0.5g - Fernway	55	Cartridges
Cart - Pineapple Funk 0.5g - Fernway	55	Cartridges
Cart - Stonefruit 0.5g - Fernway	55	Cartridges
Cart - Wild Mint - 0.5g - Fernway	55	Cartridges
Cart - Mandarin Orange - 0.5g - Fernway	55	Cartridges
Cart - Red Headed Stranger 0.5g - Fernway	55	Cartridges
Cart - Tahoe OG - 0.5g - Fernway	55	Cartridges
Cart - Pineapple Express - 1g - Nova Farms	60	Cartridges
Cart - Three Day Weekend - 1g - High Supply	60	Cartridges
Cart - Pineapple Diesel - 1g - Nova Farms	60	Cartridges
Cart - Eye Opener 0.5g - Live Vape Oil - High Supply	60	Cartridges
Cart - Levitate - 0.5g - Live Vape Oil - High Supply	60	Cartridges
Cart - Rising Sun .5g - Live Vape Oil - High Supply	60	Cartridges
Cart - Pulse of the People .5g - Live Vape Oil - High Supply	60	Cartridges
Cart - Black Mamba 1g - Full Spectrum CO2 - Rev Clinics	60	Cartridges
Cart - Sugar Plum Sunset - Live Rosin - 0.5g - FloraCal Farms	60	Cartridges
Cart - Oil Change 0.5g - Live Vape Oil - High Supply	60	Cartridges
Cart - Wedding Cake X Gelato - Live Rosin - 0.5g - FloraCal Farms	60	Cartridges
Cart - Granny Apple - Live Rosin - 0.5g - Floracal Farms	60	Cartridges
Cart - Sugar Plum Sunset - 0.5g - Floracal	60	Cartridges
Cart - Cornbread Live Resin - 0.5g - Cresco	60	Cartridges
Cart - Three Day Weekend 0.5g - High Supply	60	Cartridges
Cart - GMO Live Resin - 0.5g - Sticky Fish	65	Cartridges

All Products and Prices as of 11/11/2022.

Product	Price	Category
Cart - GMO Live Hash Resin - 0.5g - Southie Adams	65	Cartridges
Cart - Depths Of The Sea 1g - High Supply	70	Cartridges
Cart - Runtz - Freshly Baked | 1g	70	Cartridges
Cart - Eye Opener 1g - High Supply	70	Cartridges
Cart - Rising Sun - 1.0g - High Supply	70	Cartridges
Cart - Oil Change - 1.0g - High Supply	70	Cartridges
Cart - Eye In The Sky 1g - High Supply	70	Cartridges
Cart - Black Magic - 1g - Fernway	80	Cartridges
Cart - Mandarin Orange - 1g - Fernway	80	Cartridges
Cart - Berkshire Gold - 1g - Fernway	80	Cartridges
Cart - Silver Kush Live Resin - 1g - Cresco	80	Cartridges
Cart - Watermelon Zin 1g - Live Resin - Cresco	80	Cartridges
Cart - Blueberry Cake - 1g - Fernway	80	Cartridges
Cart - Red Headed Stranger - 1g - Fernway	80	Cartridges
Cart - Wedding Cake - 1g - Full Spectrum CO2 - Rev Clinics	80	Cartridges
Cart - Strawberry Banana - 1g - Rev Clinics	80	Cartridges
Cart - Silver Kush Live Resin - 0.5g - Cresco	80	Cartridges
Cart - Mandarin Orange - 1g - Fernway	90	Cartridges
Cart - Holy Grail 1g - Live Vape Oil - High Supply	90	Cartridges
Cart - Heir To The Throne 1g - High Supply	90	Cartridges
Cart - Berry Haze - 1g - Fernway	90	Cartridges
Cart - Blueberry Cake - 1g - Fernway	90	Cartridges
Cart - Sunset OG - Live Vape Oil - 1g - High Supply	90	Cartridges
Cart - Pulse of the People 1g - Live Vape Oil - High Supply	90	Cartridges
Cart - Nuclear Blast 1g - Live Vape Oil - High Supply	90	Cartridges
Cart - Bio Plum Sunset 1g - Live Vape Oil - High Supply	90	Cartridges
Cart - Cranberry Jam 1g - Fernway	90	Cartridges
ETOH Crumble Purple Trainwreck 1.0g	13	Crumble
Crumble - Bordello - 0.5g	30	Crumble
Crumble - Bwiz - BHO - EVG	40	Crumble
Crumble - Batch 45 #1 - BHO LR - EVG	40	Crumble
Crumble - Purple Punch #3 - BHO LR - EVG	40	Crumble
Crumble - Banana Split #2 - BHO LR - EVG	40	Crumble
Crumble - Wonka Bars - BHO LR - EVG	40	Crumble
Crumble - Gelato #33 1.0g - DABL	50	Crumble
AiroX Disp. - Strawberry Cheesecake - 0.3g	13	Disposables
Dispo - King Of The Castle Live Resin - 0.3g - Cresco	13	Disposables
AiroX Disp. - Jack Herer - 0.3g	13	Disposables
AiroX Disp. - Clementine - 0.3g	13	Disposables
Disposable Cart - Tropic Thunder - Essence Travelers	32	Disposables
Disposable Cart - ATF - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Indica - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Pineapple - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Double Apple - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Durban Poison - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Blueberry - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Blue Dream - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Tiger Blood - 0.5g - Crystal Clear	35	Disposables

All Products and Prices as of 11/11/2022.

Product	Price	Category
Disposable Cart - Pink Cookies - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Apricot Peach - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Jack Herer - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Strawberry Haze - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Purple Trainwreck - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Strawberry - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Grape - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Sativa - 0.5g - Crystal Clear	35	Disposables
Disposable Cart - Live Resin - Purple Punch - 0.5g - Crystal Clear	42	Disposables
Disposable Cart - Live Resin - It's It - 0.5g - Crystal Clear	42	Disposables
Disposable Cart - Live Resin - Peach Panther - 0.5g - Crystal Clear	42	Disposables
Disposable Cart - Live Resin - Batch 45 #1 - 0.5g - Crystal Clear	42	Disposables
Shatter - Critical Jack 1g - SIRA	13	Distillate
Pull & Snap - Vanilla Kush - 1g-HP	13	Distillate
Crystals White Knuckles 1g SIRA	13	Distillate
Live Resin Badder - Strawberry Split	13	Distillate
Cold Brew - Jelly Breath - 0.5g - Temescal	13	Distillate
Ice Cream Cookies Live Sauce - 1g - Cresco	13	Distillate
Live Resin Badder - Strawberry Split	13	Distillate
Origyn Moonrocks - Indica -1g - SIRA	13	Distillate
Origyn Crystals - Citrique - 1g - SIRA	13	Distillate
Crystals Snowball Zkittlez 1g SIRA	13	Distillate
RSO - Schrom - 1g - Cresco	13	Distillate
Crystals Blueberry Dream 1g SIRA	13	Distillate
RSO - Bio Jesus - 1g - Cresco	13	Distillate
Crystal Clear Dropper Pineapple -0.5g - HP	13	Distillate
Live Sugar - Kushberry - 1g - Cresco	13	Distillate
RSO - Motorbreath - 1g - Cresco	13	Distillate
Crystals Super Lemon Haze 1g SIRA	13	Distillate
Crystals Tahoe 1g SIRA	13	Distillate
RSO - GG #4 - 1g - Cresco	13	Distillate
Live Sugar - GG #4 - 1g - Cresco	13	Distillate
Live Sugar - Tangie - 1g - Cresco	13	Distillate
BHO Live Sugar - C99 0.5g - Temescal	13	Distillate
Shatter Dank Commander 1g SIRA	13	Distillate
RSO - Tangie - 1g - Cresco	13	Distillate
Live Diamonds Bergamot 0.5g Liberty	13	Distillate
Harmony Capsules 10mg 30pk	13	Distillate
Hash Fitchburg's Finest - Rev Clinics	13	Distillate
Crystals Lemon Grapeade 1g SIRA	13	Distillate
Origyn Crystals - Lavender Chem - 1g - SIRA	13	Distillate
Whole Plant Extract - Mixed Strain CBD - 1g-HP	13	Distillate
Crystal Clear Dropper Blue Dream - 0.5g - HP	13	Distillate
RSO 10mg Capsules - G.G.#4 - 30pk - Liberty	13	Distillate
Live Sugar - Pineapple Bubba Haze - 1g - Cresco	13	Distillate
Pull & Snap - Mandarin Cookies #2 - 1g - HP	13	Distillate
Crystals Grandpa's Breath 1g SIRA	13	Distillate
Whole Plant Extract-Blue Dream-1g-HP	13	Distillate

All Products and Prices as of 11/11/2022.

Product	Price	Category
Whole Plant Extract-Vanilla Kush-1g	13	Distillate
Pull and Snap - Northern Lights - 1.0g - HP	13	Distillate
Cold Brew - GG #4 - 0.5g - Temescal	13	Distillate
Pull & Snap Star Pupil 1.0g	13	Distillate
Live Sugar - Lemon Breath - 1g - Cresco	13	Distillate
RSO - Sapphire OG - 1g - Cresco	13	Distillate
Origyn Crystals - Ghost Train Haze - 1g - Sira	13	Distillate
Origyn Moonrocks - Sativa - 1g - SIRA	13	Distillate
Whole Plant Extract -707 Truthband - 1g-HP	13	Distillate
Whole Plant Extract-Unbiased Opinion-1g-HP	13	Distillate
Cold Brew - Sour Best Tangie - 0.5g - Temescsal	13	Distillate
RSO 5mg Capsules - G.G.#4 - 20pk - Liberty	13	Distillate
Origyn Badder - Triple Whammy - 1g - SIRA	13	Distillate
Applicator - Sativa 0.5g Crystal Clear	18	Distillate
Applicator - Blue Dream 0.5g Crystal Clear	18	Distillate
Applicator - Blueberry 0.5g Crystal Clear	18	Distillate
Applicator - Tiger Blood 0.5g Crystal Clear	18	Distillate
Applicator - Pineapple 0.5g Crystal Clear	18	Distillate
Applicator - Strawberry 0.5g Crystal Clear	18	Distillate
Applicator - Jack Herer 0.5g Crystal Clear	18	Distillate
Applicator - Strawberry Haze 0.5g Crystal Clear	18	Distillate
Applicator - Apricot Peach 0.5g Crystal Clear	18	Distillate
Applicator - Pink Cookies 0.5g Crystal Clear	18	Distillate
Applicator - Purple Trainwreck 0.5g Crystal Clear	18	Distillate
Applicator - Grape 0.5g Crystal Clear	18	Distillate
Applicator - Double Apple 0.5g Crystal Clear	18	Distillate
Applicator - Indica 0.5g Crystal Clear	18	Distillate
Applicator - ATF 0.5g Crystal Clear	18	Distillate
Applicator - Durban Poison 0.5g Crystal Clear	18	Distillate
RSO - Chocolate O.G 1g - Cresco	56	Distillate
Sour Diesel | Dablicator | 1g	60	Distillate
GG4 | Dablicator | 1g	60	Distillate
Origyn Crystals - Cookies N' Cream - 1g - Sira	80	Distillate
Gummies - Wicked Sour Citrus 25mg 10pk	13	Edible
Incredibles Chocolate Mile High Mint 100mg	13	Edible
Chill Budtender Kit Pouch	13	Edible
PEBBLES Strawberry Lemonade	13	Edible
Orange Drink-Temescal	13	Edible
DoDrops - Espresso Chocolate - 20pk	13	Edible
Dbl Chocolate Cookie - Edible - Liberty	13	Edible
MARMAS Sweet & Sour Cherry	13	Edible
Chewee's Indica Caramel Sea Salt	13	Edible
Do Drops Lemon 40pk	13	Edible
Do Drops S. Blue Raspberry 40pk	13	Edible
MARMAS Strawberry	13	Edible
Chewee's Indica Caramel Mocha	13	Edible
CUL - Flying Bon Bon - Milk Chocolate 50mg	13	Edible
Midnight Budtender Kit Pouch	13	Edible

All Products and Prices as of 11/11/2022.

Product	Price	Category
DoDrops - Sour Orange - 20pk	13	Edible
Moxey - Relaxing Cinnamon	13	Edible
Bliss Budtender Trial Kit Pouch	13	Edible
Edible/Milk Chocolate Peppermint Fudge	13	Edible
Infused THC Honey - 6oz - HP	13	Edible
RSO Sativa Pumpkin Spice Cheesecake Chocolates - Northeast Alternatives	13	Edible
Gummies - Wicked Sour Green Apple 25mg 10pk	13	Edible
MARMAS Sour Pineapple	13	Edible
Gummies - Wicked Sour Green Apple 5mg 20pk	13	Edible
Caramels - 10 Pack - HP	13	Edible
Do Drops Lemon 20pk (50mg)	13	Edible
Koko Gemz Cookies & Cream	13	Edible
Liberty Pink Sea Salt Chocolate 100mg	13	Edible
Hi-Burst Strawberry	13	Edible
Go Budtender Kit Pouch	13	Edible
MARMAS Peach 1:1	13	Edible
Hi-Burst Sour Raspberry Lemonade	13	Edible
Do Drops Watermelon 20pk (50mg)	13	Edible
Gummies - Wicked Hot Cinnamon 5mg 20pk	13	Edible
Do Drops Green Apple 40pk	13	Edible
Coffee Pod 5mg Mile 62 Cafe	13	Edible
Koko Gemz Dark Chocolate	13	Edible
Wana Sour Gummies - Mango (20pk)	13	Edible
Clarity Distillate Capsules 100mg 20pk Liberty	13	Edible
Caramels - Multi-Pack - HP	13	Edible
Hi-Burst Sour Blue Raspberry	13	Edible
Edible / White Chocolate Peppermint Fudge	13	Edible
Do Drops Sour Orange 20pk (50mg)	13	Edible
Koko Gemz Milk Chocolate	13	Edible
Incredibles Greener Apple Gummies	13	Edible
Capsules - Liberty 25mg - Harmony	13	Edible
Koko Gemz Dark Chocolate 10pk	13	Edible
PEBBLES Sour Tropical Punch	13	Edible
Peanut Budder Spread - Rev Clinics	13	Edible
MARMAS Sour Raspberry	13	Edible
PEBBLES Watermelon	13	Edible
TIN 20pk Keylime Kiwi - 5mg - Cresco	13	Edible
Incredibles Chocolate Peanut Budda Buddha 100mg	13	Edible
Hi-Burst Pineapple Orange 1:1	13	Edible
Chewee's Sativa Caramel	13	Edible
Gummies - Wicked Sour Tropical 5mg 20pk	13	Edible
MARMAS Blue Raspberry	13	Edible
Budtender Kit Drops	13	Edible
Gummies - Wicked Sour Watermelon 25mg 10pk	13	Edible
Do Drops Pride 40pk	13	Edible
MARMAS Sour Watermelon	13	Edible
Nosh Cheese Wafers 5pk	13	Edible
D9:D8 Hybrid Strawberry Cheesecake Chocolates - Northeast Alternatives	13	Edible

All Products and Prices as of 11/11/2022.

Product	Price	Category
Infused CBD Honey - 6oz - HP	13	Edible
Hi-Burst Oranges 'N Cream	13	Edible
Chewee's Indica Caramel	13	Edible
Gummies - Wicked Sour Watermelon 5mg 20pk	13	Edible
CUL - Flying Bon Bon - Dark Chocolate 50mg	13	Edible
Incredibles Watermelon Smash Gummies	13	Edible
Bedrock Chocolate Bar 100mg Rev Clinics	13	Edible
Do Drops Green Apple 20pk (50mg)	13	Edible
TIN - 20pk - Lush Black Cherry 1:1 - 5mg - Cresco	13	Edible
TIN - 20pk - Freshly Picked Berries - 5mg - Cresco	13	Edible
Liberty Healthy Protein Cookie - 40mg	13	Edible
Chewee's Sativa Caramel Apple	13	Edible
HP - Honey - 1:1 - 6oz	13	Edible
Hi-Burst Berries 'N Cream	13	Edible
Wana Sour Gummies - Pina Colada (20pk)	13	Edible
Do Drops Sour Orange 40pk	13	Edible
MARMAS Tropical Papaya Punch	13	Edible
Left-Handed Brand - Infused Ramen Seasoning - 20pk	13	Edible
Hazelnut Spread - Rev Clinics	13	Edible
Incredibles Greener Apple Gummies	13	Edible
TIN 20pk Clementine Orange - 5mg - Cresco	13	Edible
Hexies Blackberry (20pk) Cultivate	13	Edible
Chocolate Terra Bites - Sea Salt Caramel	13	Edible
Incredibles Ice Mint 100mg	13	Edible
Chocolate Bar - 1:1 For Play - 200mg	13	Edible
Incredibles Watermelon Smash Gummies	13	Edible
Mini Chocolate Chip Cookies 2pk	13	Edible
Lemon Drink- Temescal	13	Edible
Capsules Serenity 10mg Liberty	13	Edible
Wana Sour Gummies - Peach Bellini (20pk)	13	Edible
Love Budtender Kit Pouch	13	Edible
Hashables - Watermelon Jolt - 20pk	13	Edible
Capsules Clarity 10mg Liberty	13	Edible
Capsules Tranquility 10mg Liberty	13	Edible
Gummies - Wicked Sour Citrus 5mg 20pk	13	Edible
Genius Budtender Kit Pouch	13	Edible
Hexies Strawberry Kiwi (20pk) Cultivate	13	Edible
Gummies - Wicked Hot Cinnamon 25mg 10pk	13	Edible
Left-Handed Brand - Infused Cinnamon & Sugar - 20pk	13	Edible
Fruit Chew - Peach Mango (20pk)	13	Edible
Gingerbread Cookie - HP	13	Edible
Do Drops Watermelon 40pk	13	Edible
Chewee's Sativa Caramel Sea Salt	13	Edible
Do Drops Sea Salt 40pk	13	Edible
MARMAS Peach	13	Edible
White Chocolate Chip Fudge - HP	13	Edible
Do Drops S. Blue Raspberry 20pk	13	Edible
Double Chocolate Cookies (40mg Single Pack) - Liberty	13	Edible

All Products and Prices as of 11/11/2022.

Product	Price	Category
Gummy - 1:1 Black Cherry - 20pk - Cresco	13	Edible
Moxey - Engergize Peppermint	13	Edible
Hi-Burst Tropical Papaya Punch	13	Edible
Chewee's Sativa Caramel Mocha	13	Edible
Fruit Chew - Blue Raspberry (10pk)	13	Edible
Infused Honey - Celestial 1:1 - Rev Clinics	13	Edible
Wana Sour Gummies - Watermelon (20pk)	13	Edible
Wana Sour Gummies - Blueberry (20pk)	13	Edible
RSO 1:1 Strawberry Cheesecake Chocolates - Northeast Alternatives	13	Edible
Chewee's Indica Caramel Apple	13	Edible
MARMAS Raspberry Lemonade	13	Edible
Incredibles Chocolate Bay State Bar 100mg	13	Edible
Incredibles Strahhberry CBD 1:1 Gummies	13	Edible
Do Drops Espresso Chocolate 40pk	13	Edible
PEBBLES Blue Raspberry	13	Edible
Liberty Chocolate Bar 100mg	13	Edible
Raspberry Lime Drink-Temescal	13	Edible
Pomegranate Drink-Temescal	13	Edible
PEBBLES Black Cherry	13	Edible
Tranquility Distillate Capsules 100mg 20pk Liberty	13	Edible
Liberty Mint Patties 100mg	13	Edible
Brownie - Liberty	13	Edible
Do Drops Pink Sea Salt 20pk	13	Edible
Liberty Pink Sea Salt Chocolate 100mg	13	Edible
Moxey - Balance Peppermint (CBD 1:1)	13	Edible
Hexies Green Apple (20pk) Cultivate	13	Edible
Left-Handed Brand - Infused Sugar - 20pk	13	Edible
Left-Handed Brand - Infused Seasoned Salt - 20pk	13	Edible
Freshly Baked Grape Gummies - 5mg	18	Edible
Wynk - Juicy Mango - Seltzer - 8.4oz - 4pk	19	Edible
Wynk - Black Cherry Fizz - Seltzer - 8.4oz - 4pk	19	Edible
Wynk - Lime Twist - Seltzer - 8.4oz - 4pk	19	Edible
Freshly Baked Key Lime Macaroons	20	Edible
Capsules - Verdure 5mg - CBD 3:1 - 20pk	20	Edible
Freshly Baked Chocolate Coconut Dipper Macaroons | 4pk	20	Edible
Capsules - Verdure 5mg - Indica - 20pk	20	Edible
Verdure 10mg Capsules - Sativa - 20pk	20	Edible
Capsules - Verdure 5mg - CBD 1:1 - 20pk	20	Edible
Verdure 10mg Capsules - Indica - 20pk	20	Edible
Capsules - Liberty 5mg - Serenity	20	Edible
Capsules - Verdure 5mg - Sativa - 20pk	20	Edible
Mari's Mints - Sativa Peppermint - Move - 20pk	22	Edible
Mari's Mints 5mg - Indica Wintermint - Retire - 20pk	22	Edible
Cann - Pineapple Jalapeno - Social Tonic - 8 oz - 6pk	22	Edible
Cann - Tangerine Hops - Social Tonic - 8oz - 6pk	22	Edible
Mari's Mints 5mg - Indica Peppermint - Retire - 20pk	22	Edible
Mari's Mints 5mg - Sativa Wintermint - 20pk	22	Edible
Mari's Mints 5mg - 1:1 Peppermint - Fulfillment - 20pk	22	Edible

All Products and Prices as of 11/11/2022.

Product	Price	Category
Cann - Ginger Lemongrass - Social Tonic - 8oz - 6pk	22	Edible
Cann - Blood Orange Cardamom - Social Tonic - 8oz - 6pk	22	Edible
Cann - Grapefruit Rosemary - Social Tonic - 8oz - 6pk	22	Edible
Mari's Mints 5mg - Sativa Hot Cinnamon - Move - 20pk	22	Edible
Cann - Lemon Lavender - Social Tonic - 8oz - 6pk	22	Edible
Mari's Mints 5mg - Indica Hot Cinnamon - Retire - 20pk	22	Edible
Cann - Cranberry Sage - Social Tonic - 8oz - 6pk	22	Edible
Hi-Burst - Tropical Papaya Punch 20pk	25	Edible
Hi-Burst - Oranges N Cream 20pk	25	Edible
Pebbles - Blue Raspberry 20pk	25	Edible
Slumber Blend Moon berry Gummies - Roots & Bloom - 5mg	25	Edible
Chewee's Sativa Caramel Sea Salt 20pk	25	Edible
MARMAS - Strawberry 20pk	25	Edible
Koko Gemz - Milk Chocolate 20pk	25	Edible
Pebbles - Strawberry Lemonade 20pk	25	Edible
Pebbles - Sour Tropical Punch 20pk	25	Edible
Chewee's Indica Caramel 20pk	25	Edible
Chewee's Indica Caramel Mocha 20pk	25	Edible
MARMAS - Tropical Papaya 20pk	25	Edible
Koko Gemz - Dark Chocolate 20pk	25	Edible
MARMAS - Sour Raspberry 20pk	25	Edible
Hi-Burst - Sour Blue Raspberry 20pk	25	Edible
Pebbles - Watermelon 20pk	25	Edible
MARMAS - Sweet & Sour Cherry 20pk	25	Edible
Hi-Burst - Sour Raspberry Lemonade 20pk	25	Edible
MARMAS - Peach 20pk	25	Edible
Hi-Burst - Berries 'N Cream 20pk	25	Edible
Chewee's Sativa Caramel 20pk	25	Edible
Chewee's Indica Caramel Sea Salt 20pk	25	Edible
Marmas - Blue Raspberry 20pk	25	Edible
MARMAS - Sour Pineapple 20pk	25	Edible
Chewee's Indica Caramel Apple 20pk	25	Edible
Pebbles - Black Cherry 20pk	25	Edible
Chewee's Sativa Caramel Apple 20pk	25	Edible
MARMAS - Raspberry Lemonade 20pk	25	Edible
MARMAS - Sour Watermelon 20pk	25	Edible
Koko Gemz - Cookies & Cream 20pk	25	Edible
Hi-Burst - Strawberry 20pk	25	Edible
Zzzonked - Tutti Frutti - 20pk	26	Edible
Encore Gummies - Watermelon - 20pk	26	Edible
Fruit Chews - Watermelon Serenity - Garden Remedies	26	Edible
Cann - Blood Orange Cardamom - Hi-Boy - Social Tonic - 12oz - 4pk	26	Edible
Cann - Ginger Lemongrass - Hi-Boy - Social Tonic - 12oz - 4pk	26	Edible
Cann - Lemon Lavender - Hi-Boy - Social Tonic - 12oz - 4pk	26	Edible
Cann - Grapefruit Rosemary - Hi-Boy - Social Tonic - 12oz - 4pk	26	Edible
Chocolate Bar - Churros - Kiva	28	Edible
Chocolate Bar - Milk - KIVA	28	Edible
Chocolate Terra Bites - Espresso	28	Edible

All Products and Prices as of 11/11/2022.

Product	Price	Category
Chocolate Terra Bites - Blueberry	28	Edible
Freshly Baked Live Resin Gummies - Blue Dream - Raspberry Lime -20pk	30	Edible
Freshly Baked Grape Lemonade (Hybrid)	30	Edible
Fruit Chew Camino - 5:1 Midnight Blueberry(20pk)	30	Edible
Capsules - Liberty 5mg RSO - Serenity	30	Edible
Fruit Chew Camino - Watermelon Lemonade (20pk)	30	Edible
KIVA Lost Farm Super Sour Orange x Pineapple Gummies | Sativa Dominant |20 PK	30	Edible
Zzzonked - Sleepy Pineapple - 20pk	30	Edible
Freshly Baked 1:1 CBD Watermelon Gummies 5mg	30	Edible
Wake & Bake Chocolate Bar	30	Edible
Capsules - Liberty 5mg - Vitality	30	Edible
Fruit Chew Camino - Wild Cherry (20pk)	30	Edible
Jerry's Picks - Mixed Berry Gummies - 20pk	30	Edible
Freshly Baked Live Resin Gummies - Raspberry Lime - Strain: Alpine Strawberry -20pk	30	Edible
Raspberry Sundae White Chocolate Bar - 100mg - Garden Remedies	30	Edible
KIVA Lost Farm Dosi Jam x Island Punch Gummies 20 PK	30	Edible
Freshly Baked - Celestial Sleep Gummies - Black Cherry 5mg	30	Edible
Key Lime Chocolate Bar - Garden Remedies	30	Edible
Fruit Chew Camino - Pineapple Habanero (20pk)	30	Edible
Gummies - 1:1 Mango - Vegan - 20pk	30	Edible
KIVA Lost Farm Wedding Cake x Raspberry Gummies 20 PK	30	Edible
Capsules - Liberty 5mg - Harmony	30	Edible
Wake & Bake Coffee & Doughnuts Chocolate Bar - 100mg - Garden Remedies	30	Edible
RSO Sativa Cake Batter Cheesecake Chocolates - Northeast Alternatives	30	Edible
RSO Hybrid Smores Cheesecake Chocolates - Northeast Alternatives	30	Edible
Fruit Chew Camino - Wild Berry (20pk)	30	Edible
RSO Indica NANO Chocolate Cheesecake Chocolates - Northeast Alternatives	30	Edible
Mint Cookie Crunch White Chocolate Bar - 100mg - Garden Remedies	30	Edible
Fruit Chew Camino - 1:1 Yuzu Lemon (20pk)	30	Edible
Freshly Baked Grape Lemonade - Dosi Jam	30	Edible
KIVA Lost Farm Silver Kush x Sour Cherry Gummies 20 PK	30	Edible
RSO Indica Chocolate Cheesecake Chocolates - Northeast Alternatives	30	Edible
Gummies - RSO Sativa Passion Fruit Pineapple - Vegan - Northeast Alternatives	33	Edible
Gummies - RSO Hybrid Grapefruit Guava - Vegan - Northeast Alternatives	33	Edible
Discovery Pouch - Genius - 1906	4	Edible
Discovery Pouch - Chill - 1906	4	Edible
Discovery Pouch - Bliss - 1906	4	Edible
Discovery Pouch - Go - 1906	4	Edible
Discovery Pouch - Midnight - 1906	4	Edible
Discovery Pouch - Love - 1906	4	Edible
Drops - Love Tin - CBD 1:1 - 30pk	42	Edible
Drops - Chill Tin 1:5 CBD - 20pk	42	Edible
Drops - Bliss Tin 5mg - CBD 1:1 - 20pk	42	Edible
Drops - Midnight Tin 5mg - CBD 1:1 - 20pk	42	Edible
Drops - Genius Tin CBD 1:1 - 30pk	42	Edible
Drops - Go Tin 5mg - CBD 1:1 - 20pk	42	Edible
Levia Seltzer - Seasonal Cranberry Lime - Hybrid	7	Edible
Levia Seltzer - Achieve Raspberry Lime - Sativa	7	Edible

All Products and Prices as of 11/11/2022.

Product	Price	Category
Cann - Lemon Lavender - Hi-Boy - Social Tonic - 12oz - 1pk	7	Edible
Cann - Grapefruit Rosemary - Hi-Boy - Social Tonic - 12oz - 1pk	7	Edible
Levia Seltzer - Seasonal Strawberry Creamsicle - Sativa	7	Edible
Levia Seltzer - Celebrate Lemon Lime - Hybrid	7	Edible
Levia Seltzer - Dream Jam Berry - Indica	7	Edible
Levia Seltzer - Seasonal Pomegranate Punch - Hybrid	7	Edible
Levia Seltzer - Seasonal Dragon Fruit - Sativa	7	Edible
Levia Seltzer - Seasonal Orange Blossom - Hybrid	7	Edible
Cann - Blood Orange Cardamom - Hi-Boy - Social Tonic - 12oz - 1pk	7	Edible
Levia Seltzer - Seasonal Blueberry Cobbler - Hybrid	7	Edible
Capsules - Liberty 25mg - Harmony (20pk)	70	Edible
Capsules - Liberty 25mg - Serenity	70	Edible
Capsules - Liberty 25mg RSO - Serenity	70	Edible
Capsules - Liberty 25mg - Vitality	70	Edible
14g - Sessions Pouch - Sour Chillz #5	100	Flower
14g - Sessions Pouch - Super Sour Orange - Rev Clinics	100	Flower
14g - Sessions Pouch - Sour Chillz - Rev Clincs	100	Flower
14g - Sessions Pouch - Purple Pineapple Express #4 - Rev Clinics	100	Flower
14g - Sessions Pouch - Banana Punch - Rev Clinics	100	Flower
14g - Sessions Pouch - Member Berry R2 #5 - Rev Clinics	100	Flower
14g - Sessions Pouch - Indica Blend - Rev Clinics	100	Flower
14g - Sessions Pouch - MAC Stomper #10 - Rev Clinics	100	Flower
14g - Sessions Pouch - Micky Kush #3 - Rev Clinics	100	Flower
14g - Sessions Pouch - Quantum Kush #2 - Rev Clinics	100	Flower
1g - Purple Pineapple Express #4 - Rev Clinics	13	Flower
3.5g - Strawberry Split - Liberty	13	Flower
3.5g - Motorbreath - Cresco	13	Flower
3.5g - Emerald City Cookies - Liberty	13	Flower
3.5g - Chocolate OG - Cresco	13	Flower
3.5g - Kindness - Cresco	13	Flower
3.5g - Durban - Cresco	13	Flower
3.5g - Purple Punch - Cultivate	13	Flower
1g - Jesus OG - Funky Monkey	13	Flower
1g - Conspiracy Kush - Funky Monkey	13	Flower
3.5g - Critical Jack - Liberty	13	Flower
3.5g - Stardawg - Rev Clinics	13	Flower
3.5g - White Nightmare - Cresco	13	Flower
3.5g - Wedding Cake Gelato - Cresco	13	Flower
3.5g - Pure Vida - Ethos	13	Flower
3.5g - Milkbone - NETA	13	Flower
3.5g - Fire Stomper - Cresco	13	Flower
3.5g - Limefire Skunk - Garcia Hand Picked	13	Flower
3.5g - Banana Kush - Sira	13	Flower
3.5g - Chaos Kush #3 - STRANE	13	Flower
3.5g - Mandarin Cookies #5 - Pharm Fresh	13	Flower
1g - The Cypher - Island	13	Flower
3.5g - Sour Dubb - SIRA	13	Flower
3.5g - G.G.#4 - Liberty	13	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
3.5g - Purple Pineapple Express #4 - Rev Clinics	13	Flower
3.5g - Quantum Kush #2 - Rev Clinics	13	Flower
7g - Fire Stomper - Cresco	13	Flower
1g - Blue Sherbert - Funky Monkey	13	Flower
3.5g - Moontang - STRANE	13	Flower
3.5g - Gorilla Chem Breaker - Cresco	13	Flower
3.5g - Citral OG Haze - NETA	13	Flower
7g - Lucid Blue - Cresco	13	Flower
1g - AC/DC - Funky Monkey	13	Flower
1g - Pink Cookies - Funky Monkey	13	Flower
3.5g - MTF - SIRA	13	Flower
3.5g - Sour Chillz - Rev Clinics	13	Flower
1g - Blackberry Kush - Legends	13	Flower
3.5g - 818 Headband - Liberty	13	Flower
3.5g - Tsipouro - SIRA	13	Flower
3.5g - Chocolate OG - Cultivate	13	Flower
3.5g - MAC1 - Sira	13	Flower
3.5g - Member Berry R2 #1 - Rev Clinics	13	Flower
3.5g - Wappa - Liberty	13	Flower
3.5g - East Coast Sour Diesel - Holistic	13	Flower
3.5g - Cornbread - Cresco	13	Flower
3.5g - Super Lemon Haze - SIRA	13	Flower
3.5g - Chocolate OG - Rev Clinics	13	Flower
3.5g - Dosido #22 - Sira	13	Flower
3.5g - Berry Stomper - Cresco	13	Flower
3.5g - G.G.#4 - Cresco	13	Flower
1g - Green Crack - Legends	13	Flower
3.5g - Lavender Jack - Cresco	13	Flower
1g - Mandarin Cookies #2 - Legends	13	Flower
28g - Mandarin Zkittlez	13	Flower
3.5g - Chem Dog "D" - Liberty	13	Flower
3.5g - Lemon Lime Punch - IGH	13	Flower
1g - Cookies - Funky Monkey	13	Flower
1g - RudeBoi OG - Funky Monkey	13	Flower
1g - Purple Punch - Funky Monkey	13	Flower
3.5g - Sour Tangie - Pharm Fresh	13	Flower
3.5g - Apex RBx2 - Rev Clinics	13	Flower
3.5g - White Nightmare - Rev Clinics	13	Flower
3.5g - GG #4 - STRANE	13	Flower
1g - Cannatonic Funky Monkey	13	Flower
3.5g - GG4 (Original Glue) - SIRA	13	Flower
3.5g - Kindness - Cresco	13	Flower
3.5g - Afghani Purps	13	Flower
3.5g - Cherry Pie - Liberty	13	Flower
3.5g - Wedding Crasher - SIRA	13	Flower
3.5g - Trap Glue - Rev Clinics	13	Flower
3.5g - Tahoe OG - SIRA	13	Flower
1g - Purple Trainwreck - Legends	13	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
1g - Unbiased Opinion - Funky Monkey	13	Flower
3.5g - Sapphire OG - Cresco	13	Flower
3.5g - Shiskaberry Mango - Garcia Hand Picked	13	Flower
1g - Grapes N' Cream - Island	13	Flower
3.5g - Chaos Kush #3 - Smalls - STRANE	13	Flower
3.5g - Lemon Meringue - Rev Clinics	13	Flower
3.5g - Tropicanna Haze - Garcia Hand Picked	13	Flower
3.5g - Alien Nightmare - Ethos	13	Flower
3.5g - Banana Punch - Rev Clinics	13	Flower
3.5g - Mint Choc Chip x Grease Monkey - NETA	13	Flower
3.5g - Wedding Pie - NETA	13	Flower
3.5g - Seattle Soda - Rev Clinics	13	Flower
3.5g - Humble Pie - Cresco	13	Flower
3.5g - Lava Cake - Rev Clinics	13	Flower
3.5g - Blue Kush - Pharm Fresh	13	Flower
3.5g - Lemon Skunk - Pharm Fresh	13	Flower
3.5g - Mandarin Cookies #1 - Pharm Fresh	13	Flower
3.5g - Scott's OG - Liberty	13	Flower
3.5g - Skywalker Kush - Liberty	13	Flower
3.5g - Salmon River OG - Holistic	13	Flower
3.5g - Chaos Kush #3 - STRANE	13	Flower
3.5g - Rainmaker #1 - Pharm Fresh	13	Flower
3.5g - Jet Fuel - Cresco	13	Flower
1g - Super Lemon Haze - Legends	13	Flower
3.5g - Rainbow belts - Sira	13	Flower
3.5g - Dream Lotus - SIRA	13	Flower
3.5g - Blueberry - Sira	13	Flower
3.5g - Banana Cheesecake - STRANE	13	Flower
3.5g - KushBerry - Cresco	13	Flower
3.5g - Northern Lights #1 - Pharm Fresh	13	Flower
3.5g - Grandpa's Breath - Cresco	13	Flower
3.5g - Lemon Apricot - Liberty	13	Flower
1g - Blue Dream - Legends	13	Flower
1g - Chem 91 - Legends	13	Flower
1g - Hash Plant - Legends	13	Flower
1g - AJ Sour Diesel - Pharm Fresh	13	Flower
1g - ATF - Legends	13	Flower
3.5g - SFV OG - SIRA	13	Flower
3.5g - Purple Reign - Ethos	13	Flower
3.5g - Chuck OG - SIRA	13	Flower
3.5g - Kool Grapes - NETA	13	Flower
3.5g - LA Confidential - STRANE	13	Flower
3.5g - SFV OG - SIRA	13	Flower
3.5g - Mendo Breath - STRANE	13	Flower
3.5g - Critical Jack - STRANE	13	Flower
3.5g - Mob Boss - Pharm Fresh	13	Flower
3.5g - Pennywise - Pharm Fresh	13	Flower
3.5g - Tangie - Holistic	13	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
3.5g - Strawberry Nana Stash - Liberty	13	Flower
1g - Guerilla Kush - Funky Monkey	13	Flower
1g - Tropic Truffle - Funky Monkey	13	Flower
3.5g - Skywalker - Cultivate	13	Flower
3.5g - Wedding Crasher - Rev Clinics	13	Flower
7g - Durban Popcorn Buds - Cresco	13	Flower
3.5g - Lucid Blue - Cresco	13	Flower
3.5g - Solomon Grundy - NETA	13	Flower
3.5g - Super Sour Orange - Rev Clinics	13	Flower
3.5g - White Nightmare - Cresco	13	Flower
28g - Blue Dream - Legends	150	Flower
28g - Hash Plant - Legends	150	Flower
28g - ATF - Legends	150	Flower
28g - Green Crack - Legends	150	Flower
28g - SFV OG - Legend	150	Flower
28g - Purple Trainwreck - Legends	150	Flower
28g - Super Lemon Haze #2 - Legends	150	Flower
28g - Bubba Cheese - Legends	150	Flower
28g - Wedding Cake - Funky Monkey	180	Flower
28g - Super Lemon Haze #2 - Funky Monkey	180	Flower
28g - Guerilla Kush - Funky Monkey	180	Flower
28g - Midnight - Funky Monkey	180	Flower
28g - Lemon HP #3 - Funky Monkey	180	Flower
28g - Indiana Bubble Gum - Funky Monkey	180	Flower
28g - Blue Dream - Funky Monkey	180	Flower
28g - Mimosa - Funky Monkey	180	Flower
28g - Purple Punch #3 - Funky Monkey	180	Flower
28g - Blissful Wizard BX1 - Funky Monkey	180	Flower
28g - GSG x GWIZ - Funky Monkey	180	Flower
28g - Tropic Truffle - Funky Monkey	180	Flower
Budz - Guerilla Kush - 3.5g	20	Flower
Budz - Gelato #33 - 3.5g	20	Flower
Budz - Desert Diesel - 3.5g	20	Flower
Budz - Peach Panther - 3.5g	20	Flower
Budz - Cream D' Mint - 3.5g	20	Flower
Budz - SFV OG - 3.5g	20	Flower
Budz - Blissful Wizard #2 - 3.5g	20	Flower
Budz - Buckin Runtz #2	20	Flower
Budz - Buckin Runtz #2 - 3.5g	20	Flower
Budz - Purple Trainwreck - 3.5g	20	Flower
Budz - Wedding Cake - 3.5g	20	Flower
Budz - Kandy Kush - 3.5g	20	Flower
Budz - Red Pop S1 #6 - 3.5g	20	Flower
Budz - Slurricane - 3.5g	20	Flower
Budz - Pink Cookies - 3.5g	20	Flower
Budz - Green Crack - 3.5g	20	Flower
Budz - Purple Punch - 3.5g	20	Flower
Budz - Garlic Z - 3.5g	20	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
Budz - Apes in Space #2 - 3.5g	20	Flower
Budz - Purple Punch #3 - 3.5g	20	Flower
Budz - Do-si-Dos - 3.5g	20	Flower
Budz - Grapes N' Cream - 3.5g	20	Flower
Budz - Cookies & Cream #3 - 3.5g	20	Flower
Budz - Indiana Bubble Gum #2 - 3.5g	20	Flower
Budz - Blue Dream 14g	20	Flower
Budz - The Cypher - 3.5g	20	Flower
Budz - Peanut Butter N' Chocolate - 3.5g	20	Flower
Budz - TK-43 - 3.5g	20	Flower
Budz - Cookies - 3.5g	20	Flower
Budz - Big Smooth - 3.5g	20	Flower
Budz - GMO - 3.5g	20	Flower
Budz - Purple Peach Soda #9 - 3.5g	20	Flower
Budz - Jesus OG - 3.5g	20	Flower
Budz - Shiraz - 3.5g	20	Flower
Budz - Gastro Pop - 3.5g	20	Flower
Budz - Wonka Bars #3 - 3.5g	20	Flower
Budz - Blue Cheese - 3.5g	20	Flower
Budz - Oreo Crumbz - 3.5g	20	Flower
Budz - 33rd Degree - 3.5g	20	Flower
Budz - Midnight - 3.5g	20	Flower
Budz - Lemon Slushee 87 #1 - 3.5g	20	Flower
Budz - Chocolate Oranges - 3.5g	20	Flower
Budz - Tropic Truffle #4 - 3.5g	20	Flower
Budz - Cream D' Mint #4 - 3.5g	20	Flower
Budz - Blissful Wizard - 3.5g	20	Flower
Budz - Mendo Breath - 3.5g	20	Flower
Budz - Cookies & Cream - 3.5g	20	Flower
Budz - Vanilla Kush #7 - 3.5g	20	Flower
Budz - Star 91 - 3.5g	20	Flower
Budz - Indiana Bubble Gum #6 - 3.5g	20	Flower
Budz - Garlic Z #3 - 3.5g	20	Flower
Budz - Grapeology #2 - 3.5g	20	Flower
Budz - Lemon HP #2- 3.5g	20	Flower
Budz - Prayer Glue #12 - 3.5g	20	Flower
Budz - Rudeboi OG - 3.5g	20	Flower
Budz - Bubba Cheese - 3.5g	20	Flower
Budz - GSG x GWIZ - 3.5g	20	Flower
Budz - Shamrock Shake - 3.5g	20	Flower
Budz - Pure Michigan - 3.5g	20	Flower
Budz - ATF - 3.5g	20	Flower
Budz - Super Lemon Haze - 3.5g	20	Flower
Budz - Mimosa - 3.5g	20	Flower
Budz - Cookies - 3.5g	20	Flower
Budz - Lemon Slushee - 3.5g	20	Flower
Budz - London Pound Mints #2 - 3.5g	20	Flower
Budz - Cookies & Cream #10 - 3.5g	20	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
Budz - Cookies & Cream #12 - 3.5g	20	Flower
Budz - Cadillac Rainbow - 3.5g	20	Flower
Budz - Bubbleyum - 3.5g	20	Flower
Budz - Cake's Revenge - 3.5g	20	Flower
Budz - Tiki Kiwi - 3.5g	20	Flower
Budz - Mac and Cheese - 3.5g	20	Flower
Budz - Slurricane #1 - 3.5g	20	Flower
Budz - Lemon Slushee 87 #3 - 3.5g	20	Flower
Budz - Super Lemon Haze #2 - 3.5g	20	Flower
Budz - Lemon Royal #2 - 3.5g	20	Flower
Budz - Cherry Vanilla Skunk - 3.5g	20	Flower
Budz - Lemon Slushee 87 #2 - 3.5g	20	Flower
Budz - Garlic Z #1 - 3.5g	20	Flower
Budz - Wonka Bars - 3.5g	20	Flower
Budz - Blue Dream - 3.5g	20	Flower
Budz - Cookies #2 - 3.5g	20	Flower
Budz - Banana Puddintain - 3.5g	20	Flower
Budz - It's it - 3.5g	20	Flower
Budz - Indiana Bubble Gum - 3.5g	20	Flower
Budz - Brandywine - 3.5g	20	Flower
Budz - Batch 45 - 3.5g	20	Flower
Budz - Red Pop S1 #3 - 3.5g	20	Flower
28g - King Tut - Jushi	200	Flower
3.5g - Prayer Glue #12 - Legends	25	Flower
3.5g - Blue Cheese #2 - Legends	25	Flower
3.5g - Cream D'Mint - Legends	25	Flower
3.5g - Slurricane - Legends	25	Flower
3.5g - Big Smooth - Legends	25	Flower
3.5g - Vanilla Kush #6 - Legends	25	Flower
3.5g - Super Lemon Haze - Legends	25	Flower
3.5g - Prayer Glue #7 - Legends	25	Flower
3.5g - Ogre OG - Legends	25	Flower
3.5g - Brandywine #1 - Legends	25	Flower
3.5g - Shamrock Shake - Legends	25	Flower
3.5g - SnowLand - Legends	25	Flower
3.5g - Purple Punch #3 - Legends	25	Flower
3.5g - ATF - Legends	25	Flower
3.5g - Lemon Slushee 87 #2 - Legends	25	Flower
3.5g - AJ Sour Diesel - Legends	25	Flower
3.5g - Brandywine #2 - Legends	25	Flower
3.5g - Grapeology #6 - Legends	25	Flower
3.5g - Batch 45 #2 - Legends	25	Flower
3.5g - Lemon HP #2 - Legends	25	Flower
3.5g - Indiana Bubble Gum #2 - Legends	25	Flower
3.5g - Shiraz - Legends	25	Flower
3.5g - Lemon Slushee 87 #3 - Legends	25	Flower
3.5g - Burning Man - Legends	25	Flower
3.5g - Super Silver Haze - Legends	25	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
3.5g - GMO - Legends	25	Flower
3.5g - Super Lemon Haze #2 - Legends	25	Flower
3.5g - Desert Diesel - Legends	25	Flower
Pre-ground - Jelly Rancher - Coastal Cultivars - 5g	25	Flower
3.5g - Hash Plant - Legends	25	Flower
3.5g - Mendo Breath - Legends	25	Flower
3.5g - Blue Cheese #5 - Legends	25	Flower
3.5g - Brandywine #3 - Legends	25	Flower
3.5g - Turbo Diesel - Legends	25	Flower
3.5g - Indiana Bubble Gum #6 - Legends	25	Flower
3.5g - Oreoz - Legends	25	Flower
3.5g - Lemon HP #3 - Legends	25	Flower
3.5g - It's It - Legends	25	Flower
3.5g - Desert Diesel #2 - Legends	25	Flower
3.5g - Blue Cheese #3 - Legends	25	Flower
3.5g - SFV OG - Legends	25	Flower
3.5g - Blue Dream - Legends	25	Flower
3.5g - Lemon Slushee #2 - Legends	25	Flower
3.5g - Do-Si-Dos - Legends	25	Flower
3.5g - Bubba Cheese - Legends	25	Flower
3.5g - Purple Trainwreck - Legends	25	Flower
3.5g - Blue Cheese #4 - Legends	25	Flower
3.5g - Chocolate Oranges - Legends	25	Flower
3.5g - Cherry Vanilla Skunk - Legends	25	Flower
3.5g - Cake's Revenge - Legends	25	Flower
3.5g - Brandywine - Legends	25	Flower
3.5g - Vanilla Kush #7 - Legends	25	Flower
3.5g - Apes In Space - Legends	25	Flower
3.5g - Grapeology #3 - Legends	25	Flower
3.5g - Lemon Slushee 87 #1 - Legends	25	Flower
3.5g - Oreo Crumbz - Legends	25	Flower
3.5g - Blue Cheese - Legends	25	Flower
3.5g - Mandarin Cookies #2 - Legends	25	Flower
3.5g - Blackberry Kush - Legends	25	Flower
3.5g - Green Crack - Legends	25	Flower
Pre-Ground - Blue Dream - 7g	32	Flower
Pre-Ground - Indiana Bubble Gum - 7g	32	Flower
Pre-Ground - Do-Si-Dos - 7g	32	Flower
Pre-Ground - Desert Diesel - 7g	32	Flower
Pre-Ground - Blissful Wizard - 7g	32	Flower
Pre-Ground - It's It - 7g	32	Flower
Pre-Ground - Mendo Breath - 7g	32	Flower
Pre-Ground - Bubba Cheese - 7g	32	Flower
Pre-Ground - GMO - 7g	32	Flower
Pre-Ground - Peanut Butter N' Chocolate - 7g	32	Flower
Pre-Ground - Wedding Cake - 7g	32	Flower
Pre-Ground - Mimosa - 7g	32	Flower
Pre-Ground - Cake's Revenge - 7g	32	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
Pre-Ground - Gastro Pop - 7g	32	Flower
Pre-Ground - Super Lemon Haze #2 - 7g	32	Flower
Pre-Ground - Cookies & Cream - 7g	32	Flower
Pre-Ground - Garlic Z - 7g	32	Flower
Pre-Ground - London Pound Mints #2 - 7g	32	Flower
Pre-Ground - Midnight - 7g	32	Flower
Pre-Ground - Indiana Bubble Gum - 7g	32	Flower
Pre-Ground - Blue Cheese - 7g	32	Flower
Pre-Ground - Prayer Glue #12 - 7g	32	Flower
Pre-Ground - Purple Peach Soda - 7g	32	Flower
Pre-Ground - Apes in Space - 7g	32	Flower
Pre-Ground - Big Smooth - 7g	32	Flower
Pre-Ground - Star 91 - 7g	32	Flower
Pre-Ground - Batch 45 - 7g	32	Flower
Budz - Blissful Wizard - 7g	35	Flower
Budz - Super Lemon Haze - 7g	35	Flower
Budz - Big Smooth - 7g	35	Flower
Budz - Cookies - 7g	35	Flower
Budz - Star 91 - 7g	35	Flower
Budz - It's It - 7g	35	Flower
Budz - Purple Punch #3 - 7g	35	Flower
Budz - Guerilla Kush - 7g	35	Flower
Budz - London Pound Mints #2 - 7g	35	Flower
Budz - Pure Michigan - 7g	35	Flower
Budz - Shamrock Shake - 7g	35	Flower
Budz - Peanut Butter N' Chocolate - 7g	35	Flower
Budz - Cadillac Rainbow - 7g	35	Flower
Budz - Prayer Glue #12 - 7g	35	Flower
Budz - SFV OG - 7g	35	Flower
Budz - Cookies & Cream - 7g	35	Flower
Budz - Peach Panther - 7g	35	Flower
Budz - Jesus OG - 7g	35	Flower
Budz - Mimosa - 7g	35	Flower
Budz - Cream D' Mint - 7g	35	Flower
Budz - Kandy Kush - 7g	35	Flower
Budz - Banana Puddintain - 7g	35	Flower
Budz - Red Pop S1 #6 - 7g	35	Flower
Budz - Wedding Cake - 7g	35	Flower
Budz - Shiraz - 7g	35	Flower
Budz - Oreo Crumbz - 7g	35	Flower
Budz - Purple Trainwreck - 7g	35	Flower
Budz - Garlic Z - 7g	35	Flower
Budz - 33rd Degree - 7g	35	Flower
Budz - Slurricane - 7g	35	Flower
Budz - Midnight - 7g	35	Flower
Budz - Blue Dream - 7g	35	Flower
Budz - Bubba Cheese - 7g	35	Flower
Budz - GMO - 7g	35	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
Budz - Oreoz - 7g	35	Flower
Budz - Do-si-dos - 7g	35	Flower
Budz - Cake's Revenge - 7g	35	Flower
Budz - Blue Cheese - 7g	35	Flower
Budz - Indiana Bubble Gum - 7g	35	Flower
Budz - Mendo Breath - 7g	35	Flower
Budz - Green Crack - 7g	35	Flower
Budz - Pink Cookies - 7g	35	Flower
Budz - Purple Punch - 7g	35	Flower
Budz - TK-43 - 7g	35	Flower
Budz - Desert Diesel - 7g	35	Flower
Budz - Batch 45 - 7g	35	Flower
3.5g - Mandarin Cookies - Rev Clinics	40	Flower
3.5g - Blue Sherbert - Funky Monkey	40	Flower
3.5g - Purple Punch #3 - Funky Monkey	40	Flower
3.5g - Sugar Plum Sunset - High Supply	40	Flower
3.5g - Tiki Kiwi - Funky Monkey	40	Flower
3.5g - Indiana Bubble Gum - Funky Monkey	40	Flower
3.5g - Maya #1 - Local Roots	40	Flower
3.5g - 91 Animals #2 - Funky Monkey	40	Flower
3.5g - London Pound Mints #2 - Funky Monkey	40	Flower
3.5g - Tropic Truffle #5 - Funky Monkey	40	Flower
3.5g - Gelato #33 - Funky Monkey	40	Flower
3.5g - Cream D' Mint #4 - Funky Monkey	40	Flower
3.5g - Unbiased Opinion - Funky Monkey	40	Flower
3.5g - London Pound Mints - Funky Monkey	40	Flower
3.5g - Bubbleyum #3 - Funky Monkey	40	Flower
3.5g - Headband - Rev Clinics	40	Flower
3.5g - Cookies - Funky Monkey	40	Flower
3.5g - Gelato #33 - Rev Clinics	40	Flower
3.5g - Cherry Punch - Rev Clinics	40	Flower
3.5g - GMO - Funky Monkey	40	Flower
3.5g - It's It - Funky Monkey	40	Flower
3.5g - Midnight - Funky Monkey	40	Flower
3.5g - London Pound Mints #2 - Funky Monkey	40	Flower
3.5g - Durban - Rev Clinics	40	Flower
3.5g - Mandarin Cookies - Rev Clinics (Buds)	40	Flower
3.5g - Blue Dream - Funky Monkey	40	Flower
3.5g - Cream D' Mint - Funky Monkey	40	Flower
3.5g - Jesus OG - Funky Monkey	40	Flower
3.5g - London Pound Mints #3 - Funky Monkey	40	Flower
3.5g - Conspiracy Kush - Funky Monkey	40	Flower
3.5g - SFV OG - Funky Monkey	40	Flower
3.5g - Lemon Slushee - Funky Monkey	40	Flower
3.5g - Blue Steel #1 - Rev Clinics	40	Flower
3.5g - Cookies #2 - Funky Monkey	40	Flower
3.5g - London Pound Mints #4 - Funky Monkey	40	Flower
3.5g - Freedom 45 #5 - Funky Monkey	40	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
3.5g - Wedding Cake - Rev Clinics	40	Flower
3.5g - Garlic Mints - Rev Clinics	40	Flower
3.5g - Cadillac Rainbow - Funky Monkey	40	Flower
3.5g - White Knuckles - Rev Clinics	40	Flower
3.5g - Citral Glue - Rev Clinics	40	Flower
3.5g - AC/DC - Funky Monkey	40	Flower
3.5g - Mac and Cheese - Funky Monkey	40	Flower
3.5g - Chocolatina - Funky Monkey	40	Flower
3.5g - Blissful Wizard #5 - Funky Monkey	40	Flower
3.5g - Slurricane #1 - Funky Monkey	40	Flower
3.5g - Tina #3 - Funky Monkey	40	Flower
3.5g - Cherry Punch - Rev Clinics	40	Flower
3.5g - Peanut Butter N' Chocolate - Funky Monkey	40	Flower
3.5g - Cookies & Cream - Funky Monkey	40	Flower
3.5g - Blue Brick Road - High Supply	40	Flower
3.5g - Mimosa - Funky Monkey	40	Flower
3.5g - Tropic Truffle #6 - Funky Monkey	40	Flower
3.5g - Garlic Mints - Rev Clinics	40	Flower
3.5g - Schrom - High Supply	40	Flower
3.5g - Cake's Revenge - Funky Monkey	40	Flower
3.5g - Tropic Truffle #4 - Funky Monkey	40	Flower
3.5g - Big Smooth - Funky Monkey	40	Flower
3.5g - Pink Cookies - Funky Monkey	40	Flower
3.5g - Do-si-Dos - Funky Monkey	40	Flower
3.5g - Batch 45 - Funky Monkey	40	Flower
3.5g - Lilac Diesel - Bank Cache	40	Flower
3.5g - Blissful Wizard #6 - Funky Monkey	40	Flower
3.5g - Blissful Wizard #2 - Funky Monkey	40	Flower
3.5g - G.G.#4 - High Supply	40	Flower
3.5g - Bubbleyum #5 - Funky Monkey	40	Flower
3.5g - J1 - Local Roots	40	Flower
3.5g - Bubba Cheese #1 - Funky Monkey	40	Flower
3.5g - Bubba Cheese #2 - Funky Monkey	40	Flower
3.5g - Cannatonic - Funky Monkey	40	Flower
3.5g - Tropic Truffle #8 - Funky Monkey	40	Flower
3.5g - Star 91 - Funky Monkey	40	Flower
3.5g - 91 Animals #8 - Funky Monkey	40	Flower
3.5g - Guerilla Kush - Funky Monkey	40	Flower
3.5g - Prayer Glue #12 - FM	40	Flower
3.5g - Blissful Wizard - Funky Monkey	40	Flower
3.5g - Wedding Cake - Funky Monkey	40	Flower
3.5g - 91 Animals - Funky Monkey	40	Flower
3.5g - Chem 91 - Funky Monkey	40	Flower
3.5g - RudeBoi OG - Funky Monkey	40	Flower
3.5g - Mendo Breath - Funky Monkey	40	Flower
3.5g - Bubba Cheese #4 - Funky Monkey	40	Flower
3.5g - Blissful Wizard #10 - Funky Monkey	40	Flower
3.5g - Blissful Wizard #8 - Funky Monkey	40	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
3.5g - Shiraz #1 - Funky Monkey	40	Flower
3.5g - Shiraz #2 - Funky Monkey	40	Flower
3.5g - Bubba Cheese - Funky Monkey	40	Flower
3.5g - Freedom 45 #6 - Funky Monkey	40	Flower
3.5g - Bubbleyum - Funky Monkey	40	Flower
3.5g - GSG x GWIZ - Funky Monkey	40	Flower
3.5g - Shiraz - Funky Monkey	40	Flower
3.5g - Grease Monkey - Rev Clinics	40	Flower
3.5g - Tina #4 - Funky Monkey	40	Flower
3.5g - Bubba Cheese #3 - Funky Monkey	40	Flower
3.5g - Cake's Revenge #6 - Funky Monkey	40	Flower
3.5g - Super Lemon Haze #2 - Funky Monkey	40	Flower
3.5g - Tropic Truffle - Funky Monkey	40	Flower
3.5g - Banana Truffle - Funky Monkey	40	Flower
3.5g - Pineapple Spritzer - Cresco	40	Flower
3.5g - 91 Animals #4 - Funky Monkey	40	Flower
3.5g - Cookies & Cream #7 - Private Reserve	44	Flower
3.5g - Lemon HP - Private Reserve	44	Flower
3.5g - TK-43 - Island	44	Flower
3.5g - Banana Puddintain - Island	44	Flower
3.5g - Star 91 - Island	44	Flower
3.5g - London Pound Mints #2 - Private Reserve	44	Flower
3.5g - Wedding Cake - Private Reserve	44	Flower
3.5g - The Cypher - Island	44	Flower
3.5g - Wonka Bars #3 - Private Reserve	44	Flower
3.5g - Garlic Z #3 - Private Reserve	44	Flower
3.5g - Cookies & Cream #3 - Private Reserve	44	Flower
3.5g - Cookies & Cream - Private Reserve	44	Flower
3.5g - Midnight - Private Reserve	44	Flower
3.5g - Cake's Revenge #3 - Private Reserve	44	Flower
3.5g - Garlic Z - Private Reserve	44	Flower
3.5g - Cookies & Cream #10 - Private Reserve	44	Flower
3.5g - Mendo Breath - Private Reserve	44	Flower
3.5g - Big Smooth - Private Reserve	44	Flower
3.5g - TK 43 - Private Reserve	44	Flower
3.5g - Lemon Royal #2 - Private Reserve	44	Flower
3.5g - Wonka Bars - Island	44	Flower
3.5g - Wonka Bars - Private Reserve	44	Flower
3.5g - Grapes N' Cream - Island	44	Flower
3.5g - Garlic Z #1 - Private Reserve	44	Flower
3.5g - Lemon Slushee - Private Reserve	44	Flower
3.5g - Mimosa - Private Reserve	44	Flower
3.5g - Lemon Royal #2 - Private Reserve	44	Flower
3.5g - Chocolatina - Private Reserve	44	Flower
3.5g - GMO - Private Reserve	44	Flower
3.5g - Batch 45 - Private Reserve	44	Flower
3.5g - Project 4516 - Island	44	Flower
3.5g - Tiki Kiwi - Private Reserve	44	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
3.5g - Garlic Z - Island	44	Flower
3.5g - Cookies & Cream #12 - Private Reserve	44	Flower
3.5g - Blissful Wizard - Private Reserve	44	Flower
3.5g - Banana Puddintain - Private Reserve	44	Flower
3.5g - Peanut Butter N' Chocolate - Private Reserve	44	Flower
3.5g - Project 4516 - Private Reserve	44	Flower
3.5g - Star 91 - Private Reserve	44	Flower
3.5g - Cookies & Cream #6 - Private Reserve	44	Flower
3.5g - Mimosa - Island	44	Flower
3.5g - London Pound Mints #2 - Island	44	Flower
3.5g - Cake's Revenge - Private Reserve	44	Flower
3.5g - Cookies & Cream - Island	44	Flower
3.5g - Garlic Z #2 - Private Reserve	44	Flower
3.5g - Super Lemon Haze #2 - Private Reserve	44	Flower
7g - Hash Plant - Legends	45	Flower
3.5g - Fire Crotch - Sira	45	Flower
7g - ATF - Legends	45	Flower
7g - SFV OG - Legends	45	Flower
7g - Purple Trainwreck - Legends	45	Flower
7g - Blue Dream - Legends	45	Flower
7g - Green Crack - Legends	45	Flower
3.5g - Intergalactic - Natural Selections	45	Flower
7g - Big Smooth - Legends	45	Flower
3.5g - Banana MAC - GGG	46	Flower
3.5g - Platinum Gorilla - GGG	46	Flower
3.5g - Rainbow MAC - GGG	46	Flower
3.5g - Dr. Lime #10 - Hand Packed Stash	50	Flower
3.5g - Dr. Lime #9 - Garden Remedies	50	Flower
3.5g - Motorbreath - Essence	50	Flower
3.5g - Sour Kosher - Garden Remedies	55	Flower
3.5g - Rainmaker - Garden Remedies	55	Flower
3.5g - Deadhead OG - Garden Remedies	55	Flower
Pre-Ground - Batch 45 - 14g	60	Flower
7g - Jesus OG - Funky Monkey	60	Flower
Pre-Ground - It's It - 14g	60	Flower
3.5g - Airplane Glue #3 - Hand packed Special stash	60	Flower
Pre-Ground - London Pound Mints #2 - 14g	60	Flower
Pre-Ground - Super Lemon Haze #2 - 14g	60	Flower
7g - Guerilla Kush - Funky Monkey	60	Flower
Budz - Fire Crotch - 7g - Sira	60	Flower
Pre-Ground - Purple Punch #3 - 14g	60	Flower
Pre-Ground - Slurricane - 14g	60	Flower
Pre-Ground - Mendo Breath - 14g	60	Flower
Pre-Ground - Peanut Butter N' Chocolate - 14g	60	Flower
Pre-Ground - Prayer Glue #12 - 14g	60	Flower
7g - GSG x GWIZ - Funky Monkey	60	Flower
7g - Indiana Bubble Gum - Funky Monkey	60	Flower
Pre-Ground - Kandy Kush - 14g	60	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
Pre-Ground - Big Smooth - 14g	60	Flower
7g - It's It - Funky Monkey	60	Flower
Pre-Ground - Gastro Pop - 14g	60	Flower
Pre-Ground - Shiraz - 14g	60	Flower
Pre-Ground - Cookies & Cream - 14g	60	Flower
Pre-Ground - Star 91 - 14g	60	Flower
Pre-Ground - Midnight - 14g	60	Flower
7g - Bubbleyum - Funky Monkey	60	Flower
Pre-Ground - Blissful Wizard - 14g	60	Flower
Pre-Ground - SFV OG - 14g	60	Flower
Pre-Ground - Desert Diesel - 14g	60	Flower
Pre-Ground - Bubba Cheese - 14g	60	Flower
Pre-Ground - Wedding Cake - 14g	60	Flower
Pre-Ground - GSG x GWIZ - 14g	60	Flower
7g - Midnight - Funky Monkey	60	Flower
Pre-Ground - Red Pop S1 #6 - 14g	60	Flower
7g - Tropic Truffle - Funky Monkey	60	Flower
Pre-Ground - Garlic Z - 14g	60	Flower
7g - London Pound Mints #2 - Island	65	Flower
Budz - Prayer Glue #12 - 14g	65	Flower
Budz - Oreoz - 14g	65	Flower
Budz - Indiana Bubble Gum - 14g	65	Flower
Budz - Wedding Cake - 14g	65	Flower
Budz - Desert Diesel - 14g	65	Flower
Budz - Cookies - 14g	65	Flower
Budz - Bubba Cheese - 14g	65	Flower
Budz - SFV OG - 14g	65	Flower
Budz - Cookies & Cream - 14g	65	Flower
Budz - Jesus OG - 14g	65	Flower
Budz - Super Lemon Haze - 14g	65	Flower
Budz - Kandy Kush - 14g	65	Flower
Budz - Cadillac Rainbow - 14g	65	Flower
Budz - Shamrock Shake - 14g	65	Flower
Budz - GMO - 14g	65	Flower
Budz - Batch 45 - 14g	65	Flower
Budz - Blissful Wizard - 14g	65	Flower
Budz - Pink Cookies - 14g	65	Flower
Budz - 33rd Degree - 14g	65	Flower
Budz - Do-Si-Dos - 14g	65	Flower
Budz - Purple Punch #3 - 14g	65	Flower
7g - Mag Landrace - Savvy	65	Flower
Budz - Peach Panther - 14g	65	Flower
7g - Cookies & Cream - Island	65	Flower
Budz - Purple Trainwreck - 14g	65	Flower
Budz - TK-43 - 14g	65	Flower
Budz - Blue Cheese - 14g	65	Flower
7g - Thai G - Savvy	65	Flower
Budz - Star 91 - 14g	65	Flower

All Products and Prices as of 11/11/2022.

Product	Price	Category
Budz - It's It - 14g	65	Flower
Budz - London Pound Mints #2 - 14g	65	Flower
7g - TK-43 - Island	65	Flower
7g - Banana Puddintain - Island	65	Flower
7g - Grapes N' Cream - Island	65	Flower
7g - Garlic Z - Island	65	Flower
Budz - Peanut Butter N' Chocolate - 14g	65	Flower
Budz - Red Pop S1 #6 - 14g	65	Flower
7g - 7 Sins - SeCHe Fine Flower	65	Flower
Budz - Shiraz - 14g	65	Flower
Budz - Mimosa - 14g	65	Flower
Budz - Garlic Z - 14g	65	Flower
Budz - Slurricane - 14g	65	Flower
Budz - Mendo Breath - 14g	65	Flower
Budz - Cream D' Mint - 14g	65	Flower
Budz - Cake's Revenge - 14g	65	Flower
Budz - Midnight - 14g	65	Flower
Budz - Big Smooth - 14g	65	Flower
Budz - Guerilla Kush - 14g	65	Flower
Budz - Banana Puddintain - 14g	65	Flower
14g | Pure Michigan | Mini Budz	65	Flower
Budz - Oreo crumbz - 14g	65	Flower
7g - Berry Stomper - Cresco	80	Flower
Pre-Ground - King Tut - 14g	80	Flower
Pre-Ground - Shark Shock - 14g	80	Flower
7g - Pineapple Spritzer Popcorn Buds - Cresco	80	Flower
14g - Blue Dream - Legends	85	Flower
14g - Green Crack - Legends	85	Flower
14g - SFV OG - Legends	85	Flower
14g - Bubba Cheese - Legends	85	Flower
14g - Hash Plant - Legends	85	Flower
14g - Super Lemon Haze #2 - Legends	85	Flower
14g - Purple Trainwreck - Legends	85	Flower
14g - ATF - Legends	85	Flower
14g - Big Smooth - Legends	85	Flower
14g - Tropic Truffle - Funky Monkey	90	Flower
14g - Midnight - Funky Monkey	90	Flower
14g - Indiana Bubble Gum - Funky Monkey	90	Flower
14g - GSG x GWIZ - Funky Monkey	90	Flower
14g - Guerilla Kush - Funky Monkey	90	Flower
14g - Jesus OG - Funky Monkey	90	Flower
14g - Purple Punch #3 - Funky Monkey	90	Flower
14g - Wedding Cake - Funky Monkey	90	Flower
14g - It's it - Funky Monkey	90	Flower
14g - Mimosa - Funky Monkey	90	Flower
PR - Skywalker OG - Resin Southie Fusions 0.5g - Nova Farms	13	Infused Prerolls
PR - Ice Cream Cake - Resin Southie Fusions 0.5g - Nova Farms	13	Infused Prerolls
PR - Chocolate OG Resin Southie Fusions 1g	32	Infused Prerolls

All Products and Prices as of 11/11/2022.

Product	Price	Category
2pk PR - GG4 - Sticky Fish Bones Rosin Infused 1g - Nova Farms	60	Infused Prerolls
Kief - Bootylicious - 1g - Rev Clinics	30	Kief
Kief - Rainmaker - 1g - Garden Remedies	30	Kief
Kief - Kush Mints - 1g - Garden Remedies	30	Kief
1g - Kief - Hybrid	40	Kief
Kief - Cookies and Cream 1g - Rev Clinics	40	Kief
Kief - Black Mamba - 1.0g - Rev Clinics	40	Kief
Kief - Blue Dream - 1.0g - Garden Remedies	40	Kief
Kief - Garlic Mints - 1.0g - Rev Clinics	40	Kief
Kief - Wedding Cake - 1g - Rev Clinics	40	Kief
Kief - Wedding Crasher 1g - Rev Clinics	40	Kief
Kief - Super Sour Orange - 1.0g - Rev Clinics	40	Kief
Kief - Sour Kosher - 1.0g - Garden Remedies	40	Kief
Batter - It's it - BHO LR - EVG	40	Live Budder
Budder - Big Smooth - BHO - EVG	40	Live Budder
Batter - Mimosa - BHO LR | 1.0g - DABL	50	Live Budder
Budder - Gelato #33 - BHO - 1.0g - DABL	50	Live Budder
Live Budder - Grease Monkey - 0.5g - Nova Farms	60	Live Budder
Live Budder - Cookies & Cream - 0.5g - Rev Clinics	60	Live Budder
Live Resin Budder - Bio Jesus 1g - Cresco	60	Live Budder
Live Hash Rosin - GG4 - 0.5g - Local Roots	40	Live Hash Rosin
Live Hash Rosin - Ice Cream Cake - 0.5g - Local Roots	40	Live Hash Rosin
Live Hash Rosin - GMO - 0.5g - Nova Farms	65	Live Hash Rosin
Live Hash Rosin - Maya 1 - 1g - Local Roots	70	Live Hash Rosin
Live Hash Rosin - Twin Flames 5 - 1g - Local Roots	80	Live Hash Rosin
Live Sugar - Afghani Purps - 0.5g - Rev Clinics	13	Live Resin Sugar
Live Sugar - Silver kush - 1g - Cresco	13	Live Resin Sugar
Live Sugar - MAC Stomper 0.5g - Rev Clinics	13	Live Resin Sugar
Live Sugar - Apex RBx2 - 0.5g - Rev Clinics	13	Live Resin Sugar
Live Sugar - Skywalker OG - 0.5g - Rev Clinics	13	Live Resin Sugar
Live Sugar - Member Berry - 0.5g - Rev Clinics	13	Live Resin Sugar
Live Sugar - Cookies and Cream - 0.5g - Rev Clinics	13	Live Resin Sugar
Live Sugar - Sour Chillz - 0.5g - Rev Clinics	40	Live Resin Sugar
Live Sugar - Gelato #33 - 0.5g - Rev Clinics	40	Live Resin Sugar
Live Sugar - Bootylicious - 0.5g - Rev Clinics	40	Live Resin Sugar
Live Sugar - Black Mamba - 0.5g - Rev Clinics	40	Live Resin Sugar
Live Sugar - Wedding Crasher - 0.5g - Rev Clinics	40	Live Resin Sugar
Live Sugar - MAC Stomper - 0.5g - Rev Clinics	40	Live Resin Sugar
Live Sugar - ARISE - 0.5g - Rev Clinics	40	Live Resin Sugar
Live Sugar - Motorbreath #15 - 0.5g - Rev Clinics	40	Live Resin Sugar
Terp Sand - Banana Split #2 - BHO LR - EVG	40	Live Sand
Terp Sand - Double Stuffed - BHO LR - EVG	40	Live Sand
Terp Sand - Batch 45 #1 - BHO LR - EVG	40	Live Sand
Terp Sand - Wonka Bars #4 - BHO LR - EVG	40	Live Sand
Terp Sand - Cakes Revenge #6 - BHO - DABL	50	Live Sand
Live Sand - Durban 1g - High Supply	60	Live Sand
Live Sand - Silver Kush 1g - High Supply	60	Live Sand
Live Sand - Jungle Bird 1g - High Supply	60	Live Sand

All Products and Prices as of 11/11/2022.

Product	Price	Category
Live Sand - Sour Dubb - 1G - High Supply	60	Live Sand
Live Sand - Grandpa's Breath 1g - Cresco	65	Live Sand
Live Sand - Sour Dubb - 1G - High Supply	80	Live Sand
Live Sand - GG4 - 1g - High Supply	80	Live Sand
Live Sand - Wedding Cake Gelato 1g - High Supply	80	Live Sand
Live Sand - Fire Stomper - 1g - Cresco	80	Live Sand
Live Sauce - Orange Creamsicle - 0.5g - Rev Clinics	40	Live Sauce
Live Sauce - Silver Kush - 1g - Cresco	55	Live Sauce
Live Sauce - GG4 - 1g - Cresco	55	Live Sauce
Live Sauce - Sapphire O.G. - 1g - Cresco	65	Live Sauce
Live Sauce - Cornbread - 1g - Cresco	65	Live Sauce
Witch DR $95	95	NCI
Witch Dr. $96	96	NCI
PAX - East Coast Sour Diesel - 0.5g - STRANE	60	PAX
PAX - Jack Herer - 0.5g - SIRA	60	PAX
PAX - Blue Dream EHO 0.5g SIRA - Entourage	60	PAX
PAX - Weed Nap - 0.5g - Rythm	60	PAX
PAX Entourage Pineapple Express EHO - 0.5g - STRANE	60	PAX
PAX - Do Si Dos - 0.5g - Liberty	60	PAX
PAX - Doc Brownie - 0.5g - Rythm	60	PAX
PAX - 818 HeadBand - 0.5g - Holistic	60	PAX
PAX - Durban - 0.5g - Rythm	60	PAX
PAX - GSC - 0.5g - SIRA	60	PAX
PAX - Sour Diesel - 0.5g - Rythm	60	PAX
PAX - Baafa - 0.5g - Liberty	60	PAX
PAX - Emerald City Cookies - 0.5g - STRANE	60	PAX
PAX - Strawberry Split - 0.5 - STRANE	60	PAX
PAX - Lemon Ice - 0.5g - IGH	60	PAX
PAX - Girl Scout Cookies EHO - 0.5g - SIRA	60	PAX
PAX - Limefire Skunk - 0.5g - STRANE	60	PAX
PAX - Sunset Sherbert - 0.5g - STRANE	60	PAX
PAX - Lights Out - 0.5g - Rythm	60	PAX
PAX - Sour Diesel - 0.5g - Rythm	60	PAX
PAX - Early Purple Live - 0.5g - STRANE	60	PAX
PAX - WiFi - 0.5g- Liberty	60	PAX
PAX - Critical Jack Live - 0.5g - STRANE	60	PAX
PAX - GG #4 - 0.5g - STRANE	60	PAX
PAX - Pennywise BHO - 0.5g - Liberty	60	PAX
PAX Entourage Blackberry Kush EHO 0.5g SIRA	60	PAX
PAX - Sour Diesel - 0.5g - SIRA	60	PAX
PAX - Blue Dream - 0.5g - Liberty	60	PAX
PAX - Silver Kush - 0.5g - STRANE	60	PAX
PAX - Jilly Bean - 0.5g - STRANE	60	PAX
PAX - Origyn Chocolate Silver Sauce EHO - 0.5g - SIRA	60	PAX
PAX - Lemon Lime Punch - 0.5g - IGH	60	PAX
PAX - Red Dragon - 0.5 - STRANE	60	PAX
PAX Entourage Granddaddy Purple EHO 0.5g SIRA	60	PAX
PAX - Layer Cake Sauce PAX Pod - 0.5g - SIRA	60	PAX

All Products and Prices as of 11/11/2022.

Product	Price	Category
PAX - Island OG - 0.5g - STRANE	60	PAX
PAX - Girl Scout Cookies EHO - 0.5g - SIRA	60	PAX
PAX - Durban Poison - 0.5g - Liberty	60	PAX
PAX - Relax Affy Taffy - 0.5g - Rythm	60	PAX
PAX Entourage Pineapple Express EHO 0.5g SIRA	60	PAX
PAX - Brownie Scout - 0.5g - Rythm	60	PAX
PAX - Golden Tangie BHO - 0.5g - STRANE	60	PAX
PAX - Tangie - 0.5g - Liberty	60	PAX
PAX - Birthday Cake - 0.5g - STRANE	60	PAX
PAX - Critical Jack Live Sauce - 0.5g - STRANE	60	PAX
PAX - Lemon Apricot - 0.5g - STRANE	60	PAX
PAX - Pennywise - 0.5g - STRANE	60	PAX
PAX - Entourage Golden Ticket EHO - 0.5g - SIRA	60	PAX
PAX - Lemon Stilton - 0.5g - STRANE	60	PAX
PAX - Entourage Trainwreck EHO 0.5g SIRA	60	PAX
PAX Entourage Hardcore EHO 0.5g SIRA	60	PAX
PAX - Chaos Kush - 0.5g - STRANE	60	PAX
PAX - Wappa - 0.5g - Liberty	60	PAX
PAX - Guava 13 - 0.5g - STRANE	60	PAX
PAX - Balance Black Triangle - 0.5g - Rythm	60	PAX
PAX - Scott's OG - 0.5g - HP	60	PAX
PAX - Entourage Wifi OG EHO - 0.5g - SIRA	60	PAX
PAX - Ghost Train Haze Sauce PAX Pod- 0.5g - SIRA	60	PAX
PAX - Cinderella 99 0.5g Rythm	60	PAX
PAX - Rhubarb Pie CBD 1:1 - 0.5g - STRANE	60	PAX
PAX East Coast Sour Diesel 0.5g Liberty	60	PAX
PAX Energize Acid Dough 0.5g Rythm	60	PAX
PAX - Blue Dream BHO - 0.5g - STRANE	60	PAX
PAX - Entourage Cherry Wife EHO 0.5g SIRA	60	PAX
PAX - Mac1 Sauce PAX Pod - 0.5g - SIRA	60	PAX
PAX - Sour OG - 0.5g - STRANE	60	PAX
PAX - Chem Dog D - 0.5g - STRANE	60	PAX
PAX - Green Dream - 0.5g - STRANE	60	PAX
PAX - Blue Dream - 0.5g - STRANE	60	PAX
PAX - Chaos Kush - 0.5g - STRANE	60	PAX
PAX - Blueberry AK - 0.5g - STRANE	60	PAX
PAX Entourage Girl Scout Cookies EHO 0.5g SIRA	60	PAX
PAX - Sunshine - 0.5g - STRANE	60	PAX
PAX - Sour Diesel - 0.5g - STRANE	60	PAX
PAX - Night Terror - 0.5g - Rythm	60	PAX
PAX - Apple Jack - 0.5g - Liberty	60	PAX
PAX - LA Confidential Sauce PAX Pod- 0.5g - SIRA	60	PAX
PAX - Gelato - 0.5g - Rythm	60	PAX
PAX - Pineapple Express BHO - 0.5g - STRANE	60	PAX
PAX - Salmon River OG - 0.5g - Liberty	60	PAX
PAX - 818 Headband - 0.5g - STRANE	60	PAX
PAX - Cinderella 99 - 0.5g - STRANE	60	PAX
PAX - Rhubarb Pie 1:1 - 0.5g - STRANE	60	PAX

All Products and Prices as of 11/11/2022.

Product	Price	Category
PAX - Strawberry Cough - 0.5g - STRANE	60	PAX
PAX - Killer Queen - 0.5g - Rythm	60	PAX
PAX - Headband - 0.5g - STRANE	60	PAX
PAX - Blue Cheese - 0.5g - Rythm	60	PAX
PAX - Tahitian Punch - 0.5g Rythm	60	PAX
PAX - Lemon OG - 0.5g - Rythm	60	PAX
PAX Entourage Super Lemon Haze EHO 0.5g SIRA	60	PAX
PAX - Balance Strawberry Glue - 0.5g - Rythm	60	PAX
PAX - Zkittlez - 0.5g - STRANE	60	PAX
PAX - LA Confidential - 0.5g - STRANE	60	PAX
PAX - Blue Dream EHO - 0.5g - SIRA	60	PAX
PAX Entourage Jack Herer 0.5g SIRA	60	PAX
PAX - Entourage SFV OG EHO 0.5g SIRA	60	PAX
PAX - Entourage Apple Fritter EHO - 0.5g - SIRA	60	PAX
PAX - Origyn Star Fruit Sauce EHO - 0.5g - SIRA	60	PAX
PAX - Mendo Breath - 0.5g - Rythm	60	PAX
PR - Deadhead OG - 1g - Garden Remedies	10	Pre-Roll
PR - Grape Pie Bx1 - Blunt 0.5g - Nova Farms	10	Pre-Roll
PR - House Blend - Blunt 0.5g - Nova Farms	10	Pre-Roll
PR - Hazelnut Cream #11 - 0.5g - REV Clinics	10	Pre-Roll
PR - Milkbone - Blunt 0.5g - Nova Farms	10	Pre-Roll
PR - MAC Stomper #8 - 0.5g - Ace Weidmans's - REV Clinics	10	Pre-Roll
PR - SnowLAnd - Legends	11	Pre-Roll
PR - Cherry Vanilla Skunk - Legends	11	Pre-Roll
PR - Prayer Glue #12 - Legends	11	Pre-Roll
PR - Midnight - Legends	11	Pre-Roll
PR - Blue Cheese - Legends	11	Pre-Roll
PR - Super Lemon Haze #2 - Legends	11	Pre-Roll
PR - Lemon Slushee 87 #3 - Legends	11	Pre-Roll
PR - Blue Dream - Legends	11	Pre-Roll
PR - Lemon Slushee 87 #2 - Legends	11	Pre-Roll
PR - Desert Diesel - Legends	11	Pre-Roll
PR - Blue Cheese #3 - Legends	11	Pre-Roll
PR - Super Lemon Haze - Legends	11	Pre-Roll
PR - Blackberry Kush - Legends	11	Pre-Roll
PR - Oreoz - Legends	11	Pre-Roll
PR - Purple Trainwreck - Legends	11	Pre-Roll
PR - Chocolate Oranges - Legends	11	Pre-Roll
PR - Blue Cheese #2 - Legends	11	Pre-Roll
PR - SFV OG - Legends	11	Pre-Roll
PR - Mandarin Cookies #2 - Legends	11	Pre-Roll
PR - Shiraz - Legends	11	Pre-Roll
PR - Cream D' Mint - Legends	11	Pre-Roll
PR - Blue Cheese #4 - Legends	11	Pre-Roll
PR - GMO - Legends	11	Pre-Roll
PR - Green Crack - Legends	11	Pre-Roll
PR - Sour Diesel - Legends	11	Pre-Roll
PR - Lemongrass - Coastal Cultivars - 1g	11	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - Big Smooth - Legends	11	Pre-Roll
PR - Burning Man - Legends	11	Pre-Roll
PR - Grapeology #6 - Legends	11	Pre-Roll
PR - Grapeology - Legends	11	Pre-Roll
PR - GSC - Coastal Cultivars - 1g	11	Pre-Roll
PR - Pecan Sandies - Legends	11	Pre-Roll
PR - Oreo Crumbz - Legends	11	Pre-Roll
PR - Brandywine #3 - Legends	11	Pre-Roll
PR - Grapeology #3 - Legends	11	Pre-Roll
PR - Indiana Bubble Gum #6 - Legends	11	Pre-Roll
PR - Super Silver Haze - Legends	11	Pre-Roll
PR - Vanilla Kush - Legends	11	Pre-Roll
PR - 33rd Degree - Legends	11	Pre-Roll
PR - Ogre OG - Legends	11	Pre-Roll
PR - Headband x Memory Loss #2 (Mile 62) - .5g - Rev Clinics	11	Pre-Roll
PR - Turbo Diesel - Legends	11	Pre-Roll
PR - Lemon Slushee 87 #1 - Legends	11	Pre-Roll
PR - Indiana Bubble Gum #2 - Legends	11	Pre-Roll
PR - Do si Dos - Legends	11	Pre-Roll
PR - ATF - Legends	11	Pre-Roll
PR - Desert Diesel #2 - Legends	11	Pre-Roll
PR - Brandywine #1 - Legends	11	Pre-Roll
PR - Blue Cheese #5 - Legends	11	Pre-Roll
PR - Lemon Slushee #2 - Legends	11	Pre-Roll
PR - Slurricane - Legends	11	Pre-Roll
PR - Hella Jelly - Coastal Cultivars - 1g	11	Pre-Roll
PR - Sour Chillz #2 - 0.5g - Ace Weidman's - Rev Clinics	11	Pre-Roll
PR - Prayer Glue #7 - Legends	11	Pre-Roll
PR - Brandywine #2 - Legends	11	Pre-Roll
PR - Batch 45 #2 - Legends	11	Pre-Roll
PR - Bubba Cheese - Legends	11	Pre-Roll
PR - Wonka Bars - Legends	11	Pre-Roll
PR - 91 Animals - Monkey Bones	12	Pre-Roll
PR - Indiana Bubble Gum - Monkey Bones	12	Pre-Roll
PR - Wedding Cake - Mile 62 - 1g	12	Pre-Roll
PR - Mimosa - Monkey Bones	12	Pre-Roll
PR - Bubbleyum - Monkey Bones	12	Pre-Roll
PR - Tina #3 - Monkey Bones	12	Pre-Roll
PR - Cookies #2 - Monkey Bones	12	Pre-Roll
PR - Peanut Butter & Chocolate - Monkey Bones	12	Pre-Roll
PR - Cookies - Monkey Bones	12	Pre-Roll
PR - Prayer Glue - Monkey Bones	12	Pre-Roll
PR - 91 Animals #4 - Monkey Bones	12	Pre-Roll
PR - Banana Truffle - Monkey Bones	12	Pre-Roll
PR - Cake's Revenge #2 - Monkey Bones	12	Pre-Roll
PR - Tropic Truffle - Monkey Bones	12	Pre-Roll
PR - London Pound Mints #4 - Monkey Bones	12	Pre-Roll
PR - Cake's Revenge #6 - Monkey Bones	12	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - SFV OG - Monkey Bones	12	Pre-Roll
PR - Chem 91 - Monkey Bones	12	Pre-Roll
PR - Blissful Wizard - Monkey Bones	12	Pre-Roll
PR - Prayer Glue #12 - Monkey Bones	12	Pre-Roll
PR - Wedding Cake - Monkey Bones	12	Pre-Roll
PR - Lemon Slushee 87 #2 - Monkey Bones	12	Pre-Roll
PR - Freedom 45 #5 - Monkey Bones	12	Pre-Roll
PR - Cake's Revenge - Monkey Bones	12	Pre-Roll
PR - GMO - Monkey Bones	12	Pre-Roll
PR - Tiki Kiwi - Monkey Bones	12	Pre-Roll
PR - GSG x GWIZ - Monkey Bones	12	Pre-Roll
PR - Pink Cookies - Monkey Bones	12	Pre-Roll
PR - London Pound Mints #2 - Monkey Bones	12	Pre-Roll
PR - Purple Punch #3 - Monkey Bones	12	Pre-Roll
PR - Guerilla Kush - Monkey Bones	12	Pre-Roll
PR - Shiraz #1 - Monkey Bones	12	Pre-Roll
PR - Mac and Cheese - Monkey Bones	12	Pre-Roll
PR - Banana MAC - GGG - 1g	12	Pre-Roll
PR - Tina #6 - Monkey Bones	12	Pre-Roll
PR - Indiana Bubble Gum #2 - Monkey Bones	12	Pre-Roll
PR - Monster Profit - Jushi - 1g	12	Pre-Roll
PR - Blue Dream | 1g - Garden Remedies	12	Pre-Roll
PR - Tropic Truffle #8 - Monkey Bones	12	Pre-Roll
PR - Tropic Truffle #6 - Monkey Bones	12	Pre-Roll
PR - Lemon Slushee - Monkey Bones	12	Pre-Roll
PR - Slurricane #1 - Monkey Bones	12	Pre-Roll
PR - Cadillac Rainbow - Monkey Bones	12	Pre-Roll
PR - RudeBoi OG - Monkey Bones	12	Pre-Roll
PR - Blue Dream - Monkey Bones	12	Pre-Roll
PR - Blue Sherbert - Monkey Bones	12	Pre-Roll
PR - 91 Animals #2 - Monkey Bones	12	Pre-Roll
PR - Dr. Lime #9 - Garden Remedies - 1g	12	Pre-Roll
Tropicanna Cookies | Pre-Roll | 1g - Garden Remedies	12	Pre-Roll
PR - Freedom 45 #3 - Monkey Bones	12	Pre-Roll
PR - Bubba Cheese #1 - Monkey Bones	12	Pre-Roll
PR - London Pound Mints - Monkey Bones	12	Pre-Roll
PR - 91 Animals #8 - Monkey Bones	12	Pre-Roll
PR - Conspiracy Kush - Monkey Bones	12	Pre-Roll
PR - London Pound Mints #3 - Monkey Bones	12	Pre-Roll
PR - Tropic Truffle #5 - Monkey Bones	12	Pre-Roll
PR - Freedom 45 #6 - Monkey Bones	12	Pre-Roll
PR - Jesus OG - Monkey Bones	12	Pre-Roll
PR - Purple Punch - Monkey Bones	12	Pre-Roll
PR - Do-si-Dos - Monkey Bones	12	Pre-Roll
PR - GSC - Monkey Bones	12	Pre-Roll
PR - Star 91 - Monkey Bones	12	Pre-Roll
PR - Shiraz #2 - Monkey Bones	12	Pre-Roll
PR - Midnight - Monkey Bones	12	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - Tina #4 - Monkey Bones	12	Pre-Roll
PR - It's It - Monkey Bones	12	Pre-Roll
PR - Chocolatina - Monkey Bones	12	Pre-Roll
PR - Golden Goat - 1g - Local Roots	12	Pre-Roll
PR - Dr. Lime #10 - 1g - Garden Remedies	12	Pre-Roll
PR - Tropic Truffle #4 - Monkey Bones	12	Pre-Roll
PR - Unbiased Opinion - Monkey Bones	12	Pre-Roll
PR - Cannatonic - Monkey Bones	12	Pre-Roll
PR - Mendo Breath - Monkey Bones	12	Pre-Roll
PR - Gelato #33 - Monkey Bones	12	Pre-Roll
2PK PR - LEG - ATF	13	Pre-Roll
PR - Blue Dream 0.3g Chillum - Northeast Alternatives	13	Pre-Roll
PR - Afgani Purps - Rev Clinics	13	Pre-Roll
PR - Afghani Purps #4 - 1g - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll
5pks - Airplane Mode Herbal Spliffs - Barbari	13	Pre-Roll
PR - Hybrid Blend - 0.5g - Rev Clinics	13	Pre-Roll
PR - Double Chocolate - GMF	13	Pre-Roll
PR - Lavender Jones 0.3g Chillum - Northeast Alternatives	13	Pre-Roll
PR - Garlic Z - Private Reserve	13	Pre-Roll
PR - Wedding Cake - 0.5g - Rev Clinics	13	Pre-Roll
PR - Cookies & Cream #10 - Private Reserve	13	Pre-Roll
2pk PR - LEG - Garlic Z	13	Pre-Roll
PR - MTF - SIRA	13	Pre-Roll
PR - SFV OG - SIRA	13	Pre-Roll
PR - GG4 (Original Glue) - SIRA	13	Pre-Roll
PR - AJ Sour Diesel - HP	13	Pre-Roll
2pk PR - LEG - Grapeology #3	13	Pre-Roll
PR - Black Mamba #7 - 1g - Rev Clinics	13	Pre-Roll
PR - Motorbreath #15 - 0.5g - Rev Clinics	13	Pre-Roll
PR - Midnight - Private Reserve	13	Pre-Roll
PR - Sour Tsunami - 0.5g - 7pk - Northeast Alternatives	13	Pre-Roll
PR - Blue Steel - 0.5g - Rev Clinics	13	Pre-Roll
PR - Mint Choc Chip x Grease Monkey - Blunt 0.5g - Nova Farms	13	Pre-Roll
PR - Glueball 0.3g Chillum - Northeast Alternatives	13	Pre-Roll
PR - Mandarin Cookies #5 - Pharm Fresh	13	Pre-Roll
PR - Cookies & Cream #1 - Private Reserve	13	Pre-Roll
PR - Brownie Scout Big Dogs - 0.75g - Dogwalkers - Rise	13	Pre-Roll
2pk PR - LEG - Prayer Glue #7	13	Pre-Roll
PR - Stardawg	13	Pre-Roll
PR - Mimosa - Private Reserve	13	Pre-Roll
PR - London Pound Mints #2 - Private Reserve	13	Pre-Roll
PR - Mendo Breath - STRANE	13	Pre-Roll
PR - Northern Lights - Pharm Fresh	13	Pre-Roll
PR - Cake's Revenge - Private Reserve	13	Pre-Roll
PR - Wonka Bars - Private Reserve	13	Pre-Roll
PR - Banana Kush - SIRA	13	Pre-Roll
PR - Durban Big Dogs 0.75g - Dogwalkers - Rise	13	Pre-Roll
PR - Alion - 1g - Bask	13	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - Lemon Royal #2 - Private Reserve	13	Pre-Roll
PR - Mint Choc Chip X Grease Monkey -1g - Neta	13	Pre-Roll
PR - Apex RBx2 #2 0.5g - Rev Clinics	13	Pre-Roll
PR - Hazelnut Cream #11 - 1g - REV Clinics	13	Pre-Roll
PR - Banana Punch - 0.5g - REV Clinics	13	Pre-Roll
PR - Black Mamba #7 - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll
PR - 5pk - Wedding Wafer Dogwalkers - 0.35g PR - Liberty Compassion	13	Pre-Roll
PR - Indica 0.3g Wax infused Chillum - Boom	13	Pre-Roll
Pre-Roll - Fatso - Garden Remedies - 1g	13	Pre-Roll
2PK PR - LEG - Blue Cheese #5	13	Pre-Roll
PR - London Pound Mints - Private Reserve	13	Pre-Roll
PR - Hybrid 0.3g Wax infused Chillum - Boom	13	Pre-Roll
PR - Gelato #33 - 0.5g - Rev Clinics	13	Pre-Roll
2pk PR - LEG - Blue Dream	13	Pre-Roll
2pk PR - LEG - Bubba Cheese	13	Pre-Roll
PR - Quantum Kush #2 - 1g - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll
PR - Tahoe OG - Truth 34	13	Pre-Roll
PR - Cookies & Cream - Private Reserve	13	Pre-Roll
PR - Indica Blend 0.5g - Rev Clinics	13	Pre-Roll
PR - Mandarin Cookies 0.3g Chillum - Northeast Alternatives	13	Pre-Roll
PR - Sour Tsunami - 1g - Northeast Alternatives	13	Pre-Roll
PR - Tsipouro - SIRA	13	Pre-Roll
PR - Wedding Crasher 1g - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll
PR - MTF SIRA	13	Pre-Roll
PR - TK-43 - Private Reserve	13	Pre-Roll
PR - Sour Chillz - 0.5g - Rev Clinics	13	Pre-Roll
PR - Gorilla Breath 0.3g Chillum - Northeast Alternatives	13	Pre-Roll
5pk PR - Weed Nap Dogwalkers - 0.35g EACH - Liberty Compassion	13	Pre-Roll
PR - Lemon HP - Private Reserve	13	Pre-Roll
PR - Cookies and Cream #9 - 1g - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll
PR - Gelato #33 - 1g - Rev Clinics	13	Pre-Roll
PR - Cookies & Cream #12 - Private Reserve	13	Pre-Roll
PR - Chocolatina #2 - Private Reserve	13	Pre-Roll
5pk PR - Shiskaberry Mango - Garcia Hand Picked	13	Pre-Roll
2pk PR - LEG - Super Lemon Haze #2	13	Pre-Roll
PR - Project 4516 - Private Reserve	13	Pre-Roll
PR - Prayer Glue #12 - Private Reserve	13	Pre-Roll
PR - AC/DC - Monkey Bones	13	Pre-Roll
PR - Rainmaker #1 - HP	13	Pre-Roll
PR - Lemon Meringue	13	Pre-Roll
PR - Citral Glue - 0.5g - Rev Clinics	13	Pre-Roll
2pk PR - Cream D' Mint - Legends	13	Pre-Roll
PR - Blueberry - SIRA	13	Pre-Roll
PR - Garlic Z #3 - Private Reserve	13	Pre-Roll
5pks - Car Sex Herbal Spliffs - Barbari	13	Pre-Roll
PR - Fuzzy Melon 0.3g Chillum - Northeast Alternatives	13	Pre-Roll
PR - Runtz - SIRA	13	Pre-Roll
PR - Motorbreath #15 - 1g - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - Stardawg - 0.5g - Rev Clinics	13	Pre-Roll
PR - SFV OG - Private Reserve	13	Pre-Roll
PR - LA Confidential - STRANE	13	Pre-Roll
PR - Canuk Cookies - GMF	13	Pre-Roll
PR - GSC 0.3g Chillum - Northeast Alternatives	13	Pre-Roll
PR - Banana Puddintain - Private Reserve	13	Pre-Roll
PR - Fire Stomper - Cresco	13	Pre-Roll
PR - Batch 45 - Private Reserve	13	Pre-Roll
PR - Cookies & Cream #7 - Private Reserve	13	Pre-Roll
PR - Mendo Breath - Private Reserve	13	Pre-Roll
PR - Lava Cake - 0.5g - Rev Clinics	13	Pre-Roll
PR - Do-Si-Dos #22 - SIRA	13	Pre-Roll
PR - Wedding Cake - Private Reserve	13	Pre-Roll
PR - Mob Boss - Pharm Fresh	13	Pre-Roll
PR - Pennywise - Pharm Fresh	13	Pre-Roll
PR - Hazelnut Cream #4 - 1g - Wicked Fine Blunts - REV Clinics	13	Pre-Roll
PR - Mandarin Zkittlez	13	Pre-Roll
PR - Tahoe OG - SIRA	13	Pre-Roll
5pk PR - Special Occasion Dogwalkers - 0.35g EACH - Liberty Compassion	13	Pre-Roll
PR - Cookies & Cream #6 - Private Reserve	13	Pre-Roll
PR - Doc Brownie Big Dogs - 0.75g - Dogwalkers - Heel - High CBD	13	Pre-Roll
2PK PR - LEG - Lemon Slushee	13	Pre-Roll
2pk PR - LEG - Purple Punch #3	13	Pre-Roll
PR - Do-si-Dos - Private Reserve	13	Pre-Roll
2pk PR - LEG - SFV OG	13	Pre-Roll
5pk PR - Limefire Skunk - Garcia Hand Picked	13	Pre-Roll
Pre Roll - G.G.#4	13	Pre-Roll
PR - Super Lemon Haze - SIRA	13	Pre-Roll
PR - Black Mamba - 0.5g - Rev Clinics	13	Pre-Roll
PR - Blueberry Afgoo - 0.5g - Rev Clinics	13	Pre-Roll
PR - Skywalker OG - 0.5g - Rev Clinics	13	Pre-Roll
PR - Garlic Mints - 1g - Rev Clinics	13	Pre-Roll
PR - MAC1 - SIRA	13	Pre-Roll
PR - Dread Bread - 1g - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll
PR - GMO - Private Reserve	13	Pre-Roll
PR - Grandpa's Breath 1g - Cresco	13	Pre-Roll
PR - Sticky Glue	13	Pre-Roll
2PK PR - LEG - Blue Cheese #4	13	Pre-Roll
PR - Garlic Z #1 - Private Reserve	13	Pre-Roll
PR - Kool Grapes - Blunt 0.5g - Nova Farms	13	Pre-Roll
PR - Chocolatina - Private Reserve	13	Pre-Roll
2pk PR - Desert Diesel - Legends	13	Pre-Roll
PR - Thug Life #6 - 0.5g - Rev Clinics	13	Pre-Roll
PR - Jilly Bean - 1g - Rev Clinics	13	Pre-Roll
PR - Durban 0.75g - Dogwalkers - Rise	13	Pre-Roll
PR - Garlic Z #2 - Private Reserve	13	Pre-Roll
PR - Motorbreath #15 - 1g - Rev Clinics	13	Pre-Roll
PR - Cookies & Cream #3 - Private Reserve	13	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - Super Lemon Haze #2 - Private Reserve	13	Pre-Roll
PR - Chaos Kush #3 - STRANE	13	Pre-Roll
PR - GG #4 - STRANE	13	Pre-Roll
5pk PR - Tropicanna Haze - Garcia Hand Picked	13	Pre-Roll
PR - Northern Lights - Pharm Fresh	13	Pre-Roll
PR - Hash Plant - Legends	13	Pre-Roll
PR - Citral OG Haze - NETA	13	Pre-Roll
PR - MAC Stomper - 0.5g - Rev Clinics	13	Pre-Roll
PR - Wedding Crasher - 0.5g - Rev Clinics	13	Pre-Roll
5pks - Muse Herbal Spliffs - Barbari	13	Pre-Roll
2pks - Muse Herbal Spliffs - Barbari	13	Pre-Roll
PR - Cookies and Cream - 1g - Wicked Fine Blunts - Rev Clinics	13	Pre-Roll
PR - Star 91 - Private Reserve	13	Pre-Roll
PR - Mandarin Zkittles - Private Reserve	13	Pre-Roll
2pk PR - FMK - 91 Animals #2	14	Pre-Roll
2pk PR - FMK - Blue Dream	14	Pre-Roll
PR - Wedding Crasher - 1g - Rev Clinics	14	Pre-Roll
PR - Brownie Pie 0.75g - Dogwalkers - Rise	14	Pre-Roll
2pk PR - Midnight - Monkey Bones	14	Pre-Roll
2pk PR - FMK - Tropic Truffle #4	14	Pre-Roll
2pk PR - FMK - It's It	14	Pre-Roll
2pk PR - FMK - Indiana Bubble Gum	14	Pre-Roll
2pk PR - FMK - Unbiased Opinion	14	Pre-Roll
2pk PR - FMK - SFV OG	14	Pre-Roll
2PK PR - FMK - Lemon Slushee	14	Pre-Roll
2pk PR - FMK - Mendo Breath	14	Pre-Roll
2pk PR - FMK - Tropic Truffle #5	14	Pre-Roll
2pk PR - FMK - Mimosa	14	Pre-Roll
2pk PR - FMK - Prayer Glue #12	14	Pre-Roll
2pk PR - FMK - Tiki Kiwi	14	Pre-Roll
2pk PR - FMK - GMO	14	Pre-Roll
2pk PR - FMK - Bubbleyum	14	Pre-Roll
2pk PR - FMK - 91 Animals #4	14	Pre-Roll
2pk PR - FMK - Wedding Cake	14	Pre-Roll
2pk PR - FMK - Purple Punch #3	14	Pre-Roll
PR - Sour Diesel X Hash Master - 1g - Local Roots	15	Pre-Roll
2pk PR - PRIV - Cookies & Cream	15	Pre-Roll
2PK PR - PRIV - Mimosa	15	Pre-Roll
2PK PR - PRIV - Banana Puddintain	15	Pre-Roll
2PK PR - PRIV - Wonka Bars	15	Pre-Roll
2pk PR - PRIV - Garlic Z	15	Pre-Roll
2pk PR - PRIV - Batch 45	15	Pre-Roll
2pk PR - PRIV - TK-43	15	Pre-Roll
PR - Garlic Mints - 1g - Wicked Fine Blunts - Rev Clinics	15	Pre-Roll
2PK PR - PRIV - GMO	15	Pre-Roll
2PK PR - PRIV - Star 91	15	Pre-Roll
2pk PR - Rainmaker - Double Jointed Pre-Roll - Garden Remedies - 0.5g EACH	16	Pre-Roll
2pk PR - Sira Chuck OG Trail Stix - 0.5g EACH	16	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - Cherry Punch - Stix Reserve - 1g	16	Pre-Roll
PR - Modified Grapes - Stix Reserve - 1g	16	Pre-Roll
PR - Apex RBx2 #2 - 1g - Rev Clinics	16	Pre-Roll
PR - Lava Cake #11 - 1g - Wicked Fine Blunts - Rev Clinics	17	Pre-Roll
PR - Indica Blend - 1g - Wicked Fine Blunts - Rev Clinics	17	Pre-Roll
PR - Lava Cake #11 (Mile 62) - 1g - Rev Clinics	18	Pre-Roll
PR - MAC Stomper - Blunt 1g - Nova Farms	18	Pre-Roll
PR - Hazelnut Cream #11 - 1g Blunt - Big Papi Sweet Sluggers	18	Pre-Roll
PR - Lava Cake #11 - 1g Blunt - Big Papi Sweet Sluggers	18	Pre-Roll
PR - Grape Pie Bx1 - Blunt 1g - Nova Farms	18	Pre-Roll
PR - Purple Pineapple Express #4 - 1g - Wicked Fine Blunts - Rev Clinics	18	Pre-Roll
PR - Apex R1 - Blunt 1g - Nova Farms	18	Pre-Roll
PR - Mint Choc Chip x Grease Monkey - Blunt 1g - Nova Farms	18	Pre-Roll
PR - Sour Chillz - Blunt 1g - Nova Farms	18	Pre-Roll
PR - Apex RBx2 - Blunt 1g - Nova Farms	18	Pre-Roll
PR - Purple Pineapple Express #4 - Blunt 1g - Nova Farms	18	Pre-Roll
PR - Wedding Cake - 1g Blunt - Big Papi Sweet Sluggers	18	Pre-Roll
PR - Gelato #33 - Blunt 1g - Nova Farms	18	Pre-Roll
Terp Stix - Blueberry	19	Pre-Roll
Terp Stix - Apricot Peach	19	Pre-Roll
Terp Stix - Purple Trainwreck	19	Pre-Roll
Terp Stix - ATF	19	Pre-Roll
Terp Stix - Pineapple	19	Pre-Roll
Terp Stix - Double Apple	19	Pre-Roll
Terp Stix - Strawberry Haze	19	Pre-Roll
Terp Stix - Strawberry	19	Pre-Roll
Terp Stix - Pink Cookies	19	Pre-Roll
Terp Stix - Grape	19	Pre-Roll
Terp Stix - Jack Herer	19	Pre-Roll
Terp Stix - Blue Dream	19	Pre-Roll
Terp Stix - Durban Poison	19	Pre-Roll
PR - Sativa Boomstick - 1g - SIRA	20	Pre-Roll
PR - Hybrid Boomstick - 1g - SIRA	20	Pre-Roll
2pk Terp Stix - ATF	20	Pre-Roll
PR - Ice Cream Cake - Southie Golds Blunt 1g - Nova Farms	20	Pre-Roll
2pk Terp Stix - Double Apple	20	Pre-Roll
2pk Terp Stix - Blueberry	20	Pre-Roll
2pk Terp Stix - Pineapple	20	Pre-Roll
2pk Terp Stix - Pink Cookies	20	Pre-Roll
2pk Terp Stix - Durban Poison	20	Pre-Roll
2pk Terp Stix - Blue Dream	20	Pre-Roll
2pk Terp Stix - Jack Herer	20	Pre-Roll
2pk Terp Stix - Purple Trainwreck	20	Pre-Roll
PR - Wedding Cake -Nova Farms - 1g	20	Pre-Roll
2pk Terp Stix - Grape	20	Pre-Roll
2pk Terp Stix - Apricot Peach	20	Pre-Roll
2pk Terp Stix - Strawberry Haze	20	Pre-Roll
3PK PR - MAC Stomper - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
3PK PR - Acid Dough D - Ace Weidman's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Bootylicious - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Indica Blend - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Indiana Bubble Gum - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Quantum Kush #2 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Skywalker OG - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Blueberry Afgoo - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Afghani Purps #4 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3pk PR - Arise - Ace Weidman's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Wedding Cake - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Purple Pineapple Express #4 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Super Sour Orange - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Banana Punch - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Gelato #33 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3pk PR - Garlic Mints - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Motorbreath #15 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Daybreaker - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Hazelnut Cream #11 - Mile 62 - Rev Clinics	24	Pre-Roll
3PK PR - Bubba Cheese - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Apex Rbx2 #2 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Blood Oranges - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Citral Glue - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Sour Chillz - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Lava Cake #11 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Sativa Blend - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Hazelnut Cream #11 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Stardawg - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Wedding Crasher - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Lava Cake - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Lilac Diesel - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Apex Rbx2 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Micky Kush - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Hybrid Blend - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Lava Cake #11 (Mile 62) - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Lava Breath - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Member Berry R2 #1 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Member Berry R2 - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
3PK PR - Black Mamba - Ace's 3 of a Kind - Rev Clinics	24	Pre-Roll
5pk PR - All Gas OG - Coastal Cultivars - 0.5g EACH	28	Pre-Roll
4pk PR - House Blend - Blunts 0.5g - Nova Farms	30	Pre-Roll
4pk PR - Mint Choc Chip x Grease Monkey - Blunts 0.5g - Nova Farms	30	Pre-Roll
4pk PR - Garlic Mints - Blunts 0.5g - Nova Farms	30	Pre-Roll
4pk PR - Bubble Bath Southie Blunts 0.5g Blunts	30	Pre-Roll
4pk PR - Dionysus - Blunts 0.5g - Nova Farms	30	Pre-Roll
4pk PR - MAC Stomper - Blunts 1g - Nova Farms	30	Pre-Roll
4pk PR - MAC Stomper Southie Blunts 0.5g Blunts	30	Pre-Roll
4pk PR - Butterstuff Southie Blunts 0.5g - Nova Farms	30	Pre-Roll
4pk PR - Overflo - Blunts 0.5g - Nova Farms	30	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
4pk PR - GSC - Blunts 1g - Nova Farms	33	Pre-Roll
PR - Apex R1 Sundaze - Infused Blunt 1g - Nova Farms	35	Pre-Roll
5pk PR - Thai G - Swit Lifts Reserve - 0.5g ea	38	Pre-Roll
5pk PR - Modified Grapes - Swit Lifts Reserve - 0.5g ea	38	Pre-Roll
5pk PR - Prayer Glue #7 - Legends	40	Pre-Roll
5pk PR - Bubba Cheese - Legends	40	Pre-Roll
5pk PR - Super Lemon Haze #2 - Legends	40	Pre-Roll
5pk PR - Green Crack - Legends	40	Pre-Roll
5pk PR - Do-Si-Dos - Legends	40	Pre-Roll
5pk PR - Purple Punch #3 - Legends	40	Pre-Roll
5pk PR - Blue Dream - Legends	40	Pre-Roll
5pk PR - Purple Trainwreck - Legends	40	Pre-Roll
5pk PR - ATF - Legends	40	Pre-Roll
5pk PR - GMO - Legends	40	Pre-Roll
5pk PR - SFV OG - Legends	40	Pre-Roll
5pk PR - Midnight - Monkey Bones	45	Pre-Roll
5pk PR - Do-Si-Dos - Monkey Bones	45	Pre-Roll
5pk PR - Mimosa - Monkey Bones	45	Pre-Roll
5pk PR - Lemon Slushee - Monkey Bones	45	Pre-Roll
5pk PR - SFV OG - Monkey Bones	45	Pre-Roll
5pk PR - Mendo Breath - Monkey Bones	45	Pre-Roll
5pk PR - Guerilla Kush - Monkey Bones	45	Pre-Roll
5pk PR - Tropic Truffle - Monkey Bones	45	Pre-Roll
5pk PR - Tropic Truffle #5 - Monkey Bones	45	Pre-Roll
5pk PR - It's It - Monkey Bones	45	Pre-Roll
5pk PR - Bubbleyum - Monkey Bones	45	Pre-Roll
5pk PR - Prayer Glue #12 - Monkey Bones	45	Pre-Roll
5pk PR - Garlic Z - Monkey Bones	45	Pre-Roll
5pk PR - Star 91 - Monkey Bones	45	Pre-Roll
5pk PR - Jesus OG - Monkey Bones	45	Pre-Roll
5pk PR - Purple Punch #3 - Monkey Bones	45	Pre-Roll
5pk PR - Super Lemon Haze #2 - Monkey Bones	45	Pre-Roll
5pk PR - Wonka Bars - Monkey Bones	45	Pre-Roll
5pk PR - Indiana Bubble Gum - Monkey Bones	45	Pre-Roll
3pk PR - Hazelnut Cream #11 - Blunts 3x1g - Papi Sweet Sluggers Blunts - Rev Clinics	50	Pre-Roll
3PK PR - Hazelnut Cream #11 - 1g - Papi Sweet Sluggers Blunts - Rev Clinics	50	Pre-Roll
3pk PR - Lava Cake #11 - 1g - Papi Sweet Sluggers Blunts - Rev Clinics	50	Pre-Roll
3PK PR - Gelato #33 - 1g - Wicked Fine Blunts - Rev Clinics	50	Pre-Roll
3PK PR - Wedding Cake - 1g - Papi Sweet Sluggers Blunts - Rev Clinics	50	Pre-Roll
4pk PR - Overflo - Blunts 1g - Nova Farms	60	Pre-Roll
4pk PR - Kool Grapes - Blunts 1g - Nova Farms	60	Pre-Roll
4pk PR - Stardawg - Blunts 1g - Nova Farms	60	Pre-Roll
4pk PR - Grape Pie Bx1 - Blunts 1g - Nova Farms	60	Pre-Roll
4pk PR - Apex R1 - Blunts 1g - Nova Farms	60	Pre-Roll
4pk PR - Jilly Bean - Blunts 1g - Nova Farms	60	Pre-Roll
4pk PR - LA Kush Cake - Southie Golds Blunts 1g - Nova Farms	68	Pre-Roll
PR - Liberty Haze 0.5g - Northeast Alternatives	7	Pre-Roll
PR - MAC Stomper Blunt 0.5g - Nova Farms	8	Pre-Roll

All Products and Prices as of 11/11/2022.

Product	Price	Category
PR - Ice Cream Man 0.3g Chillum - Northeast Alternatives	8	Pre-Roll
Kief Rosin - Garlic Punch - 0.5g - Rev Clinics	13	Rosin
Kief Rosin - Cookies and Cream - 0.5g - Rev Clinics	13	Rosin
Kief Rosin - Motor Chillz - 0.5g - Rev Clinics	13	Rosin
Kief Rosin - Lava Mamba - 0.5g - Rev Clinics	13	Rosin
Kief Rosin - Skywalker Kush - 0.5g - Rev Clinics	13	Rosin
Kief Rosin - Banana Cake - 0.5g - Rev Clinics	13	Rosin
Kief Rosin - Hazelnut Cream - 0.5g - Rev Clinics	30	Rosin
Kief Rosin - Black Mamba - 0.5g - Rev Clinics	40	Rosin
Kief Rosin - Banana Punch - 0.5g - Rev Clinics	40	Rosin
RSO - Durban - 1g - Cresco	13	RSO
RSO - Humble Pie - 1g - Cresco	13	RSO
RSO - Pineapple Chunk - 1g - Cresco	13	RSO
RSO - KushBerry - 1g - Cresco	13	RSO
RSO - Lucid Blue - 1g - Cresco	13	RSO
RSO - Jet Fuel - 1g - Cresco	13	RSO
RSO - Cornbread - 1g - Cresco	13	RSO
Sap- Star Pupil -1.0g- HP	13	Sap
Sap - Mandarin Cookies #2- 1g- HP	13	Sap
Sap-Central Valley Kush-1.0g - HP	13	Sap
Sap-Vanilla Kush- 1.0g- HP	13	Sap
Sap - Northern Lights - 1.0g - HP	13	Sap
Sap-Lemon Skunk- 1g - HP	13	Sap
Sap - Blue Dream - 1.0g HP	13	Sap
Sap- 707 Truthband- 1.0g- HP	13	Sap
Sap-Blue Cheese - 1.0g - HP	13	Sap
Sap - Sour Tangie - 1.0g	13	Sap
Sap - Blue Kush - 1.0g - HP	13	Sap
Shatter - Killer Nuke - 1g - SIRA	13	Shatter
Shatter Purple Trainwreck 1g HP	13	Shatter
Pull & Snap Blue Kush 1g HP	13	Shatter
Origyn Crystals - MTF - 1g - SIRA	13	Shatter
Origyn Shatter - Galactus - .5g - SIRA	13	Shatter
Origyn Shatter - Chemical Breath 1g - Sira	13	Shatter
Live Shatter - Critique 0.5g - Rev Clinics	13	Shatter
Shatter Blueberry 1g SIRA	13	Shatter
Origyn Crystals - Dosido #22 - 1g - SIRA	13	Shatter
Origyn Shatter - Night Terror OG - 1g - SIRA	13	Shatter
Origyn Shatter - Fruit Dream - 1g - SIRA	13	Shatter
BHO Live Shatter - PB Breath - 0.5g - Temescal	13	Shatter
Origyn Crystals - Banana Punch - 1g - SIRA	13	Shatter
BHO Shatter - CBD Blue Dream - 0.5g - Temescal	13	Shatter
ETOH Shatter - Do-si-Dos - 1g - HP	13	Shatter
Haze Shatter - Bigfoot Glue 0.5g - Sira	13	Shatter
ETOH Shatter - Guerilla Kush - 1g - HP	13	Shatter
HAZE Shatter - Rainbow Belts - 0.5g - Sira	13	Shatter
Origyn Shatter - Red Dragon - 1g - SIRA	13	Shatter
Shatter - Super Tahoe 1g - SIRA	13	Shatter

All Products and Prices as of 11/11/2022.

Product	Price	Category
Shatter Blackberry Kush 1g HP	13	Shatter
Shatter Northern Lights 1g HP	13	Shatter
BHO Shatter - Blunicorn - 0.5g - Temescal	13	Shatter
Shatter Desert Diesel 1g HP	13	Shatter
Shatter Kubanskiy Ubiyza 1.0g HP	13	Shatter
Origyn Shatter - Bikini Sunset - 1g - SIRA	13	Shatter
Origyn Shatter - Shark Hero - 1g - SIRA	13	Shatter
BHO Shatter - Durban Poison - 0.5g - Temescal	13	Shatter
Origyn Shatter - Mother of Grapes - 1g - SIRA	13	Shatter
Origyn Crystals - Intergalactic - 1g - SIRA	13	Shatter
Origyn Shatter - White Knuckles - 1g - SIRA	13	Shatter
ETOH Shatter - Cookies - 1g - HP	13	Shatter
Pull & Snap Central Valley Kush 1g HP	13	Shatter
HAZE Shatter - MAC1- 0.5g - Sira	13	Shatter
Shatter GG#4 1g HP	13	Shatter
Shatter Cookies 1g HP	13	Shatter
ETOH Shatter - Green Crack - 1g - HP	13	Shatter
Sugar Bruce Banner 0.5g Rev Clinics	13	Shatter
Origyn Shatter - Mandarin Woah - 1g - SIRA	13	Shatter
Origyn Shatter - Ghost Train Haze - 1g - SIRA	13	Shatter
HAZE Shatter - MTF .5g - Sira	13	Shatter
Origyn Shatter - Sour Dubb - 1g - SIRA	13	Shatter
Origyn Shatter - Lemon Cookies - 1g - SIRA	13	Shatter
BHO Live Shatter - Light Saber 0.5g - Temescal	13	Shatter
BHO Shatter - Amherst Sour Diesel - 0.5g - Temescal	13	Shatter
Shatter Green Crack 1g HP	13	Shatter
Shatter Ogre OG 1g HP	13	Shatter
Shatter Tropic Truffle 1g HP	13	Shatter
ETOH Shatter - Blue Cheese - 1g - HP	13	Shatter
Origyn Shatter - Morning Breath - 1g - SIRA	13	Shatter
Origyn Shatter - Cookies N' Cream - 1g - SIRA	13	Shatter
ETOH Shatter - Jesus OG - 1g - HP	13	Shatter
ETOH Raw Sugar - Blue Dream 1g - HP	13	Shatter
Shatter Mandarin Cookies #1- 1g HP	13	Shatter
Shatter Wappa 1g HP	13	Shatter
Shatter - Scott's OG - 1g - HP	13	Shatter
Origyn Shatter - Chemical Romance - 1g - SIRA	13	Shatter
HAZE Shatter - Galactus - 0.5g - Sira	25	Shatter
HAZE Shatter - Banana Kush - 0.5g - Sira	25	Shatter
HAZE Shatter - Durban Cheese 0.5g	25	Shatter
HAZE Shatter - Haze Mai Tai x Zkittlez Cake 0.5g	25	Shatter
HAZE Shatter - Fresh Squeezed 0.5g	25	Shatter
Haze Shatter - Tahoe OG - .5g - Sira Naturals	30	Shatter
HAZE Shatter - Mac and Cheese - 0.5g - Sira	30	Shatter
Shatter - Orangutan Zkittlez - 0.5g - Sira Natural/Haze	30	Shatter
HAZE Shatter - Mendo Breath 0.5g	30	Shatter
Origyn Shatter - Mother Of Magic - 1g - SIRA	35	Shatter
HAZE Shatter - Galactus - 1g - Sira	45	Shatter

All Products and Prices as of 11/11/2022.

Product	Price	Category
Origyn Shatter - LA Confidential - 1g - SIRA	50	Shatter
Origyn Shatter - Mac and Cheese 1g - Sira	65	Shatter
Origyn Shatter - Tahoe OG - 1g - SIRA	65	Shatter
Origyn Shatter - Gator Breath - 1g - Sira	65	Shatter
Origyn Crystals - Blackwater #2 - 1g - SIRA	80	Shatter
Origyn Crystals - Nuke Em H - 1g - SIRA	80	Shatter
Tincture - Harmony Raspberry 1:1	13	Tincture
Tincture- Blue Dream- 30mL-HP	13	Tincture
Tincture - Stir It Up Raspberry - Rev Clinics	13	Tincture
Tincture - Cannatonic - 30mL - HP	13	Tincture
Tincture - Pennywise - 30mL - HP	13	Tincture
Tincture- 707 Truthband (MCT) - 30mL-HP	13	Tincture
Tincture - EMPLOYEE- Pennywise - 30mL-HP	13	Tincture
Tincture - CBD 5:1 - 30mL - HP	13	Tincture
Tincture - Peach Tranquility - Liberty	13	Tincture
Tincture - Lavender Vanilla (15ml, 150mg) - Liberty	13	Tincture
Tincture - CBD 1:1 - 30mL - HP	13	Tincture
Tincture - CBD 6:1 - 30mL - HP	13	Tincture
Tincture - Stir It Up Watermelon - Rev Clinics	13	Tincture
Tincture - Sleep Lavender Vanilla 15mL Verdure	20	Tincture
Tincture - 3:1 Calm Honey Lemon 15mL Verdure	20	Tincture
Tincture - 1:1 Relief Orange Lemon 15mL Verdure	20	Tincture
Tincture - Indica Honey Lemon 15mL Verdure	20	Tincture
Tincture - Sativa Orange Lemon 15mL Verdure	20	Tincture
Levia Tincture - Achieve - Sativa	70	Tincture
Levia Tincture - Celebrate - Hybrid	70	Tincture
Levia Tincture - Dream - Indica	70	Tincture
Topical - 1:1 Pennywise Salve - HP	13	Topical
CBD Transdermal Patch - 40mg - IGH	13	Topical
Topical - THC Salve - HP	13	Topical
Topical - Greensilk Personal Lubricant-HP	13	Topical
Topical-CBD Cannatonic Salve-HP	13	Topical
Topical - CBD Salve 2 oz - HP	13	Topical
Topical - Pharmer's Massage Oil-HP	13	Topical
CUL - Boost - Lip Balm	13	Topical
Topical - Attune Lotion - Cultivate	13	Topical
Topical - EMPLOYEE-Pharmer's 1:1 Salve-HP	13	Topical
Topical - Pharmer's Lip Service-HP	13	Topical
Topical - Shea Butter Meditate 1:1 - Rev Clinics	13	Topical
Topical - 1:1 Salve - 2oz - HP	13	Topical
THC Transdermal Patch - 40mg - IGH	13	Topical
Topical - Shea Butter Chill 2:1 - Rev Clinics	25	Topical
Wave 1000mg CBD Hemp Salve - 2oz	40	Topical
Cart - Concord Distillate - 0.5g - HP	13	Vape
Cart - 818 Headband - 0.5g - Liberty	13	Vape
Cart - Mob Boss - 0.5g - HP	13	Vape
Cart - Pineapple Express - 0.5g - HP	13	Vape
Cart - Pineapple Spritzer Live Resin - 0.5mg - Cresco	13	Vape

All Products and Prices as of 11/11/2022.

Product	Price	Category
Vape-Strawnana-0.5g-HP	13	Vape
Cart - Nat Desert Diesel - 0.5g - HP	13	Vape
Cart - Northern Lights - 0.5g - HP	13	Vape
Cart- Baafa-0.5g-Liberty	13	Vape
Cart - Wappa - 0.5g - Liberty	13	Vape
Cart - Dist Granddaddy Purple - 0.5g - HP	13	Vape
Pod - Critical Jack - 0.5g - Liberty	13	Vape
Cart - Dist Mimosa - 0.5g - HP	13	Vape
Cart - Chem Dog D - 0.5g - STRANE	13	Vape
Cart- Chaos Kush - 0.5g- Liberty	13	Vape
Cart - Lavendar Jack Live Resin - 0.5g - Cresco	13	Vape
Distillate Cart - Blueberry Cookies - 0.5g	13	Vape
Cart - Blue Dream - 0.5g - STRANE	60	Vape
Sugar Wax - Red Dragon - 0.5g - Liberty	13	Wax
Wax - Grandpa's Breath Dry Wax - 1.0g - High Supply	13	Wax
Wax - Chocolate Oranges Dry Wax 1.0g - High Supply	13	Wax
Live Wax - Stardawg - 0.5g	13	Wax
Wax - Wedding Cake Gelato Dry Wax 1g - High Supply	13	Wax
Sugar Wax - Star Tribe - 0.5g - Liberty	13	Wax
Wax - Chaos Kush #3 - 0.5g - STRANE	13	Wax
Wax - Critical Jack - 1.0g - Liberty	13	Wax
Wax - Emerald City Cookies - 1g - Liberty	13	Wax
Wax - Jilly Bean - 0.5g - STRANE	13	Wax
Wax - Cornbread Dry Wax 1.0g - High Supply	13	Wax
Sugar Wax - Wappa - 0.5g - STRANE	13	Wax
Sugar Wax Cindy 99 0.5g STRANE	13	Wax
Wax - GG4 Dry Wax 1g - High Supply	13	Wax
Wax - Strawberry Split - 0.5g - Liberty	13	Wax
Wax - East Coast Sour Diesel - 0.5g - Liberty	13	Wax
ETOH Wax Purple Trainwreck 1.0g	13	Wax
Wax - Midnight Vapor Crumble Wax - 1g - Cresco	13	Wax
Wax - Guava 13 - 1g - STRANE	13	Wax
Wax - Sticky Jack Crumble Wax 1.0g - Cresco	13	Wax
Sugar Wax - Chaos Kush #2 - 0.5g - Liberty	13	Wax
Wax - Tsipouro 0.5g - HAZE	13	Wax
Sugar Wax - Chem Dog D - 0.5g - Liberty	13	Wax
Wax - Chaos Kush - 0.5g - Liberty	13	Wax
Wax - Strawberry Split - 1.0g - Liberty	13	Wax
Wax - Critical Jack - 0.5g - STRANE	13	Wax
Wax - Jilly Bean - 0.5g - STRANE	13	Wax
Wax - Purple Lamborghini - 0.5g - Rev Clinics	13	Wax
Wax - Lucid Blue Crumble Wax 1.0g - Cresco	13	Wax
Wax - Chocolate Oranges Crumble Wax 1.0g - Cresco	13	Wax
Wax - Silver Kush Dry Wax 1.0g - High Supply	13	Wax
HAZE Wax - MAC1- 0.5g - Sira	13	Wax
Wax - Emerald City Cookies - 0.5g - Liberty	13	Wax
Wax - Chem Dog D - 1.0g - Liberty	13	Wax
Wax - Cornbread Dry Wax- 0.5g - High Supply	20	Wax

All Products and Prices as of 11/11/2022.

Product	Price	Category
HAZE - White Knuckles Wax - .5g	20	Wax
HAZE - Grape Pie BX1 Wax - .5g	25	Wax
HAZE Wax - SFV OG 0.5g - Sira	30	Wax
Origyn Wax - White Knuckles Wax - .5g	30	Wax
HAZE Wax - Chowder Cookies 0.5g - Sira	30	Wax
HAZE Wax - Tahoe OG 0.5g	30	Wax
HAZE Wax - Galactus 0.5g - Sira	30	Wax
Zkittlez Pie | Wax 0.5	35	Wax
Zkittlez Pie - Wax - 0.5g - Root & Bloom	35	Wax
Banana Mac - Wax - Root & Bloom - 0.5g	35	Wax
Banana Mac | Wax 0.5	35	Wax
Wax - Lemon Butter - 0.5g - Haze	45	Wax
Haze - Triangle Kush Wax - 1g	45	Wax
Wax - Triangle Kush - 0.5g - Haze	45	Wax
HAZE - Ghost Train Haze Wax - 1g	45	Wax
HAZE - Trifi Sundae Haze Wax - 1g	45	Wax
LA Kush Cake - Wax - Root & Bloom - 1g	50	Wax
Wax - Berry Stomper Dry Wax 1g - High Supply	50	Wax
Butterstuff - Wax - Root & Bloom - 1g	50	Wax
Wax - Bio Jesus Dry Wax 1g - High Supply	50	Wax
Wax - Schrom Dry Wax 1g - High Supply	50	Wax
Origyn Wax - Light of Jah - 1g - SIRA	60	Wax
Origyn Wax - Dosi Chuck - 1g - SIRA	60	Wax
Wax - Kush Cake - 1g - Rev Clinics	60	Wax
Origyn Wax - Dosigrapes - 1g - SIRA	60	Wax
Origyn Wax - Death Valley - 1g - SIRA	60	Wax
Origyn Wax - Sherbet Valley - 1g - SIRA	60	Wax
Origyn Wax - Tahoe OG - 1g - SIRA	60	Wax
Origyn Wax - LA Confidential - 1g - SIRA	60	Wax
Origyn Wax - Caramel Snowman - 1g - SIRA	60	Wax
Origyn Wax - Shark Hero - 1g - SIRA	60	Wax
Origyn Wax - Chucky's Dream - 1g - SIRA	60	Wax
Origyn Wax - Diesel Clinger -1g - SIRA	60	Wax
Origyn Wax - Rawtton - 1g - Sira	60	Wax
Origyn Wax - Kushberry - 1g - SIRA	60	Wax
Origyn Wax - Dream Lotus - 1g - SIRA	60	Wax
Origyn Wax - Night Terror OG - 1g - SIRA	60	Wax
Origyn Wax - Chowder Cookie - 1g - SIRA	60	Wax
Origyn Wax - Grapple Pie Sundae - 1g - SIRA	60	Wax
Origyn Wax - Tropicanna Cookies - 1g - SIRA	60	Wax
Origyn Wax - Lilac Legend - 1g - SIRA	60	Wax
Origyn Wax - San Fernando Thunder - 1g - SIRA	60	Wax
Origyn Wax - Sour Tahoe - 1g - SIRA	60	Wax
Origyn Wax - Lemon Drop - 1g - SIRA	60	Wax
Origyn Wax - Durban Poison - 1.0g - SIRA	60	Wax
Origyn Wax - Crescendo - 1g - SIRA	60	Wax
Origyn Wax - Imhotep - 1g - SIRA	60	Wax
Crumble Wax - Sugar Plum Sunset - 1g - Cresco	60	Wax

All Products and Prices as of 11/11/2022.

Product	Price	Category
Origyn Wax - Fruit Punch - 1g - SIRA	60	Wax
Wax - Sugar Plum Sunset Dry Wax 1g - High Supply	60	Wax
Origyn Wax - MAC1 - 1g - SIRA	60	Wax
Origyn Wax - Sour Tahoe - 1g - SIRA	60	Wax
Origyn Wax - Mother of Magic - 1g - Sira	60	Wax
Wax - LA Citral Road - 1g - Rev Clinics	60	Wax
Origyn Wax - Gorilla Dream - 1g - SIRA	60	Wax
Origyn Wax - Horace - 1g - SIRA	60	Wax
Origyn Wax - Critical Jack - 1g - SIRA	60	Wax
Origyn Wax - SFV OG - 1g - SIRA	60	Wax
Origyn Wax - Grape Sundae - 1g - SIRA	60	Wax
Origyn Wax - Berry Stomper - 1g - SIRA	60	Wax
Origyn Wax - Shark Shock - 1g - SIRA	60	Wax
Origyn Wax - Banana Whammy - 1g - SIRA	60	Wax
Origyn Wax - Grandpa's Glue - 1g - SIRA	60	Wax
Origyn Wax - Lemon Rhubarb Pie - 1g - SIRA	60	Wax
Origyn Wax - Galactus - 1g - SIRA	60	Wax
Origyn Wax - Chaos Kush #3 - 1g - SIRA	60	Wax
Origyn Wax - Miracle Thunder - 1g - SIRA	60	Wax
Origyn Wax - Tahoe Zkittlez - 1g - SIRA	60	Wax
Origyn Wax - Thunder Valley - 1g - SIRA	60	Wax
Origyn Wax - Cookies N Cream - 1g - SIRA	60	Wax

DOCUMENT 1K: ANNUAL COMMUNITY MEETING

Mission's Community Meeting is being held virtually on November 29, 2022, at 6 PM. A copy of the attendees and a summary of comments will be provided to the Town by December 1, 2022.

MISSION BROOKLINE

1024 Commonwealth Avenue

Agenda

- Introductions
- Site Location
- Community Engagement
- Overview of Diversity & Inclusion
- Q & A

Introductions

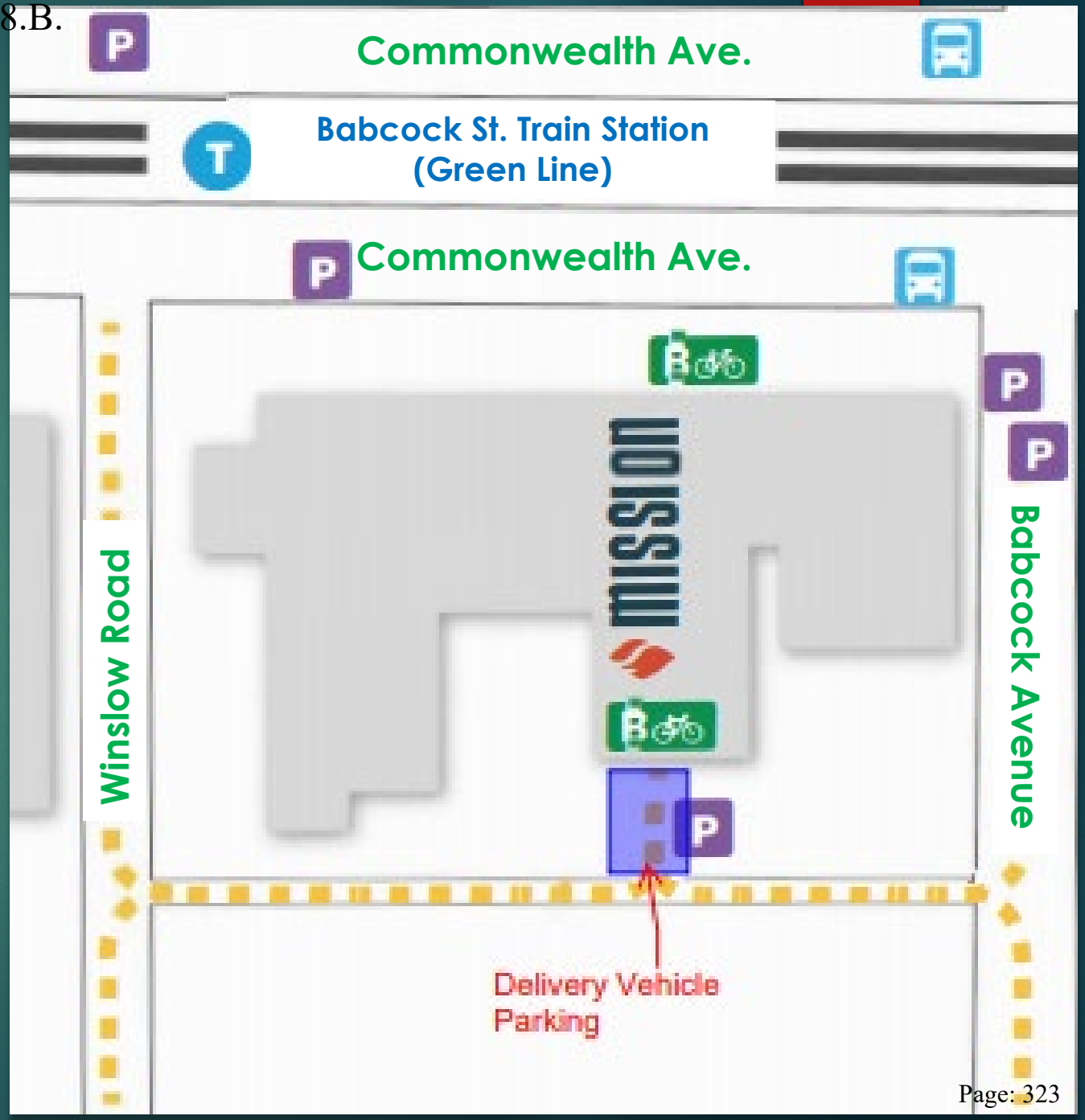
- Mission Brookline
  - Gabe Mendoza, President Store Operations
  - Kristie Shaw, VP of Store Operations
  - Kieondre, Woody GM
  - Rebecca Salerno, AGM
  - James McMullen, MA Compliance Officer

mission

- *Mission Georgetown:*
  - Opened as Medical-Only since 2017
    - On-Site Retail, Cultivation, Processing
  - Adult-Use sales began in August 2020
- *Mission Worcester:*
  - Opened for Medical-Only in May 2019
    - On-Site Retail, Cultivation, Processing
  - Adult-Use sales began in September 2020

Site Location

- 1024 Commonwealth Ave
  - 2 story location, total of 3,300 sq ft
  - 2 parking spots in rear (for store use only)
  - 15ft from MBTA's Greenline Babcock Street stop
  - Uber & Lyft marker pin located on Winslow Road
- Dedicated & divided spaces for lobby, sales floor, order fulfillment, inventory
- Dedicated limited-access receiving door in rear



SION
ATM
EXIT
MISSION
DISPENSARY

LEGENDS
EVERY TWO
MINUTES
KOKO GEMZ
DO NOT ENTER
LIMITED ACCESS
AREA
ACCESS LIMITED TO
AUTHORIZED
PERSONNEL ONLY

Events

- Hosting monthly activations in the store and in the community generating fun for customers
  - In Store Events with local business owners
  - Social Media Celebrity Issa Onigiri
  - Taste of Allston

MISSION
MISSION
MISSION

Security & Prevention of Diversion

- **In-House Security Team**
  - Trained in De-Escalation,
  - Emergency Evacuation/Incident Reporting
  - Works closely with Brookline PD
- **30 Cameras** - Recording 24/7, video footage stored for 90+ days
  - **5 Upper-Level Exterior Cameras**
    - 2 in Front (street)
    - 2 in Rear
    - 1 on Rooftop
  - **18 upper-level interior cameras**
    - 6 in Limited Access Areas
    - 12 in Sales Area
  - **7 Lower-Level Interior Cameras**
- **Thorough ID checking at entry & POS**
  - Staff Training on Manual & Virtual ID Checking
    - Use of the *IDVisor Smart Plus* Scanners for Validating Passports, Driver's License & ID's
    - Features Customer Management & Tagging, Visit Counter, "Looping" Prevention
- **Generous 50%+ Employee Discount** to minimize risk of diversion
  - Our MA retail stores have never discovered an incident of internal diversion or theft

Diversity & Inclusion – Positive Impact

- 2021 we spoke to a Minimum Hiring Goals: 25 to 30 full-time employees
  - We currently have 29 team members
  - 37% of staff identifies as a person of color
  - 50% of the Management identifies as a person of color
    - 33% of the leadership team identifies as a person of color
  - 28% of staff that identifies as a female
- Retention
  - Strong open-door policy for all staff
  - Quarterly performance-based check-ins
  - Career coaching & mentoring, encourage upward mobility, promote from within
- Gather hiring & employment data for assessing quarterly progress
  - Staying accountable
  - Assessing quarterly progress
  - Setting new goals with employee input
- Minority-Owned Enterprise Inclusion
  - Your Green Packaging
  - Eagle Eye Transportation services
- Community Engagement
  - Asking our neighbors how we can help
  - Attend and participating in local community benefit events

Competitive Benefits

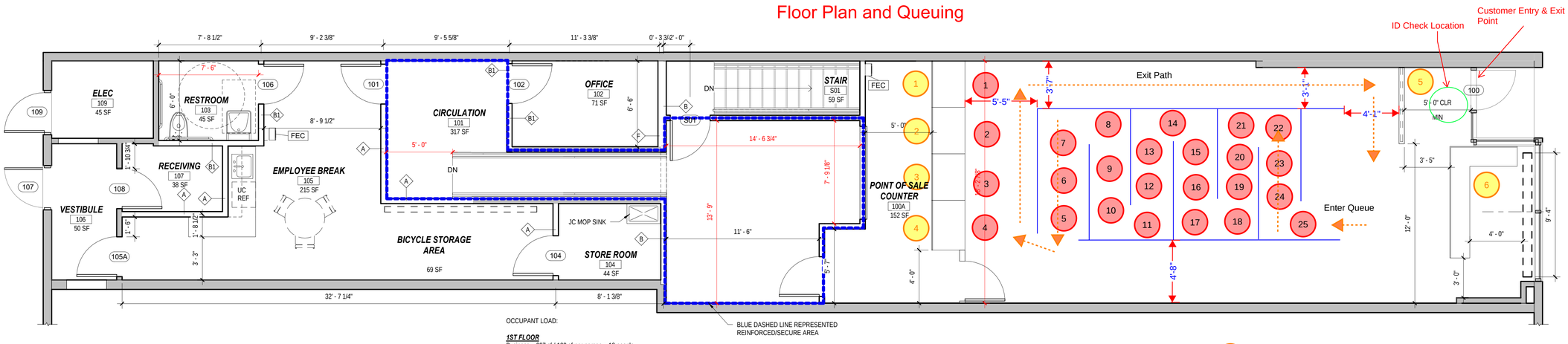
- Mission Retail employee's starting rate is 18/hour
- Paid Accrued Time Off / Sick Time for all Full Time and Part Time Employees
  - Less than 3 Years – 15 Days (4.6 hours per pay period)
  - 3 to 6 Years – 20 Days (6.15 hours per pay period)
  - 6+ Years – 25 Days (7.69 hours per pay period)
- Paid COVID-19 Vaccination Appointments
  - Employees scheduled to receive vaccination(s) are paid up to 4 hours if their appointment is during a scheduled workday (two hours per vaccination)
- Two Paid 15-minute Breaks
- 50% or Greater Employee Discount
- Flexible Scheduling
- 85% Employer Paid Health Insurance for Full-Time Employees (Working 30 Hours or More per Week)
  - Medical / Prescription
  - Vision /Dental /Basic Life

MISSION BROOKLINE

1024 Commonwealth Avenue

DOCUMENT 1L: FLOOR PLANS (NORMAL OPERATIONS & COVID OPERATIONS)

Floor Plan and Queuing



OCCUPANT LOAD:

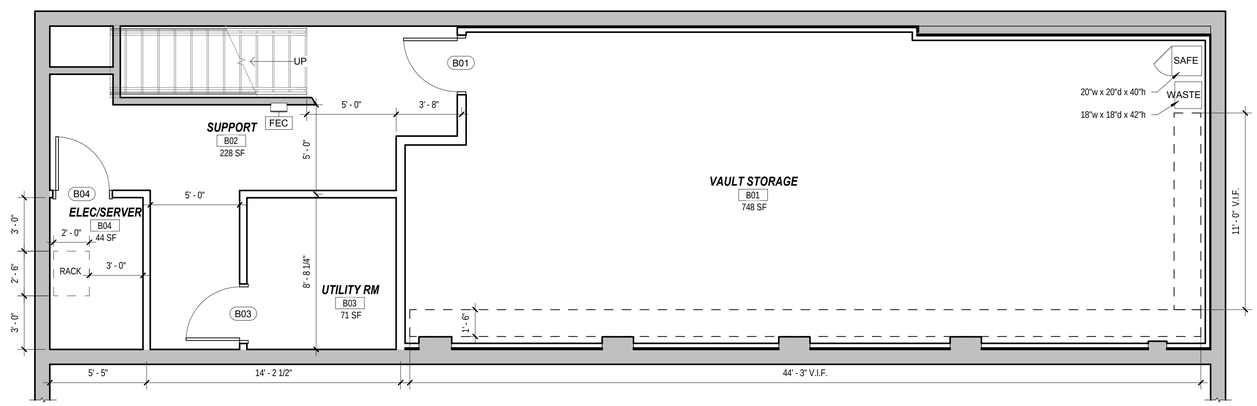
1ST FLOOR
Business = 997 sf / 100 sf per person = 10 people
Mercantile = 788 sf / 30 sf per person = 27 people
Assembly A-3 = 74 sf / 15 sf per person = 5 people
Storage = 53 sf / 300 sf per person = 1 person
TOTAL FIRST FLOOR = 43 people

BASEMENT
Storage = 1,195 sf / 300 sf per person = 4 people

GRAND TOTAL BOTH FLOORS = 47 people

Employee
Customer

2 01 LEVEL 1 - NEW CONSTRUCTION PLAN
1/4" = 1'-0"



1 00 BASEMENT - NEW CONSTRUCTION PLAN
1/4" = 1'-0"

VAULT REQUIREMENTS

- Vault door B01 is tool and torch resistant.
- No Penetrations Allowed Greater Than 99 Square-Inches
- No Gap Between Mesh and Penetrating Infrastructure
- Mesh Installed Seamless to Cover Entire Top Side Of The Vault
- Mesh Installed Gap-less to Roof Deck or Bottom of Joists

UPDATE

GENERAL CONSTRUCTION NOTES:

1. ALL WORK SHALL BE DONE ACCORDING TO ACCEPTED PRACTICE, STANDARD METHODS OF CONSTRUCTION AND APPLICABLE BUILDING CODES. ALL WORK SHALL BE INSTALLED IN STRICT COMPLIANCE WITH THE MANUFACTURER'S INSTRUCTIONS AND RECOMMENDATIONS.

2. FIELD VERIFY ALL DIMENSIONS AND CONDITIONS, AND PROMPTLY NOTIFY THE ARCHITECT OF ALL ERRORS, OMISSIONS, INCONSISTENCIES OR OTHER PROBLEMS IMMEDIATELY UPON DISCOVERY AND BEFORE PROCEEDING WITH THE WORK.

3. DIMENSIONS ARE TAKEN FROM FACE OF EXISTSING CONSTRUCTION AND FROM CENTER LINE OF NEW METAL STUDS UNLESS NOTED OTHERWISE. CLEAR DIMENSIONS ARE TO FINISH FACE OF EXISTING OR NEW CONSTRUCTION AND SHALL TAKE PRECEDENCE OVER ANY OTHER DIMENSION.

4. ALL INDICATIONS AND NOTATIONS ON THE DRAWINGS APPLYING TO ONE AREA, COMPONENT OR CONDITION, SHALL APPLY TO ALL OTHER SIMILAR AREAS, COMPONENTS AND CONSITIONS, UNLESS CLEARLY INDICATED OTHERWISE.

5. NOTIFY THE OWNER SEVEN (7) DAYS PRIOR TO STARTING WORK IN ANY PORTION OF THE BUILDING, UPDATE CONSTRUCITON SCHEDULE AS REQUIRED TO KEEP ALL PARTIES INFORMED, COORDINATE SCHEDULE WITH OWNER AND PHASE WORK AS REQUIRED TO ACCOMODATE ALL OCCUPANTS.

6. NOTIFY THE OWNER PRIOR TO INTERRUPTING ANY UTILITIES. PROVIDE TEMPORARY SERVICE AS REQUIRED.

7. PROVIDE TEMPORARY PROTECTION TO REDUCE DUST AND NOISE AND ACTIVITY IN THE WORK AREA, AND MAINTAIN EGRESS AS REQUIRED IN AREAS UNDER CONSTRUCTION.

8. PERFORM ALL WORK IN SUCH A MANNER AS TO MINIMIZE DUST, DEBRIS, AND DISRUPTION IN OCCUPIED AREAS.

9. CARE SHALL BE TAKEN NOT TO DAMAGE ANY EXISTING-TO-REMAIN WALLS, FLOORS, FURNITURE, EQUIPMENT, LIGHTING OR ANY OTHER CONDITION DURING DEMOLITION AND CONSTRUCTION.

10. MAINTAIN SMOKE AND FIRE ALARM SYSTEMS TO COMPLY WITH LOCAL BUILING AND LIFE SAFETY CODES.

11. DO NOT STOCKPILE CONSTRUCTION MATERIALS OR OCCUPY AN AREA OF THE BUILDING OR SITE WITHOUT PRIOR APPROVAL FROM OWNER.

UPDATE

12. GENERAL CONTRACTOR SHALL PROVIDE TRUE, PLUMB AND LEVEL SURFACES FOR INSTALLATION OF ALL FURNITURE, EQUIPMENT, SHELVING, ETC.

13. THE G.C. SHALL COORDINATE INSTALLATION OF LARGE OR HEAVY EQUIPMENT WITH CONSTRUCTION SEQUENCE TO ALLOW FOR MOVEMENT INTO SPACE WITHOUT DAMAGE TO NEW CONSTRUCTION. G.C. INSTALLATION OF OWNER'S EQUIPMENT WILL INCLUDE CONNECTION TO WATER.

14. ALL FREESTANDING FURINITURE LISTED ON THE JOB WILL BE PROVIDED BY THE OWNER. IT IS SHOWN ON DRAWINGS FOR REFERENCE PURPOSES ONLY. G.C. IS NOT RESPONSIBLE FOR MOVING OR RELOCATION, UNLESS OTHERWISE NOTED.

15. G.C. TO PURCHASE AND INSTALL THE FOLLOWING TOILET ROOM ITEMS:
   A. ADA-COMPLIANT GRAB BARS (2) IN EACH ACCESSIBLE TOILET AND SHOWER STALL
   B. ONE (1) TOILET PAPER ROLL DISPENSER IN EACH TOILET STALL
   C. ONE (1) PAPER TOWEL DISPENSER FOR EACH TOILET ROOM
   D. ONE (1) WASTE RECEPTACLES FOR EACH TOILET ROOM.
   E. TWO (2) SOAP DISPENSERS AT EACH CUSTOMER SINK COUNTER. ONE (1) SOAP DISPENSER AT EACH EMPLOYEE SINK.
   F. ONE (1) SANITARY NAPKIN DISPOSAL CONTAINER IN EACH TOILET STALL.
   G. ONE (1) STAINLESS STEEL HOOK ON THE BACK OF EACH SHOWER AND TOILET STALL DOOR.

16. PROVIDE CONCEALED FIRE-TREATED WOOD BLOCKING AT ALL CONTRACTOR- AND OWNER- PROVIDED WALL-MOUNTED ITEMS.

17. GC TO INSTALL GWB CONTROL JOINTS AT ALL APPLICABLE LOCATIONS (WALLS AND SOFFIT) WHERE CONTINUOUS LENGTHS OF GWB EXCEED 30'-0". JOINTS TO BE LOCATED MAXIMUM 30'-0" O.C.

18. ALL ENTRY DOORS AND INTERIOR CONTROLLED ACCESS DOORS (AS NOTED ON DRAWINGS) TO INCLUDE ACCOMMODATIONS FOR ELECTRIC DOOR STRIKES AND/OR MAGNETIC LOCKS FOR TENANT CARD ACCESS. CARD READERS BY TENANT; CONSULT AND COORDINATE WITH CARD-ACCESS CONTRACTOR.

19. CONTRACTOR TO PROVIDE SUBMITTALS FOR REVIEW FOR ALL MAJOR PROJECT COMPONENTS IN ACCORDANCE WITH STANDARD INDUSTRY PRACTICE.

NEW AND EXISTING WALL KEY:

	EXISTING CONSTRUCTION
	NEW CONSTRUCTION
	DEMOLITION

med. architecture + design

Miika Ebbrell Design
Boxford, MA 01921
617.959.4322
miika.ebbrell@outlook.com
www.miikaebbrelldesign.com

SCHEMATIC REDESIGN

No.	Description	Date
1		

MISSION MASSACHUSETTS

1024 Commonwealth Avenue, Brookline, MA

IN PROGRESS

NEW CONSTRUCTION FLOOR PLANS

N

Project number	21910.1
Date	October 26, 2020
Scale	As indicated

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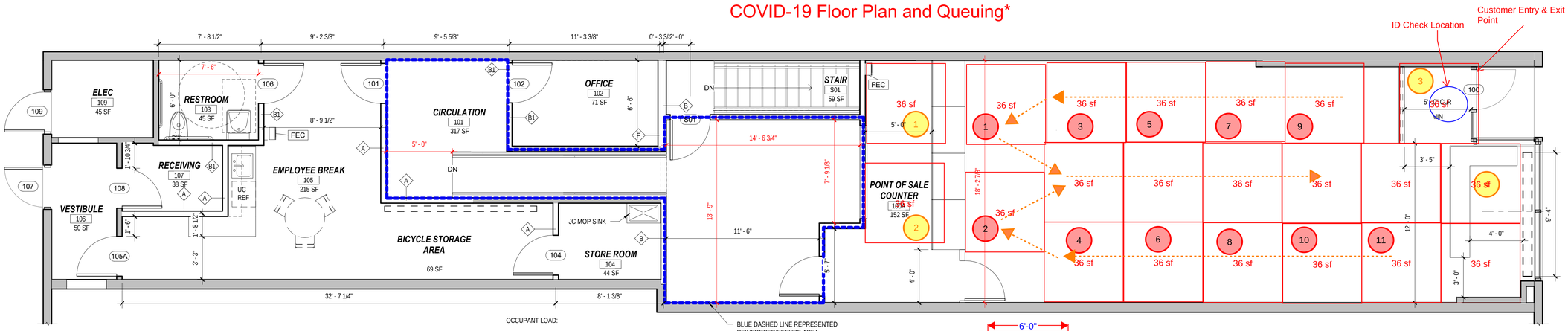
COVID-19 Floor Plan and Queuing*

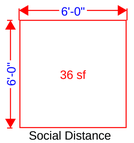


OCCUPANT LOAD:

1ST FLOOR
Business = 997 sf / 100 sf per person = 10 people
Mercantile = 788 sf / 30 sf per person = 27 people
Assembly A-3 = 74 sf / 15 sf per person = 5 people
Storage = 53 sf / 300 sf per person = 1 person
TOTAL FIRST FLOOR = 43 people

BASEMENT
Storage = 1,195 sf / 300 sf per person = 4 people

GRAND TOTAL BOTH FLOORS = 47 people

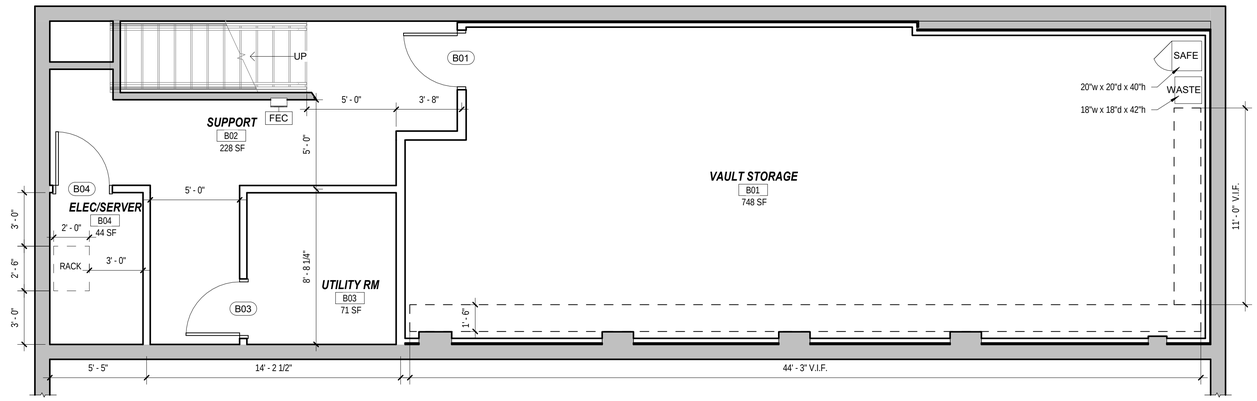


Social Distance Area

Employee

Customer

2 01 LEVEL 1 - NEW CONSTRUCTION PLAN
1/4" = 1'-0"



1 00 BASEMENT - NEW CONSTRUCTION PLAN
1/4" = 1'-0"

VAULT REQUIREMENTS

- Vault door B01 is tool and torch resistant.
- No Penetrations Allowed Greater Than 99 Square-Inches
- No Gap Between Mesh and Penetrating Infrastructure
- Mesh Installed Seamless to Cover Entire Top Side Of The Vault
- Mesh Installed Gap-less to Roof Deck or Bottom of Joists

UPDATE

GENERAL CONSTRUCTION NOTES:

1. ALL WORK SHALL BE DONE ACCORDING TO ACCEPTED PRACTICE, STANDARD METHODS OF CONSTRUCTION AND APPLICABLE BUILDING CODES. ALL WORK SHALL BE INSTALLED IN STRICT COMPLIANCE WITH THE MANUFACTURER'S INSTRUCTIONS AND RECOMMENDATIONS.

2. FIELD VERIFY ALL DIMENSIONS AND CONDITIONS, AND PROMPTLY NOTIFY THE ARCHITECT OF ALL ERRORS, OMISSIONS, INCONSISTENCIES OR OTHER PROBLEMS IMMEDIATELY UPON DISCOVERY AND BEFORE PROCEEDING WITH THE WORK.

3. DIMENSIONS ARE TAKEN FROM FACE OF EXISTSING CONSTRUCTION AND FROM CENTER LINE OF NEW METAL STUDS UNLESS NOTED OTHERWISE. CLEAR DIMENSIONS ARE TO FINISH FACE OF EXISTING OR NEW CONSTRUCTION AND SHALL TAKE PRECEDENCE OVER ANY OTHER DIMENSION.

4. ALL INDICATIONS AND NOTATIONS ON THE DRAWINGS APPLYING TO ONE AREA, COMPONENT OR CONDITION, SHALL APPLY TO ALL OTHER SIMILAR AREAS, COMPONENTS AND CONSITIONS, UNLESS CLEARLY INDICATED OTHERWISE.

5. NOTIFY THE OWNER SEVEN (7) DAYS PRIOR TO STARTING WORK IN ANY PORTION OF THE BUILDING, UPDATE CONSTRUCITON SCHEDULE AS REQUIRED TO KEEP ALL PARTIES INFORMED, COORDINATE SCHEDULE WITH OWNER AND PHASE WORK AS REQUIRED TO ACCOMODATE ALL OCCUPANTS.

6. NOTIFY THE OWNER PRIOR TO INTERRUPTING ANY UTILITIES. PROVIDE TEMPORARY SERVICE AS REQUIRED.

7. PROVIDE TEMPORARY PROTECTION TO REDUCE DUST AND NOISE AND ACTIVITY IN THE WORK AREA, AND MAINTAIN EGRESS AS REQUIRED IN AREAS UNDER CONSTRUCTION.

8. PERFORM ALL WORK IN SUCH A MANNER AS TO MINIMIZE DUST, DEBRIS, AND DISRUPTION IN OCCUPIED AREAS.

9. CARE SHALL BE TAKEN NOT TO DAMAGE ANY EXISTING-TO-REMAIN WALLS, FLOORS, FURNITURE, EQUIPMENT, LIGHTING OR ANY OTHER CONDITION DURING DEMOLITION AND CONSTRUCTION.

10. MAINTAIN SMOKE AND FIRE ALARM SYSTEMS TO COMPLY WITH LOCAL BUILING AND LIFE SAFETY CODES.

11. DO NOT STOCKPILE CONSTRUCTION MATERIALS OR OCCUPY AN AREA OF THE BUILDING OR SITE WITHOUT PRIOR APPROVAL FROM OWNER.

UPDATE

12. GENERAL CONTRACTOR SHALL PROVIDE TRUE, PLUMB AND LEVEL SURFACES FOR INSTALLATION OF ALL FURNITURE, EQUIPMENT, SHELVING, ETC.

13. THE G.C. SHALL COORDINATE INSTALLATION OF LARGE OR HEAVY EQUIPMENT WITH CONSTRUCTION SEQUENCE TO ALLOW FOR MOVEMENT INTO SPACE WITHOUT DAMAGE TO NEW CONSTRUCTION. G.C. INSTALLATION OF OWNER'S EQUIPMENT WILL INCLUDE CONNECTION TO WATER.

14. ALL FREESTANDING FURINITURE LISTED ON THE JOB WILL BE PROVIDED BY THE OWNER. IT IS SHOWN ON DRAWINGS FOR REFERENCE PURPOSES ONLY. G.C. IS NOT RESPONSIBLE FOR MOVING OR RELOCATION, UNLESS OTHERWISE NOTED.

15. G.C. TO PURCHASE AND INSTALL THE FOLLOWING TOILET ROOM ITEMS:
    A. ADA-COMPLIANT GRAB BARS (2) IN EACH ACCESSIBLE TOILET AND SHOWER STALL
    B. ONE (1) TOILET PAPER ROLL DISPENSER IN EACH TOILET STALL
    C. ONE (1) PAPER TOWEL DISPENSER FOR EACH TOILET ROOM
    D. ONE (1) WASTE RECEPTACLES FOR EACH TOILET ROOM.
    E. TWO (2) SOAP DISPENSERS AT EACH CUSTOMER SINK COUNTER. ONE (1) SOAP DISPENSER AT EACH EMPLOYEE SINK.
    F. ONE (1) SANITARY NAPKIN DISPOSAL CONTAINER IN EACH TOILET STALL.
    G. ONE (1) STAINLESS STEEL HOOK ON THE BACK OF EACH SHOWER AND TOILET STALL DOOR.

16. PROVIDE CONCEALED FIRE-TREATED WOOD BLOCKING AT ALL CONTRACTOR- AND OWNER- PROVIDED WALL-MOUNTED ITEMS.

17. GC TO INSTALL GWB CONTROL JOINTS AT ALL APPLICABLE LOCATIONS (WALLS AND SOFFIT) WHERE CONTINUOUS LENGTHS OF GWB EXCEED 30'-0". JOINTS TO BE LOCATED MAXIMUM 30'-0" O.C.

18. ALL ENTRY DOORS AND INTERIOR CONTROLLED ACCESS DOORS (AS NOTED ON DRAWINGS) TO INCLUDE ACCOMMODATIONS FOR ELECTRIC DOOR STRIKES AND/OR MAGNETIC LOCKS FOR TENANT CARD ACCESS. CARD READERS BY TENANT; CONSULT AND COORDINATE WITH CARD-ACCESS CONTRACTOR.

19. CONTRACTOR TO PROVIDE SUBMITTALS FOR REVIEW FOR ALL MAJOR PROJECT COMPONENTS IN ACCORDANCE WITH STANDARD INDUSTRY PRACTICE.

NEW AND EXISTING WALL KEY:

	EXISTING CONSTRUCTION
	NEW CONSTRUCTION
	DEMOLITION

*This protocol will be instituted during any COVID-19 State of Emergency

med. architecture + design

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617.959.4322
miika.ebbrell@outlook.com
www.miikaebbrelldesign.com

SCHEMATIC REDESIGN

No.	Description	Date
1		

MISSION MASSACHUSETTS

1024 Commonwealth Avenue, Brookline, MA

IN PROGRESS

NEW CONSTRUCTION FLOOR PLANS

N

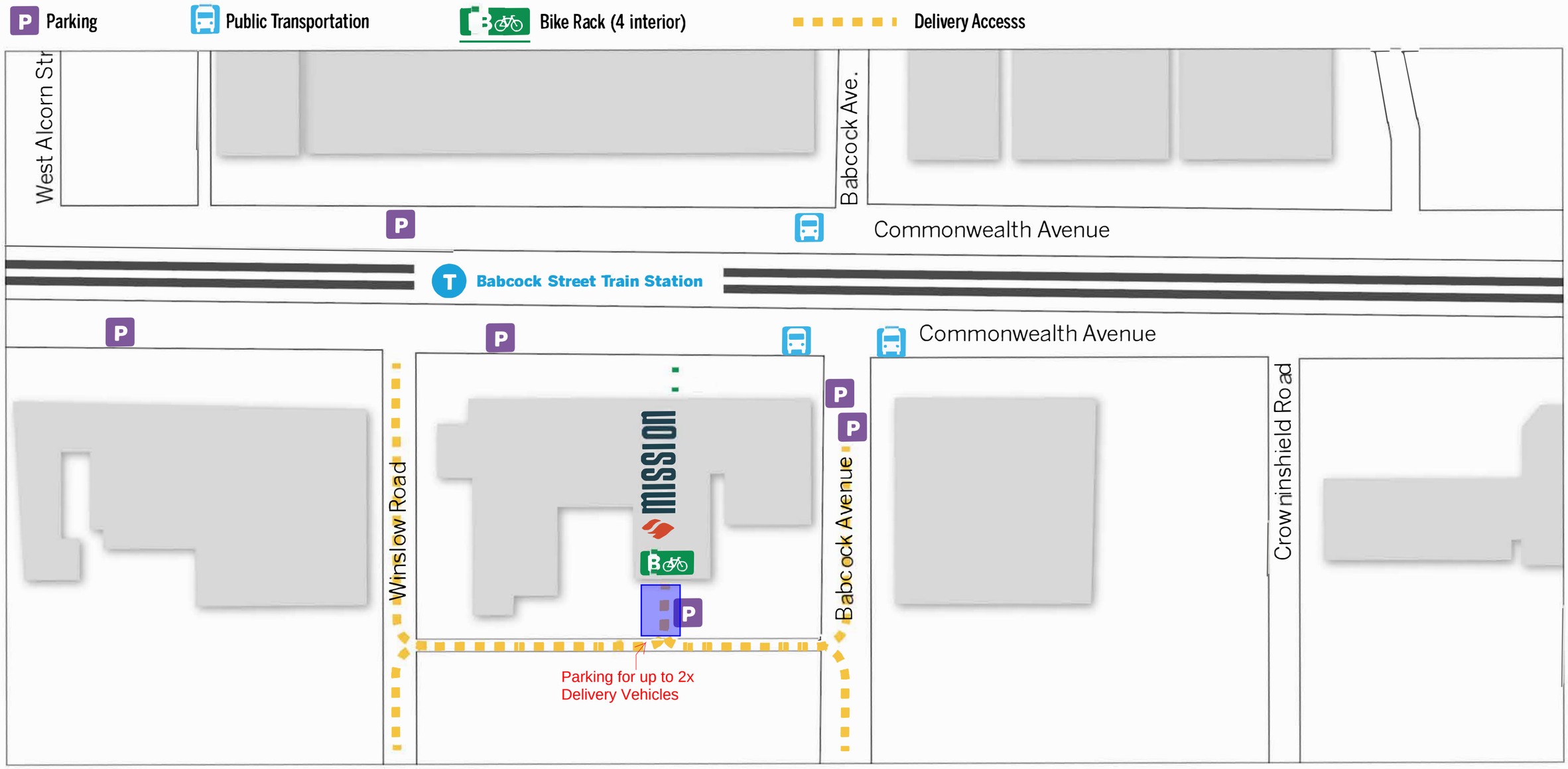
Project number	21910.1
Date	October 26, 2020
Scale	As indicated

A1.1

10/26/2020 11:52:42 AM

DOCUMENT 1M: SITE PLAN WITH PARKING LOCATIONS

Accessibility



DOCUMENT 1N: LOCATIONS OF ALL SATELLITE PARKING AND NUMBER OF SPACES

Document 1N is provided as Document 3B.

DOCUMENT 1O: OTHER MITIGATION AND NEIGHBORHOOD COURTESY MEASURES

Waste Disposal Policy and Procedure

Waste Disposal Requirements

1. Litter and waste will be properly removed and disposed of so as to minimize the development of odor and minimize the potential for the waste attracting and harboring pests.
2. All waste, including waste composed of or containing finished marijuana, shall be stored, secured, and managed in accordance with state and local statues, ordinances, and regulations.
3. It is the responsibility of the owners, managers, and employees to ensure that when marijuana is disposed of, that a written record of the date, the type and quantity disposed of, the manner of disposal, and the persons who are present during the disposal, and document with their signatures is kept.
4. The General Manager is responsible for maintaining all waste records for a period of 2 years.
5. The Floor Manager and Inventory Supervisors will ensure that marijuana waste and non-marijuana waste is kept and stored separately.
6. The Inventory Supervisors will ensure all waste and marijuana waste that is rendered unusable is disposed of in a solid waste management facility that holds a valid permit issued by the DEP or by the appropriate state agency in the state of Massachusetts.
7. Our waste management system is compliant with 935 CMR 500.105(12).
8. Marijuana Waste Collection and Tracking
    a. The Floor Manager will ensure the collection of all marijuana waste is tracked and documented. We expect marijuana waste will only be generated by:
        i. Marijuana products that are returned by consumers.
        ii. Expired Marijuana.
        iii. Marijuana products which packages have been compromised.
        iv. Marijuana products which have otherwise been determined to not be sold.
    b. Marijuana Waste will be determined by the Inventory Supervisor.
    c. All marijuana that is determined to be marijuana waste:
        i. Will be placed into plastic or mylar bags and sealed.
        ii. Be entered into the Seed to Sale system, and METRC.
        iii. Be labeled as Marijuana Waste.
        iv. Placed in a hermetically sealed container in the vault to await destruction.
9. Marijuana Waste Disposal
    a. Waste is managed by the Inventory Supervisor.

b. All waste must be logged in the Waste Log prior to being placed into the waste bin.

c. Product can only be wasted when the Inventory Supervisor is on duty.

d. The Inventory Supervisor must schedule and coordinate the time of waste and destruction with the General Manager.

10. Products that can be stored in the Waste Bin for wasting/destruction:

    a. Damaged Products

        i. Example: broken packaging, leaking cartridges.

    b. Contaminated Products

        i. Example: flower that does not meet quality control standards.

    c. Expired Products

        i. Example: Products in stock or are returned and are past their expiration date.

    d. Returns

        i. Example: Unused, excess, contaminated, or marijuana products from a customer.

11. Storage of Marijuana and Marijuana Products for the Wasting and Destruction Process.

    a. Marijuana or marijuana products identified as waste will be handed over from the Floor Manager to the Inventory Supervisor.

    b. Marijuana or marijuana products identified as waste will be stored in the Waste Bin.

    c. Waste information is recorded on the Waste Log.

        i. Flower Waste:

            1. Weigh on a certified scale on camera.

            2. Record the weight in grams in the Waste Log.

        ii. Non-Flower Waste:

            1. Edibles, cartridges, topicals, etc.

    d. Remove product from packaging. If necessary, use a plastic bag to protect the scale from product contamination.

        i. Weigh on certified scale on camera.

        ii. Record the weight in grams in the Waste Log.

        iii. Record the number of units "each" on the Waste Log.

    e. Waste is secured in the "marijuana waste" bin, logged in the Waste Log and stored until destruction by the Inventory Supervisor and the General Manager.

    f. At no time will the contents of marijuana or marijuana products be combined with another marijuana or marijuana product. All marijuana and marijuana products will be stored individually throughout the storage and Wasting/Destruction process.

12. Wasting and Destruction Process:

    a. Two agents must witness & document any destruction of marijuana.

    b. Documentation will be made on the Waste Log.

c. Marijuana waste shall be ground and mixed with other organic material (310 CMR 16.02) rendering it unusable for original purpose.

d. For flower and hard edibles (pucks, lozenges, hard candy, bars, confections and other products that can be ground) the Inventory Supervisor or designee will use the waste grinder and grind the product so that it is unusable or unrecognizable.

    i. Once the products have been ground, the Inventory Supervisor or designee will mix the waste product with at least an equal weight of inert material such as dirt, cat litter, or sand so that the resulting mixture renders any marijuana unusable for its original purpose.

e. For edibles or other marijuana products that cannot be easily ground in the waste grinder (chews, caramels, rosin, etc.), the Inventory Supervisor or designee will place these products in a plastic bag and mix with an inert material such as dirt, cat litter or sand and kneed the marijuana products into the inert material so that it is unusable and unrecognizable.

    i. Once the products have been kneaded into the inert material, the Inventory Supervisor or designee will mix the waste product with at least an equal weight of additional inert material such as dirt, cat litter, or sand so that the resulting mixture renders any marijuana unusable for its original purpose.

f. For vape carts, the Inventory Supervisor or the designee will place each vape cart that is slated for destruction in one or more plastic bags and destroy the vape cart with a hammer or pliers making the vape cart unusable.

    i. Once the vape carts have been destroyed, the Inventory Supervisor or designee will mix the waste product with at least an equal weight of inert material such as dirt, cat litter, or sand so that the resulting mixture renders any marijuana unusable for its original purpose.

g. For liquid marijuana products, the Inventory Supervisor will empty the liquid contents into a separate container and add an equal or greater amount of inert material such as dirt, cat litter, or sand so that the resulting mixture renders any marijuana unusable for its original purpose.

h. After the product is rendered unusable and destroyed, the product will be secured into a plastic trash bag and placed within the appropriate trash container in the garage. The trash container must be locked at all times, except for time it takes to fill or empty.

13. The destruction of marijuana waste must be tracked by the Inventory Supervisor on the Waste Log and signed by the General Manager.

    a. An electronic copy of the Waste Log will be maintained by the Inventory Supervisor in Metrc.

14. Metrc Adjustment:

    a. Adjustment will only take place after waste has been destroyed and removed from the building. Returns will not have a corresponding Metrc adjustment but still must be recorded on the Waste Log.

    b. Include a note with the following information.

        i. Date

        ii. Type

iii. Quantity
iv. Manner of Wasting and Destruction
v. Location of Wasting and Destruction
vi. Location of Wasted Product disposal
vii. Agents' names present during destruction.

Advertising Standard Operating Procedure

Mission will only engage in reasonable advertising practices that do not promote the diversion of marijuana and comply with all other advertising requirements under 935 CMR 500.105(4). Mission will not:

1. Engage in Advertising that is deemed to be is deceptive, misleading, false or fraudulent, or that tends to deceive or create a misleading impression, whether directly or by omission or ambiguity;
2. Advertise by means of television, radio, internet, mobile applications, social media, or other electronic communication, billboard or other outdoor Advertising, or print publication, unless at least 85% of the audience is reasonably expected to be 21 years of age or older as determined by reliable and current audience composition data;
3. Use advertising that utilizes statements, designs, representations, pictures or illustrations that portray anyone younger than 21 years old;
4. Use advertising including, but not limited to, mascots, cartoons, and celebrity endorsements, that is deemed to appeal to a person younger than 21 years old;
5. Engage in brand sponsorship including, but not limited to, mascots, cartoons, and celebrity endorsements, that is deemed to appeal to a person younger than 21 years old;
6. Use Advertising, including statements by a Licensee, that makes any false or statements concerning other Licensees and the conduct and products of such other Licensees that is deceptive, misleading, false or fraudulent, or that tends to deceive or create a misleading impression, whether directly or by omission or ambiguity;
7. Use Advertising by a Licensee that asserts that its products are safe, or represent that its products have curative or therapeutic effects, other than labeling required pursuant to M.G.L. c. 94G, § 4(a½)(xxvi), unless supported by substantial evidence or substantial clinical data with reasonable scientific rigor as determined by the Commission;
8. Advertise on any billboards, or any other public signage, which fails to comply with all state and local ordinances and requirements;
9. Use any illuminated or external signage beyond the period of 30 minutes before sundown until closing, provided however, that the Commission may further specify minimum signage requirements;
10. Use vehicles equipped with radio or loudspeakers for the Advertising of Marijuana or Marijuana Products;
11. Use of radio or loudspeaker equipment in any Marijuana Establishment for the purpose of Advertising the sale of Marijuana or Marijuana Products;
12. Engage in Brand Name Sponsorship of a charitable, sporting or similar event, unless such Advertising is targeted to entrants or participants reasonably expected to be 21 years of age or older, as determined by reliable, current audience composition data, and reasonable safeguards have been employed to prohibit Advertising from targeting or otherwise reaching entrants or

participants reasonably expected to be under 21 years of age, as determined by reliable, current audience composition data;

13. Operate of any website of a Marijuana Establishment that fails to verify that the entrant is 21 years of age or older;
14. Use any Advertising, including the use of Brand Names, of an improper or objectionable nature including, but not limited to, the use of language or images offensive or disparaging to certain groups;
15. Advertise, solely for the promotion of Marijuana or Marijuana Products on Marijuana Establishment Branded Goods, including but not limited to clothing, cups, drink holders, apparel accessories, electronic equipment or accessories, sporting equipment, novelty items and similar portable promotional items;
16. Advertise on or in public or private vehicles and at bus stops, taxi stands, transportation waiting areas, train stations, airports, or other similar transportation venues including, but not limited to, vinyl-wrapped vehicles or signs or logos on transportation vehicles not owned by the Marijuana Establishment;
17. Display of signs or other printed material Advertising any brand or any kind of Marijuana or Marijuana Products that are displayed on the exterior of any licensed Premises;
18. Advertise of the price of Marijuana or Marijuana Products, except as permitted above pursuant to 935 CMR 500.105(4)(a)6.;
19. Display Marijuana or Marijuana Products so as to be clearly visible to a person from the exterior of a Marijuana Establishment. Advertising through the marketing of free promotional items, including, but not limited to, gifts, giveaways, discounts, points-based reward systems, customer loyalty programs, coupons, and "free" or "donated" Marijuana, except as otherwise permitted by 935 CMR 500.105(4)(a)9. and except for the provision of Brand Name take-away bags by a Marijuana Establishment for the benefit of customers after a retail purchase is completed;

All advertising, marketing and branding is reviewed by the Director of Compliance to ensure compliance prior to proceeding with publication or print.

Warnings and Statements

Mission may engage in reasonable advertising practices that are not otherwise prohibited in 935 CMR 500.105(4)(b) that do not jeopardize the public health, welfare or safety of the general public or promote the diversion of marijuana or marijuana use in individuals younger than 21 years old or otherwise promote practices inconsistent with the purposes of M.G.L. c. 94G or 94I. Any such advertising created for viewing by the public shall include the statement "Please Consume Responsibly", in a conspicuous manner on the face of the advertisement and will include a minimum of two of the following warnings in their entirety in a conspicuous manner on the face of the advertisement:

1. "This product may cause impairment and may be habit forming.";
2. "Marijuana can impair concentration, coordination and judgment. Do not operate a vehicle or machinery under the influence of this drug.";
3. "There may be health risks associated with consumption of this product.";
4. "For use only by adults 21 years of age or older. Keep out of the reach of children."; or
5. "Marijuana should not be used by women who are pregnant or breastfeeding."

All advertising produced by or on behalf of Mission for Marijuana or Marijuana Products will include the following warning, including capitalization, in accordance with M.G.L. c. 94G, § 4(a½)(xxvi):

"This product has not been analyzed or approved by the Food and Drug Administration (FDA). There is limited information on the side effects of using this product, and there may be associated health risks. Marijuana use during pregnancy and breast-feeding may pose potential harms. It is against the law to drive or operate machinery when under the influence of this product. KEEP THIS PRODUCT AWAY FROM CHILDREN. There may be health risks associated with consumption of this product. Marijuana can impair concentration, coordination, and judgment. The impairment effects of Edibles may be delayed by two hours or more. In case of accidental ingestion, contact poison control hotline 1-800-222-1222 or 9-1-1. This product may be illegal outside of MA."

Website and Pricing Information

Mission's website will require all online visitors to verify they are 21 years of age or older prior to accessing the website, in accordance with 935 CMR 500.105(4)(b)(13). Mission will not participate in the use of unsolicited pop-up advertisements on the internet or text message. Mission posts prices in the store on television displays and tablets in our retail establishment. Mission will respond to questions about pricing by having Agents present to assist customers. Mission will provide a tablet and offer a printed list of the prices and strains of marijuana available to consumers and will post the same printed list on its website and in the retail store.

Marketing and Advertising and Branding at the Facility

Logo:

- Mission has developed a logo to be used in labeling, signage, and other materials such as letterhead.
- The logo is discreet, unassuming, and does not use medical symbols, images of marijuana, related paraphernalia images, that are appealing to individuals younger than 21 years old or make colloquial references to marijuana.

Signage:

- External signage at our facility will only be illuminated thirty (30) minutes prior to sundown until closing and will not use neon colors. Illumination times will be updated on an ongoing basis to ensure compliance.
- Mission will receive prior notification from the town to ensure local compliance with any other restrictions or requirements set forth by our host municipality.
- Advertisements for marijuana, brand names, or graphics related to marijuana or paraphernalia will not be placed on the exterior of the building.

Product Visibility:

- Marijuana, Edibles and other associated products will not be displayed or clearly visible from the exterior of Mission's facility. All exterior windows of our retail dispensary that need to be frosted with window decals will be frosted so that Mission can block any transparency into the facility.
- During business hours, all marijuana and marijuana products will be stored in the locked vaults located in the Limited Access Area.

Cash Management Procedures

At Mission, we strive to ensure our Agents know how to manage cash and other payments so we are in compliance with the current regulations set forth by the State of Massachusetts. While the receipt, storage, handling, accounting, and the depositing of cash is a normal part of a retail establishment, Mission recognizes that the handling of cash for the legal marijuana industry has special considerations. Where transactions are conducted in cash, we have established procedures for safe cash handling and cash transportation to financial institutions to prevent theft, loss, and any associated risks to the safety of Agents, customers, and the general public. All written safety and security measures developed under 935 CMR 500.105(7).

Operational Requirements

Mission will have video cameras in all areas that may contain Marijuana or vaults or safes for the purpose of securing cash. The cameras will be directed at all safes, vaults, sales areas, and areas where cash is kept and processed.

Standard Security Measures

- An on-site secure locked safe or vault maintained in an area separate from retail sales areas used exclusively for the purpose of securing cash.
- Video cameras directed to provide images of areas where cash is kept, handled and packaged for transport to financial institutions or Department of Revenue (DOR) facilities, provided that the cameras may be motion-sensor activated cameras and provided, further, that all cameras be able to produce a clear, still image whether live or recorded.
- A written process for securing cash and ensuring transfers of deposits to the Marijuana Establishment's financial institutions and DOR facilities on an incremental basis consistent with the requirements for deposit by the financial institution or DOR facilities.
- Use of an armored transport provider that is licensed pursuant to M.G.L. c. 147, § 25 (watch, guard, or patrol agency) and has been approved by the financial institution or DOR facility.

Employee Process

1. Each cash-handling Agent of the ME will be trained in efficient and safe cash management techniques. Agents will be required to:
    a. Never deal with large amounts of cash in front of customers.
        i. For any cash transaction over $500 a Sales Manager will be notified to oversee the transaction.
    b. Never leave cash drawers open or unattended.
    c. Use a counterfeit detection pen for all bills received that are $20 or more and on any bill that is questionable.
        i. If a suspected counterfeit bill is found the Security Agent and Sales Manager will be notified immediately.

2. Each cash handling Agent will be assigned an individual cash drawer for use at their assigned POS Station.
    a. Agents will be held strictly responsible for balancing their drawers periodically during working hours and at the close of each shift.
    b. The cash drawer must remain closed and secure at all times except when making transaction and during cash sweeps.
3. Sales Managers are responsible for the monitoring of the amount of cash in the POS stations and must make cash sweeps of any cash drawer that has over $2,000 in cash or at any other time that they feel is required.
    a. Only a Sales Manager or able may perform a cash sweep of a cash drawer.
    b. The cash sweep must be done in the Cash Room or Managers office.
    c. All cash sweeps must be done on camera.
    d. The Agent assigned to the cash drawer will witness the counting of the cash.
    e. A "cash sweep receipt" will be attached to the cash and deposited into the Cash Safe.
    f. A duplicate receipt will be placed in the cash drawer.
4. Cash Counting
    a. All cash transactions and cash counting must be completed within full view of a security camera.
    b. The counting of bulk cash will be done using a money counting machine.
    c. The Sales Manager will ensure that no less than 4 counts of each cash drawer are conducted each day. These counts include:
        i. Beginning of day starting cash
        ii. End of day balancing of drawers
        iii. End of day consolidation of cash from each drawer
        iv. Final counting, sorting, and stacking by the Sales Manager before the cash is deposited in the cash safe
        v. Periodic counts at the manager's discretion
    d. All counts of cash in drawers during the day are to be written down in a log and signed by the Agent who made the count.
    e. At the end of each business day, all cash must be counted by two individuals who must each log their final tallies and sign their entries in the cash log.
    f. From time-to-time Mission management will conduct periodic spot checks and audits that are unscheduled of cash handling Agents.
5. All cash transactions will be conducted through our Point of Sales (POS) System, which is also our secondary inventory control system.
    a. All POS transactions will be recorded and stored in a database that will be reviewed by the Sales Manager at the close of each business day.
    b. The Mission management team will periodically audit all POS transaction records to ensure accuracy and prevent theft.

6. All cash that is not assigned to a cash drawer will be stored in the cash safe.
    a. Access to the safe will be granted to only those Mission management Agents who require access for the performance of their job duties.
    b. A "cash safe access log" will be created and any Agent accessing, depositing, or removing cash must fill the log out.
7. Mission will have a contract to deposit funds with Century Bank. Transporting and Depositing of Cash will be done through Plymouth Armor, they are a secure cash transportation vendor that is approved by Century Bank. All cash deposits will be brought to the Century Back depository per their cash transportation policy.
    a. Cash pickups will be scheduled by the Director of Security who will only notify required management staff the day of a pickup.
    b. Cash being deposited in the bank will be counted twice, by two different management team members, and placed into the bank issued, dual-pouch, tamper resistant depository bags.
    c. Whenever possible cash pickups should be scheduled when the Retail Dispensary is closed.
    d. Plymouth Armor will arrive at the employee entrance and request access to the shipping and receiving entrance.
        i. The driver will be logged in pursuant to the Mission Visitor Policy and escorted to the vault where the cash will be turned over.
        ii. The driver will sign a receipt showing the amount of cash, number of depository bags and the date and time of the cash pickup.
        iii. The driver will be escorted back to their vehicle, return the visitor badge, and be logged out of the visitor log.
        iv. Security personnel will perform a check of the outside areas with the CCTV system.
        v. The driver will leave the facility.

CODE OF ETHICS

Mission has adopted the following Code of Ethics in order that the public will have increased confidence in the integrity of the professional cannabis industry.

As a team member, I agree to abide by the following code:

- To maintain and promote the highest standards of public service and conduct, by placing the interest, concerns, and needs of our customers above our own unless doing so would conflict with a law, regulation, or standard operating procedure.
- To acknowledge that our industry has a special relationship with nature and therefore to strive to improve the environment through quality horticultural and agricultural practices.
- To help keep safe and well-maintained vehicles and equipment to ensure the safety and well-being of our crews and the public at work, in transportation, and when the products are being enjoyed by customers.
- To operate our business beyond reproach by diligently following all regulations, guidelines, best practices, and other performance standards, whether or not required by law.
- To progress in my qualifications and proficiency as a member of the industry and to provide ongoing training and education to employees in safe and proper plant management, production, and processing techniques.
- To avoid and condemn any practice which might bring discredit to our industry.
- To maintain a reputation for fair and honorable conduct with clients, employees, and suppliers.
- To improve and advance our industry through improving our qualifications, encouraging research and exchanging information and experiences.
- To abide by laws & regulations affecting the industry and to promote their enforcement.
- To acknowledge that compliance governmental and industry standards are the mutual responsibility of the product producer and the user, and to only encourage safe and responsible product use.
- To hold myself, my actions, and my work product to the highest standard possible.

Signed this _____ day of _____

By: _____

Print Name: _____

Disabilities Rights Policy

Mission respects the rights of Americans with Disabilities and adheres to the Americans with Disabilities Act. The Americans with Disabilities Act (ADA) prohibits discrimination against people with disabilities in several areas, including employment, transportation, public accommodations, communications and access to state and local government' programs and services. As it relates to employment, Title I of the ADA protects the rights of both employees and job seekers.

While the U.S. Department of Labor's (DOL) Office of Disability Employment Policy (ODEP) does not enforce the ADA, it does offer publications and other technical assistance on the basic requirements of the law, including covered employers' obligation to provide reasonable accommodations to qualified job applicants and employees with disabilities.

Individuals with disabilities are protected from employment discrimination by Title I of the Americans with Disabilities Act (ADA) and the Rehabilitation Act of 1973 (Rehabilitation Act). The ADA covers employers with 15 or more employees, including state and local governments. It also applies to employment agencies and labor organizations. The nondiscrimination standards of the ADA apply to federal employees under Section 501 of the Rehabilitation Act.

Under Title I of the Americans with Disabilities Act (ADA), employers, including state and local governments, with 15 or more employees, are prohibited from discriminating against people with disabilities. Title I protects qualified individuals with disabilities in several areas, including job application procedures, hiring, firing, advancement, compensation and job training. It is also unlawful to retaliate against someone for opposing employment practices that discriminate based on disability, or for filing an ADA discrimination charge. The Office of Federal Contract Compliance Programs (OFCCP) shares enforcement authority for Title I of the ADA with the U.S. Equal Employment Opportunity Commission (EEOC), which has primary responsibility for enforcing the employment provisions of the law.

One of the key non-discrimination aspects of Title I is the requirement to provide reasonable accommodations for employees and job seekers with disabilities. Accommodations make it possible for a person with a disability to perform their job, but they must not create an "undue hardship" for the employer, in other words cause too much difficulty or expense to implement. What are some examples of reasonable accommodations that may be needed during the hiring process? They can take many forms, including providing written materials in accessible formats, such as large print, Braille or audiotape, and providing readers or sign language interpreters.

The Americans with Disabilities Act of 1990 (ADA) is one of several disability-related laws and probably the one with which many Americans are most familiar. The purpose of the law is to ensure that people with disabilities have the same rights and opportunities as everyone else. The ADA guarantees this for people with disabilities in all aspects of everyday life – from employment opportunities, to being able to purchase goods and services, to participating in state and local governments' programs and services. For a quick overview of the ADA read "The Americans with Disabilities Act: A Brief Overview".

Title I of the ADA protects the rights of both employees and job seekers. Title I applies to private-sector employers who employ 15 or more individuals, state and local governments, and employment agencies and labor organizations. The law prohibits these employers from discriminating against qualified individuals with disabilities in all aspects of employment. One of the key non-discrimination aspects of Title I is the requirement to provide reasonable accommodations for employees and job seekers with disabilities. The Equal Employment Opportunity Commission (EEOC) has primary enforcement responsibility under Title I of the ADA. The EEOC has several fact sheets that describe how the ADA applies to employees with certain types of medical conditions, such as cancer, diabetes and epilepsy.

Two agencies within the U.S. Department of Labor (DOL) enforce parts of the ADA. The Office of Federal Contract Compliance Programs (OFCCP) has coordinating authority along with the EEOC to enforce the employment-related (Title I) provisions of the law. DOL's Civil Rights Center (CRC) is responsible for enforcing Title II of the ADA. Title II bars disability-based discrimination by, and imposes affirmative disability-related responsibilities on, public entities, including state and local governments. The CRC, which is part of the Office of the Assistant Secretary for Administration and Management (OASAM), also enforces Title II with regard to the programs, services and regulatory activities connected to labor and the workforce.

The Rehabilitation Act of 1973 (Rehabilitation Act) is another law that prohibits disability discrimination. Section 501 prohibits federal agencies from discriminating against qualified individuals with disabilities in employment. It also requires these agencies to take affirmative action in hiring, placing and advancing of individuals with disabilities. In 2017, EEOC issued updates strengthening these requirements.

An accessible information technology system is one that can be operated in a variety of ways and does not rely on a single sense or ability of the user. This is important because a system that provides output only in visual format may not be accessible to people who are blind or have low vision, and a system that provides information only in audio format may not be accessible to people who are deaf or hard of hearing. Some individuals with disabilities may also need accessibility-related software or peripheral devices in order to use systems that comply with Section 508.

For additional resources regarding your rights under the Americans with Disabilities Act, please visit:

https://www.dol.gov/general/topic/disability/ada

Dispensing Procedure

Mission is committed to being compliant with all regulations outlined in 935 CMR 500.000 et. seq. ("the Regulations") and any other requirements or sub-regulatory guidance issued by the Massachusetts Cannabis Control Commission ("CNB" or "the Commission") or any other regulatory agency. This policy has been created to ensure that the dispensing of marijuana and marijuana products is being done in a methodical and consistent compliant nature.

Requirements

Pursuant to 935 CMR 500.140 Mission will ensure that upon entry into our facility entrance by an individual, a Mission Agent will immediately inspect the individual's proof of identification and verify the individual's age. No one will be admitted into the premises unless the Agent has verified that the individual is 21 years of age or older using a valid government issued identification.

Pursuant to 935 CMR 500.140(4) and in accordance with M.G.L. c. 94G, § 7, Mission will not sell more than one ounce of marijuana or five grams of marijuana concentrate to a consumer per transaction.

Pursuant to 935 CMR 500.140(5) Mission:

1. Will refuse to sell marijuana to any consumer who is unable to produce valid proof of identification.
2. Will refuse to sell marijuana products to a consumer if, in the opinion of Mission Agent based on the information available to the agent at that time, the consumer or public would be placed at risk.
3. Will not sell to an individual more than one ounce of marijuana or five grams of marijuana concentrate per transaction.
4. Will not sell or offer for sale marijuana products containing nicotine.
5. Will not sell or offer for sale marijuana products containing alcohol.

Pursuant to 935 CMR 500.140(6) Mission:

1. Will only utilize a point-of-sale (POS) system approved by the Commission, in consultation with the DOR.
2. May utilize a sales recording module approved by the DOR.
3. Will not utilize software or other methods to manipulate or alter sales data.
4. Will conduct a monthly analysis of its equipment and sales data to determine that no software has been installed that could be utilized to manipulate or alter sales data and that no other methodology has been employed to manipulate or alter sales data. Mission shall maintain records that it has performed the monthly analysis and produce it upon request to the Commission. If Mission determines that software has been installed for the purpose of manipulation or alteration of sales data or other methods have been utilized to manipulate or alter sales data:
    a. it will immediately disclose the information to the Commission;
    b. it will cooperate with the Commission in any investigation regarding manipulation or alteration

of sales data; and

c. take such other action directed by the Commission to comply with 935 CMR 500.105.

5. Will comply with 830 CMR 62C.25.1: Record Retention and DOR Directive 16-1 regarding recordkeeping requirements.
6. Will adopt separate accounting practices at the point-of-sale for marijuana and marijuana product sales, and non-marijuana sales.
7. Understands that the Commission and the DOR may audit and examine the point-of-sale system used by a retailer in order to ensure compliance with Massachusetts tax laws and 935 CMR 500.000;

Mission will make available educational materials about marijuana products to consumers. We will have an adequate supply of current educational material available at all times for distribution. These materials will be available in commonly spoken languages designated by the Commission, which will include, but not be limited to appropriate materials for the visually and hearing-impaired. These materials will be made available for inspection by the Commission upon request. These educational materials will include at least the following:

1. A warning that marijuana has not been analyzed or approved by the FDA, that there is limited information on side effects, that there may be health risks associated with using marijuana, and that it should be kept away from children;
2. A warning that when under the influence of marijuana, driving is prohibited by M.G.L. c. 90, § 24, and machinery should not be operated;
3. Information to assist in the selection of marijuana, describing the potential differing effects of various strains of marijuana, as well as various forms and routes of administration;
4. Materials offered to consumers to enable them to track the strains used and their associated effects;
5. Information describing proper dosage and titration for different routes of administration. Emphasis shall be on using the smallest amount possible to achieve the desired effect. The impact of potency must also be explained;
6. A discussion of tolerance, dependence, and withdrawal;
7. Facts regarding substance abuse signs and symptoms, as well as referral information for substance abuse treatment programs;
8. A statement that consumers may not sell marijuana to any other individual;
9. Information regarding penalties for possession or distribution of marijuana in violation of Massachusetts law; and
10. Any other information required by the Commission.

No marijuana product, including marijuana, will be sold or otherwise marketed by Mission that is not capable of being tested by Independent Testing Laboratories, except as allowed under 935 CMR 500.000. The product must be deemed to comply with the standards required under 935 CMR 500.160.

Consumer Access to the Facility

Customers/consumers access to the facility will be done through the main entrance. The main entrance is locked at all times and the customer must present an authorized government issued ID card to either an Mission Agent ("Agent") or to a video intercom located adjacent to the entrance door. Once that valid ID is presented and verified the interior door will be opened and the customer can access the retail area.

The waiting areas is, in essence, a mantrap where the customer must go through another secure door to access the sales floor. In the waiting area an Agent will take the ID and verify that the ID is valid and that the

customer is 21 or older.

1. On entry into the Premises of a Marijuana Retailer by an individual, a Marijuana Establishment Agent shall immediately inspect the individual's proof of identification and determine the individual's age. An individual shall not be admitted to the Premises, unless the Marijuana Retailer has verified that the individual is 21 years of age or older by an individual's proof of identification.
2. On entry into the Premises of a Marijuana Retailer by an individual, a Marijuana Establishment Agent shall immediately inspect the individual's proof of identification and determine the individual's age. An individual shall not be admitted to the Premises, unless the Marijuana Retailer has verified that the individual is 21 years of age or older by an individual's proof of identification.
3. To verify the age of the customer the Agent will use an Age Verification Smart ID Scanner that will be supplied by Mission. In the event that the ID is not a scannable ID, or if for any reason the scanner is not operational or available of if the ID is questionable the Agent must use the **FLAG** methodology of ID verification.

F. Feel

- Have the customer remove the ID from their wallet or plastic holder (never accept a laminated document).
- Feel for information cut-out or pasted on (especially near photo and birth date areas).
- Feel the texture – most driver's license should feel smooth, or (depending on your State) they will have an identifying texture.

L. Look

- Look for the State seals or water marks; these seals are highly visible without any special light.
- Look at the photograph. Hairstyles, eye makeup and eye color can be altered, so focus your attention on the person's nose and chin as these features don't change. When encountering people with beards or facial hair, cover the facial hair portion of the photo and concentrate on the nose or ears.
- Look at the height and weight. They should reasonably match the person.
- Look at the date of birth and do the math!
- Compare the age on the ID with the person's apparent age.
- Look at the expiration date. If the ID has expired, it is not acceptable.
- If needed, compare the ID to the book of Government Issued ID's.

A. Ask

- Ask questions of the person, such as their middle name, zodiac sign, or year of high school graduation. Ask them the month they were born. If they respond with a number, they may be lying. If the person is with a companion, ask the companion to quickly tell you the person's name.
- If you have questions as to their identity, ask the person to sign their name, and then compare signatures.

G. Give Back

- If the ID looks genuine, give the ID back to the customer and allow entry.

4. If the customer does not have a valid ID or for any reason the identity of the customer or the validity of the ID is in question, do not allow the customer to enter the facility.

For security reasons there will be a limit on the number of customers in the sales area. This number will be determined prior to opening.

Access to the Sales Floor

On the sales floor customers will have access to marketing material, educational material and displays of non-marijuana products. There will also be video monitors located in the sales area showing the menu of items.

Agents are encouraged to engage customers in conversation and allow them to ask questions about the products, delivery methods and other product questions.

If a customer does not speak English or is visually or hearing impaired the Retail Manager or designee will be notified. Pursuant to our Interpreter Policy and Procedure the Retail Manager or designee will implement our interpretation procedure:

For customers who require language assistance, we will provide telephone interpretation services. This service connects a live human interpreter via phone. During these appointments, interpretation is consecutive which means the interpreter waits until the speaker is finished to convert what was said from one language to another.

For visually impaired customers we will have our forms and education materials transcribed in a process that meets or exceeds the standards set forth by the Braille Authority of North America (BANA) and Unified English Braille (UEB).

Our Agents will also offer verbal translation of the material in a confidential area to all visually impaired customers.

For the hearing-impaired customers, we will contract with a service provider that offers video interpretation in American Sign Language. Additionally, Mission will give hiring preferences to applicants who are fluent in Spanish or competent in American Sign Language.

At the sales counter customers will have their ID's scanned again at the POS station and their data (name, address and DOB) will be collected in the system. A first-time customer may be asked other questions regarding their product preferences, usage habits or other data. They will also be given customer education materials if they wish.

Mission will only sell marijuana and marijuana products that are pre-packed for individual sale. Customers will place their order with the sales agent. The sales agent will:

1. Retrieve the requested products from the secure, lockable storage cabinet.
2. Once the entire order has been retrieved the Sales Agent will enter or scan each individual stock keeping unit (SKU) into the POS System.
3. Our POS system will not allow over 1 ounce of marijuana flower product or more that 5 grams of concentrate to be entered into a single transaction.
4. After the order has been entered into the POS system the customer will pay the Agent in cash or electronically with a Debit Card (if allowed).
5. Before placing the contents of the order into an exit-bag the Sales Agent will confirm that each individual item is contained in a Child-resistant package.

6. The Sales Agent will then place the order in an exit bag, staple the bag closed and give the order and the paper receipt to the customer.
7. After the sale has been completed the customer will exit through the exit door.

MISSION

Emergency Procedure Plan

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Emergency Procedure Plan

I. OBJECTIVE

Our Emergency Procedure Plan is designed to comply with the Occupational Safety and Health Administration's (OSHA) Emergency Action Plan Standard, 29 CFR 1910.38, by preparing staff to identify, and properly and reasonably react to emergency situations. This plan is aimed to minimize exposure to injurious situations, injury or loss of human life and company assets. This shall be achieved by training employees, procuring and maintaining necessary equipment, and assigning responsibilities. This plan applies to all emergencies that may reasonably be expected to occur at a Mission facility. Common sources of emergencies include fires, explosions, floods, hurricanes, tornadoes, toxic material releases, radiological and biological accidents, civil disturbances, and workplace violence.

II. ASSIGNMENT OF RESPONSIBILITY

A. Emergency Plan Manager

The Director of Security ("DOS") shall manage the Emergency Procedure Plan (Plan) for Mission the DOS or designee shall maintain all training records pertaining to this Plan. The plan manager is responsible for scheduling routine tests of Mission emergency notification system with the appropriate authorities.

The DOS or designees acting as the Emergency Plan Manager shall also coordinate with local public resources, such as police department, fire department and emergency medical personnel, to ensure that they are prepared to respond as detailed in this plan.

B. Emergency Plan Coordinators

Mission Emergency Team members:

Primary Name	Primary Phone #
Derek Stewart	978-888-7402
To Be Determined	
To Be Determined	

The Emergency Team members are responsible for executing the procedures in this plan in the event of an emergency.

A list of staff members that are disabled or may otherwise be in need of assistance during an emergency event shall be identifies and incorporated into the Plan. The following individuals shall be responsible for assisting employees who have disabilities or may require assistance during an evacuation:

Person requiring assistance	Assigned Assistant Phone number	Alternate Assistant Phone Number	Misc. Information

C. **Management**

Mission will provide suitable equipment and training with that equipment that, when used properly, will minimize or eliminate risk of injury to employees in the event an emergency arises. Mission will ensure proper adherence to this Plan through regular reviews and trainings.

D. **Supervisors**

Supervisors shall follow and ensure that their employees shall follow the Plan and are trained in the procedures outlined in this plan.

E. **Employees**

Employees are responsible for understanding and following the procedures described in this Plan.

F. **Contractors**

Contract employees are responsible for complying with the Plan and shall be provided the training described herein by the DOS or designee.

III. PLAN IMPLEMENTATION

A. **Reporting Fire and other Emergency Situations**

All fires and emergency situations will be reported immediately to the appropriate emergency response personnel by **dialing 911**. After reporting the emergency to the 911 call center, the DOS or the facility manager must be notified by one of the following means; verbally as soon as possible; by telephone; or any other means necessary.

Fire, Police and Ambulance/EMS: Dial 911

No employee shall attempt to fight a fire that has passed the initial stage (that which can be put out with a fire extinguisher). No employee will attempt to enter a burning building to conduct search and rescue. These Procedures shall be left to emergency services professionals who have the necessary training, equipment, and experience (such as the fire department or emergency medical professionals).

B. **Informing Mission staff of Fires and Emergency Situations**

In the event of a fire or emergency situation, the General Manager shall ensure that all employees are notified as soon as possible using the building alarm system, portable radios and intercom systems. The General Manager shall provide special instructions to all employees via voice commands and/or the telephone intercom system.

All employees shall gather at the emergency assembly area to ensure that all employees are accounted for and that this information can be relayed to Emergency Responders.

If a fire or emergency situation occurs after normal business hours, The DOS or their designee shall contact all employees not on shift of future work status, as the situation requires.

C. **Corporate Notification**

The DOS shall as soon as reasonably possible contact the CEO with information pertaining to the incident including but not limited to, employee injuries and/or loss of life, property damages, theft, or product losses and if media coverage of the situation is expected.

D. **Emergency Contact Information**

The DOS or designee in cooperation with Human Resources Director shall maintain a list of all employees' personal emergency contact information and shall keep a secure list for easy access in the event of an emergency.

E. **Evacuation Routes**

Emergency evacuation escape route plans are posted in designated areas throughout Mission facilities. In the event that a fire/emergency alarm is sounded or instructions for evacuation are given, all employees (except those noted in Part III.F of this plan) shall immediately exit the building(s) at the nearest exits as shown in the escape route plans and shall meet as soon as possible at the Designated Assembly Area. Employees with offices shall close the doors (unlocked) as they exit the area. Mobility impaired employees and their assigned assistants will gather at the Designated Area within the building to ensure safe evacuation in the pre-determined fashion.

F. **Securing Property and Equipment**

In the event that evacuation of the premises is necessary, some items may need to be secured to prevent further detriment to the facility and personnel on hand (such as securing confidential/irreplaceable records or securing regulated products. Only the following individuals may remain in the building for the prescribed amount of time to secure the property and equipment to which they have been assigned.

Name	Property or Equipment to Secure	Location of Property or Equipment	Estimated time to complete security process
General Manager	Vault	Vault	5 minutes
Assistant General Manager	Cash	POS Stations	5 minutes
Floor Supervisors	Cash	POS Stations	5 minutes

All individuals remaining behind to shut down critical systems or utilities shall be capable of recognizing when to abandon the operation or task. The individuals shall exit the facility once the property and/or equipment has been secured, or the situation becomes too dangerous to remain, these individuals shall exit the building by the nearest escape route as soon as possible and meet the remainder of the employees at the Designated Assembly Area.

G. **Advanced Medical Care**

Under no circumstances shall an employee provide advanced medical care and treatment unless properly trained to do so. These situations shall be left to emergency services professionals, who have the necessary training, equipment, and experience. Untrained individuals may endanger themselves and/or those they are trying to assist.

H. **Accounting for Employees/Visitors After Evacuation**

Once an evacuation has occurred, managers shall account for each employee/visitor assigned to them at the Designated Assembly Area. Each employee is responsible for reporting to the DOS or designee, so an accurate head count can be made. All employee counts shall then be reported to the DOS or designee as soon as practicable.

I. **Re-entry**

Once the building has been evacuated, no one shall re-enter the building for any reason, except for designated and properly trained rescue personnel (such as fire department or emergency medical professionals).

All employees shall remain at the Designated Assembly Area until the fire department or other emergency response agency notifies the DOS, or CEO or designee that either:

1. the building is safe for re-entry, in which case personnel shall return to their workstations; or
2. the building/assembly area is not safe, in which case personnel shall be instructed by DOS or designee on how/when to vacate the premises.

J. **Sheltering in Place**

In the event that chemical, biological, or radiological contaminants are released into the environment in such quantity and/or proximity to a Mission facility, authorities may determine that is safer to remain indoors rather than to evacuate employees. The DOS or designee will

announce "Shelter in Place" status by public address system or other means of immediate notification available at worksite.

1. The DOS or designee shall immediately close and secure the business. If there are customers, clients, or visitors in the facility, they shall be advised to stay in the building for their safety.

2. Unless there is an imminent threat, employees, customers, clients, and visitors shall call their emergency contacts to let them know where they are and that they are safe.

3. The DOS or designee shall turn on call-forwarding or alternative telephone answering systems or services. The recording for voice mail or automated attendant shall be changed to indicate that the business is closed, and that staff and visitors will be remaining in the building until authorities advise that it is safe to leave.

4. The DOS or designee shall quickly lock exterior doors and close windows, air vents, and fireplace dampers. Responsible Person(s) familiar with the building's mechanical systems shall turn off, seal, or disable all fans and heating and air conditioning systems especially those systems that automatically provide for exchange of inside air with outside air. If there is a danger of explosion, the DOS or designee shall close the window shades, blinds, or curtains.

5. The General Manager shall gather essential disaster supplies
    - bottled water
    - battery-powered radios
    - first-aid supplies
    - flashlights
    - batteries,
    - duct tape
    - plastic sheeting
    - plastic garbage bags

Shelter in Place Locations shall be determined by factors specific to the facility. All employees, customers, and visitors shall move immediately to the Shelter in Place Location(s) within the building. In the case of chemical, biological, or radiological contaminants all windows, doors, and vents shall be sealed with plastic sheeting and duct tape.

1. The DOS or designee shall write down the names of everyone in the room and call the designated emergency contact outside of the building to report who is in the room, and their affiliations with Mission (employee, visitor, client, and customer).

2. The DOS or their designee shall monitor telephone, radio, and television and Internet reports for further instructions from authorities to determine when it is safe to leave the building.

3. The DOS or designee shall remain in communication with the designated emergency contact and provide situation reports, at minimum, of thirty (30) minute intervals.

K. **Severe Weather**

The DOS or designee shall announce severe weather alerts (such as tornados) by public address system or other means of immediate notification available at the facility. All employees shall immediately retreat to the Shelter in Place location until the threat of severe weather has passed as communicated by the DOS or designee.

L. **Robbery**

Any Mission staff member who is confronted by an individual(s) that communicates to them by force or the threat of force their intent to take money or property shall;

1. Cooperate with the Robber
2. Give them exactly what they want
3. Weapons or implied weapons should be treated as real and loaded
4. Not make loud noises or sudden moves
5. Try to alert other employees
6. Activate silent "holdup" alarm (only if activation of the alarm will not be noticed by the robber)
7. Carefully observe the robber, make eye contact and mental notes on appearance
8. Look for accomplices
9. Make mental notes of weapon- type, size and size
10. Observe and identify vehicle and direction of travel
    a. Color
    b. Make
    c. Model
    d. Old or New
    e. License Plate (State, Color, Number)
    f. Unusual Characteristics or Body Damage

After a robbery or attempted robbery, and after the individual(s) has exited the ME:

1. The DOS or their designee shall immediately call 911, even if the silent holdup alarm has been activated, and notify the 911 operator that:
    a. A robbery has just occurred at (ME Address)
    b. Identify Yourself
    c. Stay on the Phone
    d. Answer Questions about the Robbery
    e. Descriptions of Robbers
    f. Weapons
    g. Injuries
    h. How long ago
    i. Vehicles
    j. Direction of travel

2. The DOS or their designee shall;
    a. Lock all the doors
    b. Calmly tell customers a robbery has just occurred
    c. Stop all business transactions
    d. Ask all witnesses to stay until Police arrive
    e. Not touch anything in the robbery area
    f. Not allow customers, friends, media into business until Law Enforcement arrives
    g. Notify Management
    h. Have employees use Suspect ID Chart

IV. TRAINING

A. Employee Training

All employees shall receive instruction on this Emergency Procedure Plan as part of their training upon hire. Additional training shall be provided:

1. When there are any changes to the plan and/or facility;
2. When an employee's responsibilities change; and
3. Annually as refresher training.

Items to be reviewed during the training include:

1. Proper housekeeping;
2. Fire prevention practices;
3. Fire extinguisher locations, usage, and limitations;
4. Threats, hazards, and protective Procedures;
5. Means of reporting fires and other emergencies;
6. Names of Emergency Procedure Plan Manager and Coordinators;
7. Individual responsibilities;
8. Alarm systems;
9. Escape routes and procedures;
10. Emergency shut-down procedures;
11. Procedures for accounting for employees and visitors;
12. Closing doors;
13. Sheltering in place;
14. Severe weather procedures; and
15. Emergency Procedure Plan availability.
16. Robbery prevention and procedures

B. Fire/Evacuation Drills

Fire/Evacuation drills shall be conducted at least annually and shall be conducted in coordination with local police and fire departments. Additional drills shall be conducted if physical properties of the business change, processes change, or as otherwise deemed necessary.

C. Training Records

The Human Resources Director shall document all training pertaining to this plan and shall maintain digital and paper copies for at least 7 years.

V. PLAN EVALUATION

This Plan shall be reviewed by the DOS or designee annually, or as needed, if changes to a facility are made. Following each fire drill, the DOS or designee shall evaluate the drill for effectiveness and weaknesses in the plan and shall implement changes to improve it.

Appendix A

Emergency Action Plan Checklist
Courtesy of the Occupational Safety and Health Administration (OSHA)

General Issues		
☐	Does the plan consider all natural or man-made emergencies that could disrupt your workplace?	Common sources of emergencies identified in emergency procedure plans include - fires, explosions, floods, hurricanes, tornadoes, toxic material releases, radiological and biological accidents, civil disturbances, and workplace violence.
☐	Does the plan consider all potential internal sources of emergencies that could disrupt your workplace?	Conduct a hazard assessment of the workplace to identify any physical or chemical hazards that may exist and could cause an emergency.
☐	Does the plan consider the impact of these internal and external emergencies on the workplace's operations and is the response tailored to the workplace?	Brainstorm worst-case scenarios asking yourself what you would do and what would be the likely impact on your operation and device appropriate responses.
☐	Does the plan contain a list of key personnel with contact information as well as contact information for local emergency responders, agencies and contractors?	Keep your list of key contacts current and make provisions for an emergency communications system such as a cellular phone, a portable radio unit, or other means so that contact with local law enforcement, the fire department, and others can be swift.
☐	Does the plan contain the names, titles, departments, and telephone numbers of individuals to contact for additional information or an explanation of duties and responsibilities under the plan?	List names and contact information for individuals responsible for implementation of the plan.
☐	Does the plan address how rescue operations will be performed?	Unless you are a large employer handling hazardous materials and processes or have employees regularly working in hazardous situations, you will probably choose to rely on local public resources, such as the fire department, who are trained, equipped, and certified to conduct rescues. Make sure any external department or agency identified in your plan is prepared to respond as outlined in your plan. Untrained individuals may endanger themselves and those they are trying to rescue.
☐	Does the plan address how medical assistance will be provided?	Most small employers do not have a formal internal medical program and make arrangements with medical clinics or facilities close by to handle emergency. If an infirmary, clinic, or hospital is not close to your workplace, ensure that onsite person(s) have adequate training in first aid. The American Red Cross, some insurance providers, local safety councils, fire departments, or other resources may be able to provide this training. Treatment of a serious injury should begin within 3 to 4 minutes of the accident. Consult with a physician to order appropriate first-aid supplies for emergencies. Establish a relationship with a local ambulance service so transportation is readily available for emergencies.

☐	Does the plan identify how or where personal information on employees can be obtained in an emergency?	In the event of an emergency, it could be important to have ready access to important personal information about your employees. This includes their home telephone numbers, the names and telephone numbers of their next of kin, and medical information.
Evacuation Policy and Procedure		
☐	Does the plan identify the conditions under which an evacuation would be necessary?	The plan should identify the different types of situations that will require an evacuation of the workplace. This might include a fire, earthquake, or chemical spill. The extent of evacuation may be different for different types of hazards.
☐	Does the plan identify a clear chain of command and designate a person authorized to order an evacuation or shutdown of operations?	It is common practice to select a responsible individual to lead and coordinate your emergency plan and evacuation. It is critical that employees know who the coordinator is and understand that this person has the authority to make decisions during emergencies. The coordinator should be responsible for assessing the situation to determine whether an emergency exists requiring activation of the emergency procedures, overseeing emergency procedures, notifying and coordinating with outside emergency services, and directing shutdown of utilities or plant operations if necessary.
☐	Does the plan address the types of Procedures expected of different employees for the various types of potential emergencies?	The plan may specify different Procedures for employees depending on the emergency. For example, employers may want to have employees assemble in one area of the workplace if it is threatened by a tornado or earthquake but evacuate to an exterior location during a fire.
☐	Does the plan designate who, if anyone will stay to shut down critical operations during an evacuation?	You may want to include in your plan locations where utilities (such as electrical and gas utilities) can be shut down for all or part of the facility. All individuals remaining behind to shut down critical systems or utilities must be capable of recognizing when to abandon the operation or task and evacuate themselves.
☐	Does the plan outline specific evacuation routes and exits and are these posted in the workplace where they are easily accessible to all employees?	Most employers create maps from floor diagrams with arrows that designate the exit route assignments. These maps should include locations of exits, assembly points and equipment (such as fire extinguishers, first aid kits, spill kits) that may be needed in an emergency. Exit routes should be clearly marked and well lit, wide enough to accommodate the number of evacuating personnel, unobstructed and clear of debris at all times, and unlikely to expose evacuating personnel to additional hazards.
☐	Does the plan address procedures for assisting people during evacuations, particularly those with disabilities or who do not speak English?	Many employers designate individuals as evacuation wardens to help move employees from danger to safe areas during an emergency. Generally, one warden for every 20 employees should be adequate, and the appropriate number of wardens should be available at all times during working hours. Wardens may be responsible for checking offices and bathrooms before being the last person to exit an area as well as ensuring that fire doors are closed when exiting. Employees designated to assist in emergency evacuation procedures should be trained in the complete workplace layout and various alternative escape routes. Employees designated to assist in emergencies should be made aware of employees with special needs (who may require extra assistance during an evacuation), how to use the buddy system, and any hazardous areas to avoid during an emergency evacuation.
☐	Does the plan identify one or more assembly areas (as necessary for different types of emergencies) where	Accounting for all employees following an evacuation is critical. Confusion in the assembly areas can lead to delays in rescuing anyone trapped in the building, or unnecessary and dangerous search-and-rescue operations. To ensure the fastest, most accurate accounting of your employees, consider taking a head count after the

	employees will gather and a method for accounting for all employees?	evacuation. The names and last known locations of anyone not accounted for should be passed on to the official in charge.
☐	Does the plan address how visitors will be assisted in evacuation and accounted for?	Some employers have all visitors and contractors sign in when entering the workplace. The hosts and/or area wardens, if established, are often tasked with assisting these individuals evacuate safely.

Reporting Emergencies and Alerting Employees in an Emergency		
☐	Does the plan identify a preferred method for reporting fires and other emergencies?	Dialing 911 is a common method for reporting emergencies if external responders are utilized. Internal numbers may be used. Internal numbers are sometimes connected to intercom systems so that coded announcements may be made. In some cases, employees are requested to activate manual pull stations or other alarm systems.
☐	Does the plan describe the method to be used to alert employees, including disabled workers, to evacuate or take other Procedure?	Make sure alarms are distinctive and recognized by all employees as a signal to evacuate the work area or perform other Procedures identified in your plan. Sequences of horn blows or different types of alarms (bells, horns, etc.) can be used to signal different responses or Procedures from employees. Consider making available an emergency communications system, such as a public-address system, for broadcasting emergency information to employees. Ideally alarms will be able to be heard, seen, or otherwise perceived by everyone in the workplace including those that may be blind or deaf. Otherwise floor wardens or others must be tasked with ensuring all employees are notified. You might want to consider providing an auxiliary power supply in the event of an electrical failure.

Employee Training and Drills		
☐	Does the plan identify how and when employees will be trained so that they understand the types of emergencies that may occur, their responsibilities, and Procedures as outlined in the plan?	Training should be offered to employees when you develop your initial plan and when new employees are hired. Employees should be retrained when your plan changes due to a change in the layout or design of the facility, when new equipment, hazardous materials, or processes are introduced that affect evacuation routes, or when new types of hazards are introduced that require special Procedures. General training for your employees should address the following: • individual roles and responsibilities; • threats, hazards, and protective Procedures; • notification, warning, and communications procedures; • emergency response procedures; • evacuation, shelter, and accountability procedures; • location and use of common emergency equipment; and • emergency shutdown procedures. You may also need to provide additional training to your employees (i.e. first aid procedures, portable fire extinguisher use, etc.) depending on the responsibilities allocated employees in your plan.

☐	Does the plan address how and when retraining will be conducted?	If training is not reinforced it will be forgotten. Consider retraining employees annually.
☐	Does the plan address if and how often drills will be conducted?	Once you have reviewed your emergency Procedure plan with your employees and everyone has had the proper training, it is a good idea to hold practice drills as often as necessary to keep employees prepared. Include outside resources such as fire and police departments when possible. After each drill, gather management and employees to evaluate the effectiveness of the drill. Identify the strengths and weaknesses of your plan and work to improve it.

Energy Plan

In compliance with 935 CMR 500.105(15) Mission has identified potential energy use reduction opportunities (such as natural lighting and energy efficiency measures) and implemented these opportunities to the extent possible. Mission reduced electric demand (such as lighting schedules, active load management, and energy storage); and will be engaging with energy efficiency programs offered pursuant to M.G.L. c. 25, § 21, or through municipal lighting plants. Mission will work closely with our local utility companies to create and execute interactive Energy Savings Plans, by means of:

- Understanding how we use energy through analysis generation;
- Compare our operation with similar businesses and act accordingly;
- Intake customized energy improvement recommendations from professionals; and
- Utilize cost incentives through utility energy performance.

Our construction team, project managers, architects, and engineers will execute the retail buildout processes through pre-construction, construction, and review construction phases within preliminary planning guidelines that ensure the highest capacity of energy efficiency, both on the job and throughout the reasonable lifespan of the operation, including but not limited to:

- The purchase and installation of the highest R-Value insulation materials, that actively resist the conductive flow of heat, wherever applicable on site;
- The purchase and installation of LED lighting systems;
- The removal and disposal of outdated HVAC systems, with the purchase and installation of advanced HVAC systems and all associated ductwork.

Further practices to maintain energy efficiency throughout daily operations include:

- Using power strips to power all devices, and turning off all power strips at the conclusion of the closing process (excludes security systems);
- Using communal printers, coffee makers, microwave ovens, and refrigerators;
- Turning off monitors when leaving for more than one hour;
- Save paper by only photocopying what is absolutely needed, and always using the second side of sheets by either printing on both sides or using the blank side as scratch paper;
- Report any obvious energy waste or material deficiencies such as broken heaters or air leaks up the chain of command;
- Close or tilt window blinds to block direct sunlight to reduce cooling needs during warmer months;
- Prohibiting the use of individual space heaters; and
- Using Energy Star labeled appliances.

Fire Prevention Plan

OBJECTIVE

The purpose of this Fire Prevention Plan is to eliminate the causes of fire, prevent loss of life and property by fire, and comply with the Occupational Safety and Health Administration's (OSHA) standard on fire prevention, 29 CFR 1910.39 and the standards set forth in 527 CMR 1.00: The Massachusetts Comprehensive Fire Code. The plan helps employees recognize, report, and control fire hazards.

BACKGROUND

Mission is committed to minimizing the threat of fire to employees, visitors, and property. Mission complies with all applicable laws, regulations, codes, and good practices pertaining to fire prevention. Mission's separate Emergency Action Plan outlines procedures for responding to fires. This Fire Prevention Plan reduces the risk of fires at Mission in the following ways:

1. Identifies materials that are potential fire hazards and their proper handling and storage procedures.
2. Distinguishes potential ignition sources and the proper procedures for control of those materials.
3. Describes fire protection equipment or systems.
4. Identifies people responsible for maintaining the equipment and systems installed to prevent or control ignition of fires.
5. Identifies people responsible for the control and accumulation of flammable or combustible material.
6. Describes good housekeeping procedures for ensuring control of accumulated flammable and combustible waste material and residues.
7. Provides employee training about fire hazards they may encounter.

ASSIGNMENT OF RESPONSIBILITY

Fire safety is everyone's responsibility. All employees should know how to prevent and respond to fires and should understand that they are responsible for adhering to company policy regarding fire emergencies.

<u>Management</u>

Management determines Mission's fire prevention and protection policies. Management will provide adequate controls to provide a safe workplace, and will provide adequate resources and training to its employees to encourage fire prevention and the safest possible response in a fire emergency.

<u>Plan Administrator</u>

The General Manager will manage the Fire Prevention Plan for Mission and will maintain all records pertaining to the plan. The Plan Administrator will also:

1. Develop and administer the MISSION fire prevention training program.
2. Ensure that fire control equipment and systems are properly maintained,
3. Control fuel source hazards.
4. Conduct fire risk surveys (see Appendix A) with the local fire department and other emergency responders, and make recommendations.

Supervisors
Supervisors are responsible for ensuring that employees receive appropriate fire safety training and for notifying the General Manager when changes in operation increase the risk of fire. Supervisors are also responsible for enforcing Mission's fire prevention and protection policies.

Employees
All employees will:
1. Complete all required training before working without supervision.
2. conduct operations safely to limit fire risk.
3. Report potential fire hazards to supervisors.
4. Follow fire emergency procedures.

PLAN IMPLEMENTATION
Good Housekeeping
1. To limit the risk of fires, employees will take the following precautions:
2. Minimize storage of combustible materials.
3. Make sure doors, hallways, stairs, and other exit routes are free of obstructions.
4. Dispose of combustible waste in covered, airtight, metal containers.
5. Use and store flammable materials in well-ventilated areas away from ignition sources.
6. Use only nonflammable cleaning products.
7. Keep incompatible (chemically reactive) substances away from each other.
8. Ensure that heating units are safeguarded.
9. Report all gas leaks immediately to the General Manager, who will ensure they are repaired immediately.
10. Repair and clean up flammable liquid leaks immediately.
11. Keep work areas free of dust, lint, and similar material.
12. Do not rely on extension cords if wiring improvements are needed and take care not to overload circuits with multiple pieces of equipment.
13. Turn off electrical equipment when not in use.

Maintenance
The General Manager will ensure that equipment is maintained according to manufacturers' specifications. Mission must also comply with requirements of National Fire Protection Association (NFPA) codes for specific equipment. Only properly trained people may perform maintenance work. The following equipment is subject to maintenance, inspection, and testing procedures:
1. Equipment installed to detect fuel leaks, control heating, and control pressurized systems.
2. Portable fire extinguishers, automatic sprinkler systems, and fixed extinguishing systems.
3. Detection systems for smoke, heat, or flame.
4. Fire alarm systems.
5. Emergency backup systems and the equipment they support.

TYPES OF HAZARDS

The following sections address the major workplace fire hazards at Mission facilities and the procedures for controlling the hazards.

Electrical Fire Hazards

Electrical system failures and the misuse of electrical equipment are leading causes of workplace fires. Fires can result from loose ground connections; wiring with frayed insulation; or overloaded fuses, circuits, motors, or outlets. To prevent electrical fires, Mission will:

1. Make sure worn wires are replaced.
2. Use only appropriately rated fuses.
3. Never use extension cords as substitutes for permanent wiring.
4. Use only approved extension cords [those with the Underwriters Laboratory (UL) or Factory Mutual (FM) label].
5. Check wiring in hazardous locations where the risk of fire is especially high.
6. Check electrical equipment to ensure it is properly grounded or double insulated.
7. Ensure adequate spacing during maintenance.

Portable Heaters

Portable Heaters will not be permitted at Mission retail operations

Fire Hazards

Fire risks are not limited to Mission facilities. Office fires are more likely due to increased use of electrical equipment, such as computers and copiers. To prevent fire hazards, managers and employees must:

1. Avoid overloading circuits with office equipment.
2. Turn off and unplug nonessential electrical equipment, such as coffee pots, at the end of each workday.
3. Keep storage areas clear of rubbish.
4. Ensure that extension cords are not placed under carpets.
5. Ensure that trash and paper set aside for recycling is not allowed to accumulate.

Flammable and Combustible Materials

The General Manager and senior management will regularly evaluate the presence of combustible materials at Mission facilities. Certain types of substances can ignite at relatively low temperatures or pose a risk of catastrophic explosion if ignited. Such substances obviously require special care and handling.

Class A combustibles.

These include common combustible materials (wood, paper, cloth, rubber, and plastics) that can act as fuel and are found in non-specialized areas, such as offices.

To handle Class A combustibles safely:

a. Dispose of waste daily.
b. Keep trash in metal-lined receptacles with tight-fitting covers. Metal wastebaskets that are emptied every day do not need to be covered.
c. Keep work areas clean and free of fuel paths that could allow a fire to spread.
d. Keep combustibles away from accidental ignition sources, such as hot plates, soldering irons, or other heat- or spark-producing devices.
e. Store paper stock in metal cabinets.

f. Store rags in metal bins with self-closing lids.
g. Do not order excessive amounts of combustibles.
h. Frequently inspect areas where combustibles are kept.
i. Water, multi-purpose dry chemical (ABC), and halon 1211 are approved fire-extinguishing agents for Class A combustibles.

Class B combustibles
These include flammable and combustible liquids (oils, greases, tars, oil-based paints, and lacquers), flammable gases, and flammable aerosols.

To handle Class B combustibles safely:

a. Store, handle, and use Class B combustibles only in approved locations where vapors are prevented from reaching ignition sources, such as heating or electric equipment, open flames, or mechanical or electric sparks.
b. Do not use a flammable liquid as a cleaning agent inside a building. The only exception is in a closed machine approved for cleaning with flammable liquids.
c. Do not use, handle, or store Class B combustibles near exits, stairs, or other areas normally used as exits.
d. Do not generate heat, allow an open flame, or smoke near Class B combustibles.
e. Know the location of and how to use the nearest portable fire extinguisher rated for Class B fire.
f. Do not use water to extinguish Class B fires caused by flammable liquids. Water can cause burning liquid to spread, making the fire worse. To extinguish a fire caused by flammable liquids, exclude the air around the burning liquid.

Smoking
Smoking is prohibited in all Mission buildings. Certain outdoor areas may also be designated as no smoking areas. The areas where smoking is prohibited outdoors are identified by NO SMOKING signs.

TRAINING

The General Manager will present basic fire prevention training to all employees upon employment and will maintain documentation of the training, which includes the review of 29 CFR 1910.38, including how it can be accessed; this Fire Prevention Plan, including how it can be accessed, good housekeeping practice, proper response and notification in the event of a fire, instruction in the use of portable fire extinguishers, as determined by company policy in the Emergency Action Plan, and how to recognize potential fire hazards.

Supervisors will train employees about fire hazards associated with the specific materials and processes to which they are exposed and will maintain documentation of the training. Employees will receive this training at their initial assignment, annually, and when changes in work processes necessitate additional training.

PROGRAM REVIEW

The General Manager and management will review this Fire Prevention Plan at least annually for necessary changes.

Appendix A

Mission
Fire Risk Survey

Perform a walkthrough of the facility with the local fire department and other emergency responders to assess the layout of the structures, types and volume of hazardous chemical storage, and other hazards they may encounter when responding to an emergency. Provide a copy of this survey to local authorities for their records.

Type of Fire Hazard	Location	Emergency Actions	Required PPE

Completed by:_____ Date:_____

Appendix B

Mission
General Fire Prevention Checklist

Use this checklist to ensure that fire prevention measures conform with the general fire prevention requirements found in OSHA standards.

☐ Yes ☐ No Is the local fire department acquainted with your facility, its location, and its specific hazards?

☐ Yes ☐ No If you have a fire alarm system, is it tested at least annually?

☐ Yes ☐ No If you have interior standpipes and valves, are they inspected regularly?

☐ Yes ☐ No If you have outside, private fire hydrants, are they on a routine preventive maintenance schedule and flushed at least once a year?

☐ Yes ☐ No Are fire doors and shutters in good operating condition?

☐ Yes ☐ No Are fire doors and shutters unobstructed and protected against obstructions, including their counterweights?

☐ Yes ☐ No Are automatic sprinkler system water-control valves, air pressure, and water pressure checked weekly or at other intervals?

☐ Yes ☐ No Has responsibility for the maintenance of automatic sprinkler systems been assigned to an employee or contractor?

☐ Yes ☐ No Are sprinkler heads protected by metal guards?

☐ Yes ☐ No Is proper clearance maintained below sprinkler heads?

☐ Yes ☐ No Are portable fire extinguishers provided in adequate number and type?*

☐ Yes ☐ No Are fire extinguishers mounted in readily accessible locations?*

☐ Yes ☐ No Are fire extinguishers recharged regularly with the recharge date noted on an inspection tag?*

☐ Yes ☐ No Are employees periodically instructed in the use of extinguishers and fire protection procedures?*

*(NOTE: Use of fire extinguishers is based on company policy regarding employee firefighting in your Emergency Action Plan and local fire code.)

Completed by:_____ Date:_____

Appendix C

Mission
Exits Checklist

Use this checklist to evaluate Mission compliance with OSHA's standard on emergency exit routes.

☐ Yes ☐ No Is each exit marked with an exit sign and illuminated by a reliable light source?

☐ Yes ☐ No Are the directions to exits, when not immediately apparent, marked with visible signs?

☐ Yes ☐ No Are doors, passageways, or stairways that are neither exits nor access to exits, and which could be mistaken for exits, marked "NOT AN EXIT" or with another appropriate marking?

☐ Yes ☐ No Are exit signs provided with the word "EXIT" in letters at least 5 inches high with lettering at least 1 inch wide?

☐ Yes ☐ No Are exit doors side-hinged?

☐ Yes ☐ No Are all exits kept free of obstructions?

☐ Yes ☐ No Are there at least two exit routes provided from elevated platforms, pits, or rooms where the absence of a second exit would increase the risk of injury from hot, poisonous, corrosive, suffocating, flammable, or explosive substances?

☐ Yes ☐ No Is the number of exits from each floor of a building and from the building itself appropriate for the building occupancy? (NOTE: Do not count revolving, sliding, or overhead doors when evaluating whether there is a sufficient number of exits.)

☐ Yes ☐ No Are exit stairways that are required to be separated from other parts of a building enclosed by at least one-hour fire-resistant walls (or at least two-hour fire-resistant walls in buildings more than four stories high)?

☐ Yes ☐ No Are the slopes of ramps used as part of emergency building exits limited to dimensions of 1 foot vertical and 12 feet horizontal?

☐ Yes ☐ No Are glass doors or storm doors fully tempered, and do they meet the safety requirements for human impact?

☐ Yes ☐ No Can exit doors be opened from the direction of exit travel without a key or any special knowledge or effort?

☐ Yes ☐ No Are doors on cold storage rooms provided with an inside release mechanism that will release the latch and open the door even if it is padlocked or otherwise locked on the outside?

☐ Yes ☐ No Where exit doors open directly onto any street, alley, or other area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into the path of traffic?

☐ Yes ☐ No Are doors that swing in both directions and are located between rooms where there is frequent traffic equipped with glass viewing panels?

Completed by:_____ Date:_____

Appendix D

Mission
Flammable and Combustible Material Checklist

Use this checklist to evaluate MISSION compliance with OSHA's standards on flammable and combustible materials:

☐Yes ☐No	Are combustible scrap, debris, and waste materials, such as oily rags, stored in covered metal receptacles and removed from the worksite promptly?
☐Yes ☐No	Are approved containers and tanks used to store and handle flammable and combustible liquids?
☐Yes ☐No	Are all connections tight on drums and combustible liquid piping, vapor, and liquid?
☐Yes ☐No	Are all flammable liquids kept in closed containers when not in use?
☐Yes ☐No	Are metal drums of flammable liquids electrically grounded during dispensing?
☐Yes ☐No	Do storage rooms for flammable and combustible liquids have appropriate ventilation systems?
☐Yes ☐No	Are NO SMOKING signs posted on liquefied petroleum gas tanks?
☐Yes ☐No	Are all solvent wastes and flammable liquids kept in fire-resistant, covered containers until they are removed from the worksite?
☐Yes ☐No	Is combustible dust vacuumed rather than blown or swept whenever possible?
☐Yes ☐No	Are fuel gas cylinders and oxygen cylinders separated by distances or fire-resistant barriers while in storage?
☐Yes ☐No	Are fire extinguishers appropriate for the materials in the areas they are mounted?*
☐Yes ☐No	Are appropriate fire extinguishers mounted within 75 feet of outside areas containing flammable liquids and within 10 feet of any inside storage area for such materials?*
☐Yes ☐No	Are extinguishers free from obstruction or blockage?*
☐Yes ☐No	Are all extinguishers serviced, maintained, and tagged at least once a year?*
☐Yes ☐No	Are all extinguishers fully charged and in their designated places?*
☐Yes ☐No	Where sprinkler systems are permanently installed, are the nozzle heads directed or arranged so that water will not be sprayed into operating electrical switchboards and equipment?

☐Yes ☐No Are NO SMOKING signs posted in areas where flammable or combustible materials are used or stored?

☐Yes ☐No Are safety cans utilized for dispensing flammable or combustible liquids available at the point they would be used?

☐Yes ☐No Are all spills of flammable or combustible liquids cleaned up promptly?

☐Yes ☐No Are storage tanks adequately vented to prevent development of an excessive vacuum or pressure that could result from filling, emptying, or temperature changes?

*(NOTE: Use of fire extinguishers is based on company policy regarding employee firefighting in your Emergency Action Plan and local fire code.)

Completed by:_____ Date:_____

Health and Safety Policy

Mission shall furnish to each of its employees' employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to his employees. A recognized hazard is a danger recognized by the employer's industry or industry in general, by the employer, or by common sense. The general duty clause does not apply if there is an OSHA standard dealing with the hazard unless the employer knows that the standard does not adequately address the hazard.

The Occupational Safety and Health Act of 1970 clearly states our common goal of safe and healthful working conditions. The safety and health of our employees continues to be the first consideration in the operation of this business. Safety and health in our business must be a part of every operation and it is every employee's responsibility at all levels. It is Mission's intent to comply with all laws and to do this we must constantly be aware of conditions in all work areas that can produce injuries. No employee is required to work at a job he or she knows is not safe or healthy. Our employee cooperation in detecting hazards and, in turn, controlling them is a condition of our employees' employment. Employees must inform their supervisor immediately of any situation is beyond their ability or authority to correct.

The personal safety and health of each employee of Mission is our primary importance. The prevention of occupationally induced injuries and illnesses is of such consequence that it will be given precedence over operating productivity whenever necessary. To the greatest degree possible, management will provide all mechanical and physical facilities required for personal safety and health in keeping with the highest standards. We will maintain a safety and health program conforming to best practices of our Industry. To be successful, such a program must embody the proper attitudes toward injury and illness prevention on the part of supervisors and employees. It also requires cooperation in all safety and health matters, not only between supervisor and employee, but also between each employee and co-workers. Only through such a cooperative effort can a safety program in the best interest of all be established and preserved.

Mission's objective is a safety and health program that will reduce the number of injuries and illnesses to an absolute minimum. Our goal is zero accidents and injuries. Our safety and health program will include:

- Providing mechanical and physical safeguards to the maximum extent possible.
- A program of safety and health inspections to identify and eliminate unsafe working conditions or practices, to control health hazards, and to comply fully with the safety and health standards for every job.
- Training all employees in good safety and health practices. Providing necessary personal protective equipment and instructions for its use and care.
- Developing and enforcing safety and health rules and requiring that employees cooperate with these rules as a condition of employment.

- Investigating, promptly and thoroughly, every accident to find out what caused it and to correct the problem so that it will not happen again.
- Setting up a system of recognition and awards for outstanding safety service or performance.

We recognize that the responsibilities for safety and health are shared:

- Mission accepts responsibility for leadership of the safety and health program, for its effectiveness and improvement, and for providing safe conditions.
- Supervisors are responsible for developing proper attitudes toward safety and health in themselves and in those they supervise, and for ensuring that all operations are performed with the utmost regard for the safety and health of all personnel involved, including themselves.
- Employees are responsible for compliance with all rules and regulations and for continuously practicing safety while performing their duties."

Our Policy

1. All employees of Mission will follow safe practice rules, render every possible aid to safe operations, and report all unsafe conditions or practices to the supervisor/employer.
2. Supervisors shall insist that employees observe and obey every rule, regulation, and order necessary to the safe conduct of the work and take such action necessary to obtain compliance.
3. All employees shall be given frequent accident prevention instructions. Instructions, practice drills, and articles concerning workplace safety and health shall be given at least once annually.
4. Anyone known to be under the influence of alcohol and/or drugs shall not be allowed on the job while in that condition. Persons with symptoms of alcohol and/or drug abuse are encouraged to discuss personal or work-related problems with the supervisor/employer.
5. No one shall knowingly be permitted or required to work while his or her ability or alertness is impaired by fatigue, illness, or other causes that might expose the individual or others to injury.
6. Employees should be alert to see that all guards and other protective devices are in proper places and adjusted, and they shall report deficiencies. Approved protective equipment shall be worn in specified work areas.
7. Horseplay, scuffling, and other acts that tend to endanger the safety or well-being of employees are prohibited.
8. Work shall be well planned and supervised to prevent injuries when working with equipment and handling heavy materials. When lifting heavy objects, employees should bend their knees and use the large muscles of the legs instead of the smaller muscles of the back. Back injuries are the most frequent and often the most persistent and painful type of workplace injury.
9. Employees shall not handle or tamper with any electrical equipment, machinery, or air or water lines in a manner not within the scope of their duties, unless they have received instructions from their supervisor/employer.
10. All injuries will be reported promptly to the supervisor/employer so that arrangements can be made for medical and/or first-aid treatment. First aid materials are located in the security office; emergency, fire, ambulance, rescue squad, and doctors' telephone numbers are located in the security office; and fire extinguishers are located throughout the facility.

Safety Rules

- Do not throw material, tools, or other objects from heights (whether structures or buildings) until proper precautions are taken to protect others from the falling object hazard.
- Wash thoroughly after handling injurious or poisonous substances.
- Gasoline shall not be used for cleaning purposes.
- When using a ladder, always face the steps and use both hands while climbing.

Mission will utilize a four-step approach to safety and health. These elements include:

1. **Management Commitment and Employee Involvement.** The manager or management team leads the way, by setting policy, assigning and supporting responsibility, setting an example and involving employees.
2. **Worksite Analysis.** The worksite is continually analyzed to identify all existing and potential hazards.
3. **Hazard Prevention and Control.** Methods to prevent or control existing or potential hazards are put in place and maintained.
4. Training **for Employees, Supervisors and Managers.** Managers, supervisors, and employees are trained to understand and deal with worksite hazards.

The key to the success of our safety and health plan is to see it as a part of our business operation and to see it reflected in our day-to-day operations. As we implement the plan and incorporate it into our business culture, safety and health awareness will become second nature.

The Four-Point Workplace Program described here is based upon the Safety and Health Program Management guidelines issued by OSHA in January 1989. Although voluntary, these guidelines represent OSHA's policy on what every worksite should have in place to protect workers from occupational hazards. The guidelines are based heavily on OSHA's experience with its Voluntary Protection Programs (VPP), which recognize excellence in workplace safety and health management.

Management Commitment and Employee Involvement

Mission is committed to involving our employees in planning and carrying out workplace safety efforts. Management and employees must work together in identifying and resolving safety and health problems. As the frontline staff, you have unique insights and energy to achieving the goals and objectives of this program. Our employees are among the most valuable assets to our company. Your safety, health and goodwill are essential to the success of our business. Mission is committed jointly to:

- Participating on joint labor-management committees and other advisory or specific purpose committees.
- Conducting site inspections.
- Analyzing routine hazards in each step of a job or process and preparing safe work practices or controls to eliminate or reduce exposure.
- Developing and revising the site safety and health rules.
- Training both current and newly hired employees.
- Providing programs and presentations at safety and health meetings.
- Conducting or participating in accident and incident investigations.
- Reporting hazards.
- Fixing hazards within their control.

- Supporting co-workers by providing feedback on risks and assisting them in eliminating hazards.
- Performing a pre-use or change analysis for new equipment or processes to identify hazards up front before use.

Worksite Analysis
Worksite analysis is a group of processes that helps make sure that you know what is needed to ensure workplace safety.

- A worksite analysis is the identification of existing or potential hazards by conducting baseline worksite surveys for safety and health concerns. A worksite analysis often includes an analysis of planned and new facilities, processes, materials, equipment, and routine job hazards.
- Regular site safety and health inspections to identify new or previously missed hazards and failures in hazard controls.
- A reliable system to encourage employees, without fear of reprisal, to notify management personnel about conditions that appear hazardous and to receive timely and appropriate responses.
- Investigation of accidents and near-miss incidents to identify their causes and means for prevention.
- Analysis of injury and illness trends over extended periods to identify patterns with common causes and to prevent future incidents.

Hazard Prevention and Control
Once existing and potential hazards have been identified, we must implement the systems that prevent or control those hazards. Whenever possible, hazards should be eliminated. When you cannot eliminate hazards, systems should be established to control them:

- Implement safe work procedures based on an analysis of the hazards in the workplace and ensure that management and employees understand and follow them.
- Ensure that personal protective equipment (PPE) is used and that employees know why they need it, how to use it and how to maintain it.
- Provide for regular equipment maintenance to prevent breakdowns that can create hazards. Ensure that preventive and regular maintenance are tracked to completion.
- Plan for emergencies, including fire and natural disasters. Conduct frequent drills to ensure that all employees know what to do under stressful conditions.
- Survey the medical facilities near the facility and develop an emergency medical procedure to notify medical facilities.
- Posting emergency numbers.
- Ensure that the procedure for reporting injuries and illnesses is understood by all employees.
- Perform routine walkthroughs of the workplace to identify hazards and to track identified hazards until they are corrected.

Training for Employees, Supervisors and Managers
An effective accident prevention program requires proper job performance from everyone in the workplace. Employees must know about the materials and equipment they work with, known hazards and how to control the hazards. Each employee needs to know that:

- No employee is expected to undertake a job until he or she has received job instructions on how to do it properly and is authorized to perform that job.
- No employee should undertake a job that appears unsafe.
- It is a new job, you are learning new operations so your chances of being hurt on the job may be increased.
- Supervisors understand all the hazards faced by the employees and how to reinforce training with quick reminders and refreshers, or with disciplinary action if necessary.
- Top management staff understand their safety and health responsibilities and how to hold subordinate supervisory employees accountable for theirs.

Inventory of Marijuana and Marijuana Products

Real-time inventory will be maintained as specified by the Commission and in 935 CMR 500.105(8)(c) and (d), including, at a minimum, an inventory of marijuana plants; marijuana plant seeds and clones in any phase of development such as propagation, vegetation, and flowering; marijuana ready for dispensing; all marijuana products; and all damaged, defective, expired, or contaminated marijuana and marijuana products awaiting disposal. Mission will tag and track all marijuana and marijuana products, using a seed-to-sale methodology in a form and manner to be approved by the Commission.

In addition to any inventory and/or tracking requirements specified by the Commission, Mission will use a reliable industry proven seed-to-sale software system to document and track our Marijuana and Marijuana Products. This electronic inventory management system is the backbone of Mission real-time inventory management program and will allow us to keep a real-time electronic inventory of all marijuana products; and all damaged, defective, expired, or contaminated marijuana and marijuana products awaiting disposal. This inventory management program, Leaf Logix will also serve as our POS software and will integrate with the Metrc system. Mission will:

1. Establish inventory controls and procedures for the conduct of inventory reviews, and comprehensive inventories of all finished marijuana, marijuana products and stored marijuana.
2. Conduct a monthly inventory of all finished marijuana, marijuana products and stored marijuana.
3. Conduct a comprehensive annual inventory at least once every year after the date of the previous comprehensive inventory.
4. Promptly transcribe inventories if taken by use of an oral recording device.
5. Conduct random, spot inventories of POS stations will also be conducted at the discretion of the Retail Manager and Finance Director.

Bulk packaged marijuana and final marijuana products will be stored in our vault which are equipped with adequate security, lighting, ventilation, as well as temperature and humidity controls. In addition to being guarded by RFID and keypad access codes, the vault will be monitored 24/7 by remote access camera monitors and senior leadership and digitally recorded and indexed for review. Marijuana and marijuana products in the vaults will not be removed until needed for transfer to our POS Stations for retail sale. Any marijuana that is outdated, damaged, deteriorated, mislabeled, or contaminated, or for which the containers or packaging have been opened or breached, will be stored separately until destruction. Inventory control will be managed under the direction of the Operations Manager or designee.

Mission will not purchase, possess or dispense any marijuana or marijuana product that has not been tested in accordance with the requirements of 935 CMR 500.160.

Inventories

Mission will conduct daily, monthly and annual inventory reviews. These inventories will be made available to the Commission upon request. These inventories will include, at a minimum:

1. The date of the inventory;

2. A summary of the inventory findings; and
3. The names, signatures, and titles of the individuals who conducted the inventory.

The Inventory Supervisor will ensure that inventories are conducted as required by the regulations and this policy:

1. Daily Inventory - The Inventory Supervisor or designee will conduct an inventory of selected products or areas identified in our seed to sale program.
    a. The Inventory Supervisor will maintain a schedule of daily inventories and ensure that all rooms or areas are included.
    b. A daily inventory will be done products or areas identified in our seed to sale software program on a rotating basis. At least once a month every product or area will be subjected to a daily inventory of all marijuana and marijuana products.
    c. At the end of the business day an inventory will be performed on all products that were moved to the sales floor that day. The inventory will be checked against the POS system and the seed to sale monitoring system.
2. Monthly Inventory - The Inventory Supervisor and another member of the Mission team, will conduct a physical inventory every month of all finished and stored marijuana.
    a. This inventory will include all marijuana products; and all damaged, defective, expired, or contaminated marijuana and marijuana products awaiting disposal.
3. Annual Inventory - The Inventory Supervisor along with one or more members of the Mission team will conduct a comprehensive annual physical inventory of all marijuana and marijuana products in the facility.

All inventories will be done on paper and/or electronically with the use of laptop computers or tablets. We will not take inventories using an oral recording device. Any and all inaccuracies or unusual discrepancy in weight in an inventory must be quickly resolved and corrected. If an inaccuracy or unusual discrepancy in weight exists a second inventory will immediately be performed. If the second inventory does not find the source of the inaccuracy or unusual discrepancy in weight, a third inventory will be performed by at least two different Mission Agents, one of which must be a manger. If this third inventory does not find the source of the inaccuracy or unusual discrepancy in weight a loss must be declared, and an investigation will be started by the Assistant General Manager and the General Manager to determine where the loss, inaccuracy or unusual discrepancy in weight has occurred and take corrective action.

All losses, inaccurate or unusual discrepancy in weight found in inventories must be reported to the Inventory Supervisor, Assistant General Manager and the General Manager. An Incident Report is required to be filled out. The Inventory Supervisor, Assistant General Manager and/or the General Manager will investigate any instance of loss, unusual discrepancy in weight or inaccurate inventory. The Inventory Supervisor, Assistant General Manager and/or the General Manager will immediately notify appropriate law enforcement authorities and the Commission within 24 hours after discovering the discrepancies identified during an inventory.

If it is determined that an Agent has diverted marijuana or marijuana products, their employment will be terminated immediately and local law enforcement and the Commission will be notified immediately.

Liability Insurance and Bond

Mission will maintain an insurance policy in place that satisfies the requirement under 935 CMR 500.105(10). Mission will maintain general liability insurance coverage for no less than $1,000,000 per occurrence and $2,000,000 in aggregate, annually, and product liability insurance coverage for no less than $1,000,000 per occurrence and $2,000,000 in aggregate, annually. The deductible for each policy is not higher than $5,000 per occurrence. Mission will maintain reports documenting compliance with 935 CMR 500.105(10) in a manner and form determined by the Commission and make these reports available to the Commission up request.

Restricting Access to Age 21 and Older SOP

Mission's Management team is responsible for ensuring that all persons who enter the facility that are associated with the operations of Mission are 21 years of age or older. For the purposes of this Policy, the term "facility" also refers to any vehicle owned, leased, rented or otherwise used by Mission for the transportation of Marijuana. Mission retail facilities allows only the following individuals access:

1. Mission Agents (including board members, directors, employees, executives, managers, or volunteers) while at the facility or transporting marijuana for the facility all Mission Agents must carry their valid Agent Registration Card issued by the Commission.
    a. All Mission Agents are verified to be 21 years of age or older prior to being issued a Marijuana Establishment Agent card.
2. Customers/Consumers (Note: All Agents will be trained in the Verification and Identification of individuals):
    a. To verify a customer is 21 or older Mission Agents must receive and examine from the customer one of the following authorized government issued ID Cards;
        i. Massachusetts Issued driver's license
        ii. Massachusetts Issued ID card
        iii. Out-of-state driver's license or ID card (with photo)
        iv. Passport
        v. U.S. Military I.D.
    b. To verify the age of the customer the Agent will use an Age Verification Smart ID Scanner that will be supplied by Mission.
    c. In the event that the ID is not a scannable ID, or if for any reason the scanner is not operational or available of if the ID is questionable the Agent must use the **FLAG** methodology of ID verification:

        F. Feel

        - ✓ Have the customer remove the ID from their wallet or plastic holder (never accept a laminated document).
        - ✓ Feel for information cut-out or pasted on (especially near photo and birth date areas).
        - ✓ Feel the texture – most driver's license should feel smooth, or (depending on your State) they will have an identifying texture.

L. Look

- ✓ Look for the State seals or water marks; these seals are highly visible without any special light.
- ✓ Look at the photograph. Hairstyles, eye makeup and eye color can be altered, so focus your attention on the person's nose and chin as these features don't change. When encountering people with beards or facial hair, cover the facial hair portion of the photo and concentrate on the nose or ears.
- ✓ Look at the height and weight. They should reasonably match the person.
- ✓ Look at the date of birth and do the math! Compare the age on the ID with the person's apparent age.
- ✓ Look at the expiration date. If the ID has expired, it is not acceptable.
- ✓ If needed, compare the ID to the book of Government Issued ID's.

A. Ask

- ✓ Ask questions of the person, such as their middle name, zodiac sign, or year of high school graduation. Ask them the month they were born. If they respond with a number, they may be lying. If the person is with a companion, ask the companion to quickly tell you the person's name.
- ✓ If you have questions as to their identity, ask the person to sign their name, and then compare signatures.

G. Give Back

- ✓ If the ID looks genuine, give the ID back to the customer and allow entry.

d. If for any reason the identity of the customer or the validity of the ID is in question, do not allow the customer to enter the facility.

3. Visitors (including outside vendors and contractors)

a. Prior to being allowed access to the facility or any Limited Access Area, the visitor must produce a Government issued Identification Card to a member of the management team and have their age verified to be 21 years of age of older.

i. If there is any question as to the visitors age, or of the visitor cannot produce a Government Issued Identification Card, they will not be granted access.

b. After the age of the visitor is verified they will be given a Visitor Identification Badge.

c. Visitors will be escorted at all times by a marijuana establishment agent authorized to enter the limited access area.

d. Visitors will be logged in and out of the facility and must return the Visitor Identification Badge upon exit.

i. The visitor log will be available for inspection by the Commission at all times.

4. Access to the Commission, Emergency Responders and Law Enforcement.
    a. The following individuals shall have access to a Marijuana Establishment or Marijuana Establishment transportation vehicle:
        i. Representatives of the Commission in the course of responsibilities authorized by St. 2016, c. 334, as amended by St. 2017, c. 55 or 935 CMR 500.000;
        ii. Representatives of other state agencies of the Commonwealth; and
        iii. Emergency responders in the course of responding to an emergency.
        iv. Law enforcement personnel or local public health, inspectional services, or other permit-granting agents acting within their lawful jurisdiction.
    b. Individuals described above in this policy will be granted immediate access to the facility.

Training

Mission will train all Agents on the verification and identification of individuals. This training will be done prior to Agents performing age verification duties. Management will supply Age Verification Smart ID Scanners and hardcover books to assist Agents in age verification.

All Mission Agents will enroll and complete the Responsible Vendor Training Program when it is available. This curriculum will include, but not be limited to:

a. Diversion prevention and prevention of sales to minors;
b. Acceptable forms of identification, including:
    i. How to check identification and spotting false identification.
    ii. Confiscating fraudulent identifications and common mistakes made in verification.

Plan to Maintain Financial Records

Mission's financial records will be kept and maintained according to generally accepted accounting principles. The Finance Director is responsible for all accounting responsibilities and will engage the services of external professional accounting firm to ensure proper financial compliance. All Mission financial/business records will be available for inspection to the Cannabis Control Commission upon request. Mission will maintain all business records in Manual and electronic form. These records include, but are not limited to;

1. Assets and liabilities;
2. Banking transactions;
3. Books of accounts, which shall include journals, ledgers, and supporting documents, agreements, checks, invoices, and vouchers;
4. Sales records including the quantity, form, and cost of marijuana products; and
5. Salary and wages paid to each employee, stipend paid to each board member, and any executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment, including members of the nonprofit corporation, if any.

In relation to the maintenance of financial records Mission will incorporate the following into our business operations;

1. Mission will engage the services of a professional payroll and human resources company to assist in human resources management and payroll services for our employees.
2. Mission will engage, to the extent possible, a banking relationship in Massachusetts to provide banking services for our company.
3. Mission will utilize financial/accounting software programs and an e-bill payment provider for all financial record keeping.
4. All transactions will be done through traditional banking transactions including checks, wire transfers or credit cards.
5. On an annual basis an independent certified public accountant who is experienced in the legal marijuana industry, will conduct a financial audit.
6. Mission will engage the services of an industry experienced tax professional for the filing of all required state and federal tax documents.
7. At the end of each business day a reconciliation audit will be done on each POS station by the Floor Supervisor or designee.
8. A comprehensive financial audit will be done at the end of every month by the Finance Director and report their findings to the CEO and outside accounting firm.

Access to the Commission
Mission electronic and hard copy (written) records will be available to the Commission upon request pursuant to 935 CMR 500.105(9). The records will be maintained in accordance with generally accepted accounting principles. All written records required in any section of 935 CMR 500.000 are subject to inspection.

Access to the Massachusetts Department of Revenue ("DOR")
Mission books, records, papers and other data will be made available upon request by the DOR. Accounting records and information in electronic format will be provided in a searchable electronic format if requested by the Commission or the DOR. Any additional reports and schedules relating to the preparation of tax returns will be maintained and made available upon request. Inventory system data as well as any additional purchase reports, schedules or documentation that reconcile to other books and records, such as purchase journals or a general ledger, will also be maintained and made available upon request.

These records will be kept so long as their contents are material in the administration of Massachusetts and IRS tax laws. At a minimum, unless the DOR Commissioner consents in writing to an earlier destruction, the records will be preserved until the statute of limitations for making additional assessments for the period for which the return was due has expired. The DOR may require a longer retention period, such as when the records are the subject of an audit, court case, or other proceeding.

Additionally, Mission will comply with all records retention requirements outlined in the DOR Regulations including but limited to 830 CMR 62C.25.1: Record Retention.

Point of Sale (POS) Systems
Mission will utilize a POS system that complies with the requirements in G.L. c. 62C, § 25; 830 CMR 62C.25.1 (the Records Retention Regulation); and the Massachusetts Department of Revenue ("DOR") Directive 16-1 "*Recordkeeping Requirements for Sales and Use Tax Vendors Utilizing Point of Sale (POS) Systems*".

1. Our POS system will record all transactions in a manner that will allow the DOR to verify what was sold and whether the appropriate amount of tax was collected. Along with the data in the POS system, Mission will maintain the following records:
    a. A journal or its equivalent, which records daily all non-cash transactions affecting accounts payable;
    b. A cash journal or its equivalent, which records daily all cash receipts and cash disbursements, including any check transactions;
    c. A sales slip, invoice, cash register tape, or other document evidencing the original transaction, which substantiates each entry in the journal or cash journal;
    d. Memorandum accounts, records or lists concerning inventories, fixed assets or prepaid items, except in cases where the accounting system clearly records such information; and
    e. A ledger to which totals from the journal, cash journal and other records have been posted. The ledger must clearly classify the individual accounts receivable and payable and the capital account.
2. Each POS transaction record will provide enough detail to independently determine the taxability of each sale and the amount of tax due and collected. Information on each sales transaction will include, but is not limited to the:

a. individual item(s) sold,

b. selling price,

c. tax due,

d. invoice number,

e. date of sale,

f. method of payment, and

g. POS terminal number and POS transaction number.

3. Mission will maintain auditable internal controls to ensure the accuracy and completeness of the transactions recorded in the POS system. The audit trail details include, but are not limited to:

   a. Internal sequential transaction numbers;

   b. Records of all POS terminal activity; and

   c. Procedures to account for voids, cancellations, or other discrepancies in sequential numbering.

   d. The POS audit trail or logging functionality must be activated and operational at all times, and it must record:

   e. Any and all activity related to other operating modes available in the system, such as a training mode; and

   f. Any and all changes in the setup of the system.

4. Mission will comply with the provisions of 935 CMR 500.140(5): Recording Sales.

   a. Mission will only utilize a point-of-sale (POS) system approved by the Commission, in consultation with the DOR.
   b. Mission may utilize a sales recording module approved by the DOR.
   c. Mission will not utilize software or other methods to manipulate or alter sales data.
   d. Mission will conduct a monthly analysis of our equipment and sales data to determine that no software has been installed that could be utilized to manipulate or alter sales data and that no other methodology has been employed to manipulate or alter sales data. Mission will maintain records that it has performed the monthly analysis and produce it upon request to the Commission. If Mission determines that software has been installed for the purpose of manipulation or alteration of sales data or other methods have been utilized to manipulate or alter sales data:
      i. We will immediately disclose the information to the Commission;
      ii. We will cooperate with the Commission in any investigation regarding manipulation or alteration of sales data; and
      iii. We will take such other action directed by the Commission to comply with 935 CMR 500.105.
   e. Mission will comply with 830 CMR 62C.25.1: Record Retention and DOR Directive 16-1 regarding recordkeeping requirements.
   f. Mission will adopt separate accounting practices at the point-of-sale for marijuana and marijuana product sales, and non-marijuana sales.
   g. Mission will allow the Commission and the DOR may audit and examine our point-of-sale system in order to ensure compliance with Massachusetts tax laws and 935 CMR 500.140(5): *Recording Sales*.

Personnel and Background Check SOP

Mission is committed to being compliant with all regulations outlined in 935 CMR 500.000 et. seq. ("the Regulations") and any other requirements or sub-regulatory guidance issued by the Massachusetts Cannabis Control Commission ("CNB" or "the Commission") or any other regulatory agency. The purpose of this policy is to outline the responsibilities of the company, the company's management team and agents to ensure specific, methodical, and consistent compliance of the regulations and to ensure that our personnel policies are compliant will all relevant regulations and laws.

Personnel Records

Mission will maintain the following information in personnel records:

1. Job descriptions for each employee and volunteer position, as well as organizational charts consistent with the job descriptions;
2. A personnel record for each Mission agent. Such records shall be maintained for at least 12 months after termination of the individual's affiliation with Mission and shall include, at a minimum, the following:
    a. All materials submitted to the Commission pursuant to 935 CMR 500.030(2);
    b. Documentation of verification of references;
    c. The job description or employment contract that includes duties, authority, responsibilities, qualifications, and supervision;
    d. Documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters;
    e. Documentation of periodic performance evaluations;
    f. A record of any disciplinary action/performance issues; and
    g. Notice of completed responsible vendor and eight-hour related duty training.
3. A staffing plan that will demonstrate accessible business hours
4. Personnel policies and procedures; and
5. All background check reports obtained in accordance with 935 CMR 500.030.

These personnel records will be held electronically and in hard copy. The electronic records will be stored in a secure server with encryption software that protects against unauthorized access to the files. Access to the electronic records will only be allowed to Mission management agents who require access. as part of their job duties. Hard Copy (written records) will be stored in a secure, locked cabinet in a locked room accessible to only Mission Management agents who require access. These records will be made available for inspection by the Commission upon request.

Mission Agents

All Mission board members, directors, employees, executives, managers and volunteers will register with the Commission as a Mission Marijuana Establishment Agent ("Mission Agent"). For clarity an employee means, any consultant or contractor who provides on-site services to a Marijuana Retail Establishment related to the packaging, storage, testing, or dispensing of marijuana.

All Mission Agents shall:

1. Be 21 years of age or older;
2. Not been convicted of an offense in the Commonwealth involving the distribution of controlled substances to minors, or a like violation of the laws of another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority; and
3. Be determined suitable for registration consistent with the provisions of 935 CMR 500.800 and 500.802.

Mission will submit to the Commission an application for every Mission Agent, this application will include;

1. The full name, date of birth, and address of the individual;
2. All aliases used previously or currently in use by the individual, including maiden name, if any;
3. A copy of the applicant's driver's license, government-issued identification card, liquor purchase identification card issued pursuant to M.G.L. c. 138, § 34B, or other verifiable identity document acceptable to the Commission;
4. An attestation that the individual will not engage in the diversion of marijuana products;
5. Written acknowledgment by the applicant of any limitations on his or her authorization to cultivate, harvest, prepare, package, possess, transport, and dispense marijuana in the Commonwealth;
6. Background information, including, as applicable:
    a. a description and the relevant dates of any criminal action under the laws of the Commonwealth, or an Other Jurisdiction, whether for a felony or misdemeanor and which resulted in conviction, or guilty plea, or plea of nolo contendere, or admission of sufficient facts;
    b. a description and the relevant dates of any civil or administrative action under the laws of the Commonwealth or an Other Jurisdiction, relating to any professional or occupational or fraudulent practices;
    c. A description and relevant dates of any past or pending denial, suspension, or revocation of a license or registration, or the denial of a renewal of a license or registration, for any type of business or profession, by any federal, state, or local government, or any foreign jurisdiction;
    d. a description and relevant dates of any past discipline by, or a pending disciplinary action or unresolved complaint by, the Commonwealth, or a like action or complaint by an Other Jurisdiction, with regard to any professional license or registration held by the applicant; and
7. A nonrefundable application fee paid by the Marijuana Establishment with which the marijuana establishment agent will be associated; and
8. Any other information required by the Commission.

The Mission CEO or designee has registered with the Department of Criminal Justice Information Systems pursuant to 803 CMR 2.04: iCORI Registration and will submit to the Commission a Criminal Offender Record Information (CORI) report and any other background check information required by the Commission for each individual for whom Mission seeks a marijuana establishment agent registration which was obtained within 30 days prior to submission.

Mission will notify the Commission no more than one business day after a Mission agent ceases to be associated with the establishment. The registration shall be immediately void when the agent is no longer associated with the establishment.

The Agent registration card is valid for one year from the date of issue, Mission will renew each Mission Agent Registration Card on an annual basis upon a determination by the Commission that the applicant for renewal continues to be suitable for registration.

After obtaining a registration card for an Mission Agent registration card, Mission will notify the Commission, in a form and manner determined by the Commission, as soon as possible, but in any event, within five business days of any changes to the information that the establishment was previously required to submit to the Commission or after discovery that a registration card has been lost or stolen.

All agents will carry the registration card at all times while in possession of marijuana products, including at all times while at the establishment or while transporting marijuana products.

Background Checks

Mission will comply with all Background Check requirements in the regulations and any other sub-regulatory guidance issued by the Commission.

1. Application Process- During the application process Mission will complete the Background Check Packet as outlined in 935 CMR 500.101(1)(b) which includes;
    a. The list of individuals and entities in 935 CMR 500.101(1)(a)1. (all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings);
    b. Information for each individual identified in 935 CMR 500.101(1)(a)1., which shall include:
        i. The individual's full legal name and any aliases;
        ii. The individual's address;
        iii. The individual's date of birth;
        iv. A photocopy of the individual's driver's license or other government-issued identification card;
        v. A CORI Acknowledgment Form, pursuant to 803 CMR 2.09: Requirements for Requestors to Request CORI, provided by the Commission, signed by the individual and notarized;
        vi. Authorization to obtain a full set of fingerprints, in accordance with M.G.L. c. 94G, § 21, submitted in a form and manner as determined by the Commission;
    c. Relevant Background Check Information. Applicants for licensure will also be required to provide information detailing involvement in any criminal or civil or administrative matters:

i. A description and the relevant dates of any criminal action under the laws of the Commonwealth, or an Other Jurisdiction, whether for a felony or misdemeanor including, but not limited to, action against any health care facility or facility for providing Marijuana for medical or adult-use purposes, in which those individuals either owned shares of stock or served as board member, Executive, officer, director or member, and which resulted in conviction, or guilty plea, or plea of nolo contendere, or admission of sufficient facts;

ii. A description and the relevant dates of any civil action under the laws of the Commonwealth, or an Other Jurisdiction including, but not limited to, a complaint relating to any professional or occupational or fraudulent practices;

iii. A description and relevant dates of any past or pending legal or disciplinary actions in the Commonwealth or any other state against an entity whom the applicant served as a Person or Entity Having Direct or Indirect Control, related to the cultivation, Processing, distribution, or sale of Marijuana for medical- or adult-use purposes;

iv. A description and relevant dates of any administrative action, including any complaint, order or disciplinary action, by the Commonwealth, or a like action by an Other Jurisdiction with regard to any professional license, registration, or certification, held by any Person or Entity Having Direct or Indirect Control, if any;

v. A description and relevant dates of any administrative action, including any complaint, order or disciplinary action, by the Commonwealth, or a like action by another state, the United States or foreign jurisdiction, or a military, territorial, Native American tribal authority or foreign jurisdiction, with regard to any professional license, registration, or certification, held by any board member, executive, officer, director, or member that is part of the applicant's application, if any;

vi. A description and relevant dates of actions against a license to prescribe or distribute controlled substances or legend drugs held by any Person or Entity Having Direct or Indirect Control that is part of the applicant's application, if any; and

vii. Any other information required by the Commission.

Mission will not present any individual in our application whose background check will result in a Mandatory Disqualification or Presumptive Negative Suitability Determination as outlined in Table A of 935 CMR 500.801.

2. Background Checks not included in the Application Process- For all Marijuana Establishment Agent Registrations not included in the application process Mission will submit Marijuana Establishment Agent applications for all required individuals. Mission will perform is own due diligence and perform background checks, including a CORI report, in the hiring of employees and contractors and will not knowingly submit an employee or contractors' application if the background check would result in a Mandatory Disqualification or Presumptive Negative Suitability Determination as outlined in Table B: Retail and Transporter Marijuana Establishment Agents, under 935 CMR 500.802.

Equal Opportunity Employment Policy

It is the policy of Mission to provide equal employment opportunities to all employees and employment applicants without regard to unlawful considerations of race, religion, creed, color, national origin, sex, pregnancy, sexual orientation, gender identity, age, ancestry, physical or mental disability, genetic information, marital status or any other classification protected by applicable local, state or federal laws. This policy prohibits unlawful discrimination based on the perception that anyone has any of those characteristics or is associated with a person who has or is perceived as having any of those characteristics. This policy applies to all aspects of employment, including, but not limited to, hiring, job assignment, working conditions, compensation, promotion, benefits, scheduling, training, discipline and termination. Mission expects all employees to support our equal employment opportunity policy, and to take all steps necessary to maintain a workplace free from unlawful discrimination and harassment and to accommodate others in line with this policy to the fullest extent required by law. For example, Mission will make reasonable accommodations for employees' observance of religious holidays and practices unless the accommodation would cause an undue hardship on Mission operations. If an employee desires a religious accommodation, they are required to make the request in writing to their manager as far in advance as possible. Employees requesting accommodations are expected to attempt to find co-workers who can assist in the accommodation (e.g. trade shifts) and cooperate with Mission in seeking and evaluating alternatives. In compliance with the Americans with Disabilities Act (ADA), Mission will provide reasonable accommodations to qualified individuals with disabilities to the fullest extent required by law. Mission may require medical certification of both the disability and the need for accommodation. Mission can only seek to accommodate the known physical or mental limitations of an otherwise qualified individual. It is the employees' responsibility to come forward if they need accommodation. Mission will engage in an interactive process with the employee to identify possible accommodations, if any will help the applicant or employee perform the job.

Anti-Harassment and Sexual Harassment Policy

Mission will promote a workplace that is free from discrimination and harassment, whether based on race, color, gender, age, religion, creed, national origin, ancestry, sexual orientation, marital status or disability. Inappropriate interference with the ability of Mission employees to perform their expected job duties will not be tolerated. It is illegal and against Mission policy for any employee, male or female, to harass another employee. Examples of such harassment include making sexual advances or favors or other verbal or physical conduct of a sexual nature a condition of any employee's employment; using an employee's submission to or rejection of such conduct as the basis for, or as a factor in, any employment decision affecting the individual; or otherwise creating an intimidating, hostile, or offensive working environment by such conduct. The creation of an intimidating, hostile, or offensive working environment may include but is not limited to such actions as persistent comments on an employee's sexual preferences, the display of obscene or sexually oriented photographs or drawings, or the telling of sexual jokes. Conduct or actions that arise out of a personal or social relationship and that are not intended to have a discriminatory employment effect may not be viewed as harassment. Mission will determine whether such conduct constitutes sexual harassment, based on a review of the facts and circumstances of each situation.

Mission will not condone any sexual harassment of its employees. All employees, including supervisors and managers, will be subject to severe discipline, up to and including discharge, for any act of sexual harassment they commit. Mission will not condone sexual harassment of its employees by non-employees, and instances of such harassment should be reported as indicated below for harassment by employees.

If any employee feels victimized by sexual harassment they should report the harassment to the General Manager immediately. If the employees immediate manager is the source of the alleged harassment, they should report the problem to the Human Resources Department, the CEO and anyone else in an upper management position.

Managers who receive a sexual harassment complaint should carefully investigate the matter, questioning all employees who may have knowledge of either the incident in question or similar problems. The complaint, the investigative steps and findings, and disciplinary actions (if any) should be documented as thoroughly as possible. Any employee who makes a complaint, or who cooperates in any way in the investigation of same, will not be subjected to any retaliation or discipline of any kind.

In addition to the above, if you believe you have been subjected to sexual harassment, you may file a formal complaint with either or both of the government agencies set forth below. Using our complaint process does not prohibit you from filing a complaint with these agencies. Each of the agencies has a short time period for filing a claim (EEOC - 300 days; MCAD - 300 days):

The Massachusetts Commission Against Discrimination ("MCAD") One Ashburton Place, Rm. 601, Boston, MA 02108, (617) 994-6000.

The United States Equal Employment Opportunity Commission ("EEOC") One Congress Street, 10th Floor Boston, MA 02114, (617) 565-3200.

Americans with Disability Act

Mission strongly supports the policies of the Americans with Disabilities Act and is completely committed to treating all applicants and employees with disabilities in accordance with the requirements of that act. Mission judge's individuals by their abilities, not their disabilities, and seeks to give full and equal employment opportunities to all persons capable of performing successfully in the company's positions. Mission will provide reasonable accommodations to any persons with disabilities who require them, who advise Mission of their particular needs. Information concerning individuals' disabilities and their need for accommodation will of course be handled with the utmost discretion.

Drug/Alcohol Free Workplace

Mission is committed to providing its employees with a safe and productive work environment. In keeping with this commitment, it maintains a strict policy against the use of alcohol and the unlawful use of drugs in the workplace. Consequently, no employee may consume or possess alcohol, or use, possess, sell, purchase or transfer illegal drugs at any time while on Mission premises or while using Mission vehicles or equipment, or at any location during work time.

No employee may report to work with illegal drugs (or their metabolites) or alcohol in his or her bodily system. The only exception to this rule is that employees may engage in moderate consumption of alcohol that may be served and/or consumed as part of an authorized company social or business event. "Illegal drug" means any drug that is not legally obtainable or that is legally obtainable but has not been legally obtained. It includes prescription drugs not being used for prescribed purposes or by the person to whom it is prescribed or in prescribed amounts. It also includes any substance a person holds out to another as an illegal drug.

Any violation of this policy will result in disciplinary action, up to and including termination.

Any employee who feels he or she has developed an addiction to, dependence upon, or problem with alcohol or drugs, legal or illegal, is strongly encouraged to seek assistance before a violation of this policy occurs. Any employee who requests time off to participate in a rehabilitation program will be reasonably accommodated. However, employees may not avoid disciplinary action, up to and including termination, by entering a rehabilitation program after a violation of this policy is suspected or discovered.

Smoke Free Workplace

Smoking is prohibited throughout the workplace. This policy applies equally to all employees, clients, partners, and visitors.

Employee Assistance Policy

To help employees in circumstances where counseling services would be helpful, Mission will make an Employee Assistance Program (EAP) counseling service available to employees, when needed, at no personal cost.

Employee Diversion of Marijuana

If a Mission Agent is found to have diverted marijuana, that agent will immediately be dismissed and have their Marijuana Establishment Registration Card confiscated. The Director of HR will immediately be notified. The Director of Human Resources will make a detailed report of the event and report it to local law enforcement and the Commission within 24 hours.

Employee Handbook

Mission will provide a comprehensive employee handbook to all employees that will outline all the information pertinent to their employment with Mission**.** These subjects will include, but not me limited to;

1. Mission and Vision
2. Organizational Structure
3. General Employment Policies
4. Employee Categories
5. Conflicts of Interest
6. Access to Personnel Files
7. Performance Evaluations
8. Hours of Work
9. Compensation
10. Benefits
11. Code of Conduct
12. Discipline
13. Training

Plan for Separating Recreational Marijuana from Medical Operations

Mission's Brookline Marijuana Establishment is an Adult-Use Marijuana Retail Establishment and will not operate as a Medical Treatment Center.

Plan to Obtain Marijuana

Mission is applying for a Retail Marijuana Establishment (Marijuana Retailer) License. Once licensed we will be authorized to purchase and transport cannabis or marijuana products from Licensed Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Once Mission is licensed by the Commission, we will be sourcing products from our cultivation facility. We will also provide customers products from various licensed Massachusetts cannabis providers. Wholesale sales agreements for marijuana and marijuana products will be provided once Mission has been licensed by the Cannabis Control Commission. Mission has dedicated capital to fund the wholesale purchase of marijuana and marijuana products.

Plan

In sourcing marijuana and marijuana products from other authorized Marijuana Establishments, Mission will follow the following guidelines and prior to executing any order for the purchase of marijuana or marijuana products Mission will:

1. Require documentation that the source Marijuana Establishment ("ME") is properly licensed and in good standing with the Commission.
2. If the product from the source ME is pre-packed for retail sales, the source ME must provide documentation that the packaging and labeling is compliant with the Regulations and approved (if applicable) by the Commission.
3. The source ME must attest that any marijuana or marijuana product that will be sold to Mission has passed the required laboratory testing and be able to provide testing results from the Marijuana Testing Lab prior to receipt of the product.

Plan to Remain Compliant with Local Zoning

Mission will remain compliant at all times with the local codes, ordinances, and bylaws including but not limited to the zoning requirements set forth in the Town of Brookline's Zoning Ordinance. Mission will comply with all conditions and standards forth in any local permit required to operate a marijuana establishment at our retail location. Mission is currently compliant with the requirements outlined in the Zoning Code Ordinance. It is the intention of Mission to remain compliant with all relevant local codes, ordinances, and bylaws applicable to a retail marijuana retail establishment. In addition, Mission will comply with all of the criteria set forth in Brookline's marijuana zoning requirements, and our Special Permit. Mission has retained General Counsel to assist with ongoing compliance with local codes, zoning ordinances, and by-laws to remain fully compliant.

Prevention of Diversion

Mission security and management will be proactive in preventing theft/diversion/loss by utilizing best practices in theft prevention and detection. Loss Prevention techniques such a video surveillance, intrusion, and restricted area alarms will be constantly utilized to identify weaknesses in security, and will be used to deter loss, theft and to identify and prosecute any person or persons engaged in the diversion of company assets.

All finished marijuana or marijuana products will be stored in the vault. Access to the vault is limited to small group of Mission Agents.

Ultimately, the Vice President of Retail and the Director of Security are responsible for the investigation of any instance of diversion, theft or loss. The General Manager and Supervisors are responsible for the training of all Agents on how prevent and identify these instances.

Security
Mission incorporates physical security elements, electronic security systems, manned security, and policies and procedures to provide a comprehensive integrated secure environment that will deter and prevent unauthorized entrance into areas containing marijuana and theft of marijuana. Physical Security Elements include:

Facility design
The design on the facility is a physical barrier to diversion, theft and loss. Hardened walls in the vaults and other storage areas deter and prevent access by unauthorized person. There are no windows located in any area where marijuana or marijuana products, or their byproducts are manufactured, stored, weighed, packaged, processed, or disposed.

1. Electronic security systems include:
    a. Closed Circuit Television System (CCTV) - Mission CCTV system will ensure:
        i. There are video cameras in all areas that may contain marijuana, at all points of entry and exit, and in all parking lots, which is appropriate for the normal lighting conditions of the area under surveillance;
        ii. The cameras are directed at all safes, vaults, and areas where marijuana is processed, prepared, stored, handled, or dispensed;
        iii. The cameras are angled so as to allow for the capture of clear and certain identification of any person entering or exiting the facility or area; and
        iv. All cameras will record twenty-four hours a day.

    b. The CCTV system is supplemented by the Video Management System ("VMS"):
        i. The VMS ensures that the camera images will be available for immediate viewing by Commission upon request and that it is retained for at least 90 calendar days.;
        ii. Recordings will not be destroyed or altered, and will be retained as long as necessary if Mission is aware of a pending criminal, civil, or administrative

investigation, or legal proceeding for which the recording may contain relevant information;

iii. The VMS has the ability to immediately produce a clear, color, still photo (live or recorded) with a date and time stamp embedded on all recordings. The date and time is synchronized and set correctly and will not significantly obscure the picture;

iv. The CCTV system and the VMS have ability to remain operational during a power outage; and

v. The VMS has the ability to produce a video recording that allows for the exporting of still images in an industry standard image format, including .jpg, .bmp, and .gif. Exported video has the ability to be archived in a proprietary format that ensures authentication of the video and guarantees that no alteration of the recorded image has taken place. Exported video also has the ability to be saved in an industry standard file format that can be played on a standard computer operating system. All recordings will be erased or destroyed prior to disposal.

c. Access Control & Monitoring System (ACMS) - A network-based, distributed database electronic access control and monitoring system (ACMS) will be installed at the facility to serve as the engine of the integrated electronic security systems. Safety and security purposes for the ACMS include but are not limited to:

i. Supporting crime prevention and control objectives;

ii. Ensuring a secure locked facility for the manufacturing, processing and storage of marijuana & marijuana products;

iii. Preventing the theft or diversion of marijuana & marijuana products;

iv. Preventing unauthorized access;

v. Granting access based only on an authorized credential being presented;

vi. Monitoring and documenting all requests for access;

vii. Monitoring and alerts of alarm conditions based on alarm inputs including magnetic contacts;

viii. Reducing the use of mechanical locks and keys that can be easily duplicated;

ix. Integrating the various security systems including CCTV, SAS, etc. to allow for higher level functionality of all electronic security systems; and

x. Aiding in the investigation of criminal and disciplinary activity.

d. Security Alarm System (SAS) – The Mission SAS has been designed to ensure compliance with all the requirements outlined in 935 CMR 500.110 including, but not limited to:

i. A perimeter alarm on all entry and exit points and perimeter windows;

ii. A failure notification system that provides an audible, text, or visual notification of any failure in the surveillance system. The failure notification system will provide an alert to designated employees within five minutes after the failure, either by telephone, email, or text message;

iii. A duress alarm, panic alarm, or holdup alarm connected to local public safety or law enforcement authorities; and

xi. Motion Detectors will be located in every room with an exterior door, every room with an exterior wall, the vault and interior corridors.

2. The SAS has a Redundant (Backup) Perimeter Security Alarm System that is not the same company supplying the primary system. This back-up alarm monitoring company has all the capabilities of

the primary system.

3. Manned security - Mission provides dedicated Security Agents for our facility. All Mission managers and Supervisors will also be also trained as security personnel. There will always be a Security Agent or Manger on site and at all times that the facility is open. The Security Agent or Manager will manage the security room, vault, visitor log, and monitor the CCTV and ACMS systems. They will also conduct video surveillance of the interior and exterior of the facility and make physical rounds of the entire property. The Security Agent or Manager will perform a Security audit of the facility and its systems on a monthly basis.

4. Policies and Procedures - Along with the Prevention of Diversion Policy and Procedure, Mission's policies and procedures will require compliance with all safety, security, anti-diversion and administrative requirements that can help eliminate or reduce the chance of diversion, theft, and loss from occurring. These include policies and procedures will require:

    a. No personal bags or other containers are allowed in any area containing marijuana.
        i. Lockers or a storage area will be provided to all employees for the storage of personal clothing, bags and other accessories.
    b. Uniforms/Clothing is not overly loose fitting and have a limited number of pockets.
    c. Frequent audits of all marijuana products in the facility, including surprise audits of certain rooms or areas.
    d. Additionally, Mission will offer employees an employee discount on all marijuana products to incentivize employees not to divert marijuana.

Preventing Theft/Diversion/Loss

1. The prevention of theft/diversion/loss is essential to the success of the Company. Prevention of theft/diversion/loss is the responsibility of every Mission employee.
2. Employees are required to report known or suspected incidents of theft/diversion/loss by employees and visitors.
3. All suspected incidents of theft/diversion/loss will be thoroughly investigated.
4. Suspicion of theft/diversion/loss may arise from a variety of circumstances, including, but not limited to, the following:
    a. A witnessed incident of probable theft/diversion/loss
    b. Behaviors that may indicate an impaired individual
    c. Suspicious activity identified during routine monitoring and/or proactive surveillance
    d. Self-disclosure of theft/diversion/loss by an individual
    e. Discrepancies in inventories
    f. Notification of suspected theft/diversion/loss from an external source, such as local law enforcement or a family member of a suspected drug diverter
    g. Unusual customer transactions
5. Any employee who reports suspected theft/diversion or loss honestly and in good faith will be protected from retaliation.
6. Ultimately, the CEO, Vice President of Retail, General Manager and/or Director of Security will manage the investigation of all reports of suspected theft/diversion/loss.
7. The Mission's executive management team will receive prompt notification of incidents of

probable theft/diversion/loss.

8. Diversion or theft by a Mission employee will result in immediate termination and will be reported to all appropriate government, licensing, regulatory, and law enforcement agencies within 24 hours.
9. Data relating to theft/diversion/loss reports and investigations will be analyzed to identify trends and opportunities for potential improvement in security operations.

Identifying Retail Diversion of Marijuana

The diversion of Marijuana from customers to anyone else will be identified and investigated, as appropriate. Mission acknowledges that as a Retail Marijuana Establishment, Marijuana and Marijuana Products are to be dispensed to that customer and not diverted to others. While customers may legally gift certain amounts of marijuana or marijuana products, they cannot sell marijuana or marijuana products to others and not to anyone under the age of 21.

1. All Mission Agents working in the facility will be trained on identifying diversion;
    a. This training will be tailored to identifying trends in purchases that would indicate that the customer is diverting the purchased marijuana to unauthorized sources.
2. All Mission Retail Associates, Floor Supervisors, Floor Managers, Assistant General Managers, and General Managers should be cognizant of the following when completing transactions with customers;
    a. Unusual or large transactions including multiple transactions in a short period of time, transactions for large amounts, transactions that differ from the customers normal ordering protocol.
    b. Statements from customers indicating that the product may be diverted to others.
3. Mission Agents and Managers will be cognizant of the activity outside of the facility, such as the parking lot including;
    a. The exchange of money between individuals outside of the facility.
    b. Customers interacting with others outside of the facility that they did not travel with.
    c. Vehicles or persons outside of the facility that do not enter the facility.
4. If Mission Agents and/or Managers witness signs of possible diversion of any marijuana products, they will immediately notify a member of the management team.
    a. Managers will evaluate the situation and make a determination as to the next steps;
        i. Have the Agent file an incident report to the General Manager or Security Manager.
        ii. Investigate the incident further and file an incident report to the General Manager or Security Manager.
        iii. If there is clear evidence of customer diversion, local law enforcement and the Commission will be notified and an incident report will be filed.
5. The General Manager or Security Manager will investigate any report of customer diversion.
6. If there is evidence of customer diversion the General Manager or designee will contact local law enforcement and the Commission.

7. At the conclusion of any investigation into customer diversion, Mission may take the following actions;
    a. Take no action.
    b. Refer the case to local law enforcement and the Commission.
    c. If it is our belief that the public would be placed at risk by continuing to dispense marijuana to the Customer, Mission may refuse to dispense marijuana to the Customer.

Responding to Theft/Diversion/Loss

1. When diversion, theft or loss is identified, the area of that loss or theft will be immediately secured so that a full accounting of the loss or theft may be determined.
    a. The General Manager or designee will determine the scope of the area or products that will be secured.
2. The General Manager or a member of the Mission team must begin to gather the facts by establishing the 4 W's of an investigation:
    a. What happened/What is missing?
    b. When did it happen/What time frame?
    c. Where did it happen?
    d. Who may be involved/Who may have witnessed it/Who may have important information?
3. The CEO and Vice President of Retail will be contacted immediately.
4. A manager will fill out a detailed incident report that includes:
    a. The type of incident
    b. Estimated loss
    c. Time of loss and
    d. Other pertinent information
5. All person's present will be identified, and a log created with names and in the case of contractors or vender's names; company and contact information.
6. The General Manager, Assistant General Manager, Vice President of Retail, Director of Security or designee will immediately notify appropriate law enforcement authorities and the Commission within 24 hours after discovering the following:
    a. Discrepancies identified during inventory, diversion, theft, loss, and any criminal action involving Mission or a Mission Agent;
    b. Any suspicious act involving the cultivation, distribution, processing, or production of marijuana by any person.
7. The General Manager, Assistant General Manager, Vice President of Retail, Director of Security or designee will investigate the incident and file a report with the CEO.
8. After the incident report is filed, the General Manager, Assistant General Manager, Vice President of Retail, or CEO that may contain an assessment to determine whether additional safeguards are necessary. These safeguards may be for added policies, procedures, plans, or physical infrastructure to mitigate the chance of the same type of incident from occurring again.

Policy and Procedure for Quality Control and Testing of Marijuana and Marijuana Products

Quality Control will be maintained through the strict adherence to Good Manufacturing Practices and compliance with 935 CMR 500.000 et. seq, 105 CMR 590.000: *Minimum Sanitation Standards for Food Establishments,* the sanitation requirement in 105 CMR 500.000: *Good Manufacturing Practices for Food*, and with the requirements for food handlers specified in 105 CMR 300.000*: Reportable Diseases, Surveillance, and Isolation and Quarantine.*

In the case of acquiring wholesale products, Mission will only source marijuana products from Marijuana Establishments where the product has been tested in accordance with the regulations. Prior to accepting any marijuana or marijuana product from a source Marijuana Establishment, Mission will view and confirm that the source products have been tested in accordance with the regulations and will store the testing records. No marijuana product, including marijuana, will be sold or otherwise marketed for adult use that is not capable of being tested by Independent Testing Laboratories, except as allowed under 935 CMR 500.000. Any testing results indicating noncompliance with M.G.L. c.132B and the regulations at 333 CMR 2.00 through 333 CMR 14.00 will be immediately reported to the Commission, who may refer any such result to the Massachusetts Department of Agricultural Resources (MDAR). Mission will not prepare, sell or otherwise transfer an edible marijuana product with potency levels exceeding the following, as tested by an independent marijuana testing facility licensed in accordance with M.G.L. c. 94G, § 15:

1. For a single serving of an edible marijuana product, five milligrams of active tetrahydrocannabinol (THC); and
2. In a single package of multiple edible marijuana product to be eaten, swallowed, or otherwise ingested, not more than 20 servings or 100 milligrams of active THC.
3. The THC content must be homogenous, or evenly distributed throughout the edible marijuana product.

Mission will satisfy minimum energy efficiency and equipment standards established by the Commission and meet all applicable environmental laws, regulations, permits and other applicable approvals, including those related to water quality and solid waste disposal, and to use additional best management practices as determined by the Commission in consultation with the working group established under St. 2017, c. 55, § 78(b) to reduce energy and water usage, engage in energy conservation and mitigate other environmental impacts. If minimum standards or best management practices are not established by the time of an application for initial licensure, an Mission will satisfy such standards or best management practices as a condition of license renewal, in addition to any the terms and conditions of any environmental permit regulating the licensed activity.

Sanitation

Our Retail Marijuana facility ("the facility or facilities") will be designed and constructed with sanitation in mind. All product contact surfaces will be smooth, durable, non-porous and easily cleanable.

1. The walls, ceiling and floors of all storage and packaging areas will be constructed of materials that are smooth, durable and can be adequately kept clean and in good repair.
    a. There will be coving at base junctures that is compatible with both wall and floor coverings. The coving should provide at least 1/4-inch radius and 4" in height.
    b. The General Manager will prepare a cleaning and sanitation checklist for the staff to that cleaning and sanitation is performed in a consistent and satisfactory manner.
2. The facility will provide sufficient space for the placement of equipment and storage of materials as is necessary for the maintenance of sanitary operations and the sale of safe marijuana products.
3. Lighting and Light Fittings - Shatter-proof or safety-type light bulbs, fixtures, or other glass is used where lighting is suspended over retail or storage areas or otherwise protect against marijuana product contamination in case of glass breakage.
    a. Suspended lighting is constructed from non-corrodible and cleanable assemblies.
    b. All light bulbs used in the production, processing and storage areas are shatterproof and/or protected with plastic covers.
    c. Adequate safety lighting in all areas.
4. Buildings, fixtures, and other physical facilities will be constructed in such a manner that allow them to be maintained in a sanitary condition.
5. Product Preparation Surfaces (stainless steel tables, scale surfaces and utensils) will be cleaned and sanitized as frequently as necessary to protect against contamination, using a sanitizing agent registered by the US Environmental Protection Agency (EPA), in accordance with labeled instructions.
    a. Pre-scrape surface to remove any soils.
    b. Wash surface with recommended strength solution of pot & pan detergent.
    c. Rinse with water and wipe dry.
    d. Using trigger sprayer bottle and a different wiping cloth, applying hydrogen peroxide.
    e. Per label directions, use appropriate test papers to determine correct concentration of the sanitizer solution. Surfaces must remain wet for 60 seconds.
    f. Allow to air dry.
6. Hand-washing facilities will be adequate and convenient and shall be furnished with running water at a suitable temperature.
    a. Located in the packaging area and where good sanitary practices require employees to wash and sanitize their hands.
    b. Provide effective hand-cleaning and sanitizing preparations and sanitary towel service or suitable drying devices.
7. Each of the facilities water supply comes from the municipal water supply and is sufficient for necessary operations.
8. The facilities plumbing will be of adequate size and design, and adequately installed and maintained to carry sufficient quantities of water to required locations throughout the facility.
    a. Plumbing shall properly convey sewage and liquid disposable waste from the facility.
    b. There will be no cross-connections between the potable and wastewater lines.

9. The facility will provide its employees with adequate, readily accessible toilet facilities that will be maintained in a sanitary condition and in good repair.
10. All storage areas will be constructed in a manner that will protect its contents against physical, chemical, and microbial contamination as well as against deterioration of marijuana products or their containers.

Contamination Control

1. Training:
    a. All employees will be trained on pest prevention, pest management, pest detection, and pest treatments.
2. Handling and storage of marijuana product waste:
    a. All marijuana waste will be placed in the sealed "Marijuana Waste" container.
        i. This container must impervious, covered, and locked.
    b. All marijuana waste will be stored in the vault in a sealed container until disposal.
3. Handling and storage of non-marijuana waste:
    a. All non-marijuana waste will be placed into the appropriate impervious covered waste receptacles:
        i. Recyclable
        ii. Organic
        iii. Solid waste
    b. At the end of every day these containers will be emptied, and the contents removed from the building and placed in the appropriate secure containers to await pickup.
4. All toxic materials including cleaning compounds, sanitizers, etc. will be stored in an area away from marijuana storage areas.

Personnel

1. Any employee or contractor who, by medical examination or supervisory observation, is shown to have, or appears to have, any disease transmissible through food, an illness, open lesion, including boils, sores, or infected wounds, or any other abnormal source of microbial contamination shall be excluded from any operations which may be expected to result in contamination of the facility or others until the condition is corrected. Personnel shall be instructed to report such health conditions to their supervisors.
    a. Any manager, when he or she knows or has reason to believe that an employee has contracted any disease transmissible through food or has become a carrier of such disease, or any disease listed in 105 CMR 300.200(A) will report the same immediately by email to the Local Board of Health.
    b. Mission will voluntarily comply with any and all isolation and/or quarantine orders issued by the Local Board of Health or the Department of Public Health.
    c. Mission Agents must report any flu-like symptoms, diarrhea, and/or vomiting to their supervisor. Employees with these symptoms will be sent home with the exception of symptoms from a noninfectious condition.
    d. Please refer to our COVID-19 Standard Operating Procedures for further sanitation protocols.

2. All Mission Agents shall conform to sanitary practices while on duty, including:
    a. Maintain adequate personal cleanliness:

Grooming:

i. Arrive at work clean – clean hair, teeth brushed, bathed and used deodorant daily.

ii. Maintain short, clean, and polish-free fingernails.

a. Fingernails should be trimmed, filed, and maintained so edges and surfaces are cleanable and not rough.

iii. Wash hands (including under fingernails vigorously and thoroughly with soap and warm water for a period of at least 20 seconds:

- When entering the facility before work begins
- In the restroom after toilet use and when you return to your workstation
- After touching face, nose, hair, or any other body part, and after sneezing or coughing
- After cleaning duties
- After eating or drinking
- Any other time an unsanitary task has been performed – i.e., taking out garbage, handling cleaning chemicals, wiping tables, picking up a dropped item, etc.
- Wash hands only in hand sinks designated for that purpose.
- Dry hands with single use towels. Turn off faucets using a paper towel, in order to prevent recontamination of clean hands.

Proper Attire:

i. Wear appropriate clothing – clean uniform with sleeves and clean non-skid close-toed work shoes (or tennis shoes) that are comfortable for standing and working on floors that can be slippery.

Cuts, Abrasions, and Burns:

i. Bandage any cut, abrasion, or burn that has broken the skin.

ii. Cover bandages on hands with gloves and finger cots and change as appropriate.

iii. Inform supervisor of all wounds.

Smoking, eating, and gum chewing:

i. The Mission facility is a smoke free facility. No smoking or chewing tobacco shall occur on the premises.

ii. Eat and drink in designated areas only.

iii. Refrain from chewing gum or eating candy during work.

Testing of Marijuana and Marijuana Products

The Mission Retail Marijuana Establishments will only have marijuana and marijuana products that have passed the required testing at a Licensed Testing Lab. Mission will only source marijuana products from Marijuana Establishments where the product has been tested in accordance with the Regulations. Prior to accepting any marijuana or marijuana product from a source Marijuana Establishment, Mission will view

and confirm that the source products have been tested in accordance with the testing requirements outlined in 935 CMR 725.160 and the *"Protocol for sampling and analysis of finished medical marijuana products and marijuana-infused products for Massachusetts Registered Medical Marijuana Dispensaries"* published by DPH. These testing records will be stored and maintained pursuant to our Records Retention Policy and Procedure.

We will contract with Licensed Independent Testing Laboratories for the purposes of "Quality Control Testing." Our quality control testing will be used to ensure that the products we are receiving from our wholesale partners are consistent with the testing records that have been reported to us. These quality control tests will help us to ensure that our products are contaminant-free and the correct dosage and potency. We plan to use CDX Analytics and MCR Labs which have been Licensed by the Commission.

1. This testing lab will pick up and transport our testing samples to and from their lab.
2. Mission will ensure that the storage of all marijuana products at the laboratory complies with 935 CMR 500.105(11).
3. Any and all excess Mission marijuana product samples used in testing will be disposed of in compliance with 935 CMR 500.105(12), either by the Independent Testing Laboratory returning excess marijuana to Mission Facility for disposal or by the Independent Testing Laboratory disposing of it directly.

Mission will not sell or otherwise market for adult use any Marijuana Product that is not capable of being tested by Independent Testing Laboratories, except as allowed under 935 CMR 500.000. The product must be deemed to comply with the standards required under 935 CMR 500.160.

Required testing includes:

1. Cannabinoid Profile
2. Contaminants as specified by the Department including, but not limited to:
    a. Mold
    b. Mildew
    c. Heavy metals
    d. Plant-Growth Regulators and Pesticides that are compliant with M.G.L. c. 132B and the regulations promulgated at 333 CMR 2.00 through 333 CMR 14.00.
    e. Bacteria
    f. Fungi
    g. Mycotoxins.

Mission will maintain the results of all testing for no less than one year. If a marijuana product fails the laboratory testing, it will be quarantined and stored away from other product. The Cannabis Control Commission and the Source Marijuana establishment will be notified immediately. Mission will submit to the Commission upon their request, any information regarding contamination. The entire batch of the product will be quarantined and not sold to customers. If through a re-test of the product, it is determined that there is no contamination, the product may be removed from quarantine status and sold. Product that is confirmed to be contaminated, or if the testing results are inconsistent with the labels on the product, will be returned to the Source Marijuana Establishment.

Qualifications and Training Procedures

Mission's policy has been developed to outline the responsibilities of the Company, the Company's management team and Agents, and to ensure compliance of the Regulations. Mission will only hire qualified Marijuana Establishment Agents and ensure our training process and curriculum are in compliance with all regulations and laws.

Qualifications for a Marijuana Establishment Agent

The minimum requirements to become a Mission Marijuana Establishment Agent ("Agent") are outlined below. All Mission board members, directors, employees, executives, managers, or volunteers will register with the Commission as an Agent. For clarity an employee means, any consultant or contractor who provides on-site services to a Marijuana Establishment related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.

All Mission Agents must;

1. Be 21 years of age or older;
2. Not been convicted of an offense in the Commonwealth involving the distribution of controlled substances to minors, or a like violation of the laws of another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority; and
3. Be determined suitable for registration consistent with the provisions of 935 CMR 500.800 and 500.802.

Mission will develop a job description for all positions with the company. While all Agents must meet the qualifications listed above, several of our positions will require additional qualifications based on the specific duties of the position.

Required Training for Marijuana Establishment Agents

Pursuant to 935 CMR 500.105(2)(a), Mission will ensure all Agents complete training prior to performing job functions. Training will be tailored to the role and responsibilities of the job function.

1. Mission will train all marijuana establishment agents in compliance with 935 CMR 500.105(2)(a) and (b). Agents responsible for tracking and entering product into the Seed-to-sale SOR (Metrc) must receive training in a form and manner determined by the Commission.
2. Our initial training begins during employee orientation where all new employees will be issued their employee handbook. Training will include, but not be limited to;
    a. Code of Conduct and our Code of Ethics
    b. Verifying Identifications and Marijuana Regulations;
    c. Security and Safety including our Emergency Procedures/Disaster Plan;
    d. Diversion of Marijuana and Terminable Offences;

e. Employee Policies (all employee policies from the handbook will be covered) including but not limited to;
   i. Alcohol, smoke and drug-free workplace
   ii. Confidential Information
   iii. Equal Employment Policy
   iv. Anti-Harassment and Sexual Harassment Policy
   v. Americans with Disability Act
   vi. Employee Assistance Policy
   vii. Diversity Plan
   viii. Whistleblower Policy

3. After Agents complete initial training, Agents will be trained on job specific areas depending on their duties. This training can be done in a classroom setting, online or computerized, on-the-job training ("OTJ") or through external training platforms. Please see our OTJ Training documentation.
4. All Mission Agents will receive a minimum of 16 hours of training annually.
5. Mission will record, maintain and store documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters. These records will be stored in the Agents Personnel File. Training records will be retained by Mission for at least one year after agents' termination.
6. Within 90 days of hire, Mission will require all its Agents to attend and complete a Responsible Vendor Training Program to become designated as a "responsible vendor":
   a. After the responsible vendor designation is applied each Mission owner, manager, and employee involved in the handling and sale of marijuana for adult use will successfully complete the program once every year thereafter to maintain designation as a "responsible vendor." Mission will maintain records of responsible vendor training program compliance for four years and make them available to inspection by the Commission and any other applicable licensing authority upon request during normal business hours.
7. All retail employees will be trained on the following areas but training will not be limited to:
   a. Safety, security, and our disaster plan;
   b. Privacy/Confidentiality;
   c. Cash handling, Diversion prevention, Prevention of sales to minors;
   d. Compliance with all tracking requirements;
   e. Acceptable forms of identification and How to check identification;
   f. Spotting false identification; and common mistakes made in verification.

In addition to required training, Mission will encourage advanced training to our employees in the areas of Marijuana Science or other areas then enhance the safety and shopping experience for our customers.

Record Keeping Procedure

Mission understands how important record keeping is per the Regulations, and our Industry. The purpose of this policy is to outline the responsibilities of the Company, the Company's management team and agents to ensure specific, methodical, and consistent compliance of the regulations and to ensure that our record keeping procedures are compliant will all regulations and laws.

Access to the Commission

Mission electronic and hard copy (written) records will be available to the Commission upon request pursuant to 935 CMR 500.105(9). The records will be maintained in accordance with generally accepted accounting principles. All written records required in any section of 935 CMR 500.000 are subject to inspection.

Access to the Massachusetts Department of Revenue ("DOR")

Mission' books, records, papers, and other data will be made available upon request by the DOR Accounting records and information in electronic format will be provided in a searchable electronic format if requested by the Commission of the DOR. Any additional reports and schedules relating to the preparation of tax returns will be maintained and made available upon request. Inventory system data as well as any additional purchase reports, schedules or documentation that reconcile to other books and records, such as purchase journals or a general ledger, will also be maintained and made available upon request.

These records will be kept so long as their contents are material in the administration of Massachusetts tax laws. At a minimum, unless the DOR Commissioner consents in writing to an earlier destruction, the records will be preserved until the statute of limitations for making additional assessments for the period for which the return was due has expired. The DOR may require a longer retention period, such as when the records are the subject of an audit, court case, or other proceeding.

Additionally, Mission will comply with all records retention requirements outlined in the DOR Regulations including but limited to 830 CMR 62C.25.1: Record Retention.

1. Point of Sale (POS) Systems

   Mission will utilize a POS system that complies with the requirements in G.L. c. 62C, § 25; 830 CMR 62C.25.1 (the Records Retention Regulation); and the Massachusetts Department of Revenue ("DOR") Directive 16-1 "*Recordkeeping Requirements for Sales and Use Tax Vendors Utilizing Point of Sale (POS) Systems*"

   a. Our POS system will record all transactions in a manner that will allow the DOR to verify what items were sold and confirm if the appropriate amount of tax was collected. In addition to the data in the POS system, Mission will maintain the following records:

      i. A journal or its equivalent, which records daily all non-cash transactions affecting accounts payable;

ii. A cash journal or its equivalent, which records daily all cash receipts and cash disbursements, including any check transactions;

iii. A sales slip, invoice, cash register tape, or other document evidencing the original transaction, which substantiates each entry in the journal or cash journal;

iv. Memorandum accounts, records or lists concerning inventories, fixed assets or prepaid items, except in cases where the accounting system clearly records such information;

v. A ledger to which totals from the journal, cash journal and other records have been periodically posted. The ledger must clearly classify the individual accounts receivable and payable and the capital account.

b. Each POS transaction record will provide enough detail to independently determine the taxability of each sale and the amount of tax due and collected. Information on each sales transaction will include, but is not limited to the:

i. individual item(s) sold,

ii. selling price,

iii. tax due,

iv. invoice number,

v. date of sale,

vi. method of payment, and

vii. POS terminal number and POS transaction number.

c. Mission will maintain auditable internal controls to ensure the accuracy and completeness of the transactions recorded in the POS system. The audit trail details include, but are not limited to:

i. Internal sequential transaction numbers;

ii. Records of all POS terminal activity; and

iii. Procedures to account for voids, cancellations, or other discrepancies in sequential numbering.

iv. The POS audit trail or logging functionality must be activated and operational at all times, and it must record:

v. Any and all activity related to other operating modes available in the system, such as a training mode; and

vi. Any and all changes in the setup of the system.

2. Types of Records

The following records will be maintained and stored by Mission and available to the Commission upon request:

a. Operating procedures as required by 935 CMR 500.105(1)

i. Security measures in compliance with 935 CMR 500.110;

ii. Employee security policies, including personal safety and crime prevention techniques;

iii. A description of the Marijuana Establishment's hours of operation and after-hours contact information, which shall be provided to the Commission, made available to law enforcement officials upon request, and updated pursuant to 935 CMR 500.000.

iv. Storage of marijuana in compliance with 935 CMR 500.105(11);

v. Description of the various strains of marijuana to be cultivated, processed or sold, as applicable, and the form(s) in which marijuana will be sold;

vi. Procedures to ensure accurate recordkeeping, including inventory protocols in compliance with 935 CMR 500.105(8) and (9);

vii. Plans for quality control, including product testing for contaminants in compliance with 935 CMR 500.160;

viii. A staffing plan and staffing records in compliance with 935 CMR 500.105(9);

ix. Emergency procedures, including a disaster plan with procedures to be followed in case of fire or other emergencies;

x. Alcohol, smoke, and drug-free workplace policies;

xi. A plan describing how confidential information will be maintained;

xii. A policy for the immediate dismissal of any marijuana establishment agent who has:

1) Diverted marijuana, which shall be reported to law enforcement officials and to the Commission;

2) Engaged in unsafe practices with regard to operation of the Marijuana Establishment, which shall be reported to the Commission; or

3) Been convicted or entered a guilty plea, plea of nolo contendere, or admission to sufficient facts of a felony drug offense involving distribution to a minor in the Commonwealth, or a like violation of the laws of another state, the United States or a foreign jurisdiction, or a military, territorial, or Native American tribal authority.

xiii. A list of all board members and executives of a Marijuana Establishment, and members, if any, of the licensee must be made available upon request by any individual. 935 CMR This requirement may be fulfilled by placing this information on the Marijuana Establishment's website.

xiv. Policies and procedures for the handling of cash on Marijuana Establishment premises including but not limited to storage, collection frequency, and transport to financial institution(s).

xv. Policies and procedures to prevent the diversion of marijuana to individuals younger than 21 years old.

xvi. Policies and procedures for energy efficiency and conservation that shall include:

1) Identification of potential energy use reduction opportunities (including but not limited to natural lighting, heat recovery ventilation and energy efficiency measures), and a plan for implementation of such opportunities;

2) Consideration of opportunities for renewable energy generation, including, where applicable, submission of building plans showing where energy generators could be placed on the site, and an explanation of why the identified opportunities were not pursued, if applicable;

3) Strategies to reduce electric demand (such as lighting schedules, active load management and energy storage); and

4) Engagement with energy efficiency programs offered pursuant to M.G.L. c. 25, § 21, or through municipal lighting plants.

b. Operating procedures as required by 935 CMR 500.12012)

i. Methods for identifying, recording, and reporting diversion, theft, or loss, and for correcting all errors and inaccuracies in inventories. The policies and procedures, at a minimum, must be in compliance with 935 CMR 500.105(8);

ii. Policies and procedures for handling voluntary and mandatory recalls of marijuana products. Such procedures shall be adequate to deal with recalls due to any action initiated at the request or order of the Commission, and any voluntary action by a Marijuana Establishment to remove defective or potentially defective marijuana products from the market, as well as any action undertaken to promote public health and safety;

iii. Policies and procedures for ensuring that any outdated, damaged, deteriorated, mislabeled, or contaminated marijuana products is segregated from other product and destroyed. Such procedures shall provide for written documentation of the disposition of the marijuana products. The policies and procedures, at a minimum, must be in compliance with 935 CMR 500.105(12);

iv. Policies and procedures for transportation. The policies and procedures, at a minimum, must be in compliance with 935 CMR 500.105(13);

v. Policies and procedures to reduce energy and water usage, engage in energy conservation and mitigate other environmental impacts. The policies and procedures, at a minimum, must be in compliance with 935 CMR 500.105(15); and

vi. Policies and procedures for the transfer, acquisition, or sale of marijuana products between Marijuana Establishments.

c. Inventory records as required by 935 CMR 500.105(8);

d. Seed-to-sale tracking records for all marijuana products are required by 935 CMR 500.105(8)(e).

e. Personnel records required by 935 CMR 500.105(9)(d), including but not limited to;

i. Job descriptions for each employee and volunteer position, as well as organizational charts consistent with the job descriptions;

ii. A personnel record for each marijuana establishment agent. Such records shall be

maintained for at least 12 months after termination of the individual's affiliation with the Marijuana Establishment and shall include, at a minimum, the following:

1) All materials submitted to the Commission pursuant to 935 CMR 500.030(2);

2) Documentation of verification of references;

3) The job description or employment contract that includes duties, authority, responsibilities, qualifications, and supervision
4) Documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters;
5) Documentation of periodic performance evaluations;
6) A record of any disciplinary action taken; and
7) Notice of completed responsible vendor and eight-hour related duty training.

iii. A staffing plan that will demonstrate accessible business hours and safe cultivation conditions;

iv. Personnel policies and procedures; and

v. All background check reports obtained in accordance with 935 CMR 500.030

f. Business records, which shall include manual or computerized records of:

i. Assets and liabilities;

ii. Monetary transactions;

iii. Books of accounts, which shall include journals, ledgers, and supporting documents, agreements, checks, invoices, and vouchers;

iv. Sales records including the quantity, form, and cost of marijuana products; and

v. Salary and wages paid to each employee, stipend paid to each board member, and an executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment, including members of the nonprofit corporation, if any.

g. Waste disposal records as required under 935 CMR 500.105(12); and

h. Following closure of a Marijuana Establishment, all records must be kept for at least two years at the expense of the Marijuana Establishment and in a form and location acceptable to the Commission.

i. Responsible vendor training program compliance records.

j. Vehicle registration, inspection and insurance records. (If Applicable)

All records kept and maintained by Mission will be securely stored. Access to these records will only be granted to those Mission Agents who require access as a part of their job duties.

Required Notifications Operating Procedure

Mission will ensure all employees are trained on the required notifications as set forth in the Regulations by the State of Massachusetts Cannabis Control Commission. Mission is required to notify the Massachusetts Cannabis Control Commission ("the Commission"), law enforcement agencies and others upon the occurrence of certain events.

1. Mission CEO or designee will notify the Commission and the appropriate law enforcement authorities within 24 hours after discovering the following:
    a. Discovery of inventory discrepancies;
    b. Diversion, theft or loss of any Marijuana Product;
    c. Any criminal action involving or occurring on or in the Marijuana Establishment Premises or Licensee or agent;
    d. Any suspicious act involving the sale, cultivation, distribution, Processing or production of Marijuana by any person;
    e. Unauthorized destruction of Marijuana;
    f. Any loss or unauthorized alteration of records related to Marijuana;
    g. An alarm activation or other event that requires response by public safety personnel, including but not limited to local law enforcement, police and fire departments, public works or municipal sanitation departments, and municipal inspectional services departments, or security personnel privately engaged by the Marijuana Establishment;
    h. The failure of any security alarm system due to a loss of electrical power or mechanical malfunction that is expected to last more than eight hours;
    i. A significant motor vehicle crash that occurs while transporting or delivering Marijuana or Marijuana Products and would require the filing of a Motor Vehicle Crash Operator Report pursuant to G.L. c. 90 § 26,
    j. Any other breach of security.
2. Mission will, within 10 calendar days, provide written notice to the Commission of any incident described above, by submitting an incident report in the form and manner determined by Commission which details the circumstances of the event, any corrective actions taken, and confirmation that the appropriate law enforcement authorities were notified.
3. Mission CEO or designee will notify the Commission and local law enforcement, within 24 hours, of any vehicle accidents, diversions, losses, or other reportable incidents pursuant to 935 CMR 500.105(13)(b), that occur during transport.
4. All documentation related to an incident that is reportable pursuant to the Regulations will be maintained by Mission for no less than one year or the duration of an open investigation, whichever is

longer, and made available to the Commission and to law enforcement authorities acting within their lawful jurisdiction upon request.

5. Mission on an annual basis and at its own expense will submit a report of our security system audit by a vendor approved by the Commission, submitted in a form and manner determined by the Commission, no later than 30 calendar days after the audit is conducted. If Coastal Cultivar's audit identifies concerns related to the establishment's security system, Mission will also submit a plan to mitigate those concerns within 10 business days of submitting the audit.
6. Mission CEO or designee will notify the Commission no more than one business day after an Agent ceases to be associated with Mission.
7. After obtaining a registration card for an Agent, the HR Manager will notify the Commission, in a form and manner determined by the Commission, as soon as possible, but in any event, within five business days after any changes to the information that Mission was previously required to submit to the Commission, or after discovery that a registration card has been lost or stolen.
8. Mission will remain suitable at all times to ensure our license or registration remains in effect. Mission will notify the Commission in writing of any charge or conviction of an offense that would result in a presumptive negative suitability determination or mandatory disqualification under 935 CMR 500.801 within ten days of such individual's arrest or summons, and within ten days of the disposition on the merits of the underlying charge. Failure to make proper notification to the Commission may be grounds for disciplinary action. If the Commission lawfully finds a disqualifying event and the individual asserts that the record was sealed, the Commission may require the individual to provide proof from a court evidencing the sealing of the case.
9. Mission will have a written policy for responding to laboratory results that indicate contaminant levels are above acceptable limits established in the protocols as identified in 935 CMR 500.160(1). Our policy will include:
    - Notifying the Commission within 72 hours of any laboratory testing results indicating that the contamination cannot be remediated and record of the disposing of the Production Batch.
    - Notifying the Commission of any information regarding contamination as specified by the Commission or immediately upon request by the Commission.
    - The notification will be from both Mission and the Independent Testing Laboratory, separately and directly.
    - Mission will describe a proposed plan of action for both the destruction of the contaminated product and the assessment of the source of contamination.

Storage of Marijuana

Mission will ensure that the storage of Marijuana and Marijuana Products is done in the most secure and efficient manner. Safe and proper storage of Marijuana and Marijuana Products will help ensure that Mission dispenses safe, quality Marijuana and Marijuana Products sold to its customers.

Responsibilities

1. Mission's Inventory Supervisor is responsible for developing, implementing, and updating standard procedures for the storage of Marijuana and Marijuana Products consistent with best practices and the regulations.
2. Mission's Inventory Supervisor or designee is responsible for ensuring that all storage areas have adequate lighting, ventilation, temperature, humidity, space, and equipment.
3. Mission's Inventory Supervisor or designee is responsible for ensuring that all storage areas are maintained in a clean and orderly condition.
4. Mission's Inventory Supervisor and Retail Manager are responsible for ensuring all storage areas are kept free from infestation by insects, rodents, birds, and pests of any kind.
5. Mission's Inventory Supervisor or designee is responsible for ensuring all storage areas are maintained in accordance with the security requirements of 935 CMR 500.110.
6. Mission's Inventory Supervisor is responsible for ensuring that all Marijuana and Marijuana Products in any storage area are properly tagged and tracked in compliance with Mission Inventory and Tracking Policy and Procedure and the Regulations.
7. Mission's Inventory Supervisor is responsible for keeping all safes, vaults, and any other equipment or areas used for storage of Marijuana and Marijuana Products securely locked and protected from entry, except for the actual time required to remove or replace Marijuana and Marijuana Products.

General Requirements

1. All Marijuana and Marijuana Products in the facility will be housed and stored in such a manner as to prevent diversion, theft, or loss.
    a. Such items shall be accessible only to the minimum number of specifically authorized Mission agents essential for efficient operation.
    b. Such items shall be returned to a secure location immediately after completion of the process or at the end of the scheduled business day.
2. All Storage areas will have adequate lighting, ventilation, temperature, humidity, space, and equipment.

3. With the exception of inventory assigned to the fulfillment area during business hours, All Marijuana and Marijuana Products will be stored in our secure vault.
4. Mission has a separate quarantine area for storage of Marijuana and Marijuana Products that are outdated, damaged, deteriorated, mislabeled, contaminated, or whose containers or packaging have been opened or breached.
    a. Marijuana and Marijuana Products stored in this room will be destroyed within 7 days.
5. Mission storage areas are maintained in accordance with the security requirements of 935 CMR 500.110.
    a. All storage areas will have complete CCTV camera coverage including cameras angled so as to allow for the capture of clear and certain identification of any person entering or exiting the area;
    b. Limited access doors controlled by the Access Control Monitoring System ("ACMS"); and
        i. Controls access to these areas to Agents who have authority from management to access them, and
    c. Motion Detectors.
6. All Managers will ensure that Marijuana and Marijuana Products are returned to a secure storage location immediately after completion of the process or at the end of the scheduled business day.
    a. At the end of a working day, the Store Manager will ensure that any bins or bulk containers containing Marijuana and Marijuana Products will be securely locked inside the vault.

Marijuana Storage Areas
Marijuana and Marijuana Products will only be stored in the following areas:

1. **Vault:**
    a. Environmental Conditions 65-70°F 55-63%% RH
    b. All retail ready Marijuana and Marijuana Products.
    c. All Marijuana and Marijuana Products that are not "retail ready".
2. **Waste/Quarantine Container**- Environmental Conditions <70°F 55-63%% RH
    a. In a sealed container located inside the vault we will store outdated, damaged, deteriorated, mislabeled or contaminated marijuana product or any product whose containers or packaging have been opened or breached to await destruction.

Inspections
The Inventory Supervisor will draft and maintain a cleaning and maintenance Schedule for all Marijuana or Marijuana Product storage areas that ensures;

1. A daily visual inspection of the entire storage room and/or area for cleanliness and evidence of contamination, infestation by insects, rodents, birds, and pests of any kind.
2. A weekly physical inspection of the entire room, including under and behind all tables, racks, or other equipment for cleanliness and evidence of contamination, infestation by insects, rodents, birds, and pests of any kind.

Transportation of Marijuana

Mission will not transport any marijuana or marijuana products from the Brookline retail dispensary. All marijuana that is transported to or from the Mission Brookline facility will be done by Licensed Marijuana Establishments that have been approved for the transportation of marijuana by the Commission.

If Mission purchases and outfits a vehicle for transportation out of our Brookline facility, we will engage the Commission for a vehicle inspection and approval for transportation of marijuana and marijuana products. This SOP will be reviewed and sent to the Commission again for approval once we begin marijuana transportation.

The purpose of this policy is to outline the responsibilities of the Company, the Company's management team and Agents to ensure specific, methodical, and consistent compliance of the Regulations and to ensure that the transportation of Marijuana is done in the most safe, secure and efficient manner possible. The safety of Mission Agents and the public is paramount.

Responsibilities

1. Our Mission Security Manager is responsible for developing, implementing, and updating standard procedures for the transportation of Marijuana consistent with best practices and the regulations.
2. The Security Manager is responsible for the maintenance and functionality of the GPS tracking system, communications, alarm system, locks, and other security features.
3. The Security Manager is responsible for the record keeping of the transportation vehicle(s) and ensuring that the vehicle(s) has an active registration, inspection sticker and is properly insured.
4. The Security Manager is responsible for ensuring that the storage area in the transportation vehicle(s) is maintained in a clean and orderly condition and that the vehicle is equipped with functioning heating and air conditioning systems appropriate for maintaining correct temperatures for storage of marijuana products. Mission will not transport any Marijuana product that is considered Temperature Control for Safety ("TCS") foods or that requires a mechanically refrigerated cold storage compartment or container.
5. The Security Manager or designee is responsible for ensuring that a dedicated "Monitoring Agent" is assigned for each "trip".

General Requirements

1. Mission will only transport marijuana products to and from its other licensed Marijuana Establishments or other licensed Marijuana Establishments located in Massachusetts.
2. Mission will staff all marijuana transport vehicles with a minimum of two Agents. At least one Agent shall remain with the vehicle at all times if the vehicle contains marijuana.
3. Prior to any transportation of Marijuana or Marijuana Products, all transported marijuana products must be linked to the Mission seed-to-sale tracking program, and Metrc.

4. Any marijuana product that is undeliverable or is refused by the destination Marijuana Establishment will be transported back to the originating facility.
5. Prior to leaving our facility or any other Marijuana Establishment for the purpose of transporting marijuana products, the originating Marijuana Establishment must weigh, inventory, and account for, on video, all marijuana products to be transported.
6. In the event the Mission Facility is the destination Marijuana Establishment, the Inventory Supervisor or designee will as soon as possible, but no longer than 8 hours of its arrival, re-weigh, re-inventory, and account for, on video, all marijuana products transported.
7. When videotaping the weighing, inventorying, and accounting of marijuana products before transportation or after receipt, the video must show each product being weighed, the weight, and the manifest.
8. Marijuana products will be packaged in sealed, labeled, and child-resistant packaging prior to and during transportation.
9. In the case of an emergency stop during the transportation of marijuana products, a log must be maintained describing the reason for the stop, the duration, the location, and any activities of personnel exiting the vehicle.
10. All transportation times and routes will be randomized.
11. All transport routes will remain within the Commonwealth of Massachusetts.
12. All vehicles and transportation equipment used in the transportation of cannabis products or edibles requiring temperature control for safety must be designed, maintained, and equipped as necessary to provide adequate temperature control to prevent the cannabis products or edibles from becoming unsafe during transportation, consistent with applicable requirements pursuant to 21 CFR 1.908(c).
13. When transporting marijuana products, no other products may be transported or stored in the same vehicle.
13. No firearms may be located within the vehicle or on a Mission Agent.

Reporting Requirements:

- Mission Agents will document and report any unusual discrepancy in weight or inventory to the Commission and law enforcement authorities not more than 24 hours of the discovery of such a discrepancy.
- Mission Agents will report to the Commission and law enforcement authorities any vehicle accidents, diversions, losses, or other reportable incidents that occur during transport, not more than 24 hours of such accidents, diversions, losses, or other reportable incidents.

Vehicle

1. Mission will own or lease our vehicle(s) and use Mission Agents for transportation per the Regulations. In compliance with 935 CMR 500.105(13)(h), Mission will use best practices to reduce and conserve energy. Our vehicle(s) will be fuel efficient and we will look at alternative sources of fuel including electric, bio diesel and hybrid technologies. Our transportation routes will, if possible, take the shortest routes between our delivery locations to save on fuel and time on the road. Our GPS system will be integrated with the vehicles diagnostic system so that we can track and evaluate the vehicles speed and fuel efficiency while on the road. If we utilize a third-party transporter, we will request the transporter uses best practices to reduce and conserve energy.

2. For emergency situations such as vehicle breakdowns, security equipment failures and other situations where our own vehicle(s) are unavailable to transport, Mission will have a contingency plan that includes:
    a. A contract with one or more licensed Marijuana Transporters who will transport marijuana for Mission;
    b. Agreements with our wholesale suppliers to deliver products to our facility.
3. Mission transportation vehicle(s) will be leased or owned by Mission, Inc. and will be properly registered, inspected and insured in the Commonwealth of Massachusetts. Documentation of will be maintained as records of Mission and are available to the Commission upon request. The marijuana transportation vehicle(s) will be equipped with:
    a. An alarm system approved by the Commission;
        1. Theft deterrent alarm system
        2. Vehicle recovery system (i.e. Lo-Jack)
    b. A video system that includes one or more video cameras in the storage area of the vehicle and one or more video cameras in the driver area of the vehicle and which shall remain operational at all times during the entire transportation process and which shall have:
        1. The ability to produce a clear color still photo whether live or recorded; and
        2. A date and time stamp embedded in all recordings which shall always be synchronized and set correctly and shall not significantly obscure the picture.
    c. Functioning heating and air conditioning systems appropriate for maintaining correct temperatures for transportation of marijuana;
    d. A global positioning system (GPS) Monitoring device that is:
        1. Not a mobile device that is easily removable;
        2. Attached to the vehicle at all times;
        3. Monitored by the Monitoring Agent during transport of marijuana; and
        4. Must be inspected by the Commission prior to initial transportation of marijuana or MIPs, or after any alteration to the locked storage compartment.
6. Marijuana products will not be visible from outside the vehicle and the vehicle will not bear any markings indicating that the vehicle is being used to transport marijuana products.
7. When transporting marijuana products, no other products will be transported or stored in the same vehicle and no firearms will be located within the vehicle or on a marijuana establishment agent at any time.
8. All marijuana products will be transported in a secure, locked storage compartment that is a part of the marijuana transportation vehicle. This compartment will have multiple, separate lockable compartments where deliveries to separate Marijuana Establishments can be securely separated. The storage compartment will be welded or otherwise securely bolted where it is sufficiently secure and cannot be easily removed.
9. Any time that Marijuana is present in the transportation vehicle, the vehicle will be treated as a "Limited Access Area" and access will be restricted to:
    a. Employees, agents, or volunteers specifically permitted by Mission.

b. Representatives of the Commission in the course of responsibilities authorized by the act or 935 CMR 500.000.

c. Representatives of other state agencies of the Commonwealth.

d. Emergency responders in the course of responding to an emergency.

Communications/Tracking

1. Each Mission Agent transporting marijuana shall have access to a secure form of communication with personnel at the origination location at all times that the vehicle contains marijuana. Mission will utilize cellular telephones that we will purchase and issue to transportation Agents. We will ensure that there is adequate mobile phone coverage in all areas of the state that Mission plans on traveling.
2. Prior to, and immediately after leaving the origination location, the transportation Agents will use Mission issued mobile phones to contact the origination location to test communications and GPS operability.
3. If communications fail while enroute to a delivery, the transportation Agents must return to the origination location until the communication system is operational.
4. The transportation Agents will contact the origination location when stopping at and leaving any scheduled location. The transportation Agents will communicate with the Monitoring Agent at the origination location regularly (at least every 30 minutes) throughout the trip.
5. The Monitoring Agent at the origination location must log all official communications with Dispensary Agents transporting marijuana or MIPs.
6. If the GPS system fails while enroute to a delivery, the Transportation Agents must return to the origination location until the GPS system is operational.
7. A Monitoring Agent will be assigned to Monitoring the GPS unit and secure form of communication.

Manifests for Transportation of Marijuana

Mission will generate a manifest for the transportation of marijuana that follows the applicable regulations including, but not limited to 935 CMR 500.105(13)(f).

1. A manifest will be filled out in triplicate, with the original manifest remaining with the originating Marijuana Establishment, a second copy provided to the destination Marijuana Establishment upon arrival, and the third copy will remain with Mission transportation Agent during transportation and returned to the Marijuana Establishment upon completion of the transportation.
2. Prior to transport, the manifest will be securely transmitted to the destination Marijuana Establishment by email.
3. Upon arrival at the destination Marijuana Establishment, The Marijuana Establishment Manager at the destination Marijuana Establishment shall compare the manifest produced by the Transportation Agents to the copy transmitted by email. This manifest must include:

    a. The originating Marijuana Establishment name, address, and registration number;

    b. The names and registration numbers of the agents who transported the marijuana products;

    c. The name and registration number of the marijuana establishment agent who prepared the manifest;

d. The destination Marijuana Establishment name, address, and registration number;

e. A description of the marijuana products being transported, including the weight and form or type of product;

f. The mileage of the transporting vehicle at departure from originating Marijuana Establishment and mileage upon arrival at destination Marijuana Establishment, as well as mileage upon return to originating Marijuana Establishment;

g. The date and time of departure from originating Marijuana Establishment and arrival at destination Marijuana Establishment for each transportation;

h. A signature line for the marijuana establishment agent who receives the marijuana products;

i. The weight and inventory before departure and upon receipt;

j. The date and time that the transported products were re-weighed and re-inventoried;

k. The name of the marijuana establishment agent at the destination Marijuana Establishment who re-weighed and re-inventoried products; and

l. The vehicles make, model, and license plate number.

4. The manifest shall be maintained within the vehicle during the entire transportation process, until the delivery is completed.

5. Mission will retain all transportation manifests for no less than one year and make them available to the Commission upon request.

Transportation Agents

1. Each Agent transporting or otherwise handling marijuana products for a Marijuana Transporter must be registered as a marijuana establishment Agent and have a driver's license in good standing issued by the Massachusetts Registry of Motor Vehicles for all classes of vehicle the marijuana establishment agent will operate for the Marijuana Transporter prior to transporting or otherwise handling marijuana products.

2. A marijuana establishment Agent shall carry his or her registration card at all times when transporting marijuana and shall produce his or her registration card to the Commission or law enforcement officials upon request.

3. All Mission transportation Agents will receive training on safe vehicle operations, detecting threats, emergency situations and personal safety.

Preparation for Transportation of Marijuana

1. At the direction of the General Manager, the Inventory Supervisor or designee will prepare the marijuana destined for delivery where the marijuana will be staged, weighed and inventoried in the Vault.

    a. This will be done on camera making sure that the weight on the scale and the manifest can clearly be captured by the CCTV.

2. Products will be tracked in the seed to sale tracing software mandated by the Commission and our own seed to sale tracking system as "in transport to Marijuana Establishment."

3. Transportation Manifests will be completed by the Inventory Supervisor or designee.

4. Transportation Manifests will be double checked by a second member of the Mission team.

5. All marijuana must be placed in food grade mylar bags, labeled and sealed and then placed into Transportation Cases and Locked. Tamper resistant tape and/or tamper resistant bands will be applied to each case.
6. The keys to the cases will be locked in a separate, secure area of the Transportation Vehicle.
7. The Inventory Supervisor will issue each transportation Agent a Mission cell phone and ensure that each Agent is wearing their Agent registration card and Mission ID card and has their Massachusetts Driver's License on their person.
8. The Monitoring Agent will be notified of the impending trip and will be responsible for logging all communications and other activities of the transport.
    a. In the case of an emergency stop, the Monitoring Agent must log the reason for the stop, the duration, the location, and any activities of personnel exiting the vehicle.
9. The Monitoring Agent will open the GPS Tracking Program and complete a test of the system.
10. The Monitoring Agent will test the cell phones of each Transportation Agent.
11. If either of the GPS system of the communications test fails, the trip will be cancelled.
12. The General Manager, Inventory Supervisor, or designee will create a trip plan using 1 of 5 designated routes to the Destination Marijuana Establishment(s) location and back to Mission facility.
13. This trip plan will be different from the previous 2 transportation routes to that Marijuana Establishment.
14. The trip plan will be given to the Transportation Agents and to the Monitoring Agent.
15. The General Manager, Inventory Supervisor, or designee will ensure that the timing of the trip is not consistent with the two previous trip times and the timing will appear random with no discernable pattern.
16. The Monitoring Agent will email a copy of the transportation manifest to the Destination Marijuana Establishment(s).
17. The General Manager, Inventory Supervisor, or designee will scan the area outside the loading area using the CCTV system to look for suspicious activity or persons in the area.
18. One Transportation Agent will drive the transportation vehicle to the loading area.
19. At the loading area the transportation Agent will scan the area for suspicious activity or persons
20. If the area is clear the transportation Agent phone the Monitoring Agent letting them know that the area is clear for loading.
21. The second Transportation Agent and the General Manager or designee will transport the transportation cases from the vault to the loading area.
22. The transportation cases will be placed into the secure cargo area of the transportation vehicle and locked.
23. Two copies of the transportation manifest will be carried by the Transportation Agents.

Transportation to the Marijuana Establishment

1. The Transportation Agents will leave the Mission facility and immediately do a communications and GPS check with the Monitoring Agent.

2. If either the communications or GPS check fails, the Transportation Agents will return to the facility until the issues are resolved.
3. The Monitoring Agent will notify the Destination Marijuana Establishment(s) that the transportation has begun and give an expected time of arrival.
4. The Transportation Agents will follow the trip plan to the Destination Marijuana Establishment.
5. If the trip plan is deviated for any reason the Transportation Agents will notify the Monitoring Agent of the reason for the deviation.
    a. The Monitoring Agent will notify the General Manager of the deviation and the reason for the deviation.
6. The passenger of the transportation vehicle must call the Monitoring Agent at least every 30 minutes to report their location.
7. If at any time during the trip the GPS or communication system fails, the Transportation Agents transporting marijuana must return to the facility until the GPS and/or communications system is operational.
8. If involved in a motor vehicle accident:
    a. If practical, Dial 911 and request police assistance.
    b. If practical one Transportation Agent should stay with the vehicle.
    c. Notify the Monitoring Agent of the accident.
    d. The Monitoring Agent must immediately notify the General Manager or designee.
    e. If the transportation vehicle is damaged and not operational, request a second transportation vehicle to come to the scene of the accident.
    f. Comply with law enforcement instructions.
    g. The Security Manager, General Manager or designee must notify the Commission and the local law enforcement agency where the accident occurred within 24 hours.
9. If pulled over or otherwise confronted by law enforcement:
    a. Provide your Driver's License, Agent Registration Card and Mission ID card
    b. If requested, give them the transportation manifest.
    c. Notify the Monitoring Agent.
    d. The Monitoring Agent must immediately notify the Security Manager, the General Manager or the designee.
    e. Comply with all instructions provided by law enforcement.
10. When approximately 10 minutes away from the Destination Marijuana Establishment, the passenger of the transportation vehicle must call the Destination Marijuana Establishment and request a security check of the receiving area and that an Agent of the that Marijuana Establishment be present at the receiving location.
11. If, upon approach or arrival, suspicious activity or persons are observed the transportation Agents will not approach the Marijuana Establishment and notify the Establishment or local law enforcement of the situation.

   a. If the situation cannot be immediately rectified notify the Transportation Agents, and request that they not approach the facility.

12. Approach the Marijuana Establishment only when safe to do so.

Delivering Products to the Destination Marijuana Establishment

1. An Agent at the Destination Marijuana Establishment must be present when the transportation vehicle arrives.
2. The Transportation Agents will notify the Monitoring Agent of their arrival at the Destination Marijuana Establishment.
3. One Transportation Agent will remain in the vehicle until it is unloaded. If there is marijuana remaining in the transportation vehicle, one Transportation Agent must remain in the vehicle.
4. The transportation cases will be unloaded and brought into the Destination Marijuana Establishment.
5. The Transportation Agents will present the transportation manifest to the General Manager or designee.
   a. The General Manager, Inventory Supervisor, or designee will ensure the manifest presented is the same manifest that was emailed to the Marijuana Establishment by the Monitoring Agent and that the tamper resistant tape or band is intact.
6. The transportation Agent will unlock the transportation cases and the Destination Marijuana Establishment Agent will perform inventory using the manifest.
   a. The inventory will consist of weighing the products and performing a physical count of all items in each transportation case.
7. If the inventory matches the manifest, the destination Marijuana Establishment Agent will accept the delivery and sign the manifest accordingly.
   a. If the inventory does not match the manifest Mission Transportation Agents will notify a manager of the incident and follow their instructions.

Return of Marijuana to our Mission Facility

1. Marijuana Products will be tracked in the seed to sale software as "in transport to Mission facility".
2. Transportation Manifests will reflect the amount of marijuana to be returned to Mission facility.
   a. The transportation manifest will be emailed the Monitoring Agent at Mission facility.
3. All products will be placed into Transportation Cases and Locked. Tamper proof tape will be applied to each case.
4. The transportation cases will be placed into the secure cargo area of the transportation vehicle and locked using the vehicles dedicated padlocks.
5. The transportation manifest will be carried by the transportation Agents.
6. When ready to depart, the Transportation Agents will perform GPS and Communications checks with the Monitoring Agent.
   a. If either of the GPS systems of the communications test fails, the transport will be cancelled.

7. The transportation Agents will leave the Marijuana Establishment and immediately do a communications and GPS check with the Monitoring Agent.
    a. If either the communications or GPS check fails, the transportation Agents will return to the Marijuana Establishment until the issues are resolved.
8. The transportation Agents will notify the Monitoring Agent that the transportation has begun and give an expected time of arrival.
9. If involved in a motor vehicle accident:
    a. If practical, Dial 911 and request police assistance.
    b. If practical one transportation Agent should stay with the vehicle.
    c. Notify the Monitoring Agent of the accident.
    d. The Monitoring Agent must immediately notify the Security Manager or designee.
    e. If the transportation vehicle is damaged and not operational, request a second transportation vehicle to come to the scene of the accident.
    f. Comply with law enforcement instructions.
    g. The Security Manager, the Dispensary Manager or designee must notify the Commission and the local law enforcement agency where the accident occurred within 24 hours.
10. If pulled over or otherwise confronted by law enforcement:
    a. Give them you Driver's License, Agent ID, and Mission ID card.
    b. If requested, give them the transportation manifest.
    c. Notify the Monitoring Agent.
    d. The Monitoring Agent must immediately notify the Security Manager, the Dispensary Manager or the designee.
    e. Comply with law enforcement instructions.
11. When 10 minutes away from the Mission facility, call and request a security check of the loading area.
12. The Monitoring Agent will have an Agent do a perimeter check of the facility with particular attention to the receiving area.
13. If suspicious activity or persons are found the Security Agent must notify the transportation Agents of the situation and attempt to rectify the situation.
    a. Call local law enforcement and notify them of the situation.
    b. If the situation cannot be immediately rectified notify the transportation Agents, and request that they not approach the facility.
14. When approaching the Mission facility, call, and request that an Agent be present at the receiving area.
15. At the receiving area, one Transportation Agent along with another Mission Agent will unload the transportation cases and bring them to a location where they will be weighed and inventoried.
16. The Monitoring Agent will be notified that the trip is complete.

Whistleblower Policy

Massachusetts General Laws c. 149, § 185 protects employees from retaliation for engaging in what is commonly known as "whistleblowing" activities. It protects employees who report or threaten to report illegalities, regulatory violations, health and safety violations, and environmental hazards committed by the employer or by another employer with whom the employer has a business relationship. The law also protects employees who refuse to participate in such activities and provides protections for employees who testify or report crimes.

As a general matter, employees are protected against retaliatory action so long as the employee has brought the matter to the attention of a supervisor by written notice and has afforded the employer a reasonable opportunity to correct the activity, policy, or practice. Written notice may not be required to be filed when an emergency exists, when the employee reasonably believes the Company has knowledge, or when the employee fears physical harm as a result of disclosure.

The following notice will be posted on the appropriate website and brought to the attention of all employees.

NOTICE TO EMPLOYEES: Protection Against Retaliation
Massachusetts General Laws, Chapter 149, Section 185 offers protections against retaliation to an employee of the Commonwealth who:

- Discloses, or threatens to disclose to a supervisor or to a public body an activity, policy or practice of the employer, or of another employer with whom the employee's employer has a business relationship, that the employee reasonably believes is in violation of a law, or a rule or regulation promulgated pursuant to law, or which the employee reasonably believes poses a risk to public health, safety or the environment.
- Provides information to, or testifies before, any public body conducting an investigation, hearing or inquiry into any violation of law, or a rule or regulation promulgated pursuant to law, or activity, policy or practice which the employee reasonably believes poses a risk to public health, safety or the environment by the employer, or by another employer with whom the employee's employer has a business relationship.
- Objects to, or refuses to participate in any activity, policy or practice which the employee reasonably believes is in violation of a law, or a rule or regulation promulgated pursuant to law, or which the employee reasonably believes poses a risk to public health, safety or the environment.

Although some specific statutory exceptions exist, these protections against retaliatory action… "shall not apply to an employee who makes disclosures unless the employee has brought the activity to the attention of a supervisor of the employee by written notice and has afforded the employer a reasonable opportunity to correct the activity, policy, or practice".

How to File a Complaint of Retaliation

- Employees with complaints should file their notices with the Human Resources Director or the Legal Counsel (to be known as the "Investigator").
- All complaints of retaliation shall be made in writing and include a clear, detailed, and factual description of the retaliation action, employee(s) involved, and specific date(s) or timeline(s) of the retaliatory action. When relevant, the notices should include a discussion of oral reporting of the issue to managers or supervisors and/or internal communication regarding the issue.
- All complaints of retaliation shall be made within two (2) years of the incident that the complainant believes to be retaliation. A complaint is considered filed based on the date it is postmarked, hand delivered, faxed, or emailed to the Investigator.

Processing a Complaint of Retaliation

Initial response to a Complaint

The Investigator shall confirm receipt of the complaint in writing to the complainant. The Investigator shall review the details of the complaint to determine if an investigation should occur. An investigation shall occur if the complaint:

1. Is filed within twelve (12) months of the retaliatory incident.
2. At least one negative personnel action occurred after the date of the retaliatory incident and in connection with the person(s) named in the complaint.

If a complaint does not meet the conditions under which an investigation shall occur, the Investigator shall notify the complainant in writing within fifteen (15) calendar days of the decision not to pursue an investigation.

Initiating an Investigation

The Investigator shall notify the employee(s) accused of retaliation in writing that an investigation shall commence. The accused employee(s) shall receive a copy of the complaint. The Investigator shall interview the accused employee(s) and provide an opportunity for the accused employee(s) to respond to the complaint in writing. Responses shall be made in writing to the Investigator within 30 calendar days of the accused employee(s)'s receipt of the notification of an investigation or the date of the interview, as indicated by the Investigator.

The Investigator may request that the complainant and/or accused employee(s) submit supplementary information for the investigation, including the names of witnesses. Within six (6) months of the date that the Investigator notified the complainant that an investigation shall commence, the Investigator shall prepare a written report of the investigation findings, including the original complaint of retaliation, a list of individuals interviewed, and any other documentation collected during the investigation.

The Investigator shall render a decision on the complaint within one (1) month of the close of the investigation. The complainant and accused employee(s) shall receive notification of the decision in writing. The complainant has no right to appeal a final decision. The decision and written report shall remain on file in the Investigator's Office for a period of two (2) years.

Reporting Improper Activity
Filing a Report of Improper Activity

Employees with complaints should file their written notice of improper activities with their immediate supervisor or other appropriate administrator within their unit. When there is the potential for a conflict of interest, notices may be filed with the Human Resources Director. When the issue involves the Human Resources Director or their office, notices should be made to the Legal Counsel.

Responsibilities of Supervisors and Administrators
Supervisors and Management who receive notice of significant improper activities -- as defined as those which constitute a violation of the law or regulation, or which the employee reasonably believes poses a risk to public health, safety or the environment, shall immediately report such allegations in writing to the Human Resources Director, with a copy to the Legal Counsel.

Significant improper activities include, but are not limited to:

- Allegations that reflect a problem with an internal policy that is likely to exist at other units within the Company.
- Allegations of directions to act or to fail to act that are likely to violate Cannabis Control Commission regulations or Company Standard Operating Procedures if carried out.
- Allegations that involve the misuse of Company resources.
- Allegations that have the potential to create significant liability for the University.
- Allegations that are criminal in nature.
- Allegations that have the potential to pose a threat to the health and safety of members of the Company and/or the public.
- Allegations that are judged by the supervisor or manager to be sensitive for another reason.

Description of Notices
All notices shall be made in writing and include a clear, detailed, and factual description of the issue and employee(s) involved. When relevant, the notices should include a discussion of oral reporting of the issue to managers or supervisors and/or internal communication regarding the issue. Notices may be submitted anonymously. Notices submitted anonymously must provide sufficient evidence to justify an investigation.

Investigation Process
Upon receipt of a notice, the Investigator will promptly review the documentation provided and investigate the allegations, with other team members if required, based on their areas of expertise. Upon completion of the investigation(s), the Investigator will classify allegations as "improper" or "not improper" activities. When an allegation is classified as "not improper," the investigation will be formally closed and findings will be communicated in writing to the employee(s) who initiated the notice. When an allegation is classified as "improper" activity, the Investigator will notify appropriate Company Executives and/or State agencies or units and initiate appropriate legal or disciplinary procedures as required by Company policy and/or state or federal law.

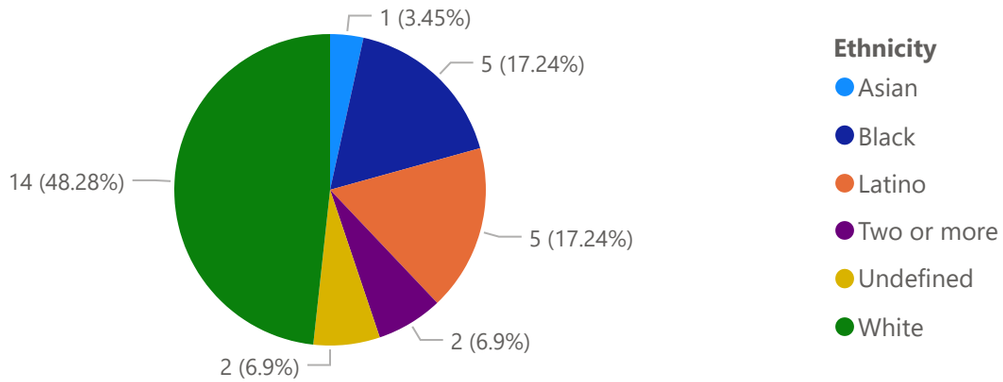
Paperwork documenting the notice and investigation will be kept on file by Human Resources for two (2) years.

SECTION 2 – DIVERSITY PLANNING

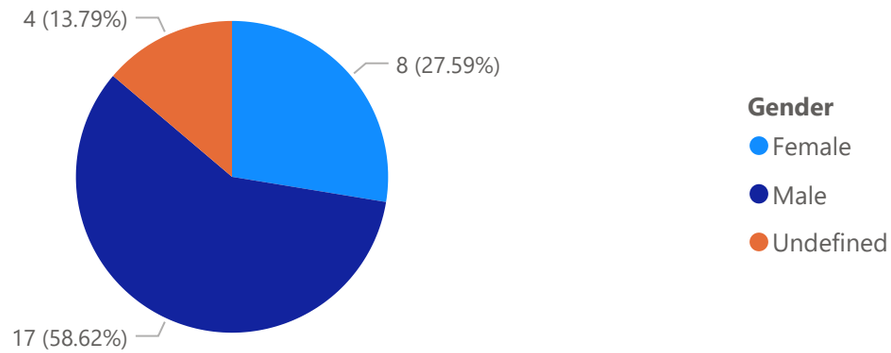
DOCUMENT 2: RECRUITING, SOURCING, DIVERSITY, & INCLUSION STATUS REPORT

RECRUITMENT, SOURCING, DIVERSITY & INCLUSION GOALS (November 2022)				
	Mission Brookline's Diversity & Inclusion Goals	**Was Goal Achieved?**	**If Yes, How?**	**If Not, Why?**
1	Mission will use best efforts to achieve its hiring goals of an overall staff of 50% female	In Progress	N/A	8 of 39 registered agents identify as female (27.59%). Additionally, 4 registered agents do not identify as male or female (13.79%). These 12 registered agents represent 41.38% of our staff. Mission will continue good faith efforts to attract and retain female employees to achieve a female hiring goal of 50%.
2	Mission will use best efforts to increase its hiring goals of people of color management from 33% to 50%. All management will be eligible for company stock options pursuant to company policy	Yes	Mission Management is currently 50% POC and will continue to attract, retain, and promote POC candidates into management positions	N/A
3	Mission will use best efforts to increase its hiring goals of POC associates from 33 percent to 50 percent	Yes	At the Associate level, 13 of 35 (52%) registered agents identify as POC. Mission will continue good faith efforts to attract and retain POC associates.	N/A
4	Mission will use best efforts to outreach to prospective employees who are disabled, veterans, and LGBTQIA+. There will also be a goal of 20 percent of employees who have a cannabis-related CORI	In Progress	N/A	Mission does not require employees to disclose disability, veteran, or LGBTQIA status. However, Mission has contracted with Circa-Diversityjobs to actively solicit communities and agencies dedicated to individuals identifying with these platforms. Additionally, we have partnered with the Last Prisoner Project and are currently reviewing programs to assist with attracting candidates effected by cannabis related arrests.
5	Participating in career fairs in underrepresented and minority communities, particularly those in commuting proximity to Brookline at least twice per year	Yes	Representatives from Mission Brookline have recently participated in the Boston Veterans Career Fair and the Harvest Cup to recruit and source from underrepresented communities.	Mission is continuing to pursue team members from underrepresented and minority communities in close promiximity to Brookline. In pursuit of this goal Mission will participate in at least two cannabis specific fairs per year.
6	Providing cultural training on cultural sensitivity and recognizing unconscious bias at least once per year	Completed in Q1 2022	All Mission employees completed diversity and inclusion training in Q1 of 2022. These trainings are conducted each year as Mission continues to emphasis diversity and inclusion iniatitives as a pillar of our business model.	N/A
7	Using suppliers who have a demonstrated commitment to diversity and inclusion	Yes	Mission entered into a service agreement with Your Green Package to manage cannabis home delivery operations. However delivery operations have ceased.	Mission is actively searching for new diverse suppliers and vendors for 2023.
8	Mission has engaged Tito Jackson to assist with the implementation of the Diversity Plan and report back to the Select Board	Yes	Mission entered into a one-year agreement with Tito Jackson to assist with the implementation of the Diversity Plan.	N/A

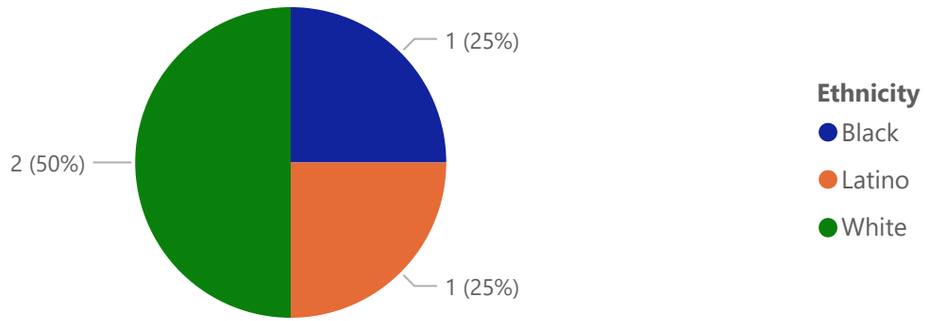
All Agents by Ethnicity



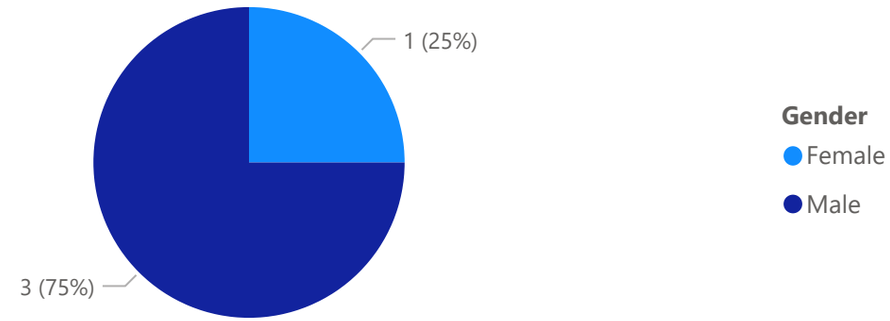
All Agents by Gender



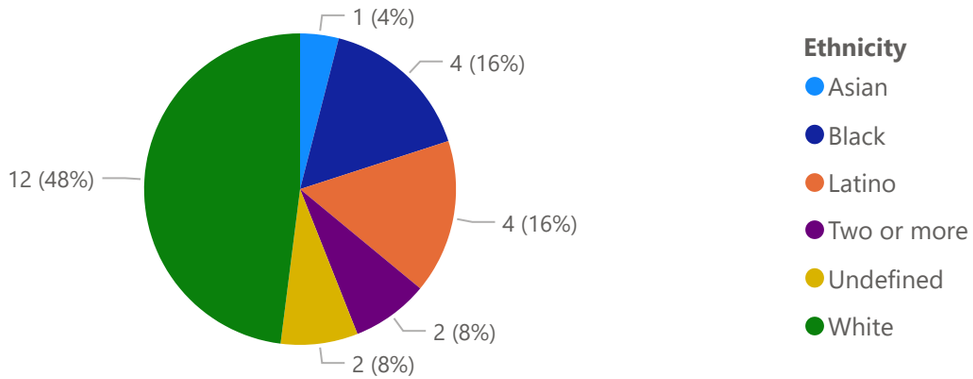
Management by Ethnicity



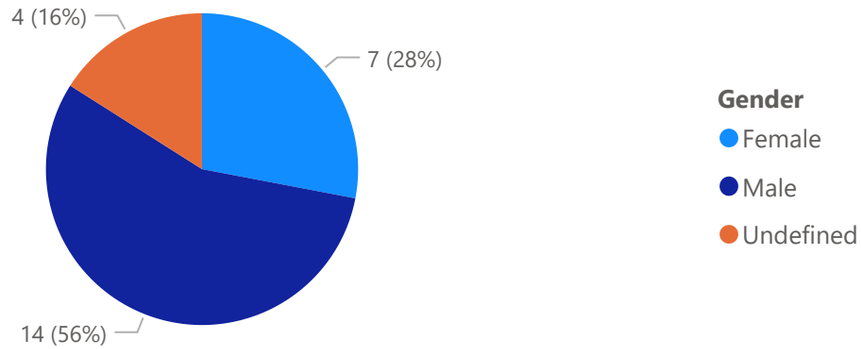
Management by Gender



Associates by Ethnicity



Associates by Ethnicity



SECTION 3 – TRAFFIC IMPACT STUDY

To obtain qualitative results, our TIS has been scheduled for December 2023. Based on the timing of our previous study, these dates were chosen to limit external variables and to obtain comparable data.

At the time of submission, our 2023 TIS results are not available, but a copy of our most recent update from earlier in 2022 is included for reference. This update was to demonstrate how delivery would impact traffic patterns around our store. As of this submission, delivery operations have ceased.

The updated TIS will be provided to the Town of Brookline as soon as it is available.

DOCUMENT 3A: MMA BROOKLINE COMMUTER ACKNOWLEDGEMENT FORM

4FRONT

Mission MA, Inc- Brookline
COMMUTER BENEFITS POLICY

OVERVIEW

For travel to and from work, regular (full-time/part-time) Mission MA, Inc.-Brookline employees are eligible to receive one subsidized MBTA commuter pass or parking voucher, distributed and paid for by the store, based on the commuter package closest to their home address on file and/or availability of parking space.

The City of Brookline does not allow non-residents (commuters /shoppers /employees) parking privileges on any street or highway longer than a two (2) hour time-period. Non-residents violating the two-hour time limit may be subject to towing and/or a parking ticket. Any employee working a shift longer than two hours, must have a commuter card or an assigned parking location.

PROCEDURE

- Eligible on Day 1 of employment – MMA-Brookline employees may provide a receipt to GM/AGM for their first workday travel reimbursement and/or until a commuter pass/parking option pass is provided. No reimbursement will be received without a receipt.
- Parking Spots are limited and in addition to a few "visitor" spots, parking will be assigned by GM/AGM 1) Job title seniority 2) Company tenure 3) Lottery/Waiting List.
- Commuter pass and parking spots are for active employee use only.
- Commuter pass route will be based on the route closest to the employee's address on file.
- Pass is valid for 30-days and will be renewed by the store the first of each month for all active employees.
- Lost cards require a $5 replacement fee (paid by the employee) before a new card will be issued. Two or more lost cards may result in disciplinary action up to termination of employment.
- Card funds will be frozen or removed once an employee is no longer active.
- It is the employees' responsibility to notify management in writing of a change of address and need for a different commuter pass/parking option.

EMPLOYEE OPTIONS (Choose One)

- ☐ Walk to/from work
- ☐ Blue Bike
  - PASS# _____
- ☐ MBTA / T-Pass
  - ROUTE: _____
  - CARD/PASS#: _____
- ☐ Garage Parking at Babcock Tower Lot
  - SPACE: _____

- ☐ Other
  - SPECIFY: _____

EMPLOYEE ACKNOWLEDGMENT

_____ I understand that I may not choose to park in 2-hour parking and leave work to change my parking location (unless pre-approved by manager).
_____ I understand that I am accountable for adhering to my selected commuter option and any penalties (ticket/towing) incurred are at my expense.

I have read the Mission MA, Inc- Brookline Commuter Benefits Policy, and agree to the duties, obligations, responsibilities, and conditions as described. My signature affirms my understanding and acceptance of this policy.

_____

Print Employee Name *Position*

_____

Employee Signature *Date*

_____

Manager Acknowledgement *Date*

DOCUMENT 3B: MMA BROOKLINE EMPLOYEE TRANSPORTATION MODES

Mission MA - Brookline
Employee Transportation

Employee	Transit
1	MBTA Pass / Walk
2	MBTA Pass / Walk
3	MBTA Pass / Walk
4	MBTA Pass / Walk
5	MBTA Pass / Walk
6	MBTA Pass / Walk
7	Drives - Private Parking
8	MBTA Pass / Walk
9	MBTA Pass / Walk
10	MBTA Pass / Walk
11	MBTA Pass / Walk
12	MBTA Pass / Walk
13	MBTA Pass / Walk
14	MBTA Pass / Walk
15	MBTA Pass / Walk
16	MBTA Pass / Walk
17	Drives - Private Parking
18	MBTA Pass / Walk
19	MBTA Pass / Walk
20	MBTA Pass / Walk
21	MBTA Pass / Walk
22	Drives - Private Parking
23	Drives - Private Parking
24	Drives - Private Parking
25	Drives - Private Parking
26	Drives - Private Parking
27	Drives - Private Parking
28	MBTA Pass / Walk
29	Drives - Private Parking

Row Labels	Count of Employee	Percentage
Drives - Private Parking	9	**31%**
MBTA Pass / Walk	20	**69%**
Grand Total	**29**	

DOCUMENT 3C: TRAFFIC IMPACT STUDY

At this time, the Traffic Impact Study (TIS) conducted by Howard Stein Hudson (HSH) on behalf of MMA Brookline is not available for review. MMA Brookline will submit the TIS to the Town as soon as it has been received from HSH.

SECTION 4 – CHANGES TO MMA BROOKLINE'S BUSINESS PLAN

No changes have been made to MMA Brookline's Business Plan, standard operating procedures, or our supporting plans, including but not limited to the TDMP and Diversity Plan.

SECTION 5 – VIOLATIONS CITED BY THE TOWN AND TOWN DEPARTMENTS

MMA Brookline has not received any notice of violations from the Town or Town departments. A copy of email correspondence with Lieutenant Cullinane is included in Document 5A.

DOCUMENT 5A: CORRESPONDENCE WITH THE BROOKLINE POLICE DEPARTMENT

James McMullen

From: Russell O'Neill <roneill@brooklinema.gov>
Sent: Thursday, November 10, 2022 4:27 PM
To: James McMullen
Cc: Kristie Shaw; Kieondre Woody
Subject: Re: Mission Brookline 2022-2023 Renewal

Follow Up Flag: Follow up
Flag Status: Flagged

There have been no violations found this year. However, at the last inspection (9/19/22) the "Written Record/Manager on Duty", "Binder Incident Reporting Records", and "Binder Security Records/Weekly Checks" needed updating. These are the logs (digital or paper) that show a licensed Manager is on duty, Incident Reports are those which are retained as they are reportable to the CCC, and Security Records are the logs of minor incidents (customer Robert Johnson rejected due to expired ID, etc). I will be back to reinspect prior to submitting my report to ensure the establishment is not in violation.

Det. Lt. Russell O'Neill
Brookline Police Detective Division
O: 617-730-2714
C: 857-352-6117
roneill@brooklinema.gov

From: James McMullen <james.mcmullen@4frontventures.com>
Sent: Thursday, November 10, 2022 2:22 PM
To: Russell O'Neill <roneill@brooklinema.gov>
Cc: Kristie Shaw <kristie.shaw@missioncan.com>; Kieondre Woody <kieondre.woody@missioncan.com>
Subject: Mission Brookline 2022-2023 Renewal

Good afternoon, Lt. O'Neill,

I hope this email finds you well. I am the compliance manager for Mission Brookline, located at 1024 Commonwealth Avenue.

In preparation for our upcoming Marijuana Establishment license renewal, we are reaching out to confirm with you that Mission has not received any violations or citations from the Town, nor has had any security breaches at our dispensary. Please confirm when possible, and don't hesitate to reach out with any questions.

Best,

James McMullen
Project Manager – Compliance
4Front Ventures | Massachusetts

james.mcmullen@4frontventures.com
M | 978-604-5057
4frontventures.com

[EXTERNAL EMAIL] [CAUTION] This email originated from a sender outside of the Town of Brookline mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

TOWN of BROOKLINE
Massachusetts

SELECT BOARD

HEATHER HAMILTON, CHAIR
BERNARD GREENE
JOHN VANSCOYOC, VICE CHAIR
MIRIAM ASCHKENASY
MICHAEL SANDMAN

CHARLES CAREY
TOWN ADMINISTRATOR

333 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS 02445

(617) 730-2200
FAX: (617) 730-2054
www.BrooklineMA.gov

To: Charles Carey, Town Administrator, Select Board
From: Devon Fields, Assistant Town Administrator for Operations
Date: December 9, 2022
CC: Jonathan Simpson, Kara Brewton, Dan Bennett, Sigalle Reiss, Deputy Superintendent O'Neill, Deputy Chief David Randolph, Todd Kirrane, Polly Selkoe, and Paul R. Campbell

Licensee Sanctuary Medicinals, Inc.
Address 1351 Beacon Street
Select Board Hearing Date: December 13, 2022

Attachments
Police Department Report
Engineering and Transportation Division Report
Health Department Report
Building Department Report

This report confirms that the licensee participated in an annual site plan review with Town Departments including Police, Health, Fire, Transportation, and Building in fulfillment of its license conditions. This licensee is compliant with state and local regulations. As part of its ongoing monitoring of the licensee's operations, staff confirms that the licensee has been responsive to requests for information and recommends approval of the 2022 license renewal.

LICENSE CONDITIONS
Staff is not recommending modifications to the license conditions. License conditions for all marijuana retailers will be reviewed for possible revision in early 2023.

ANNUAL ACTIVITY AND OPERATING MONITORING
Staff summary: Sanctuary Medicinals appeared before the Select Board summer of 2021 to partner with a Marijuana Courier to allow for the delivery of adult-use marijuana and there have been no reported issues. In October Sanctuary received approval from the Select Board, with

guidance from the Cannabis Mitigation Advisory Committee, to change their hours. Sanctuary has been responsive and proactive to address any and all related concerns.

Police Department
Deputy Superintendent O'Neill's attached report confirms the licensee complies with local and State Regulations. See the attached Police report for more details.

Health Department
The establishment has complied with the Towns Public Health operational requirements. Unannounced site visits have found no violations of the Public Health licensing requirements.

Transportation Division
Based on their submittal, and the outstanding information, Engineering & Transportation Division staff are recommending that the Select Board issue their license on the condition of their timely submittal of outstanding information and the Director of Engineering & Transportation's satisfaction that the terms of the 2022 license and the commitments made as part of the original and updated Traffic Impact Studies and the Parking & Transportation Demand Management programs are met including the Traffic Monitoring Study.

Building and Fire Departments: No safety concerns or violations reported. The Building Department has no issue with the renewal of the license.

ANNUAL SITE PLAN REVIEW
Staff Summary: Town Departments have continually monitored the quality of life issues and has worked with the licensee, who has responded in a prompt, professional, and cooperative manager.

Documents reviewed include the Business Plan and COVID-19 protocols, updates to training materials, pest control plan, products pricing list, implementation of the diversity plan, implemented mitigation and public benefits measures, locations of customer and employee parking, and a log of community meetings and Q&A sessions, and an operations narrative regarding adult-use delivery.

Changes to Business Plan and COVID-19 Protocols: No changes to the Business Plan as a result of operations monitoring. Oversight of the Health Department will resume if there is a spike in COVID-19 or local regulations change.

Implementation of Diversity Plan: *See page 3 of the Licensee's Renewal Application.* The Brookline Office for Diversity, Inclusion and Community Relations (ODICR) has reviewed Sanctuary Medicinal's Diversity and Inclusion Plan (D and I). Sanctuary Medicinal's written plan focuses on hiring practices and Diversity and Inclusion trainings. The plan articulates employment benchmarks for various protected classes and provides resources to community organizations that assist low-income individuals in the Brookline Community. The ODICR finds the plan adequate, but it encourages Sanctuary to include advancement and retention goals into its D and I plan. The ODICR supports its implementation.

Community Meetings*: See the community meeting attachment.* The applicant has been proactive about hosting question-and-answer sessions. Sanctuary is requesting that the annual community meeting is removed from the license conditions because in the last two years there have only been very few attendees. The Select Board will review this request in 2023.

Cannabis Mitigation Advisory Committee Concerns:
CMAC worked with Sanctuary in their request for change of operating hours and came to a mutual agreement on the expansion of hours and mitigation efforts.

BROOKLINE POLICE DEPARTMENT

Brookline, Massachusetts

Jennifer Paster
Acting Chief of Police

To: Town Administrator Chas Carey
From: Deputy Superintendent Russell O'Neill
CC: A/Chief Paster
Re: Sanctuary Dispensary Renewal
Date: 12/07/2022

****

The Brookline Police Department has completed a review of Sanctuary Medicinal (Sanctuary) located at 1351 Beacon St., application materials in support of a Retail License (Renewal) located at 1351 Beacon St., Brookline As part of the review Deputy Superintendent O'Neill compared materials with the applicable Code of Massachusetts Regulations (935 CMR 500), Brookline By-Laws Art 8.37.(1-8) and license conditions established by the Town of Brookline Select Board for a Recreational Retail Marijuana Establishments.

General Comments
DS O'Neill has continued to have open lines of communications with representatives of Sanctuary Management and Security Teams to discuss the overall security of the dispensary and to deal with "Quality of Life" issues that have arisen in the adjoining neighborhood resulting from the dispensary. When issues arise, the Management and Security Teams have worked with the police department to resolve these problems as they occur.

The police department has responded to Sanctuary on twenty seven occasions as of this date in 2022. A majority of the calls for service were for alarms. Below is list of the calls to the address:

1351 BEACON ST

Drag a column header here to group by that column.

Event No.	Jur	Date	Time	Call Code	Loc Unit	Disposition
P/00045524	BK	11/13/2022	23:12	COMMERCIAL A…		FLTY-APP/SECURE
P/00044367	BK	11/06/2022	00:47	PANIC ALARM		FLTY-APP/SECURE
P/00043076	BK	10/28/2022	08:00	PANIC ALARM		FLTY-APP/SECURE
P/00042304	BK	10/23/2022	16:01	PANIC ALARM		ACCIDENT ALARM
P/00039794	BK	10/06/2022	16:26	COMMERCIAL A…		CHECKS OUT OK
P/00039554	BK	10/05/2022	05:11	COMMERCIAL A…		FAULTY ALARM
P/00039013	BK	10/01/2022	11:28	INVESTIGATION		INVESTIGATION
P/00038640	BK	09/28/2022	22:01	PANIC ALARM		FLTY-APP/SECURE
P/00037338	BK	09/19/2022	23:43	PANIC ALARM		FLTY-APP/SECURE
P/00034407	BK	08/30/2022	04:59	PANIC ALARM		FAULTY ALARM
P/00033918	BK	08/26/2022	06:53	HOLD-UP ALARM		FLTY-APP/SECURE
F/00006943	BK	08/24/2022	15:13	TRAFFIC CRASH		STILL
P/00033721	BK	08/24/2022	15:13	TRAFFIC CRASH		PAPERS EXCHANGED
P/00030027	BK	07/26/2022	19:23	SPECIAL ATTEN…		UNIT CLEAR
P/00030019	BK	07/26/2022	18:00	TRESPASSING		REPORT TAKEN
F/00006029	BK	07/24/2022	13:22	LOCAL FIRE ALA…		X-REFERENCED
P/00029742	BK	07/24/2022	13:22	LOCAL FIRE ALA…		ASSIST RENDERED
P/00026563	BK	06/28/2022	14:30	UNWANTED PE…		ASSIST RENDERED
P/00024199	BK	06/12/2022	16:11	MALICIOUS DA…		REPORT TAKEN
P/00023226	BK	06/06/2022	15:20	UNWANTED PE…		FOR THE RECORD
P/00021759	BK	05/27/2022	13:08	UNWANTED PE…		ASSIST RENDERED
P/00019753	BK	05/15/2022	14:31	MV LOCK OUT	REAR	ASSIST RENDERED
P/00017757	BK	05/02/2022	12:07	SUSPICIOUS AC…		CHECKS OUT OK
P/00016633	BK	04/25/2022	01:43	PANIC ALARM		FAULTY ALARM
P/00014790	BK	04/11/2022	15:41	TRAFFIC CRASH…		ASSIST RENDERED
P/00014602	BK	04/10/2022	09:55	COMMERCIAL A…		ACCIDENT ALARM
P/00012501	BK	03/27/2022	09:46	COMMERCIAL A…		ACCIDENT ALARM
F/00001468	BK	02/21/2022	11:30	WELL-BEING CH…		STILL
P/00007512	BK	02/21/2022	11:30	WELL-BEING CH…		TRANSPORT REFUSED
F/00001234	BK	02/12/2022	17:36	WELL-BEING CH…		UNIT CLEAR
P/00006270	BK	02/12/2022	17:36	WELL-BEING CH…		SUBJECTS FI'D

However, there was one call that required a police report:

Case #2022-2621

On June 12, 2022 Sanctuary reported Malicious Damage to their front door. They reported a citizen smeared dog feces on the door. During the course of the investigation a suspect was developed and identified. The adult female was summonsed to Brookline District Court by Det. Danforth.

Qualifications and Training

DS O'Neill reviewed Sanctuary Management and Operation's "Qualifications and Training" section and find that they comply with 935 CMR 500.105(2), Town By-Law Article 8.37.5. (d)

Marketing and Advertising Requirements

500.105 (4) 6 Sanctuary has posted additional signage regarding the Public Consumption of Marijuana: Article 8.38.2(1) Open Container Marijuana/Marijuana Products Motor Vehicle: Article 8.38.2(2). Signs are posted at both the entrance of the dispensary and at the exits. Signage directing drop off/pick up locations to Webster St. Brookline. Signs are posted on Beacon at Webster and Webster at Beacon (different locations) to direct traffic off of Beacon (eastbound) onto Webster St. Signs directing to vehicles to turn left when exiting the parking lot on Webster St. Signs are posted on the driveway exit to direct vehicles to turn left.

Security Plan
DS O'Neill has reviewed the Sanctuary's Security Plan it found it in compliance with 935 CMR 500.110 as well as Article 8.37.C (1-4). The Sanctuary Policy offers four levels of security that include general security measures when the dispensary is open; limited access areas for employees and vendors; CCTV Security Monitoring; dual access employee identification involving access/cards in addition to a biometric reader. DS O'Neill conducted a walk trough of the facility on September 29, 2022, and found the security systems to be functioning properly.

Recordkeeping Procedures
DS O'Neill has reviewed the Sanctuary's Record Keeping Plan and found it in compliance with 935 CMR 500.105(7)(a-d) as well as Article 38..37.D(1-3). Records of interest for the police department include Inventory Records (Cycle and Audit); Seed to Sale Tracking Records, Incident Reporting Records, Visitor Records, and Security Records. DS O'Neill inspected all records in the individual binders and found them to be up to date as of September 29, 2022

Dispensing Procedures/Restricting Access to those 21+
DS O'Neill reviewed Sanctuary's "Plan for Restricting Access to Ages 21 and Older" section. DS O'Neill has inspected to confirm that Sanctuary is in compliance with checking government identification and ID scanner technology is used to verify it is a valid ID. Sanctuary's Dispensing Procedures/Restricting Access to those 21 or older are in compliance with 935 CMR 500.110 (a)

Prevention and Diversion
DS O'Neill reviewed Sanctuary's "Prevention and Diversion" policy and found it in compliance with 935 CMR 500.101.8(b).

Hours of Operation
Sanctuary applied for and was granted a change to their license in October of 2022 allowing extended hours. They now operate Monday- Saturday 10am to 9pm and Sunday 12pm-7pm as dictated by the Town of Brookline, Select Board.

Inventory Procedures
All products will be stored in (steel reinforce walls) vault. At the beginning of business all products will be inventoried prior to placement on the sales floor, and at the close of business all products will be inventoried again to reconcile transaction records and to prevent loss of products.

DS O'Neill reviewed Sanctuary's Inventory Procedures to confirm that they are in compliance with 935 CMR 500.8(a).

Transportation Procedures of Marijuana Products
DS O'Neill reviewed Sanctuary's Management and Operation's "Transportation of Marijuana" section as well as their Transportation SOP and find that they comply with 935 CMR 500.105(13-14). All products are shipped to the dispensary in prepacked containers ready for sale from the manufacturing/growing facility. The prepacked containers are also wrapped in bulk and not opened in the vault until needed for filling sales orders.

Traffic Management Study / Parking
Sanctuary has provided parking for their customer's by leasing the adjoining parking lot on Webster St. The operation's plan that was formulated by the Transportation and Police Department's to "created a drop off/pick up" area on Webster St. Ride sharing services have been contacted to change their pinning locations as worked well and Sanctuary the "Sandwich Board" signs directing customers of Beacon St., to Webster St has been effective, satisfying the requirements set forth under By-Law 8.37.5 (9). There have been no issues with parking as of this date due to customer volumes

Alarm System / Unauthorized Access Prevention / Video Monitoring
DS O'Neill has reviewed Sanctuary's Security Operation and found it in compliance CMR 500.110. The video system was utilized in the above referenced Case to provide images of a suspect that led to an identification.

Storage of Marijuana
DS O'Neill inspected Sanctuary's storage facilities and confirmed that they are in compliance with 935 CMR 500.105.11(a-e).All THC products will be stored in a secured area with steel reinforced walls, video surveillance and alarms sensors. There is also a separate secured area to store damaged, outdated, and deteriorated products.

Customer Demand Management
DS O'Neill observed no issues with customer demand at the dispensary. With the expansion of the marijuana industry, customer volumes have been reduced and caused the dispensary to petition for extended operating hours. Sanctuary's store foot print can easily accommodate the customer volumes that they are currently servicing. It's unlikely that these volumes will increase drastically due to the saturation of dispensaries in the Metro-Boston Area. DS O'Neill has observed no queuing lines outside the building and minimal lines inside the building and the parking area has spaces available on most occasions.
After inspecting the operations of Sanctuary Medicinal, it is the police departments' opinion that the business is a suitable applicant for renewal of their license to sell retail marijuana.

Respectfully,

ONeill, Russell Digitally signed by ONeill, Russell
DN: cn=ONeill, Russell, o, ou,
email=roneill@brooklinema.gov, c=US
Date: 2022.12.07 12:48:51 -05'00'

Deputy Superintendent Russell O'Neill

Public Safety Building 350 Washington Street, Brookline, Massachusetts 02445
Telephone (617) 730-2249 ❖ Facsimile (617) 730-8454

TOWN OF BROOKLINE
Massachusetts
DEPARTMENT OF PUBLIC WORKS

Erin Chute Gallentine
Commissioner

MEMORANDUM

TO: Select Board

FROM: Todd M. Kirrane
Transportation Administrator, DPW Engineering & Transportation Division

DATE: December 9, 2022

SUBJECT: Review of Sanctuary Medicinals Renewal Application

At the request of the Town Administrator's office, staff from the Engineering & Transportation Division has reviewed the renewal application materials submitted by Sanctuary Medicinals in support of their adult use retail marijuana license from the Town of Brookline. We offer the following comments in support of our recommendation:

Comment # 1: The submitted materials failed to include any updated traffic information from 2022, all data was from 2021 or older, as required by their license, including:

- Mode split goals based on the recent United States census are being meet.
- Traffic data collection for performance monitoring including two weekdays and in addition a Saturday
- Customer Intercept survey
- A count of customers visiting the facility by 15-minute intervals
- Employee and visitor parking locations

Comment # 2: The submitted materials failed to include the number of annual on-site transactions (an indication of the number of customer visits) and the number of annual off-site transactions (an indication of number of delivery trips) from January 2022 to date as required by their license.

Comment # 3: As of today, the submitted materials failed to include a summary of community comments or concerns from the required

333 Washington Street ◆ Brookline, Massachusetts 02445-6863
Telephone: (617) 730-2156 Facsimile: (617) 713-3727
www.brooklinema.gov

community meeting to determine if they can be mitigated through additional measures.

Comment # 4: The submitted materials failed to provide the required employee mode split summary, the number of subsidized employee passes purchased, or analysis to determine the effectiveness of their P&TDM program and whether or not they were meeting their mode shift goals.

Comment # 5: The submitted materials failed to provide any updated customer mode shift information for 2022. We note that the customer mode shifts provided in the October 2021 count includes 40% drive, 35% walk, 19% public transportation, 7% bike. This is below their stated mode shift goal of 33% drive, 32% public transportation, 27% bike or walk, 8% carpool or other. They provide no analysis or what additional measures they plan to implement to achieve this mode share goal in 2023.

Comment # 6: They are requesting a change in hours of operations with no traffic impact study to the area provided to help the Town determine the impact this may have and what counter balancing mitigation may be needed to offset any negative impacts.

Based on their submittal, and the outstanding information, Engineering & Transportation Division staff are recommending that the Select Board issue their license on the condition of their timely submittal of outstanding information and the Director of Engineering & Transportation's satisfaction that the terms of the 2022 license and the commitments made as part of the original and updated Traffic Impact Studies and the Parking & Transportation Demand Management programs are met including the Traffic Monitoring Study. Furthermore, staff recommends that all license requirements from 2022 be included as part of the 2023 license given the fact that

1. Sanctuary has failed to meet their requirements at this time;

2. it protects the Town to ensure that Sanctuary are meeting their expected projections as it relates to employee and customer impacts on the public way and to secure counter-balancing amenities and mitigation if they do not;

3. the information provided is standard in the Greater Boston area and allows the Town to receive important information into mode share so we can track against policy goals established by the Select Board and Town Meeting as it relates to achieving mode shift to more healthy and sustainable transportation modes;

4. they committed to this during the initial license process and subsequent relicensing hearings and we see no benefit to the Town or the community to remove these requirements.

TOWN of BROOKLINE

Massachusetts

BUILDING DEPARTMENT

Daniel F. Bennett
Building Commissioner

INTEROFFICE MEMORANDUM

Date: December 9, 2022

To: Charles Carey
Town Administrator

From: Daniel F. Bennett
Building Commissioner

Re: 2023 Marijuana License Renewals

The Building Department has reviewed the applications for each Medical Marijuana establishment listed below. The Department has received no complaints pertaining to the operation, site condition or ZBA Dec compliance. In addition, the facilities are in compliance with life safety and building codes.

New England Treatment Access, LLC – NETA
160 Washington Street

Santuary Medicinals, Inc. – Sanctuary
1351 Beacon Street

Mission MA, Inc. – Mission
1024B Commonwealth Ave.

Comm Ave Cantina, Inc. – CAC (not open for business)
1030 Commonwealth Ave.

The Building Department has no objection to the renewal of these licenses.

333 Washington Street, Brookline, Massachusetts 02445
Tel: (617) 730-2100 Fax: (617) 739-7542
www.brooklinema.gov

TOWN OF BROOKLINE
DEPARTMENT OF PUBLIC HEALTH

11 Pierce Street, Brookline, Massachusetts, 02445
Telephone: (617) 730-2300 Facsimile: (617) 730-2296
Website: www.brooklinema.gov/health

Sigalle Reiss, MPH, RS/REHS
Commissioner of Public Health & Human Services

MEMORANDUM

To: Select Board
From: Sigalle Reiss, Commissioner of Public Health & Human Services
Date: December 7, 2022
Re: Retail Marijuana Dispensary License Renewals
CC: Charles Carey, Town Administrator
Devon Fields, Assistant Town Administrator for Operations

The Brookline Department of Public Health ("BDPH", "Health Department") supports the following 2023 retail marijuana license renewal applications:

- New England Treatment Access, LLC. (NETA)
- Mission MA Inc. (Mission)
- Sanctuary Medicinals, Inc. (Sanctuary)
- Comm Ave. Canna, Inc. (CAC) (Opening 2023)

The Health Department has not issued citations to any of the above mentioned licensees in the past year. There have also been no formal complaints regarding any of the establishments.

The Health Department did receive notice of one issue regarding NETA's compliance with regulation 935 CMR 500.105(4)(b)(20)[1] on 2/28/22. It was observed that netacare.org (recreational) contained an advertisement regarding "discount pricing" and that NETA sent two unique emails to patients/customers but inadvertently used verbiage regarding "discount pricing" from the medical correspondence in both emails. As required, NETA sent BDPH their Corrective Action Plan, and immediately resolved the issue.

Another notable interaction BDPH had with NETA this year was part of the Health Department's efforts to address rodent complaints in Brookline Village. The Health Department reached out to local businesses asking for them to increase their own efforts to help mitigate the rodent problem in town. This communication included notifying NETA that health inspectors had documented rat burrows located on their property. NETA leadership was very responsive to this issue and were happy to help do what they could to remedy the problem. NETA immediately increased their janitorial services outside the building and contracted with a pest control agency to address the issue.

[1] 935 CMR 500.105(4)(b)(20): Advertising through the marketing of free promotional items including, but not limited to, gifts, giveaways, discounts, points-based reward systems, customer loyalty programs, coupons, and "free" or "donated" Marijuana, except as otherwise permitted by 935 CMR 500.105(4)(a)9 and except for the provision of Brand Name take-away bags by a Marijuana Establishment for the benefit of customers after a retail purchase is completed.

NETA has also agreed to serve as an industry representative on the Steering Committee for the Substance Use Assessment ("Marijuana Study", "study") being conducted by BDPH, the Advisory Council on Public Health (ACPH), and Health Resources in Action (HRiA). The goals of the study are: 1) to understand the relative impacts of marijuana and other substances on the Town of Brookline, with a particular focus on youth; and 2) to identify priority areas, address health disparities, and establish intervention strategies as it relates to substance use. If interested, there will be additional opportunities in the future for the other marijuana retailers to be included in the study.

Sanctuary Medicinals
Brookline Annual Public Meeting Report
December 8, 2022

Sanctuary Medicinals Annual Public Meeting was held on December 7, 2022 at 6:00pm by Zoom.

As in previous years, Sanctuary posted its meeting notice on the Company's Brookline retail website and on its social media platforms. Sanctuary Medicinals also, as in previous years, requested that the Public Meeting notice be posted on the Town of Brookline's calendar.

Guests in Attendance: 0
Sanctuary Medicinals Representatives in Attendance: 7

Savy Bermen-Gillis, Community/Customer Engagement Manager
Brett Boyer, Assistant General Manager
Kera Doiron, Regional Manager
Dahlia Hill, General Manager in Training
David Kimmel, Business Development
Elizabeth LeBlanc, Human Resources Manager
Michelle Martinez, General Manager

Annual Public Meeting Report

Police Incidents

Only one reportable incident (as of 12/7) in 2022. The smearing of animal feces occurred on Sanctuary's Beacon Street main entrance handrails. A Report was filed with the BPD and the perpetrator was apprehended

Diversity & Inclusion/Community Overview

DONATIONS

- BAGLY Inc: LQBTQ+ youth support, Boston
  Donation Total - $3,000
- Brookline Food Pantry
  Approximate Donation Total - $6,895
  Greater Boston Food Panty – Holiday Drive 11/23-12/31
  Donation Total - TBA
- Steps To Success: promotes equity for students from Brookline-based low income families
  Donation Total - $9,192
- Brookline-Quezalguaque Sister City Project
  Donation Total - $3,426
- Boston Budo: support for martial arts classes for seniors
  Donation Total - $7,410
- Social Justice Trap, Boston Got Next: Mental Health Support with NAMI MA
  Donation Total - $1,000
- Last Prisoner Project: support for those incarcerated for cannabis crimes
  Donation Total - $1,942
- NoMORE: domestic violence awareness, MA
  Donation Total - $10,046
- Animal Rescue League of Boston
  Donation Total - $7,297

Total $50,208

VENDORS

Local

- New Color Painting – Supplying ongoing painting services
- Supra Services Cleaning Corporation – Supplying ongoing cleaning services
- Strong Black Girl Work-out Attire – Pop-up retailer
- DJ Whysham – Radio personality, Dorchester native, community activist

National

SYSCO, GPA Packaging, CINTAS, Growershouse and Stephen Gould.
These national companies have specifically been chosen by Sanctuary Medicinals based on their exceptional commitment to their own in-house employee D&I programs. These programs help ensure there are opportunities for underserved, minority and women-owned business entrepreneurs within the greater Brookline, Boston other nearby communities.

EVENT PROGRAMMING

- CannaMom Podcast Live From Beacon Street
  Mother, creator, professional host and Cambridge native, Joyce Gerber is a cannabis advocate who brings her voice to women's issues in the emerging cannabis industry.
- M.I.A Live Painting – January and April
- South Shore Pottery Paint-In (First event 12/10/22)
- Brookline Chamber of Commerce First Night participant including non-cannabis window treatments and serving hot chocolate outside the secured dispensary retail space.
- Member and participant in the Coolidge Corner Merchants Association and the Brookline Chamber of Commerce events
- Rick Ross Book Signing - Author and member of the National Diversity and Inclusion Cannabis Alliance - August

STAFFING

	Hispanic	5
	African American	3
	White	12
Total		20
	LGBTQA+	6

STAFF D&I MENTORSHIP PROGRAM

In its inaugural year, Sanctuary offered four Sanctuary staff members from nearby underserved and minority communities, the opportunity to participate in its newly formed Mentorship Program. The targeted outcome for these mentees was to create sustainable career advancement and a guided pathway to management, both critical steppingstones to potential ownership within the cannabis industry.

Over the past year, each of the four student staff members had their personal hurdles to jump and while all did learn valuable work and life lessons, none were able to complete the rigorous Mentorship Program. The Program will continue in 2023, embracing the lessons learned in 2022 with a spotlight focused on counseling and services' assistance in the personal work-life balance issues that beset the past year's mentees.

BEACON STREET GALLERY

The Gallery's mission is to showcase a diversity of artistic works from emerging, underserved and minority artists from Brookline and other communities in Massachusetts, who normally might not have access to show their work in such a unique venue. The concept for the Beacon Street Gallery was originally envisioned by Sanctuary Medicinals' CEO Jason Sidman with members of the Brookline and Coolidge Corner community. The Gallery continues to be curated by the Brookline Arts Center who have done an excellent job in creating a rich and diverse artistic environment for Coolidge Corner and its visitors.

End of Year 2021 – End of Year 2022

FRACTURED & FOUND
By Jessica Burko
October 1, 2022 - January 15, 2023

THE INFINITE MIRAGE OF RAPTURE
By Jaina Cipriano
July 16, 2022 – September 25, 2022

DEGLASSIFICATION
By Lindsy Marshall and Siena Hancock
April 2, 2022 – March 27, 2022

XTENSION
By Jameel Radcliff and Nygel Jones
January 15, 2022 – March 27, 2022
EBENDA
By Hartmut Austen
October 16, 2021 – January 16, 2022

Beacon Street Gallery Public Programming

- All ages workshop: Sunday December 11, 2-4pm
- Opening Reception October 7, 6-7:30pm
- Opening Reception and Artist Talk September 20, 4-5pm
- Artist Talk: June 16, 5-6pm
- Pop Up Shops
- Opening reception: April 29, 5-7:30pm
- Artist Talk March 25, 4-5pm
- Artist Talk December 4, 2021, 3-4pm

IN CLOSING

Year 2022 saw Sanctuary Medicinals continuing to build community bridges in Coolidge Corner and the Town of Brookline. As a good neighbor, we are keenly aware of the concerns and needs of our community and meeting those needs and expectations is a goal that our Sanctuary Medicinals team takes very seriously, each and every day. Looking ahead to next year, 2023 will continue to only get better for Brookline and Coolidge Corner and Sanctuary Medicinals is proud to be a member and supporter of this wonderful community!

Thank you.

LAWSON & WEITZEN

RICHARD B. WEITZEN*
PAMELA B. BANKERT, PC*
IRA H. ZALEZNIK
VALERIE L. PAWSON
GEORGE F. HAILER, PC+
KENNETH B. GOULD
GEORGE E. CHRISTODOULO, PC
DAVID A. RICH*
PATRICIA L. FARNSWORTH
K. SCOTT GRIGGS +++
KENNETH B. SKELLY***
GLENN P. FRANK*
J. MARK DICKISON **
SCOTT P. LOPEZ
JEFFREY P. ALLEN
DARLY G. DAVID
MARIA GALVAGNA MESINGER
JONATHAN P. ASH
JOSHUA M. D. SEGAL*
LAUREN J. WEITZEN
JOHN R. BAUER
RYAN A. CIPORKIN
DONALD J. GENTILE*
PETER A. GRUPP
MICHAEL S. RABIEH
KARA THORVALDSEN ++

MICHAEL WILLIAMS
KRISTINA A. ENGBERG
BRENDAN P. SLEAN
CHRISTOPHER A. MCALPIN
BRIANNA L. PATON
JOEL A. WETMORE
ZACHARY B. LUCZYK
ZACHARY R. GODIN
NICOLE M. DAVIES
RACHEL E. MEDARA

* ALSO ADMITTED IN NY
** ALSO ADMITTED IN NH
*** ONLY ADMITTED IN PA
\+ ALSO ADMITTED IN DC
++ ALSO ADMITTED IN NH, RI
+++ ALSO ADMITTED IN RI, CT, NH
++++ ALSO ADMITTED IN RI

November 29, 2022

VIA HAND DELIVERY AND E-MAIL (dfields@brooklinema.gov)

Devon Fields
Town of Brookline
333 Washington Street
6th Floor
Brookline, MA 02445

Re: Sanctuary Medicinals, Inc.
Adult-Use Retail License Renewal 2022-2023 Submission

Dear Ms. Fields,

As you know, this office and the undersigned represent Sanctuary Medicinals, Inc. ("Sanctuary"). Enclosed, please find Sanctuary's Adult-Use Retail License Renewal 2022-2023 Submission which is set for a hearing on Tuesday, December 13, 2021. There has been no change in Sanctuary's Business Plan since last year's renewal application aside from the change in retail and delivery hours mentioned below. There have been no violations cited by the Town, security breaches, or citations from health inspections. In addition, there have been no violations submitted to the CCC since last year's renewal. There is a community meeting scheduled for December 7, 2022, and Sanctuary will report to the Select Board any results of that meeting.

As requested, we will only be submitting with our application the documents which have changed from last year's submission. Accordingly, the following documents, which are enclosed herein, are the supplemental documents reflective of the change in operations since Sanctuary's Adult-Use Retail License Renewal 2021-2022 Application:

1. Statement on implementation of strategies in the Diversity Plan;
2. November 15, 2022 letter to the Town Administrator;
3. Sanctuary's Request to Modify License and Extend Delivery Hours with an updated Traffic Memorandum which was voted on and approved by the Select Board on October 11, 2022; and
4. Updated product and pricing list.

LAWSON & WEITZEN

RICHARD B. WEITZEN*
PAMELA B. BANKERT, PC*
IRA H. ZALEZNIK
VALERIE L. PAWSON
GEORGE F. HAILER, PC+
KENNETH B. GOULD
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DAVID A. RICH*
PATRICIA L. FARNSWORTH
K. SCOTT GRIGGS +++
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J. MARK DICKISON **
SCOTT P. LOPEZ
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DARLY G. DAVID
MARIA GALVAGNA MESINGER
JONATHAN P. ASH
JOSHUA M. D. SEGAL*
LAUREN J. WEITZEN
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JOEL A. WETMORE
ZACHARY B. LUCZYK
ZACHARY R. GODIN
NICOLE M. DAVIES
RACHEL E. MEDARA

* ALSO ADMITTED IN NY
** ALSO ADMITTED IN NH
*** ONLY ADMITTED IN PA
\+ ALSO ADMITTED IN DC
++ ALSO ADMITTED IN NH, RI
+++ ALSO ADMITTED IN RI, CT, NH
++++ ALSO ADMITTED IN RI

In addition, I have enclosed two (2) checks made out to the Town of Brookline; one check in the amount of $450 for Sanctuary's Retail License Renewal and one check in the amount of $100 to the Transportation Division for review of the TDM plan.

If additional information or documentation is needed, please do not hesitate to contact me at (617) 439-4990.

Very truly yours,

Jeffrey P. Allen

Enclosures

Cc: Client

LAWSON & WEITZEN, LLP
88 BLACK FALCON AVENUE, SUITE 345, BOSTON, MA 02210
(617) 439-4990 LAWSON-WEITZEN.COM

DIVERSITY PLAN

Statement of Purpose

Sanctuary Medicinals, Inc. ("Sanctuary") is committed to promoting equity in its Marijuana Establishment operations throughout the Commonwealth. Through this commitment, Sanctuary seeks to adopt diversity goals and programs that allow for meaningful participation of women, minorities, veterans, people with disabilities, and people who identify as LGBTQ+ at Sanctuary.

Goals

In order for Sanctuary to promote equity for the above-listed groups in its operations, Sanctuary has established the following goals:

- Hiring such that Sanctuary's staff is comprised of at least the following:
    a. 30% women;
    b. 20% minorities;
    c. 5% LGBTQ+;
    d. 5% veterans; and
    e. 5% people with disabilities.
- Implementing an annual training program for all employees regarding diversity, equity, and inclusion principles;
- Promoting equity initiatives in the communities it serves by partnering with and supporting Steps to Success via annual donations of no less than $2000.

Programs

Sanctuary has developed specific programs to effectuate its stated goals to promote diversity and equity in its operations, which will include the following:

- Engaging in hiring efforts such that jobs are posted (as they become available, but not less than annually) with publications and job resource websites focused on diversity hiring, including Blackjobs.com, United Latino Job Bank, LatPro.com, Black Career Network, HBCU Connect, Asian Hires, NAAAP Career Center, iHispano, Diversity Inc., and Diversity Job Board.
- Requiring that each employee complete DEI training (upon hire and each year thereafter). Topics covered during such trainings will include unconscious bias in the workplace. Such training will become a part of each employee's personnel file.
- Giving annual donations of $2000 to Steps to Success, a charitable organization that promotes equity for students from low-income families in Brookline by expanding their horizons, building upon their skills, and supporting their educational journey in order to maximize their life choices. While Brookline is one of Massachusetts' wealthiest towns, it also suffers from deep income inequality, and poverty disproportionately affects people of color in Brookline. Accordingly, 87% of Steps to Success's students are students of color. Sanctuary supports Steps to Success in an effort to address community equity initiatives.

Measurements

The Human Resources Department will administer the Plan and will be responsible for

developing measurable outcomes to ensure Sanctuary continues to meet its commitments. Such measurable outcomes, in accordance with Sanctuary's goals and programs described above, include:

- Completing voluntary employee surveys that evidence Sanctuary's employee demographics;
- Documenting any job advertisements placed with publications and job resource websites focused on diversity hiring;
- Evidencing all employee trainings on DEI concepts and initiatives; and
- Recording any and all charitable contributions made to Steps to Success.

Beginning upon receipt of Sanctuary's first Provisional License from the Commission to operate a marijuana establishment in the Commonwealth, Sanctuary will utilize the proposed measurements to assess its Plan and will account for demonstrating proof of success or progress of the Plan upon the yearly renewal of the license. The Human Resources Department will review and evaluate Sanctuary's measurable outcomes no less than twice annually to ensure that Sanctuary is meeting its commitments. Sanctuary is mindful that demonstration of the Plan's progress and success will be submitted to the Commission upon renewal.

Acknowledgements

- Sanctuary will adhere to the requirements set forth in 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment.
- Any actions taken, or programs instituted, by Sanctuary will not violate the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.
- As identified above, Sanctuary intends to donate to Steps to Success and acknowledges that Steps to Success has been contacted and will receive the donation described herein.

November 14, 2022

Dear Kera and Sanctuary Medicinals,

On behalf of Steps to Success, thank you for your continued partnership. Per your request, I am writing to confirm that we are able and willing to accept donations from Sanctuary. Please feel free to follow up with any questions or concerns. Steps looks forward to teaming up and making an impact in 2023.

Appreciatively,

Tom McGrath
Development and Communications Associate
Steps to Success, Inc.

P.O. Box 470421, Brookline, MA 02447 | 617.713.5310 | stepstosuccessbrookline.org

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MICHAEL S. RABIEH
KARA THORVALDSEN **

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KRISTINA A. ENGBERG
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* ALSO ADMITTED IN NY
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* ALSO ADMITTED IN DC
** ALSO ADMITTED IN NH, RI
*** ALSO ADMITTED IN RI, CT, NH
**** ALSO ADMITTED IN RI

November 15, 2022

VIA FIRST CLASS MAIL AND E-MAIL (ccarey@brooklinema.gov)

Charles Carey
Town Administrator
333 Washington St., 6th Floor
Brookline, MA 02445

Re: Sanctuary Medicinals, Inc.

Dear Mr. Carey,

I write to you regarding my client Sanctuary Medicinals, Inc. relative to the upcoming renewal of their retail license to sell cannabis products at 1351 Beacon Street. We are currently scheduled to appear for the renewal hearing on December 13th. I write because I believe that there are a host of issues that need to be addressed at that hearing and I believe it is in all party's best interest to have conversations on these matters prior to the December 13th meeting.

The most critical discussion is relative to an amendment of our current Host Community Agreement to bring it into compliance with the legislative amendments to the governing statutes enacted by the Commonwealth in August. Massachusetts General Laws c.49 § 3 (d)(1) and other relevant sections require an HCA in compliance with terms of the legislation upon the renewal of the license. Since the set 3% Annual Payment has been eliminated, and since only direct and actual impact costs may be collected, it is critical that meaningful discussion be had in an expeditious manner. Many communities have not only had these discussions at this juncture, but many have already created new agreements.

Sanctuary believes that given the clear language of the legislation, no further payments are obligated under the current agreement. I am aware that other Brookline licensees are under the same impression.

In addition to the financial issues, we have other concerns that we will address with the Board during the renewal process. Given the evolution of the cannabis industry, some of the original conditions to the license are no longer, in our opinion, necessary or appropriate. We believe that the current condition in the license regarding a "police detail" is both unnecessary and expensive. A review of

all pertinent records will show that the detail has not had any interactions, and while the assigned officers are more than willing to help, there is quite frankly nothing to be done. On days when the department is unable to staff the detail our operations have run smoothly and without incident.

We would also like to remove the TDMP and community meeting from the renewal process. With the well documented decrease in customer base, due to increased competition there has not recently been any substantive benefit from these requirements. Certainly, in a new HCA we can put in an obligation to perform these requirements if in the future they are deemed necessary.

We look forward to working with you and your designated staff to craft a new HCA that works for both parties and respects the new legislative environment. I look forward to hearing from you regarding the path forward.

Very Truly Yours,

Jeffrey P. Allen

LAWSON & WEITZEN

RICHARD B. WEITZEN*
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IRA H. ZALEZNIK
VALERIE L. PAWSON
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** ALSO ADMITTED IN NH, RI
*** ALSO ADMITTED IN RI, CT, NH
**** ALSO ADMITTED IN RI

September 7, 2022

VIA EMAIL ONLY (mgoff@brooklinema.gov)

Melissa Goff, Deputy Town Administrator
Office of the Select Board
333 Washington Street Brookline, MA
02445

RE: Request to Modify License and Extend Delivery Hours
Sanctuary Medicinals, Inc. 1351 Beacon St, Brookline, MA

Dear Ms. Goff,

Sanctuary Medicinals, Inc. (Sanctuary) is requesting to modify its existing retail and delivery license for its location at 1351 Beacon Street to increase hours of operation for its Adult Use (AU) business and delivery. Please see below for more information on both requests. If you have any questions, please do not hesitate to reach out.

Very truly yours,

Jeffrey P. Allen
Counsel for Sanctuary Medicinals, Inc.

Adult Use Operational Hours Increase

Currently, Sanctuary's AU business is operational on Monday – Saturday from 10 a.m. – 8:00 p.m. and on Sundays from 12:00 p.m. – 6:00 p.m. Per Sanctuary's licensing conditions, no customers are permitted to enter the premises beginning 15 minutes before the closing hour. Sanctuary is requesting to increase AU evening hours by one additional hour, which would allow it to close at 9 p.m. on Monday – Saturday and at 7 p.m. on Sunday. Per the licensing conditions, customers would not be permitted to enter the premises after 8:45 p.m. on Monday – Saturday, and after 6:45 p.m. on Sunday.

LAWSON & WEITZEN, LLP
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We estimate an additional $1M - $1.5M in incremental revenue from extending operating hours in the Brookline location by one hour each evening.

The reason for this request is two-fold; first, it will keep Sanctuary competitive in a now saturated market and second, it will provide additional money to the Town of Brookline.

Delivery Hours Increase

Currently, the licensing conditions with the Town of Brookline allow delivery to our customers from 10:00 a.m. – 7:00 p.m. daily. Sanctuary uses a third-party delivery company, We Can Deliver, a leading Massachusetts-based, minority owned cannabis delivery service.

We would like to request a change to our licensing conditions and increase delivery to be in line with the State's regulations and permitted by the CCC from 8:00 a.m. – 9:00 p.m.

The increase to delivery hours will help this Massachusetts minority owned business by increasing their hours of operation. Right now, this small minority owned business loses four hours of time that it is otherwise allowed to deliver according to the CCC Regulations and its State license (8:00 a.m. – 9:00 p.m.). This puts We Can Deliver at a great disadvantage because the number of orders they can deliver in a day is less than a typical minority owned cannabis courier with an HCA outside of Brookline. This restricts its income and growth as a small business. In fact, other cannabis courier companies can and do deliver into Brookline before 10:00 a.m. and after 7:00 p.m.

Here is a breakdown of the estimated sales:

Daily orders being delivered by companies based outside of Brookline during 8:00 a.m. – 10:00 a.m. and 7:00 p.m. – 9:00 p.m.

- 54 orders per day
- We Can Deliver is paid on a per-order basis, and the payment per order ranges depending on the region of delivery. These additional orders could equate to hundreds of dollars in additional revenue to We Can Deliver.
- The approximate daily revenue not being collected by Brookline and delivered by other delivery companies outside Brookline:
    - 54 X $160.00 average order value = $8,640.00/day

There are 16+ direct competitors of We Can Deliver that can and do deliver to the Town of Brookline during the non-permitted hours in the current courier license.

Thank you for your consideration.

September 6, 2022

Technical Memorandum

Sanctuary Medicinals, Inc.

Recreational Cannabis Retailer

Brookline, MA

Prepared for:

Sanctuary

Sanctuary Medicinals, Inc.

234 Taylor Street
Littleton, MA 01460

Submitted by:

ASB design group

363 Boston Street
Topsfield, MA 01983

ASB Project #2021-11

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Technical Memorandum

Sanctuary Medicinals, Inc.
Brookline, Massachusetts

1 Introduction

Sanctuary Medicinals, Inc. (SMI) is proposing to extend the operating hours at its Brookline facility located at 1351 Beacon Street by one hour. At the request of SMI, ASB Design Group (ASB) has prepared this Technical Memorandum to review the existing conditions and identify and assess potential traffic impacts (if any), associated with the additional trips generated during the extended hour.

The Brookline facility is a retail shop and dispensary for adult-use marijuana sales at 1351 Beacon Street in Brookline. It is located within Coolidge Corner and approximately 100 feet from the MBTA Green Line Coolidge Corner Station, and approximately 200 feet from the MBTA Bus Route 66 Coolidge Corner bus stop on Harvard Street. In Coolidge Corner metered parking is provided along Beacon Street and sidewalks are provided along both sides of roadways to serve local businesses and residents.

The hours of operation for the facility are 10:00 AM to 8:00 PM on Monday through Saturday, and 12:00 Noon to 6:00 PM on Sunday. SMI is proposing to extend the operating hours to 10:00 AM to 9:00 PM on Monday through Saturday and 12:00 Noon to 7:00 PM on Sunday.

Sanctuary Medicinals Inc. is a mission-oriented marijuana dispensary founded in 2015 with the goal of providing consistent, high quality medical marijuana to the patients of Massachusetts in a safe and welcoming atmosphere. Since opening Sanctuary Medicinals Inc. has grown exponentially and have expanded its vision into the recreational sector. Products offered to consumers, which are organically produced, and laboratory tested for safety, potency, and consistency include but are not limited to the following: flowers, tinctures, oils, extracts, salves, patches, and various edible options. As of 2020 Sanctuary Medicinals Inc. has medical, recreational, and collocated licensed facilities throughout Massachusetts with a sister company Sanctuary ATC in New Hampshire.

2 Existing Conditions

The following section documents the existing traffic conditions in the vicinity of the project.

Webster Street

The project's primary impact area for the deliveries is proposed to be identified by the immediate roadway segment of Webster Street. Webster Street is classified by the MassDOT as an urban collector. The roadway is approximately 600 feet in length and runs in the northwest-southeast directions, with its northern terminus at Beacon Street and its southern terminus at Harvard Street both in Brookline. The roadway is one-way southbound from Courtyard by Marriott Hotel to Harvard Street, and is two-way north of the Hotel. The roadway has no posted speed limit. The land use along Webster Street is primarily residential and commercial. The roadway is within the jurisdiction of the Town of Brookline.

Harvard Street

Harvard Street is classified by the MassDOT as an urban principal arterial and runs in the north-south directions with its northern terminus at Cambridge Street in Alston and its southern terminus at Washington Street in Brookline. The posted speed limit along the roadway is 25 miles per hour. The land use along Harvard Street is primarily residential and commercial. The roadway is within the jurisdiction of the Town of Brookline.

3 Existing Traffic Volumes

3.1 Automated Traffic Recorders

As part of the Initial permitting for the Sanctuary Medicinals in Brookline, Nitsch Engineering prepared a conservative and comprehensive report - Transportation Impact Report for Recreational Marijuana Retailer, Brookline, MA (November 21, 2018; *Revised April 17, 2019*), (copy attached). The report described the project area, presented traffic counts, and analyzed existing and future traffic operation efficiency. The data was used to examine the traffic circulations and overall operations, and to evaluate the traffic impacts of the proposed facility.

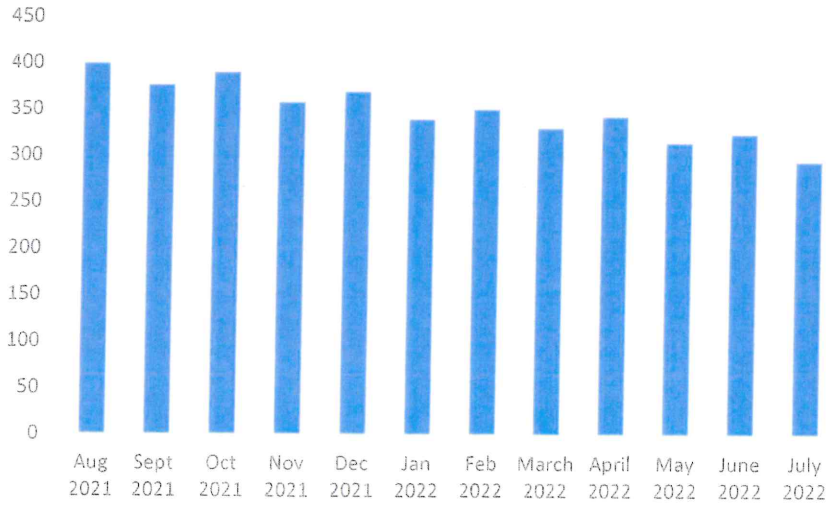
Based on the capacity analysis for the facility, traffic operations at all the intersections were found to remain at acceptable levels of Service (LOS) (at LOS D or better). Therefore, project related traffic impacts were determined to be nominal.

4 Existing SMI Operation

4.1 12-Month Average Daily Transactions

The most recent 12-month customer transactions data collected at the SMI Facility (from August 2021 to July 2022) was provided by SMI. Figure T1 illustrates the average daily transactions based on a month.

Table T1 – 12-Month Average Daily Transaction Count



4.2 Typical Daily Transactions

ASB conducted visitors counts at the facility on Wednesday October 27, 2021 and Thursday, October 28, 2021. The counts were collected each day from 9:45 AM (15 minutes before the facility opens) to 8:15 PM (15 minutes after the facility closes) at 15-minute intervals. The counts included type of purchase (pre-order and walk-in) and modes of transportation used (vehicle, transit, ride-hailing, bicycle, and walking). Table T2 summarizes the counts.

Table T2 – Data Collection Summary

TIME	Total	Type of Purchase		Modes of Transportation			
		Walk-in	Pre-Order	Car	Transit	Walk	Bike
9:00 AM	0	0	0	0	0	0	0
10:00 AM	16	5	11	9	3	4	0
11:00 AM	17	5	12	8	2	6	1
12:00 PM	19	6	13	7	4	8	0
1:00 PM	25	13	12	10	9	4	3
2:00 PM	35	12	23	12	8	13	2
3:00 PM	40	19	21	18	5	14	3
4:00 PM	48	16	32	16	10	16	7
5:00 PM	50	17	33	22	6	20	2
6:00 PM	65	30	35	25	17	18	5
7:00 PM	38	10	28	13	4	22	0
8:00 PM	0	0	0	0	0	0	0
Total	***353***	***133***	***220***	***140***	***68***	***125***	***23***
	100%	***38%***	***62%***	***40%***	***19%***	***35%***	***7%***

As shown in Table T2, 353 customers visited the dispensary on Thursday October28, 2021 with 19 visitors during the midday peak hour and 65 visitors during the evening peak hour. In terms of purchase type, 133 (or 38%) of the visitors were walk-in, while 220 (or 62%) of the purchases were pre-ordered. In terms of the modes of transportation used by the visitors, 140 (or 40%) of the daily visitors used their cars, 68 (or 19%) used transit, 125 (or 355) walked to the facility, and 23 (or 7%) used bicycling as their preferred mode of transportation. It should be noted that three visitors used ride-share or ride-hailing, however, since the data is too small, we included them as transit users. Average time spent at the facility by a pre-ordered customer was three minutes, while walk-in customers spent approximately eight minutes in average at the facility.

Seven vehicle trips were generated to or from the site during the midday peak hour, and 25 vehicle trips were generated to or from the site during the evening peak hour.

5 Trip Generation

ASB used the typical Daily Transactions to estimate the additional customer trips due to the proposed added operating hour conservatively.

By reviewing the data, we can conclude that if the hours of operation at the facility is extended by one hour, the customer visits will continue in similar pattern. To be conservative in our assessment we assume that the highest frequency of customers will be extended and is estimated to occur between 1:00 PM to 8:00 PM with a significant decrease in customers at the last hour, which would then occur between 8:00 and 9:00 PM. We further assume that the highest number of customers per hour that currently occurs between 6:00 PM and 7:00 PM represents the increase in customers due to the additional hour of operation.

As shown on Table T2, extension of the operating hours is expected to result in a total of approximately 65 customer trips of which 35 of them would pre-order and 30 will walk-in. In terms of the modes of transportation used by the visitors, 25 would use their cars, 17 would use transit, 18 will walk to the facility, and five will use bicycling as their preferred mode of transportation.

6 Delivery Services

The following information was provided by SMI:

- Sanctuary has secured the use of the Santander Bank Parking lot on Webster Street for product pick-up by couriers.
- The hours of operation for the facility are 10:00 AM to 8:00 PM on Monday through Saturday, and 12:00 Noon to 6:00 PM on Sunday. SMI is proposing to extend the delivery hours to 8:00 AM to 9:00 PM on Monday through Sunday.
- SMI generates an average of two trips per hour for product pick-up by the couriers during normal business days.

Table T3 summarize the total Service generated trips (courier pick-ups) for the average daily hours.

Table T3 - Service Generated Trips

	Existing Trips	Proposed Trips
Weekday Daily	40	52
Entering	20	26
Exiting	20	26
Weekday Average Hour	4	4
Entering	2	2
Exiting	2	2

As illustrated in **Table T3**, approximately 40 net daily trips (20 trips in and 20 trips out) are generated by the couriers, with 4 trips (2 in and 2 out) during the average daily hour. With the extended hours for delivery service, approximately 52 net daily trips (26 trips in and 26 trips out) are expected to be generated by the couriers, with 4 trips (2 in and 2 out) during an average daily hour

Based on the above generated trips, we believe that the currier services do not significantly impact the area traffic.

7 Summary

ASB has prepared this technical memorandum to document the existing traffic information and assess the potential traffic impacts associated with extending the operating hours at the SMI Brookline facility located at 1351 Beacon Street in Brookline, Massachusetts by one hour.

According to the estimated trip generation rates identified in **Tables T1, T2** and **T3**, and anticipating the increase in number of available dispensaries in the Commonwealth, resulting in a reduction in the number of daily customers at each facility, we believe that the proposed extensions of operating hours for the store and delivery service dispensary will not significantly impact the area traffic operations.

Product	Size	New Price	New Price w/ Tax
Pre-Rolled Joints	0.5g	$8.00	$9.60
	0.8g	$11.00	$13.20
	1g	$14.00	$16.80
Pre-Rolled Joints Specialty (Rose, infused etc)	0.5g	$12.00	$14.40
	0.8g	$15.00	$18.00
	1.0g	$17.50	$21.00
Fruit Chews	20pk	$25.00	$30.00
Fruit Chews-Quickies	20pk	$30.00	$36.00
Lozenges	20pk	$25.00	$30.00
Chocolate Bar	12 Seg ~50mg	$14.99	$17.99
Crumble	0.5g	$30.00	$35.00
	1.0g	$55.00	$66.00
Shatter	0.5g	$25.00	$30.00
	1.0g	$50.00	$60.00
Sauce	0.5g	$30.00	$35.00
	1.0g	$55.00	$66.00
Rocks N' Sauce	0.5g	$35.00	$42.00
	1.0g	$65.00	$84.00
LS Hash	1.0g	$35.00	$60.00
Space Dust	0.3g	$50.00	$60.00
DabTabs	DISCONTINUE		

Tier Titles	Flower tiers 3.5 by THC %	New Price	New Price w/ Tax
Gold	>28%	$50.00	$60.00
Silver	20% - 28%	$45.00	$50.00
Bronze	<20%	$40.00	$48.00
Tier Titles	**Flower tiers 7g by THC %**	**New Price**	**w/ tax**
Gold	>28%	$90.00	$108.00
Silver	20% - 28%	$81.00	$97.20
Bronze	<20%	$72.00	$86.40
Tier Titles	**Flower tier 1g by THC %**	**New Price**	**w/ Tax**
Gold	>28%	$15.00	$18.00
Silver	20% - 28%	$13.50	$15.70
Bronze	<20%	$12.00	$14.40

Grading Name Convention

Category Name	Size	Tier
Flower	3.5g	Gold
Flower	1.0g	Bronze
Flower	7g	Silver

8.C.

8.C

VENDOR: LAWSON & WEITZEN, LLP DATE PAID: 72280

November 29, 2022 Check Number 72280 Check Amount **100.00**

Town of Brookline,

VOUCHER NO.	DESCRIPTION	DATE	INVOICE NO.	AMOUNT
20221129	Transportation Division — review of TDM Plan	11/29/2022	32235.0025	100.00
			CHECK AMOUNT	

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER. HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED.

72280

LAWSON & WEITZEN, LLP
88 BLACK FALCON AVENUE, SUITE 345
BOSTON, MA 02210

Santander
Santander Bank, N. A.

NUMBER

5-7515/110

One Hundred & 00/100

DATE November 29, 2022

AMOUNT **100.00**

PAY TO THE ORDER OF Town of Brookline

SECURED BY EZSHIELD

⑈072280⑈ ⑆011075150⑆ 6120001545 3⑈

8.C

VENDOR: LAWSON & WEITZEN, LLP

DATE PAID: 72281

November 29, 2022 Check Number 72281 Check Amount **450.00**

Town of Brookline,

VOUCHER NO.	DESCRIPTION	DATE	INVOICE NO.	AMOUNT
20221129	Retail license renewal	11/29/2022	32235.0025	450.00
			CHECK AMOUNT	

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER. HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED.

72281

NUMBER

LAWSON & WEITZEN, LLP
88 BLACK FALCON AVENUE, SUITE 345
BOSTON, MA 02210

Santander
Santander Bank, N. A.

5-7515/110

Four Hundred Fifty & 00/100

DATE
November 29, 2022

AMOUNT
450.00

PAY
TO THE
ORDER
OF

Town of Brookline

SECURED BY EZSHIELD

⑈072281⑈ ⑆011075150⑆ 6120001545 3⑈

TOWN of BROOKLINE
Massachusetts

SELECT BOARD

HEATHER HAMILTON, CHAIR
BERNARD GREENE
JOHN VANSCOYOC, VICE CHAIR
MIRIAM ASCHKENASY
MICHAEL SANDMAN

CHARLES CAREY
TOWN ADMINISTRATOR

333 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS 02445

(617) 730-2200
FAX: (617) 730-2054
www.BrooklineMA.gov

To: Charles Carey, Town Administrator
From: Devon Fields, Assistant Town Administrator for Operations
Date: December 9, 2022
CC: Jonathan Simpson, Kara Brewton, Dan Bennett, Sigalle Reiss, Deputy Superintendent O'Neill, Deputy Chief David Randolph, Todd Kirrane, Polly Selkoe, and Paul R. Campbell

Licensee New England Treatment Access/Parallel
Address 160 Washington Street

Select Board Hearing Date: December 13, 2022

Attachments
Police Department Report
Engineering and Transportation Division Report
Health Department Report
Building Department Report

This report confirms that the licensee participated in annual site plan review with Town Departments including Police, Health, Fire, Transportation, and, Building in fulfillment of its license conditions. This licensee is compliant with state and local regulations. As part of its ongoing monitoring of the licensee's operations, staff confirms that the licensee has been responsive to requests for information and recommends approval of the 2022 license renewal.

LICENSE CONDITIONS
Staff is not recommending modifications to the license conditions. License conditions for all marijuana retailers will be reviewed for possible revision in early 2023.

ANNUAL ACTIVITY AND OPERATING MONITORING

Staff summary: NETA appeared before the Select Board summer of 2021 to partner with a Marijuana Courier to allow for the delivery of adult-use marijuana. NETA has also appeared before the Select Board regarding changes in ownership. The change in ownership has resulted in increased diversity. In July NETA received approval from the Select Board, with guidance from the Cannabis Mitigation Advisory Committee, to change their hours. NETA has been responsive and proactive to address any and all related concerns.

Police Department
Deputy Superintendent O'Neill's attached report confirms the licensee complies with local and state regulations and recommends renewal. See the attached Police report for more details.

Health Department
The establishment has complied with the Towns Public Health operational requirements. Unannounced site visits have found no violations of the Public Health licensing requirements.

The Health Department did receive notice of one issue regarding NETA's compliance with regulation 935 CMR 500.105(4)(b)(20)1 on 2/28/22. It was observed that netacare.org (recreational) contained an advertisement regarding "discount pricing" and that NETA sent two unique emails to patients/customers but inadvertently used verbiage regarding "discount pricing" from the medical correspondence in both emails. As required, NETA sent BDPH their Corrective Action Plan, and immediately resolved the issue.

Another notable interaction BDPH had with NETA this year was part of the Health Department's efforts to address rodent complaints in Brookline Village. The Health Department reached out to local businesses asking for them to increase their own efforts to help mitigate the rodent problem in town. This communication included notifying NETA that health inspectors had documented rat burrows located on their property. NETA leadership was very responsive to this issue and were happy to help do what they could to remedy the problem. NETA immediately increased their janitorial services outside the building and contracted with a pest control agency to address the issue

Transportation Division
Based on their submittal, and the outstanding information, Engineering & Transportation Division staff are recommending that the Select Board issue their license on the condition of their timely submittal of outstanding information and the Director of Engineering & Transportation's satisfaction that the terms of the 2022 license and the commitments made as part of the original and updated Traffic Impact Studies and the Parking & Transportation Demand Management programs are met including the Traffic Monitoring Study. See the attached report for more details.

Building and Fire Departments: No safety concerns or violations reported. The Building Department has no issue with the renewal of the license.

ANNUAL SITE PLAN REVIEW
Staff Summary: Town Departments have continually monitored quality of life issues and worked with the licensee, who has responded in a prompt, professional and cooperative manger. The partnership of the Marijuana Courier, Your Green Package, began in 2021 and there have been no issues with this change in operations. In July NETA worked with the Cannabis Mitigation Advisory Committee and ultimately received approval from the Select Board to change their operating hours. There have been no reported issues due to the change in hours.

Documents reviewed include the Business Plan and COVID-19 protocols, updates to training materials, pest control plan, products pricing list, implementation of diversity plan, implemented mitigation and public benefits measures, locations of customer and employee parking, and a log

of community meetings and Q&A sessions, and an operations narrative regarding adult-use delivery from the site.

Changes to Business Plan and COVID-19 Protocols: No changes to the Business Plan as a result of operations monitoring. Oversight of the Health Department will resume if there is a spike in COVID-19 or local regulations change.

Implementation of Diversity Plan: *See Licensee's report on page 12 of Renewal Application*. The Brookline Office for Diversity, Inclusion and Community Relations (ODICR) has reviewed Parallel/NETA's Diversity and Inclusion Plan (D and I). Parallel/NETA's written plan includes expected policies and strategies to promote a diverse and inclusive work environment. In addition, Parallel/NETA has established mentorship programs and supply chain diversity initiatives. The ODICR finds the plan sufficient plan. The ODICR supports its implementation.

Community Meetings*: Page 102 of Renewal Application*. Applicant has been proactive about hosting question and answer sessions. NETA is requesting that the annual community meeting is removed from the license conditions because in the last two years there have only been 10 attendees. The Select Board will review this request in 2023.

Cannabis Mitigation Advisory Committee:
CMAC worked with NETA in their request for change of operating hours and came to a mutual agreement on the expansion of hours and mitigation efforts.

BROOKLINE POLICE DEPARTMENT
Brookline, Massachusetts

Jennifer Paster
Acting Chief of Police

To: Town Administrator Chas Carey
From: Deputy Superintendent Russell O'Neill
CC: A/Chief Paster
Re: New England Treatment Access Dispensary Renewal
Date: 12/07/2022

****

The Brookline Police Department has completed a review of New England Treatment Access Dispensary (NETA) located at160 Boylston St., application materials in support the renewal of a marijuana establishment license from the Town of Brookline to operate as an adult use marijuana retailer at 160 Boylston St., Brookline

As part of the review I compared materials with the applicable Code of Massachusetts regulations (935 CMR 500), Brookline By-Laws and license conditions established by the Town of Brookline Select Board for marijuana establishments.

NETA currently uses a design plan that calls for customer queuing in the front of the parking lot, adjacent to the Day Care Center located next to the NETA property. The parking lot itself has been returned to Medical Patients/Handicapped Customers only.

In addition to the eleven parking spaces located in the rear of the property for Marijuana Medical Patients/HP Customers, there are seven parking spaces located across from the dispensary on Boylston St. and the ten parking spots located at the Homeward Suites are reserved for Recreational Sales Customers. Due to market saturation in the recreational marijuana retail sales, the parking issues that have occurred in past years have reduced significantly. Parking complaints regarding NETA patrons/employees has reduced as well.

In addition, to ensure that the parking lot and queuing area doesn't become a hazard when customers are crossing over the vehicle driveway, NETA has an employee positioned to stop the traffic flow when customers are crossing over the driveway. NETA has reduced the police detail to one officer as required by the licensing conditions with no objection from the police department.

General Comments
The police department has responded to NETA on eighteen occasions as of this date in

2022. A majority of the calls for service were for abandoned 911(cell phone) calls, alarms, and lost property, however there were only medical calls that required police reports. Some of the traffic crashes noted in the call log were done so as that was the address entered but the crash itself was unrelated to NETA. Below is the call history for NETA:

160 WASHINGTON ST

Drag a column header here to group by that column.

Event No.	Jur	Date	Time	Call Code	Loc Unit	Disposition
F/00009441	BK	11/12/2022	18:24	MEDICAL		MEDICAL
P/00045372	BK	11/12/2022	18:24	MEDICAL		TRANSPORT HOSPITAL
P/00044563	BK	11/07/2022	13:15	911 ABANDONE...		ACCIDENT ALARM
P/00033688	BK	08/24/2022	10:24	MV LOCK OUT		UNABLE TO ASSIST
P/00031623	BK	08/07/2022	21:58	911 ABANDONE...		UNIT CLEAR
P/00029262	BK	07/20/2022	19:38	911 ABANDONE...		CHECKS OUT OK
F/00005896	BK	07/20/2022	13:02	MEDICAL		MEDICAL
P/00029212	BK	07/20/2022	13:02	MEDICAL		TRANSPORT REFUSED
P/00028728	BK	07/16/2022	12:53	MISSING PERSON		ASSIST RENDERED
P/00027098	BK	07/02/2022	18:47	911 ABANDONE...		UNIT CLEAR
P/00025041	BK	06/17/2022	17:25	TRAFFIC CRASH...		REPORT TAKEN
F/00003908	BK	05/19/2022	13:40	TRAFFIC CRASH		MEDICAL
P/00020432	BK	05/19/2022	13:40	TRAFFIC CRASH		REPORT TAKEN
P/00020195	BK	05/18/2022	07:42	911 ABANDONE...		NOTHING SHOWING
P/00017455	BK	04/29/2022	22:18	PANIC ALARM		ACCIDENT ALARM
P/00017454	BK	04/29/2022	22:17	HOLD-UP ALARM		X-REFERENCED
P/00016161	BK	04/21/2022	11:36	911 ABANDONE...		CHECKS OUT OK
P/00015542	BK	04/16/2022	09:28	ERRATIC OPER...		NOTHING SHOWING
P/00007284	BK	02/19/2022	10:55	TRAFFIC CRASH	LOT	PAPERS EXCHANGED
P/00004855	BK	02/03/2022	07:44	911 ABANDONE...		NOTHING SHOWING
F/00000876	BK	01/31/2022	11:27	ODOR OF GAS/I...		STILL
P/00004347	BK	01/31/2022	11:27	ODOR OF GAS/I...		ASSIST RENDERED

Other Incidents:
NETA has received positive feedback at its annual community meeting which was held virtually on September 15, 2022.

Qualifications and Training
DS O'Neill reviewed NETA's "Qualifications and Training" section and find that they still comply with 935 CMR 500.105(2), Town By-Law Article 8.37.5.(d)

Marketing and Advertising Requirements
DS O'Neill inspected the NETA Dispensary to ensure that all requirements were still in compliance with 935 CMR 500.105 (4) 6).

Security Plan
DS O'Neill has reviewed the NETA Security Plan an found it in compliance with 935 CMR 500.110 as well as Article 8.37.C(1-4)

Recordkeeping Procedures
DS O'Neill has reviewed the NETA Record Keeping Plan an found it in compliance with

935 CMR 500.105(7)(a) as well as Article 38..37.D(1-3). A review of the Visitors Logs, Duty Manager Logs, Security Logs (Cloud Based), Delivery Logs, and Annual Inventory Audits as well as Monthly Cycle Audits were reviewed and found to be current.

Dispensing Procedures/Restricting Access to those 21+
DS O'Neill inspected NETA's practice of denying access to underage customers and found them to be in compliance. NETA employs a process in which an employee outside checks customer's identifications with a handheld scanner to ensure they were at least 21 years old. If over 21 the customer would then be allowed into the building, were their identification would scanned again to ensure there were no counterfeit images, stamps, or seals, deeming the identification legitimate. After this process was completed the customer would be allowed access to the dispensary.
DS O'Neill determined that they are in compliance with 935 CMR 500.110 (a)

Prevention and Diversion
There have been no significant activities performed in 2022 relative to prevention and diversion based on a lack of complaints or identified issues.

Customer Demand Management
There have been no issues or concerns with Customer Demand Management. A large number of dispensaries have opened in the greater Boston area this year, creating a saturation of the market giving customers a greater choice as to where they choose to purchase their products. NETA's overall sales have decreased as a result of this change in the market.

Hours of Operation
NETA applied for and was granted a change to their license in July of 2022 allowing extended hours. They now operate Monday- Saturday 10am to 9pm and Sunday 12pm-6pm as dictated by the Town of Brookline, Select Board.

Inventory Procedures
DS O'Neill reviewed NETA's Inventory Procedures to confirm that they were still in compliance with 935 CMR 500.8(a).

Transportation Procedures of Marijuana Products
DS O'Neill reviewed NETA's Management and Operation's "Transportation of Marijuana" section as well as their Transportation SOP and find that they still comply with 935 CMR 500.105(13-14).

Alarm System / Unauthorized Access Prevention / Video Monitoring
DS O'Neill reviewed NETA' Alarm System policy section and find that they still comply with 935 CMR 500.105(13-14).

Storage of Marijuana
DS O'Neill inspected NETA's storage facilities and confirmed that they were still in compliance with 935 CMR 500.105.11(a-e)

Additional Information

In 2022 NETA announced appointment of a new President Allison Henriquez. A standard manager/alternate manager background and application check was conducted. This generated a report for the Select Board who approved the appointment in late June.

Respectfully,

ONeill, Russell

Digitally signed by ONeill, Russell
DN: cn=ONeill, Russell, o, ou, email=roneill@brooklinema.gov, c=US
Date: 2022.12.07 12:52:11 -05'00'

Deputy Superintendent Russell O'Neill

Public Safety Building 350 Washington Street, Brookline, Massachusetts 02445
Telephone (617) 730-2249 ❖ Facsimile (617) 730-8454

TOWN OF BROOKLINE
Massachusetts
DEPARTMENT OF PUBLIC WORKS

Erin Chute Gallentine
Commissioner

MEMORANDUM

TO: Select Board

FROM: Todd M. Kirrane
Transportation Administrator, DPW Engineering & Transportation Division

DATE: December 9, 2022

SUBJECT: Review of New England Treatment Access (NETA) Renewal Application

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At the request of the Town Administrator's office, staff from the Engineering & Transportation Division has reviewed the renewal application materials submitted by the New England Treatment Access (NETA) in support of their adult use retail marijuana license from the Town of Brookline. We offer the following comments in support of our recommendation:

Comment # 1: The submitted materials including the July 2022 Traffic Impact Study used to request Operating Hour Extension/Delivery, but failed to include the require information as part of the agreed upon monitoring study, as required by their license, including:

- A count of vehicles entering and exiting the site
- A count of NETA patron vehicles entering and/or exiting the Homewood Suites.
- A count of vehicles entering and exiting to Route 9 Eastbound parking lot
- Observations of vehicle queuing on Boylston St enter the site driveway using video technology
- A count of the number of vehicles parked or circulating on site at 15 min intervals.
- Total number of employees, the percent arriving by each mode, the location of parking for those that arrive by personal vehicle, number of times a service through the TMA was used, and summary of events/materials provided to employees concerning travel to work options and corrective actions taken to meet the allowable trip generation.

333 Washington Street ◆ Brookline, Massachusetts 02445-6863
Telephone: (617) 730-2156 Facsimile: (617) 713-3727
www.brooklinema.gov

- Customer intercept survey data that collects the following data points: home zip code, arrival mode (MBTA, bike, walk, bike share, ride share/TNC/taxi,, drive, etc.); and if by 'drive,' the location where they parked, a summary of events/materials provided to customers concerning travel to work options, and corrective actions take to meet the allowable trip generation.
- Delivery vehicle trips in and out of the site.

Comment # 2: The submitted materials failed to include the number of annual on-site transactions (an indication of the number of customer visits) and the number of annual off-site transactions (an indication of number of delivery trips) from January 2022 to date as required by their license.

Comment # 3: The submitted materials failed to include a summary of community comments or concerns from the required community meeting to determine if they can be mitigated through additional measures.

Comment # 4: Though they submitted a spreadsheet of employee reimbursements for transportation related purposes, they did not provide the required employee mode split summary or analysis to determine the effectiveness of their P&TDM program and whether or not they were meeting their mode shift goals.

Comment # 5: The failed to meet the license requirement to certify that employees driving to the site are instructed to park in private, off-street spaces and not on the pubic way or in public parking lots.

Comment # 6: They provided their customer mode shift information that includes 45% drive, 35% public transportation, 15% taxi/livery/ride share, 5% bike or walk. They provide no comparison to their stated customer mode shift goal of 42% drive, 28% public transportation, 21% bike or walk, 9% taxi/livery/ride share and what additional measures they plan to implement to achieve this mode share goal in 2023.

Based on their submittal, and the outstanding information, Engineering & Transportation Division staff are recommending that the Select Board issue their license on the condition of their timely submittal of outstanding information and the Director of Engineering & Transportation's satisfaction that the terms of the 2022 license and the commitments made as part of the original and updated Traffic Impact Studies and the Parking & Transportation Demand Management programs are met including the Traffic Monitoring Study. Furthermore, staff recommends that all license requirements from 2022 be included as part of the 2023 license given the fact that

1. NETA has failed to meet their requirements at this time;

2. it protects the Town to ensure that NETA are meeting their expected projections as it relates to employee and customer impacts on the public way and to secure counter-balancing amenities and mitigation if they do not;

3. the information provided is standard in the Greater Boston area and allows the Town to receive important information into mode share so we can track against policy goals established by the Select Board and Town Meeting as it relates to achieving mode shift to more healthy and sustainable transportation modes;

4. they committed to this during the initial license process and subsequent relicensing hearings and we see no benefit to the Town or the community to remove these requirements.

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TOWN of BROOKLINE

Massachusetts

BUILDING DEPARTMENT

Daniel F. Bennett
Building Commissioner

INTEROFFICE MEMORANDUM

Date: December 9, 2022

To: Charles Carey
Town Administrator

From: Daniel F. Bennett
Building Commissioner

Re: 2023 Marijuana License Renewals

The Building Department has reviewed the applications for each Medical Marijuana establishment listed below. The Department has received no complaints pertaining to the operation, site condition or ZBA Dec compliance. In addition, the facilities are in compliance with life safety and building codes.

New England Treatment Access, LLC – NETA
160 Washington Street

Santuary Medicinals, Inc. – Sanctuary
1351 Beacon Street

Mission MA, Inc. – Mission
1024B Commonwealth Ave.

Comm Ave Cantina, Inc. – CAC (not open for business)
1030 Commonwealth Ave.

The Building Department has no objection to the renewal of these licenses.

333 Washington Street, Brookline, Massachusetts 02445
Tel: (617) 730-2100 Fax: (617) 739-7542
www.brooklinema.gov

TOWN OF BROOKLINE
DEPARTMENT OF PUBLIC HEALTH

11 Pierce Street, Brookline, Massachusetts, 02445
Telephone: (617) 730-2300 Facsimile: (617) 730-2296
Website: www.brooklinema.gov/health

Sigalle Reiss, MPH, RS/REHS
Commissioner of Public Health & Human Services

MEMORANDUM

To: Select Board
From: Sigalle Reiss, Commissioner of Public Health & Human Services
Date: December 7, 2022
Re: Retail Marijuana Dispensary License Renewals
CC: Charles Carey, Town Administrator
Devon Fields, Assistant Town Administrator for Operations

The Brookline Department of Public Health ("BDPH", "Health Department") supports the following 2023 retail marijuana license renewal applications:

- New England Treatment Access, LLC. (NETA)
- Mission MA Inc. (Mission)
- Sanctuary Medicinals, Inc. (Sanctuary)
- Comm Ave. Canna, Inc. (CAC) (Opening 2023)

The Health Department has not issued citations to any of the above mentioned licensees in the past year. There have also been no formal complaints regarding any of the establishments.

The Health Department did receive notice of one issue regarding NETA's compliance with regulation 935 CMR 500.105(4)(b)(20)[1] on 2/28/22. It was observed that netacare.org (recreational) contained an advertisement regarding "discount pricing" and that NETA sent two unique emails to patients/customers but inadvertently used verbiage regarding "discount pricing" from the medical correspondence in both emails. As required, NETA sent BDPH their Corrective Action Plan, and immediately resolved the issue.

Another notable interaction BDPH had with NETA this year was part of the Health Department's efforts to address rodent complaints in Brookline Village. The Health Department reached out to local businesses asking for them to increase their own efforts to help mitigate the rodent problem in town. This communication included notifying NETA that health inspectors had documented rat burrows located on their property. NETA leadership was very responsive to this issue and were happy to help do what they could to remedy the problem. NETA immediately increased their janitorial services outside the building and contracted with a pest control agency to address the issue.

[1] 935 CMR 500.105(4)(b)(20): Advertising through the marketing of free promotional items including, but not limited to, gifts, giveaways, discounts, points-based reward systems, customer loyalty programs, coupons, and "free" or "donated" Marijuana, except as otherwise permitted by 935 CMR 500.105(4)(a)9 and except for the provision of Brand Name take-away bags by a Marijuana Establishment for the benefit of customers after a retail purchase is completed.

NETA has also agreed to serve as an industry representative on the Steering Committee for the Substance Use Assessment ("Marijuana Study", "study") being conducted by BDPH, the Advisory Council on Public Health (ACPH), and Health Resources in Action (HRiA). The goals of the study are: 1) to understand the relative impacts of marijuana and other substances on the Town of Brookline, with a particular focus on youth; and 2) to identify priority areas, address health disparities, and establish intervention strategies as it relates to substance use. If interested, there will be additional opportunities in the future for the other marijuana retailers to be included in the study.

NEW ENGLAND TREATMENT ACCESS, LLC.

NETA Brookline
160 Washington St,
Brookline, MA 02445
(617) 377-7408

November 29, 2022

Devon Fields, Assistant Town Administrator for Operations
Office of the Select Board
333 Washington St., 6th Floor
Brookline, MA 02445

RE: NETA 2023 Renewal Application for Medical Marijuana and Adult Retail Licenses
160 Washington Street, Brookline, MA

Dear Ms. Fields,

Please see our attached Marijuana Treatment Center & Adult Retail License Renewal Application ("Renewal") for 2023. You will find that we remain in compliance with applicable State and local laws, regulations by-laws and codes, including, but not limited to, the Cannabis Control Commission Regulations, 935 CMR 500.000, all applicable for the Town of Brookline's By-Laws and Zoning By-laws, and all applicable building, fire prevention, health and sanitary codes, and any conditions imposed on specific licenses and special permits.

Additionally, due to significantly lower foot traffic as you will find in the renewal application, NETA respectfully requests the following modifications to its license:

- Police Details: NETA is requesting to reduce the police detail to only Friday and Saturday and during busy events or when requested by the Police Chief or her designee.
- Transportation Demand Management Plan (TDMP): NETA requests to eliminate the TDMP requirement and the traffic impact study for the following reasons:
    - Due to the drastic reduction in vehicle trips to the site as well as the use of public transportation and delivery services there are no longer parking or traffic concerns
    - Performance monitoring is very expensive
    - 6-month customer interception survey is invasive to the privacy of our customers and patients
- Annual Community Meeting: NETA is requesting to eliminate this requirement. For the last two years, we have had less then 10 people attend. If the community or Select Board has questions or concerns, they can either contact NETA directly or go through the CMAC and NETA will respond or if requested attend the CMAC meeting.

- Port – A – Potty: NETA is requesting to remove the port-a-potty requirement. There are no longer customer lines. The Port-A-Potties are not being used. NETA's pest control company has reported that the port-a-potty may be attracting rodents.
- Memorial Day and Day after Christmas if they fall on a Monday: NETA is requesting to be open on these two days. Brookline is the only host community that prohibits opening on these days. In addition, the town doesn't require that package stores or restaurant/bars or pharmacies be closed on these two days.
- Homewood Suites: Due to a significant reduction in vehicular traffic, NETA has eliminated the parking spots at Homewood suites. These spots have not been utilized for some time. We would like this removed from our license conditions.
- Amend the HCA to comply with the current State law with respect to impact fees.

If you need any further information, please let me know and we will be happy to provide.

Thank you,

Lauren Burm
Senior Director
External Affairs
(617) 309-8730
lburm@liveparallel.com

Encs.

a. Operations Plan

OPERATIONS

OPERATIONS PLAN

New England Treatment Access, LLC ("NETA") operates under comprehensive policies and procedures that have proven effective at providing patients and customers safe access to medical and adult-use cannabis at its co-located Brookline dispensary. NETA's dispensing practices fully comply with the Cannabis Control Commission's ("CCC") 935 CMR 500.000 – Adult Use of Marijuana and 935 CMR 501.000 – Medical Use of Marijuana regulations.

Entry Procedures

As described in NETA's Security policies and procedures, NETA's entry protocols prohibit access to individuals under the age of 21 unless that individual is an active, valid registered Massachusetts medical marijuana patient. A registered caregiver must accompany a patient to enter.

NETA Customer Experience

Inside the facility, Medical & Adult Use customers make purchases at separate counters. Both patients and customers choose either "Reserve Ahead" or "Full-service" options. Stanchions separate the lines for flexibility. If the needs of medical patients necessitate expanding the medical line or adding a register for medical patients, management can make adjustments to suit those needs throughout the day.

NETA's reputation for premier customer care stems from its Full-service experience. Customers may explore the menu with a trained staff member, receive individualized product guidance, ask questions, and see available products. For those who need additional advice, NETA offers confidential patient or consumer consultations. In those cases, a staff person will guide the individual to a designated area away from the sales floor for specific product guidance and consultation.

NETA maintains its Brookline facility and makes a robust catalog of educational materials about marijuana products available to its customers. these educational materials are available in commonly spoken languages including but not limited to appropriate materials for the visually and hearing impaired. In addition, these materials include:

1. A warning that marijuana has not been analyzed or approved by the FDA, limited information on side effects, that there may be health risks, and that it should be kept away from children;
2. A warning that when under the influence of marijuana, driving is prohibited by M.G.L. c. 90, section 24 and machinery should not be operated:
   - Information to assist in the selection of marijuana;
   - Materials offered to consumers to enable them to track the strains used and their associated effects;
   - Information describing proper dosage;
   - A discussion of tolerance, dependence and withdrawal;
   - Facts regarding substance abuse signs and symptoms;
   - A statement that consumers may not sell marijuana to any other individuals; and
   - Information regarding penalties for possession or distribution.

CASH OUT PROCEDURES

At the sales counter, patrons undergo a second identification check, and the staff member assisting the consumer utilizes NETA's seed-to-sale tracking software, Leaf Logix, which serves as the point-of-sale (POS) software. This system allows differentiation between medical and adult-use transaction types. Through API integration, Leaf Logix posts all transactions to the Commonwealth's chosen seed-to-sale tracking system, METRC.

For adult-use transactions, the POS system limits orders to one ounce of flower or its equivalent in concentrates, but in no event will the system allow NETA to dispense more than five grams of concentrate or 500mg of Edibles. For medical transactions, the POS retrieves and records the patient's available purchase limit from the Medical Use of Marijuana Online System, the Commonwealth's medical marijuana patient registration and tracking system.

The primary differences between the two types of transactions are that patients have an inventory reserved for them, and certain higher dosed infused products allowed under 935 CMR 501.000 are available to medical patients only. Additionally, state and local taxes are applied to adult-use transactions. Once the transaction begins, the staff person will collect the desired items from their storage locations within the Limited Access Area and scan each product's individual barcode.

All adult use products, which currently include flower, concentrates, pre-rolled joints, tinctures, infused products, topicals and edibles, arrive labeled from the manufacturing facility with the marijuana retailer information, package date, expiration date, cannabinoid profile, symbols and warnings required. At the point of sale, infused products for medical transactions are also labeled with the patient's name as required. All products containing marijuana are packaged for exit in child resistant packaging or an exit bag. A limited selection of vaporizers as required by 935 CMR 501.100 for medical patients and other non-medicated accessories to facilitate the use of marijuana are also made available for sale. NETA agents will refuse to sell marijuana to any consumer who is unable to produce valid proof of identification, Likewise, NETA will not sell marijuana to any consumer if the dispensing agent believes that the consumer or the public would be placed at risk.

For a registered qualifying patient certified for 60 days or longer, the amount of Marijuana dispensed by NETA, including Marijuana containing MIPs, will be no more than a 60-day supply in each 60-day period. For a registered qualifying patient whose certifying healthcare provider has determined that he or she requires a 60-day supply other than ten ounces, the amount of Marijuana dispensed, including Marijuana contained in MIPs, will be adjusted accordingly so that the amount of Marijuana dispensed, including Marijuana contained in MIPs, will be no more than a 60-day supply as certified by the certifying healthcare provider in each 60-day period. Finally, NETA will never sell any marijuana products containing nicotine or alcohol.

b. Security Plan

SECURITY

As an existing licensed RMD, NETA currently operates with comprehensive security plans that have been reviewed and approved by the CCC and have been proven effective at keeping its employees, patrons, and facilities safe and secure. NETA's security plans have been established to include multiple independent mechanisms to deter and prevent unauthorized entrance into areas containing marijuana and prevent theft or diversion. NETA's security plans are built in coordination with local police and fire authorities and have been subject to comprehensive reviews by security experts, including former Boston Police Commissioner Ed Davis. Material changes to security plans have been and will continue to be shared and reviewed with applicable local authorities and with state regulators. The following summarizes NETA's existing security procedures for its Brookline dispensary, which has been comprehensively updated to include all security requirements outlined in 935 CMR 500.110 - Security Requirements for Marijuana Establishments.

Entry Protocols

NETA's security plans allow access to the facility for individuals who can be positively identified through valid identification as 21 years of age or older. Inside the facility, NETA will take additional steps to verify identification to minimize any possibility of dispensing to anyone other than valid registered patients and adults over 21 and ensure adherence to purchase limits. It has been and will continue to be NETA's practice to conduct multiple confirmatory ID checks, where appropriate.

Entry protocols are a significant training point of focus for the NETA team, as preventing unauthorized access is at the core of our security function. Our entry procedure will utilize at least one staff person at the entry door of the facility who will be responsible for positively identifying and verifying that the entrant is at least 21 years of age through a valid form of identification.

Security, or other trained staff; will utilize ID scanner technology to verify valid ID and age over 21 before allowing entry. If an individual is younger than 21 years old, but 18 years of age or older, they may only enter upon producing a valid & active medical registration card and a valid government-issued ID. Should a medical marijuana patient be younger than 18 years old, they will not be admitted unless they produce an active medical registration card and are accompanied by a personal caregiver. The personal caregiver must also have an active medical registration card and a valid government-issued ID. Individuals under 21 who present as registered patients will be verified against the MACIP before entry to ensure that the registration and caregiver registration and certification are active and valid.

If a staff person needs to step away from the entry door, the door will remain locked, and a video intercom installed outside the door can be used to request access into the facility, at which point a staff person will report to the door verify ID. Security specialists; or other trained staff, are stationed at the front door and regularly monitor the area.

Alarms and Access Prevention

NETA's established security measures include the use of door alarm detection, the sealing of all exterior windows, glass-break detectors, interior motion sensing, and RFID access control points. The system monitors all building openings (doors, windows, roof hatch, etc.) using mechanical or magnetic alarm contacts or other detection devices. Interior motion detection is installed in high-security areas, entrance portals, corridors, and movement areas within the building. Glass break detection is used in areas with window exposure. Windows are shaded on the ground level. There is no visibility of marijuana products from outside the facility. In addition to the primary security alarm system, a secondary redundant alarm system is in operation, provided by a secondary contracted alarm company. The systems operate independently, and alarm trigger notifications are sent to their respective system monitoring centers over separate and distinct lines of communication: one via landline and the other

over the cellular signal. In the event of any failure of alarm systems, a failure notification is sent to crucial NETA leaders within five minutes to ensure timely attention and proper reporting. Duress alarms - which signal local law enforcement authorities to respond when triggered - are provided with training to security staff members for use in emergencies. A natural gas generator installed on-site - contained and protected within a secure, locked container -ensures that all alarm, security, and critical operating systems can remain operational during a power outage.

Staff Access Controls and Restrictions
RFID access cards are used to control staff access and movement throughout the facility. All building keys and RFID card activation devices are kept in a secure location that is only accessible to necessary staff. Electric and/or mechanical locks and card readers are installed at entry points throughout the facility, between areas with different security levels, and in high-security areas. The highest security areas, the storage vaults where finished medical marijuana products are stored, are currently equipped with a separate locking mechanism in addition to RFID, a bank vault combination door. Access to security measures such as combination numbers, passwords, or security systems is limited to anyone other than specifically authorized personnel. NETA keeps all safes, vaults, and any other equipment and areas used to store marijuana products securely locked and protected from entry when not actively in use.

Video Surveillance
NETA's video camera surveillance system addresses all recording, review, and data format requirements, including 24-hour recording capability from all cameras and data storage for 90 days. All storage secure video servers are housed in a safe equipment room utilized solely for this purpose. RFID access to the security surveillance equipment room is limited to persons essential to surveillance operations, law enforcement authorities acting within their lawful jurisdiction, security system service personnel, and CCC personnel. Cameras are installed in all secure areas, including all limited access areas where marijuana and MIPs (Marijuana Infused Products) are present, in all areas designated for the weighing of marijuana, in all corridors that control staff movement throughout the facility, and at all entry points and exits. Cameras utilizing infrared technology are installed around the exterior perimeter of the facility and capture the parking lot. Cameras are properly directed to capture all activities involving marijuana and precise identification of individuals entering or exiting areas throughout the facility, and they utilize built-in tamper detectors that provide notification if moved or tampered with. A multi-screen video monitoring station is in the security office and another off-site monitoring screen is accessible at the cultivation center for remote viewing.

Watch Tours
NETA's security specialist must perform watch tours several times throughout each shift to inspect all required checkpoints and ensure all equipment is active and working. NETA maintains a watch tour system to keep daily security checks in areas requiring periodic routine visual checks. The watch tour system uses existing card readers combined with dedicated card readers and mechanical contacts to maintain a record of needed watch tour checks.

Inspections & Audits
The Security Manager, Security Supervisor, or designee performs monthly inspections to ensure that security equipment is in
good working order. NETA will continue to perform an annual third-party security audit of the facility in accordance with the CMR.

Employee RFID Badges
All employees are assigned a badge that serves as an individually programmed access card consistent with the appropriate security level and access permissions and must be visibly displayed while in the facility. RFID access cards are used as the employee identification card printed with the employee's name, title, picture, and employee number. Access cards must be always visible and are color-coded to reflect access level permissions. The access control system will record all access events and produce reports specific to each employee, card used, access location, and time and date.

Limited Access Area Protocols
Apart from specific management-level staff, employees are not permitted to take their RFID badge off dispensary grounds and must store badges at the dispensary in a secure monitored area before departure.
Unless expressly authorized to take the badge off-site, employees will store badges in the designated area before leaving the facility. They will retrieve their badges upon arrival after being identified and allowed access into the facility. Areas of the dispensaries where marijuana products are stored, weighed, or packaged are identified at their entry points by properly sized signage reading: "Do Not Enter—Limited Access Area—Access Limited to Authorized Personnel Only". Access to Limited Access Areas is restricted to only specifically authorized personnel.

Visitor Authorization Procedures
Outside vendors, contractors, and other authorized visitors are subject to NETA's Visitor Authorization, Credentialing, and Escort procedures. All visitors must be authorized by a member of NETA's management team, who will confirm that the visitor has an essential purpose related to NETA's operations. All approved visitors are required to present a valid government-issued ID, be issued a visitor identification badge, and be always escorted by a badged NETA agent authorized to enter the limited access area. The visitor identification badge must be always displayed. NETA logs and maintains the NETA's Visitor Log available for inspection.

Destruction and Manifests for Unused Marijuana
NETA maintains a separate area within its dispensary vaults for the storage of marijuana that is outdated, damaged, deteriorated, mislabeled, contaminated, or whose containers or the packaging has been opened or breached until such products are manifested back to our cultivation facility in Franklin to be destroyed compliantly following NETA's waste disposal procedures.

Written Policies and Procedures
NETA maintains a comprehensive set of emergency policies and procedures that includes plans for a fire emergency, power or mechanical failure, bomb threat, facility lockdown, and theft incidents. Emergency evacuation drills are performed regularly to ensure employee preparedness in the event of an emergency.

Fire Alarms
NETA's fire alarm system operates in compliance with NFPA 72 standards and local building and fire codes. The fire alarm system is not integrated with the security system and is not dependent on the security system to detect fire or transmit alarms.

Incident Reporting
In the event of any theft, diversion, or loss of marijuana or products containing marijuana, NETA's management will promptly assess the immediate actions to ensure that the product, facility, and all

individuals are safe and secure. NETA will promptly initiate an investigation as well as perform necessary reporting to state and law enforcement officials.
NETA employees participate in a rigorous, values-based incident management program designed to identify, analyze, understand, report, and reduce opportunities for the recurrence of adverse events or incidents, and that follows closely and carefully the 24-hour reporting and incident report submission requirements.

C. Diversity Plan

Parallel/NETA Social Equity Lead

During our last update, we noted that James Jackson joined the company as our Senior Director of Social Equity. In this role, James has been leading our efforts to create opportunities for equal access to economic empowerment through the cannabis industry. He has developed a holistic, consistent approach to our company-wide social equity initiatives so that they can be easily replicated, while being adapted to the unique differences in our markets and across company functions.

James' focus has been on two areas that we believe have already had an impact on our business: 1) workforce development and 2) vendor / partner diversity. James is also continuing to build-out a longer-term social equity playbook, and proactively capture and share the stories and data that bring our actions to life.

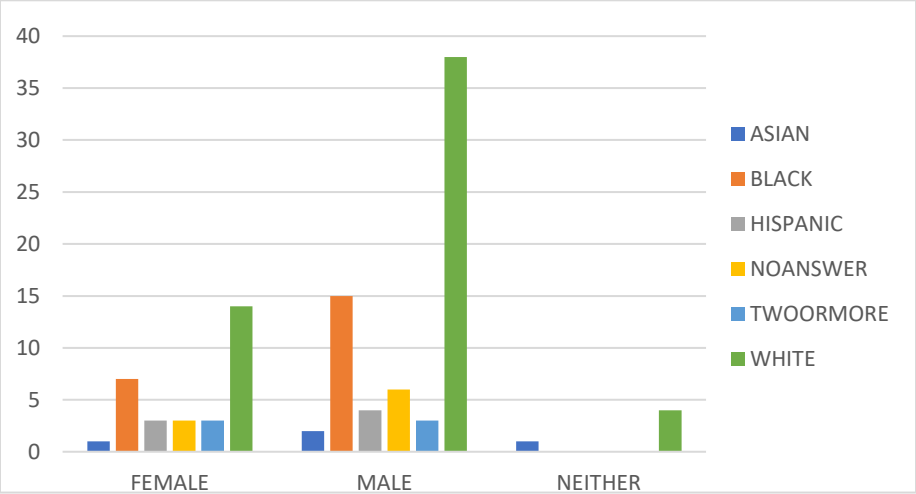
James participates regularly in forums, panels, and events that aim to provide guidance, expertise, and nuanced information about the cannabis industry and licensing process with a focus on social equity, diversity, and inclusion. These events provide useful and practical opportunities for individuals and groups to bolster their chances of success in the cannabis industry.

2022 Diversity and Inclusion Goals

Diversified Work Force (numbers as of June 1, 2022)

Executive Leadership Team: currently, Parallel – the parent company to NETA has five members of its Executive Leadership Team (ELT) and it's comprised of two females and three males with one male being a person of color.

Company Data



c. Diversity Plan

NEW ENGLAND TREATMENT ACCESS, LLC.

Our Key Initiatives

Over the past six months, we have been busy setting goals for ways to improve our D&I initiatives and have had successful rollouts of the following:

Goal #1: Mentorship Programs

Tiny Trap Juneteenth Concert
NETA is proud to sponsor the Tiny Trap Juneteenth concert series on June 18th. The Tiny Trap mission is to make their concert series one that truly highlights culture and the meaning of community. Bringing everyone together in celebration of freedom, and genuine allyship!

CEO Intensive Training
NETA partnered with Black CannaBusiness Magazine on an education series aimed at minority cannabis business owners. The Black CannaBusiness CEO Program is a free executive training program for cannabis business owners of color. It features virtual workshops and training sessions and one in-person session per cohort, which launched in Boston, Massachusetts, on April 21, 2022.

420 Mixer
In partnership with the CEO Intensive Training, NETA hosted a mixer on April 21, 2022 to honor and celebrate all the BIPOC and Social Equity Businesses owned cannabis businesses throughout Massachusetts.

Let's Talk Weed
We have been avid supporters of Let's Talk Weed which is a Black owned community focused non-Profit in Boston that focuses on educating the public about cannabis and its vast industry. Let's Talk Weed extends their events and services throughout Massachusetts focusing on areas that have been disproportiatley affected by the war on drugs.

James Jackson is a frequent participant of o events and was featured as a speaker for their event, "A Birds Eye View: An Insight into Cannabis" this past May.

Internal Fellowship Program
NETA has launched a program where participants disproportionately affected by the war on drugs/and or those residing in areas of disproportionate impact will receive hands on education, work experience, mentorship, and professional development. In September, 2022, two fellows began the program. Fellows will be assigned with different departments in the company to learn technical skills, workforce preparedness, and gain industry experience. The 10-week program will provide exposure in Quality Assurance and Compliance, Marketing, Production, and Wholesale. Additionally, fellows will have the opportunity to learn from the Regional Presidents in Florida and Massachusetts, and the leaders of HR, Social Equity, Wholesale & Operations.

Hotbox Pitch Competition
NETA partnered with the Minority Cannabis Business Association (MCBA) and Black CannaConference for the Hotbox Pitch Competition in December. The competition sought to create new and lasting ownership opportunities by accelerating and connecting Minority Cannabis startups to resources by focusing on investments, partnerships, and exposure.

Minority Cannabis Business Association (MCBA)
NETA will continue to provide guidance, information, and tours for individuals and groups who fall under the Commission's social equity mandate. To date, we have done the following:

• In February, NETA partnered with the Minority Cannabis Business Association (MCBA) on their launch of the National Cannabis Equity Report and National Cannabis Equity Map.

• The Equity Map is a dynamic digital tool for advocates, lawmakers, and stakeholders that can gather and track data critical to the understanding and analysis of cannabis equity policy on a state and municipal level.

Goal #2: To build and strengthen our social equity initiatives by expanding vendor/partner diversity.

Delivery
In July of 2021, NETA partnered with Your Green Package (YGP), a majority women and minority owned social equity courier licensee and helped them begin its initial delivery service out of its Bellingham, MA location. YGP has grown to almost 50 employees and has completed over 2500 deliveries. *NETA has renewed the contract with YGP for a second year.*

Wholesale
NETA has been highly active in expanding our partnerships with BIPOC owned and social equity operators through our wholesale team. Examples include:

- ✓ Freshly Baked – Veteran and minority-owned social equity operator
- ✓ Major Bloom - Black-owned dispensary and processor
- ✓ Legal Green – Black Female, owned dispensary
- ✓ Harbor House Collective – BIOPC owned & a vertically integrated operation.

We have dedicated a section of our website to highlighting minority-owned, partnered brands that we support.

We have already started a regular purchasing cadence with these businesses and will kick off a marketing campaign to highlight the brands on the shelves at the three NETA locations.

Massachusetts Recreational Cannabis Council
NETA provided funding and is partnering with the Massachusetts Recreational Cannabis Council (MRCC) on their “Racial Equity Policy Campaign,” supporting MRCC’s goal of pushing for municipalities across MA to adopt meaningful racial equity policies by the end of 2022.

Goal 3 – Social Justice

NETA had a goal of participating in quarterly record sealing & expungement events across the Commonwealth. Here is what we have done to date:

Western New England University
On April 6, 2022, NETA partnered with Western New England University to host a virtual event where the company will fund record expungement fees for up to 100 individuals.

CultivatEd Expungement Event
On September 19, 2022, NETA partnered with CultivatED and sponsored an expungement event at West Roxbury college. NETA provided both financial support and volunteers.

d. Transportation Demand Management Plan

TRANSPORTATION DEMAND MANAGEMENT PLAN

New England Treatment Access
160 Washington Street
Brookline, Massachusetts

Prepared for:

New England Treatment Access
Brookline, Massachusetts

February 3, 2020

Prepared by:

Vanasse & Associates inc
Transportation Engineers & Planners

35 New England Business Center Drive
Suite 140
Andover, MA 01810

PURPOSE

The purpose of this Transportation Demand Management Plan (TDMP) is to ensure that the future traffic and parking impacts of the addition of adult use operations at the New England Treatment Access (NETA) facility at 160 Washington Street are generally consistent with the forecasts provided in the August 2018 *Traffic Impact and Parking Study*[1]. The TDMP lists transportation related performance goals for the project and describes measures that NETA will employ to meet these goals. A traffic monitoring program is defined describing how project performance will be measured. Remedial actions to be taken by NETA should the project fail to meet its performance goals are also identified. The plan outlines an iterative process of implementing management strategies, measuring results, and proposing new strategies as warranted that NETA will undertake to meet the transportation performance goals.

PROJECT DESCRIPTION

In March of 2019, NETA began non-medical, adult-use marijuana sales at the existing medical Registered Marijuana Dispensary (RMD) operated by NETA at 160 Washington Street in Brookline. The facility is supported by 14 parking spaces at the site and a sheltered bike rack accessed by way of a curb cut on Boylston Street just west of its intersection with Washington Street. Another 25 spaces have been committed for patron use in the Homewood Suites Hotel garage located west of the project site on Boylston Street in addition to 6 parking spaces directly across the street from the site on the eastbound side of Boylston Street. A raised center median on Boylston Street limits turning movements at the site and hotel driveways to right-turns in and right-turns out only. The project site is located within Brookline Village and approximately 800 feet from the MBTA Green Line Brookline Village Station. Multiple MBTA bus routes service the project area. In Brookline Village metered parking is provided on most streets and sidewalks are provided along both sides of roadways to serve local businesses and residents.

The current hours of operation for the medical RMD are 10:00 AM to 10:00 PM Monday through Friday and 9:00 AM to 10:00 PM on Saturday and Sunday. NETA's hours of operation for the adult use establishment are 10:00 AM to 8:00 PM Monday through Saturday and 12:00 PM to 6:00 PM on Sundays.

MANAGEMENT PLAN

NETA seeks to limit the number of vehicle trips generated to and from the project site while still providing an appropriate level of service and convenience for patrons. Independent of the environmental and health benefits associated with travel by alternative modes, limiting the number of vehicle trips generated will help ensure that:

- The project has nominal impacts on area traffic operations and traffic safety;
- The 14 parking spaces at the site, 25 reserved spaces at the Homewood Suites Hotel, and the 6 spaces along Route 9 eastbound adequately serve patrons; and,
- The amount of on-street parking available to serve other land uses in the area is maximized.

NETA is committed to limiting vehicle trip generation associated with the project by:

- Designating a transportation coordinator for the site who will be responsible for promoting the use of alternative travel modes, communicating with the Town on transportation matters, and implementing this TDMP;

[1] Traffic Impact and Parking Study, Stantec, August 2018.

- Implementing the following employee initiatives:
  - Providing a 100 percent subsidy (an increase from 30 percent in the previous TDMP) for employee transit passes and 100 percent parking subsidy at MBTA lots to encourage the use of public transportation;
  - Providing a 100 percent subsidy for employee BLUEbike passes;
  - Prohibiting employees from parking in spaces assigned for patron use and providing designated off-site, off-street parking for employees with 100 percent parking subsidy for management and essential employees and a 50 percent parking subsidy for all others;
  - Offering a guaranteed ride home under unexpected emergency conditions to employees who choose not to drive to work;
  - Favoring potential employees in the hiring process who have ready access to the MBTA system;
  - Applying for membership in the Allston-Brighton Transportation Management Association (TMA), which provides commuting programs, incentives, and advocacy to members to help their employees and tenants commute more sustainably;[2]
  - Considering sponsoring an additional BLUEbike station in Brookline Village near NETA, if feasible.
  - Prohibiting employee parking on public streets or lots while working and corrective actions including termination for confirmed violation.
  - Explore with the Town and the CCC the possibility of an offer of discounts or other incentives to customers who utilize modes of transportation to the site other than a motor vehicle.
  - Revise and keep up to date as needed the NETA website and Transportation Guide to include a bike share such as Bluebikes as an option and show locations of the closest stations, remove parking option #3 “Brookline Municipal Lot #5”, update the number of available parking spaces at Homewood Suites, and to include language that discourages parking on the residential side streets.
- Implementing the following client initiatives:
  - Communicating with clients regarding parking and transportation options using “Traveling to NETA" guides, a website, and other methods;
  - Encouraging existing customers to use the hotel parking to optimize use of the available off-site parking and minimize use of on-street parking facilities and to familiarize people with that option;
  - Offering and promoting "reserve ahead" online ordering platform that minimizes patron visit times;
  - Providing reimbursement for the fabrication and installation of public wayfinding signage in Brookline Village for those arriving by the MBTA D-Line, to be designed and approved by the Town and agreed upon by NETA;

[2] In order to satisfy the license condition 25 (B) point 7- Membership in Allston-Brighton TMA was explored and it was determined a guaranteed ride home is already offered by NETA and additional services offered by Allston-Brighton TMA are not applicable to NETA employees.

- Collaboration with the Town, as needed, to relocate the Uber and Lyft pick-up/drop-off pin locations in connection with the Gateway East project to create a "transportation hub" on Pearl Street; and,
- Administering a customer survey every six months to track relevant metrics on how people are choosing to travel to NETA.

NETA has already implemented some of the above strategies, which have proven to be effective in minimizing site traffic generation at the site. A post-build traffic monitoring study conducted in May 2017 as a requirement of the TDMP prepared for the RMD project indicated that only 46 percent of the RMD clients drive to and park at the site. Surveys conducted on May 9 and May 10, 2017 indicated 165 vehicle arrivals per day and 362 transactions per day on average. The data was presented in the appendix of the August 2018 traffic impact study prepared for the project. In addition, the June 2019 Monitoring Study has documented compliance with the Performance Standards and provided mode share data.

NETA has safely and effectively operated its on-site parking facility for medical use and will re-open the lot after site plan review by:

- Maintaining parking lot staff/parking attendants to aid patrons using the parking at the site during operating hours;
- Maintaining a police detail during operating hours – as can be fulfilled by the Brookline Police Department - to aid patrons entering and exiting the NETA site driveway at Boylston Street;
- Providing visual monitoring of parking conditions to ensure that only patrons are parking in the on-site lot;
- Providing warnings to drivers who violate parking policy and, if appropriate after sufficient warning, removing vehicles from the site that are parked in violation of the policy; and
- Removing snow from the site as necessary to ensure that all spaces are accessible within a reasonable amount of time following a snowstorm.

Under proposed conditions the parking lot attendants will also direct patrons accordingly to additional reserved Homewood Suites parking spaces.

PERFORMANCE GOALS

Performance goals for the facility from a transportation perspective relate to vehicle trip generation and parking demand. The goals are based on forecasts prepared for the project in the August 2018 traffic impact and parking study prepared by Stantec. Traffic forecasts and current goals for the project include:

- 126 vehicle trips generated to or from the site during the weekday midday peak hour;
- 106 vehicle trips generated to or from the site during the weekday afternoon commuter peak hour; and,
- 155 vehicle trips to or from the site during the Saturday midday peak hour.
- Peak parking demand of 23 vehicles.
- Vehicles stopped on Boylston Street waiting to enter the site must be no more than 5 percent of the

time during any one-hour period (weekday and Saturday).

- Performance mode goals that meet the most recent United States Census Bureau American Community Survey five-year summaries for Brookline (currently 28% public transit, 21% bike or walk, 42% drove, and 9% carpool/other).

The August 2018 Stantec traffic impact and parking study indicates that if these goals are met, the project will have only a nominal impact on area traffic operations and the existing 14-space on-site parking lot and reserved off-site patron spaces can safely and efficiently serve the anticipated parking demand. Since the Stantec study, an additional ten spaces have been secured at the Homewood Suites lot (25 total spaces) and an additional six spaces across the street on Route 9 eastbound, increasing the total off-site supply to 31 spaces and the total supply to 45 spaces.

PERFORMANCE MONITORING

The performance of the facility from a transportation perspective will be monitored periodically to determine if the above referenced goals are being met. The performance monitoring will be conducted by a qualified, independent third-party transportation consultant hired by NETA and not direct NETA employees. The monitoring will begin 15 minutes before the facility opens and ending 15 minutes after the facility closes. Data collected will include:

- A count of vehicles entering and exiting the site by 15-minute intervals;
- A count of NETA patron vehicles entering and/or exiting the Homewood Suites Hotel parking garage;
- A count of vehicles entering and exiting to Route 9 eastbound parking lot;
- Observations of any vehicles queuing on Boylston Street to enter the site driveway using video technology; and,
- A count of the number of vehicles parked or circulating on site at 15-minute intervals.
- Total number of employees, the percent arriving by each mode, the location of parking for those that arrive by personal vehicle, number of times a service through the TMA was used, and summary of events/materials provided to employees concerning travel to work options and corrective actions taken to meet the allowable trip generation.
- Customer intercept survey data that collects the following data points: home zip code, arrival mode (MBTA, bike, walk, bike share, ride share/TNC/taxi, drive, etc.), and if by 'drive,' the location where they parked, a summary of events/materials provided to customers concerning travel to work options, and corrective actions take to meet the allowable trip generation.

The count program will be conducted on two typical weekdays and a Saturday on dates to be approved by the Town in advance of the study. The study data and findings will be presented in written form to the Town within 30 days of completing the study. In the event that the project is found to not be meeting the performance goals, the study shall describe steps to be taken to meet the goals as described in greater detail below.

The first traffic monitoring study was conducted in June 2019, approximately three months following the opening of the non-medical, adult use business. Follow-up monitoring programs are scheduled to be conducted in March 2020, approximately 12 months following the opening of the business and September 2020.

To facilitate review of the effectiveness of the TDMP, the Licensee shall provide the Town with performance

monitoring records, reports, and other records to show the Licensee's continued implementation of and compliance with the TDMP. Following the bi-annual review of the TDMP's effectiveness, the Licensee will work with Town staff, if deemed needed by the Director of Engineering and Transportation, to submit a revised TDMP for approval by the Planning Department and the Transportation Division of the Brookline Department of Public Works to meet performance goals and TDMP industry best practices.

In addition to completing the traffic monitoring the following material will continue to be submitted to the Town on an annual basis:

- Number of annual on-site transactions (an indication of the number of client visits);
- Number of annual off-site transactions (deliveries);
- Number of monthly MBTA passes purchased or subsidized for employees.

The site's transportation coordinator will be responsible for submitting this information to the Town. The current transportation coordinator's name and contact information are provided below. The Town will be notified within 30 days of any change in the site's transportation coordinator.

Lauren Burm
Phone: 617-309-8730
Email: lburm@liveparallel.com

REMEDIAL ACTIONS

NETA will take additional actions to manage site traffic and parking conditions should the initial monitoring study or any subsequent monitoring study indicate that the performance goals are not being met. Triggers requiring further action include:

- The average number of vehicle trips generated during the midday site peak traffic hour exceeds the stated goal by more than 25 percent;
- The average number of vehicle trips generated during the adjacent street PM commuter peak hour exceeds the stated goal by more than 25 percent;
- The number of patron vehicles observed or reported parked or circulating on the site or in the Homewood Suite garage exceeds the stated goal by more than 10 percent for more than ten percent of the time (25 or more cars are observed or reported for at least 11 of the 108 "15-minute" observations made over the two-day survey); and,
- One or more vehicles are observed stopped on Boylston Street waiting to enter the site for more than five percent of the time during any one-hour period.

Additional actions that may be implemented if the performance criteria are not met may include but are not limited to:

- Further encouraging the use of public transportation; and,
- Securing additional off-site parking in private lots.

Proposed actions will be implemented within 30 days of submittal of the traffic report to the Town that indicated that one or more performance measures were not met. A follow-up traffic study will be completed and submitted to the Town within 60 days of implementing the proposed actions. If the follow-up study

indicates that the remedial measures have been effective and that none of the above triggers are met then a second follow-up study will be conducted approximately six months following completion of the first follow-up study. Should the second follow-up study indicate that none of the above triggers are met then this will be the last study prepared until such time that any significant change in the use or operation of the site is proposed.

e. Customer Demand Management Plan

Customer Demand Management Plan

Current Methods of Managing Customer Flow

NETA offers two service models to Adult Use customers and medical patients: Full-Service and Reserve Ahead. Full-Service customers may walk into NETA during regular business hours to purchase. Reserve Ahead customers place their orders online beforehand and pick up their purchases the same business day after receiving a “ready for pickup” email or text message. Reserve Ahead orders must be picked up by the close of business the day they are placed.

There are no exterior lines during approximately 95% of business hours. NETA maintains two exterior queues when necessary (~5% of operating hours): one for Reserve Ahead orders and one for Full-Service customers. Each line is contained on-site within the NETA parking lot - never on the public way. Customers currently enter the queue in the lower area of the parking lot and proceed toward the building entrance through the upper parking lot as building capacity allows. Medical patients do not wait in line outside and are directed straight into the facility to designated patient service areas. After the security team at the entrance scans the customer’s ID, they are directed to either the Adult Use or Medical counters. Upon arriving at the sales counter, the customer’s ID is checked a second time by the employee completing their transaction.

Reserve Ahead orders represent approximately 46% of total transactions with an average transaction time of 3 minutes. Full-Service orders represent 30% of transactions with an average transaction time of 6 minutes. Delivery represents 24% of the daily transactions.

Adult Use, Delivery and Medical Dispensaries within a 20-mile radius

NETA Brookline has seen a significant decrease in Foot traffic since launching Adult-Use Sales in March 2019. This decline can be attributed to the number of dispensaries that have opened in the last few years.

In a 10-mile radius there are:

- 35 are Marijuana Establishments/
  Marijuana Treatment Centers.

As of September 1, 2021, there were 1,263 license applications for adult-use Marijuana Establishments.

Of which:

- 289 licensees have received notices from the Commission that authorize them to commence business operations in the Commonwealth
- 58 entities currently possess final licenses.
- 562 have been approved for provisional licenses.

Data sourced from the Cannabis Control Commission’s Open Data Platform.

As Anticipated with the launch of Delivery, NETAs Medical and Adult use delivery programs have redirected customer shopping habits and decreased the foot traffic in the building.

Queuing While Opening On-Site Parking Lot

An overflow queuing space is identified in the attached site plan, utilizing the upper lot, which NETA leases from Eversource. This upper lot was not part of NETA's special permit approval, and as such can be utilized for queuing if needed, in compliance with the special permit parking requirements. Since often, there is no exterior line at NETA, this overflow queuing area will only be used as needed in coordination with police leadership. The proposal allows for utilization of all parking spaces in the lower parking lot and relies on our police details and NETA lot attendants to direct vehicle traffic and promote pedestrian safety.

Managing Vehicle Flow into and Out of the Parking Lot

Vehicles inbound from Rt. 9 will be prioritized to enter the parking lot so as not to cause congestion on Rt.9. If a vehicle conflict is found in the parking lot, the outbound vehicle will be staged adjacent to the overflow queue area. The inbound vehicle will proceed down to the lower lot and the outbound vehicle will exit once clear. Signage is used to convey to traffic on Rt 9 if a space is available in the lot. Radio communication is used for lower and upper lot coordination between NETA Lot Attendants, NETA Security, and BPD (Brookline Police Department) details.

Planning for Peak Demand Times

NETA will proactively manage the peak demand times in conjunction with the town. Our goal is to proactively plan for these peak demand times by working with the Brookline Police Department to ensure there are sufficient resources in place to manage the area, accordingly, as well ensuring sufficient NETA resources available on-site to manage predicted high volume. During these peak times, NETA will plan to utilize the overflow lot for additional exterior queuing if necessary:

- MLK Weekend
- President's Day
- St. Patrick's Day
- Memorial Day Weekend
- 4th of July
- Labor Day Weekend
- Columbus Day Weekend
- Thanksgiving
- Christmas Week
- New Year's

Queuing Strategy for Peak Demand Times

In consultation with the Brookline Police leadership, NETA will continue utilize the space in front of the Eversource transformer (Upper Lot) as overflow queue space during the peak demand times listed above. Stanchions will be set up in the Upper Lot to contain the queue for Full-Service customers, keeping them off the public way and out of entering/exiting vehicle traffic.

When the Upper Lot is in use, NETA will have Lot Attendants at the parking lot entrance to direct customers from the queuing area to the entrance as building capacity allows and will be coordinated with BPD accordingly.

Customers in the overflow queue will be escorted to the vestibule queueing area by a NETA lot attendant. This movement will be coordinated with the other lot attendant managing the line and in conjunction with BPD to ensure no vehicles are allowed inbound or outbound during crossing. The queue will be brought over in a single file line in small groups as space permits.

Customers walking in from Rt.9 will be directed to either line in the overflow area or within the vestibule queueing area depending on queue capacity. This will be done in a coordinated manner with BPD watching for vehicular traffic. Pedestrians approaching westbound will have direct access to the vestibule queue behind the bollards without crossing the driveway.

Pedestrians approaching eastbound will be asked to temporarily wait to enter the vestibule queue if vehicles are entering or exiting the parking lot and will be directed by either BPD or a NETA lot attendant to enter the vestibule queue once the vehicle has cleared. If utilizing the overflow queue, pedestrians will be asked to temporarily wait until the driveway is cleared of traffic, and then directed into the Overflow Queue once they pass the parking lot entrance. This will prevent customers from walking around the entrance of the parking lot.

f. Pest Control

Pest Control Plan

NETA will take action to ensure that its facilities are maintained in a clean and orderly condition and free from infestation by insects, rodents, birds and pests of any kind.

Litter and waste will be properly removed, disposed of so as to minimize the development of odor, and minimize the potential for the waste attracting and harboring pests.

NETA has established a service relationship with:

Terminix
(844) 256-4918
84 Cummings Park
Woburn, Ma

Green Planet completed an the initial inspection of the facility at 160 Washington Street on April 23, 2015 and the results indicated “no sign of insect or rodent activity.”

NETA has Terminix inspecting monthly. In addition, in the event a pest control issue arises, NETA will promptly schedule with our pest control service to have the issue resolved.

g. COVID-19 Protocols

Parallel RTW Guidelines

	Asymptomatic and Unvaccinated	Asymptomatic and Fully Vaccinated	Symptomatic and Unvaccinated	Symptomatic and Fully Vaccinated

If you TEST POSITIVE for Covid-19…	• Stay at home and isolate for 5 days
	• If still asymptomatic after 5 days, return to work on Day 6
	• Diligently follow all PPE guidelines while onsite
		• Stay at home and isolate for 5 days
		• If still asymptomatic after 5 days, return to work on Day 6
		• Diligently follow all PPE guidelines while onsite
			• Stay at home and isolate for 5 days
			• If you become asymptomatic or your symptoms are improving, including no fever for 24 hours without the use of medication, return to work on Day 6
			  ○ If a fever is present, continue to isolate until the fever resolves for 24 hours without the use of medication
			• Diligently follow all PPE guidelines while onsite upon returning to work
				• Stay at home and isolate for 5 days
				• If you become asymptomatic or your symptoms are improving, including no fever for 24 hours without the use of medication, return to work on Day 6
				  ○ If a fever is present, continue to isolate until the fever resolves for 24 hours without the use of medication
				• Diligently follow all PPE guidelines while onsite upon returning to work

If you get EXPOSED to Covid-19…	• Report to work, but monitor for emerging symptoms • Diligently follow all PPE guidelines while onsite • If symptoms develop, **get tested and stay home**	• Report to work, but monitor for emerging symptoms • Diligently follow all PPE guidelines while onsite • If symptoms develop, **get tested, stay home, and isolate**	• Stay home and isolate for 5 days • Get tested for COVID-19 • Stay home and isolate until your symptoms improve, including no fever for 24 hours without the use of medication • Can return to work on Day 6 if asymptomatic or symptoms are improving, including no fever for 24 hours without the use of medication	• Stay home and isolate for 5 days • Get tested for COVID-19 • Stay home and isolate util your symptoms improve, including no fever for 24 hours without the use of medication • Can return to work on Day 6 if asymptomatic or symptoms are improving, including no fever for 24 hours without the use of medication

h.
Med Patient Handbook or Education Materials for Adult-Use Customers

New England Treatment Access

NETA

Patient Handbook

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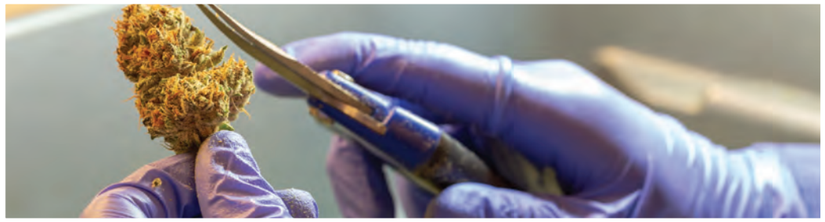
Our goal is to bring lab-tested, cutting-edge cannabis therapies to the people of Massachusetts in an inviting and safe environment.

We are dedicated to providing you with an unparalleled experience in medical marijuana care. We are committed to offering only the highest quality, lab-tested medical marijuana therapies, along with useful information to assist in your treatment regimen. We're here for you.



Part One: Access

The

Benefits

Of Being A

Patient

At NETA

Subsidized Cost Of Becoming A Patient

(Up to $200 in store credit vouchers available annually*)

Lower Prices (No 20% tax!)

Wider Range of Edible Dosing

Expanded Purchase Limits

Greater Product Variety

FInd out more at netacare.org/become-a-patient

* Credit redemption limit: $150 per visit. Vouchers are not transferable, have no cash value and may not be combined with the "refer a friend" credit. Voucher must be presented to receive credit. Program subject to change.

NETA Services

Staff & Resources

We encourage you to ask plenty of questions and interact with our staff when you visit a NETA dispensary. Our Patient Service Associates (PSAs) are heavily trained and extremely knowledgeable about medical marijuana. We welcome any questions you may have and will be happy to guide you toward additional resources for independent research.

We always appreciate your feedback, so please don't hesitate to reach out to a member of our staff, or email us at: contact@netacare.org

Patient Consultations

While drop-in visits and on-the spot discussions with NETA's Patient Service Associates are most common, we're happy to accommodate longer one-on-one discussions.

Translation & Interpretation Services

We're committed to serving you...in any language. If one of our staff members doesn't speak your language, we'll utilize a multilingual telephone translation service to ensure effective communication. Deaf/hard of hearing translation services are available, as well as accommodations for the blind/visually impaired.

NETA Programs

Financial Hardship Program

NETA will offer a financial hardship discount to any registered patient with verification that he/she is a recipient of MassHealth, SSI benefits, or whose income does not exceed 300% of the federal poverty level, adjusted for family size. Please speak with a staff member at your preferred NETA location for more information or to apply.

Becoming And Staying A Patient

NETA wants to help pick up the tab for our patients, both for new patient evaluations and renewals. That is why we are offering every patient $200 in vouchers when you spend $200 at any NETA location. No process, no hassle. Just come on in within 30 days of becoming a patient or of your renewal to receive this amazing benefit.*

*Credit redemption limit: $150 per visit. Vouchers are not transferable, have no cash value and may not be combined with the "refer a friend" credit. Voucher must be presented to receive credit. Program subject to change.

Becoming A Patient At NETA

To get ready for your first visit to a NETA dispensary, there are a few steps you need to take:

1 **Receive Doctor Or Nurse Practitioner's Certification**
netacare.org/new-patients

2 **Register With The State**
netacare.org/new-patients/register-with-state

3 **Visit A NETA Dispensary**
netacare.org/locations

4 **Register For A Reserve Ahead Account**
netacare.org/reserveahead

LOOKING FOR A DOCTOR?

Visit **netacare.org/map** for a full updated list and detailed information.

1. Receive Certification

If you think medical marijuana might be helpful in improving your quality of life, the first step is to get certified by a qualified physician.

Seeing A Doctor Or Nurse Practitioner

Your family doctor or nurse practitioner is a good place to start. Be straightforward. Explain why you feel medical marijuana can be helpful and ask if he/she is willing to certify you. It should be no different than discussing other potential treatment options with them.

If he/she can't certify you, you can search the internet for "MA Medical Marijuana Doctors" to find doctors or nurse practitioners that specialize in and understand medical marijuana treatments.

Your Visit

Your doctor or nurse practitioner's office will let you know what to bring to your first visit. Most likely, you'll need to send or bring your relevant medical records. You will have time to ask questions about medical marijuana and how it can best work for you. Your doctor or nurse practitioner will decide whether or not to certify you, and for how long. A certification allows you to move to the next step.

What's Next?

Now that you have been certified, you will need to register with the state's Medical Use of Marijuana Online System. Your doctor or nurse practitioner's office will initiate the registration process. You will automatically receive an email from the Massachusetts Cannabis Control Commission (CCC) with your PIN to login and instructions on how to register once your doctor or nurse practitioner has processed your certification. Also, check out NETA's Patient Registration Guide for step-by-step registration instructions.

Initial Access Program

As of July 2019, new patients can take part in an Initial Access Program. After visiting your doctor for your certifying appointment, you will be issued a temporary certification while your registration is being processed. The temporary certification is valid for 14 days and allows a patient to visit the dispensary the same day as their appointment. Initial access limits do apply, be sure to check the CCC website for most current information on purchase limits during the 14-day period.

Cost

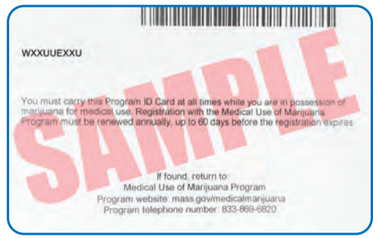
A. An initial visit with a medical marijuana specialist can cost between $150 and $300 and is not usually covered by insurance. This may be lower if you can prove a financial hardship, if you are a veteran or if you have a disability. Make sure to ask if you can apply for any discounts.

B. Your certification can last up to 1 year, but you may be certified for a shorter time period. It's wise to make a follow up appointment about 2 months before your certification expires. Follow up appointments usually cost between $50 and $150.

2. Register With The State

After you've been certified to use medical marijuana, your doctor or nurse practitioner will give you an Initial Access Certification card, immediately granting you access to NETA. After 14 days, in order to make medical purchases, you must register as a patient online to receive a program ID card. This guide can help you get through that process painlessly. Set aside about a half hour to complete the state registration process online.

Program ID Card



Registration PIN

The certification you received from your doctor or nurse practitioner prompts the MA Cannabis Control Commission (CCC) to send you an email with detailed instructions on how to register with the Medical Use of Marijuana Program. That email contains a PIN, which you'll need to register.

Online registration is an easier and MUCH faster process, but a paper registration process is an option. Call CCC at
617-660-5370
to request the paper form.

Before You Start You Will Need:

- Internet access
- The email you received from the CCC with your PIN number
- Access to a scanner or a mobile phone/ device capable of uploading documents
- Photo Identification (see table below)
- Proof of Residency (Only if you're not using a MA ID with current address)
- A photograph of yourself (or you might be able to automatically upload your MA license pic- a nice time saver)
- Proof of verified financial hardship

Acceptable Photo ID:

- MA State Driver's License with current address
- MA State ID with current address & photo
- U.S. Military ID *
- U.S. Passport *

* Requires additional proof of residency.

Acceptable Proof Of Residency:
(current and containing name and address)

- Utility bill
- Tuition bill
- Vehicle registration
- Car insurance policy
- Certified marriage certificate from the past 6 months
- Mortgage or lease
- Property tax or Excise bill from the current year
- First class mail from less than 60 days from any federal or state agency
- Current MA issued professional license

Verified Financial Hardship Fee Waiver

1. Official MassHealth card
2. Social Security Income Benefit Verification Letter
3. W2 proving your household income is 300% of federal poverty level or a SNAP statement from the current year.

IMPORTANT!

Patients must maintain an active certification with their doctor and an active registration with the state of MA to be able to use the MMJ system.

SCAN AND SAVE

Scan (or photograph) all the necessary documents and save them to your computer in .jpg or .pdf format, no larger the 2MB, to access later in the process.

JPG 2MB

Photograph Of Yourself

If you're using a MA drivers license or photo ID, your photo will be taken automatically from that document. In this case, there is no need to take and upload a photo of yourself.

If you're using a military ID or US Passport, you need to take a photo to be uploaded. It must be a square color photo of your head and shoulders without smiling on a white/off-white background. If you wear glasses make sure to remove them and look into the camera. The photo must in .jpg format and sized to 400 pixels wide by 360 pixels long and a maximum of 2 MB. If you're having trouble, you can have a passport photo taken at your local post office or a pharmacy.

Registering With The Online System

By now you have received the CCC email that outlines 15 steps to register. Scroll down the email until you see "Registration Process". It may initially seem very long and complicated, but if you follow the steps closely you can complete registration in 30 minutes or less.

Key Things You'll Do To Register:

1. Upload all necessary documentation to your computer
2. Register with Mass CIP – the state system that houses the MMJ online system
3. Review and submit your application
4. Print temporary paper program ID card (Use this until your official card arrives!)

Claim Your Account on Mass CIP

- Claim your account on Mass CIP: http://patient.massciportal.com/
- Click "Claim Account" link at the bottom*
- Enter info and read/accept terms and conditions
- If all fields match, an email is sent to you with a link to reset a new password
- Open the email and click the link
- Enter and confirm your new password. Password must have: 12 characters, 1 upper case, 1 lower case, 1 number, and 1 special character
- See the note that says your account has been successfully claimed
- Go to Mass CIP website, log in, done!

* For existing patients, you can use the same login you used for Virtual Gateway. But you must claim your account on Mass CIP starting January 27th, 2020.

Changes To Your Personal Information

With any changes to your name, address or any other contact information you'll need to log in and update your profile in the MMJ Online System. You'll also need to make sure the information on your photo ID matches your registration information. So, for example, if you change your address, update your information in the MMJ Online System and also **update your ID right away!**

Personal Caregiver

If it will be difficult for you to access the dispensary yourself, you may designate a caregiver to purchase your medicine for you. In the Mass CIP select "My Caregivers", click "Generate Pin" and input the email of the person you are selecting. They will then need to log into the website and register as your caregiver.

Annual Renewal

You will need to renew your patient registration annually with the state. You may begin re-registration as early as 60 days before the expiration. There is no renewal cost for patients.

Getting Your Card

You will be able to print your temporary paper program ID card from your Mass CIP account. This card is valid for 4 weeks. The CCC will mail a laminated card at a later date.

Important Tips:

1. **The MMJ Online System TIMES OUT after 30 minutes of inactivity.**
2. **You must carry your program ID card at all times while in possession of medical marijuana**
3. **Take note of your doctor's certification date. It's different than your annual registration with the state, and needs to be active in order to visit a dispensary.**

What if I lose my card?
Notify the Medical Use of Marijuana Program within 5 business days after discovering it's missing.

(833) 869-6820

There's a $10 fee to replace your card.

3. Visting A NETA Dispensary

Now that you've been certified, have registered with the state and received your program ID card, you can visit NETA and purchase your medicine. Remember to bring:

- Your program ID card
- A valid and current government issued photo ID

NETA BROOKLINE

160 Washington Street
Brookline, MA
At the intersection of Route 9 and Washington St. Brookline Village

(617) 841-7250
contact@netacare.org

"T" accessible:
Green Line "D" Branch, Brookline Village stop

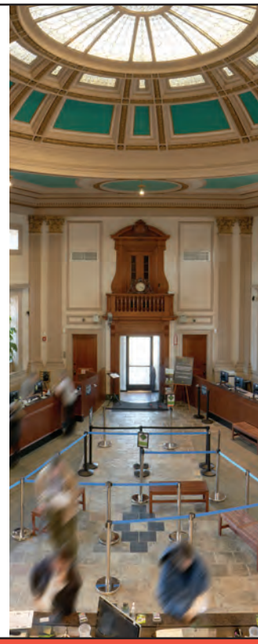
MEDICAL ONLY

Monday – Friday
10am – 10pm
Saturday & Sunday
9am – 10pm

ADULT USE

Monday – Saturday
10am – 7:45pm
Sunday
12pm – 5:45pm

Subject to extension under local law. Call 617-841-7250 for updated hours of operation.



NETA NORTHAMPTON

118 Conz Street
Northampton, MA
Just off Interstate 91

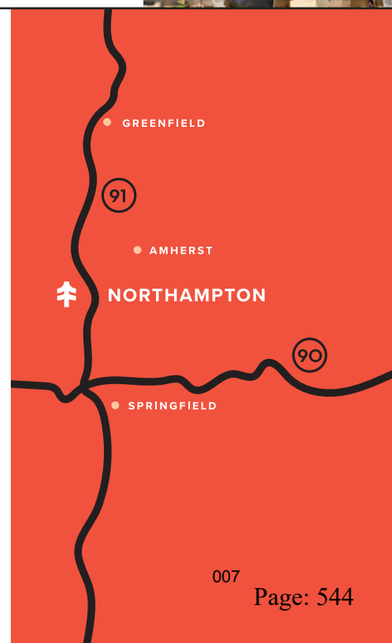
(413) 727-8415
contact@netacare.org

OPEN DAILY

8am – 10pm

Public transport available via Pioneer Valley Transit Authority (PVTA) bus routes

Go to netacare.org to plan your visit



4. Register For A Reserve Ahead Account

If you're completely new to NETA, register online. If you were previously an Adult Use customer and already have a Reserve Ahead account, please email **contact@netacare.org** to have your Adult Use account updated to a Medical Patient account.

Reserve your order before you arrive at NETA for a quick in-and-out experience.

Orders placed after 9PM will be available for pickup the next day. We'll message you when it's ready. What are you waiting for?

Browse

anywhere

Reserve

anywhere

Pickup

in store

Reserve Ahead At

NETACARE.ORG/RESERVEAHEAD

Maintaining Patient Status

Know Your Expiration Dates

1. Doctor Or Nurse Practitioner's Certification

Your doctor or nurse practitioner can certify you to use medical marijuana for any amount of time between 15 days and one year. Don't let your certification expire. You'll want to make an appointment with your certifying doctor about 2 months before your expiration date.

Your certification can last up to 1 year, but you may be certified for a shorter time period. It's wise to make a follow up appointment about close to the date that your certification expires. Be sure to call your doctor or nurse practitioner at least a month or two in advance to schedule the appointment.

2. State Registration

Your registration in the state's Medical Use of Marijuana Program expires annually, regardless of your certification date. You may re-apply for registration, on an annual basis, up to 60 days before the date that your registration expires using the state's MMJ online system.

NOTE: If there is any change to the information you submitted for registration (i.e. name, email, address, or phone number), you must update this information within 5 business days after the date of this change.

3. Patient ID Card

Check the expiration date on your patient ID card once you receive it. The card itself may have a separate expiration date from your actual registration. Renew your card before it expires using the state's MMJ online system.

Know The Expiration	Typical Length	Where To Find The Exp. Date	How To Renew
Doctor or Nurse Practitioner's Certification	3-12 months	Certification paperwork; MMJ online system	Schedule an appointment with your certifying doctor or nurse practitioner
State Registration	1 year	MMJ online system	Login to the MMJ online system up to 60 days before your expiration date to re-register
Registration Card	1-3 years	On your registration card	Login to the MMJ online system up to 60 days before your expiration date to re-register

Part Two: Treatment

Where To Begin?

We began as a dispensary for medical cannabis to provide people with alternative treatment options. But treatment can mean a lot of different things to different people.

To veterans and other trauma survivors who seek to ease symptoms of PTSD, anxiety, and depression, treatment can mean a good night sleep for the first time in years. To cancer patients undergoing chemotherapy, treatment can mean the welcome return of an appetite. To our adult-use customers, treatment may simply mean a treat at the end of a long day.

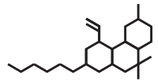
NETA is here to help you find the right products, strains, and doses for you.

Introduction To Cannabis

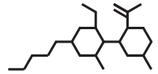
THC & CBD

THC is the cannabinoid in cannabis typically attributed to the plant's psychoactive effects.

CBD is the minimally psychoactive cannabinoid in cannabis that may relieve anxiety, inflammation, and more.



DELTA-9-TETRAHYDROCANNABINOL



CANNABIDIOL

THC & CBD are the two main compounds found in the cannabis plant. These compounds are called cannabinoids. There are over 85 cannabinoids in cannabis, but THC and CBD are the most abundant and researched.

Cannabis Types

The effect of marijuana depends largely on which type of cannabis you consume.

Sativa

Sativas are reported to have the following effects:

Mood elevation
Increased energy
Increased sense of well-being
Increased focus
Increased creativity
Thought provoking
Increased appetite

Individual experiences will vary, so it is important to experiment with different strains to achieve desired results. Sativas are often recommended for daytime use.

Indica

Indicas are reported to have the following effects:

Relaxation & stress relief
Relaxes muscles
Reduces spasms
Reduces pain
Reduces inflammation
Promotes sleep
Reduces anxiety
Relieves nausea
Stimulates appetite
Reduces intraocular pressure
Antiepileptic

For some individuals, indicas may result in tiredness and unclear thinking. Indicas are often recommended for evening use.

Hybrid

Hybrid strains are produced when two or more different strains are cross-bred. Strains are often tailored through cross-breeding, with one variety typically dominant, to create the desired therapeutic effects. Hybrids can be sativa-leaning or indica-leaning depending on the strain.

CBD Dominant

CBD strains are reported to be helpful in treating a number of medical conditions and symptoms, while producing little to no intoxicating effects (or “high”). It has been reported that CBD can be used in the treatment of epilepsy.

Antiepileptic
Reduces pain
Reduces anxiety
Reduces inflammation
Anti-spasmodic

CBD:THC 1:1

A one-to-one ratio of CBD and THC. These products offer a balance between the psychoactive and non-intoxicating effects of cannabis that some individuals report to be helpful.

Antiepileptic
Reduces pain
Reduces anxiety
Reduces inflammation

THC-A

Another potential option for individuals looking to avoid a psychoactive effect is THC-A. THC-A is the main non-intoxicating cannabinoid constituent in raw cannabis.

It converts to THC when burned, vaporized, or heated. NETA offers THC-A edible formulations that have been reported to have the following properties.

Reduces pain
Reduces inflammation
Reduces anxiety
Reduces nausea

Understanding The Product Label

The label affixed to all NETA medical marijuana products includes useful information to help guide your responsible use. Always thoroughly read the label. Examples of our product labels for flower and edibles can be found on the following pages.

Ounces to grams conversion

Cannabis is often sold to patients in grams or ounces. We've provided a conversion chart to help with any confusion around understanding the weight of your purchase.

oz.	g
1/8	3.5
1/4	7
1/2	14
1	28
2	56
10	280

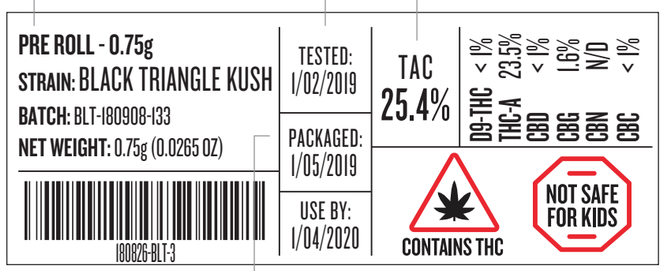
Please note: All conversions are approximate and have been rounded up or down to the nearest whole number.

Understanding A Flower Label

Product/name/variety

Date of testing

Total amounts of cannabinoids contained



The unique batch this product came from

The total amount of marijuana contained within the package

The date the label was printed and the product was packaged

NETA's sale location and phone number

Important warnings

Understanding An Edible Label

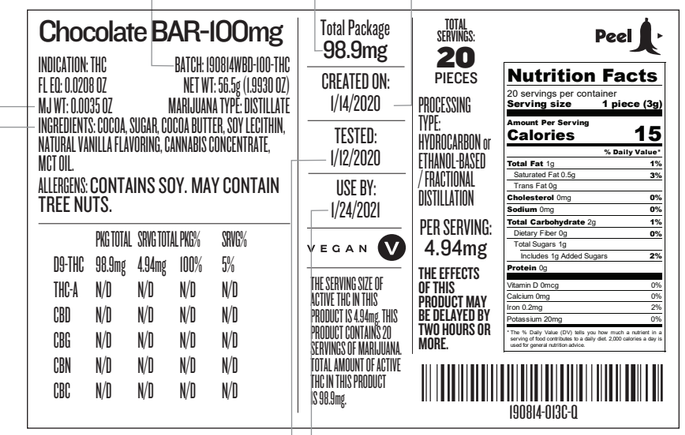
The unique batch that this product came from

The total active cannabinoid breakdown

The date the product was packaged

The total amount of flower equivalent contained within the product

Product ingredients



Label design may vary depending on product type. Additional warnings are found on product packaging.

Date of testing

The "use by" date

Consult With Your Doctors

Always speak with a doctor before using cannabis. If you are taking other medications or drugs, please consult with your doctors about possible interactions.

Before you use medical marijuana, you should consult with your physician, particularly if:

- You have heart disease
- You have asthma or other respiratory diseases
- You have a history of drug or alcohol abuse or dependence
- You have a history of a serious mental disorder

Possible Side Effects

Some patients report dry mouth, forgetfulness, dizziness or paranoia when using cannabis. While many patients use cannabis to combat anxiety, it may create anxiety for some. Cannabis can slow your reaction times and you should not drive or use heavy machinery while under the influence of cannabis. Responsible dosing (see guide on page 26) can help in avoiding unpleasant experiences with cannabis.

Tracking Your Results

Medical marijuana comes in many varieties and forms, each with its own cannabinoid profile and differing effects. Patients should track their experience using medical marijuana in order to modify treatment regimens accordingly. You will be issued a Patient Strain & Product Log upon your registration at NETA, which can be used as a tool to track which strains and products you use, which method, at which dosage and the associated effects. A sample log can be found on the following page, with examples.

What Method Of Use Is Right For Me?

There are many different ways to use marijuana to achieve your desired results.

We recommend that you explore various therapies to determine which approach works best for you. Feel free to speak with a Patient Service Associate to discuss products and method of use.

Method	Start With	Products	Attributes	Limitations
Smoking	One Inhalation	Flower	Most traditional method. Effects felt almost immediately. Smoking devices generally are inexpensive, easy to clean and accessible. Maintains flavor.	Burning at high temperatures may compromise the efficacy of some cannabinoids. Can be limiting for individuals with lung/respiratory issues. Distinct, strong aroma.
Vaporizing	One Inhalation	Flower Apex* Rubi* Wax* Shatter* Kief* Distillate* Mi Inhaler	Effects felt immediately. Easy dosing with some devices. Keeps most cannabinoids intact. Can be compact and discreet. Little cannabis aroma; no burning smell.	Cartridge vaporizers require little to no maintenance. Flower and other concentrate vaporizers require some light maintenance and can be more expensive.
Edibles	5mg or less	Gems Nuggets Lumens Bar	Long-lasting effects. Ideal for individuals with lung/ respiratory issues. Discreet. Tastes delicious.	Delayed onset. May require more trial and error.
Capsules	One 5mg Capsule	Upside	Long-lasting effects. Ideal for individuals with lung/ respiratory issues. Discreet. No taste or smell. Quick and easy to consume.	Delayed onset. May require more trial and error.
Tinctures	5mg Serving or less	Wishing Well Tinctures	Quicker onset if absorbed under tongue. Steady lasting effects. No smell. Discreet. Easy dosing.	Delayed onset if swallowed.
Topicals	1 or 2 pumps	Allay Lotion The Fix	Little to no “high.” Easy application. Discreet. Long-lasting effects.	Skin must be clean, dry and intact. Not recommended for sensitive skin or open wounds/sores.

* Concentrates such as wax, shatter and distillate have a high THC content. This may result in stronger, more pronounced, and longer-lasting effects. Consume responsibly.

What Products Are Right For Me?

At NETA, we know that the effects of different cannabis products can vary greatly depending on the individual.

Each person metabolizes, processes and experiences marijuana differently. Different therapies work well to deliver your desired effect. Plus, there are individual preferences around the length of impact, day vs. nighttime relief, method of use and type of effects experienced, among others.

Flower

FRESH PACKED Premium marijuana buds
PRE-ROLLED Mini, regular, and multi-packs

Vape Pens

APEX High potency distillate, glass cartridge
APEX ONE Battery + Distillate, All-In-One
RUBI Our most premium, buttonless, distillate vape solution

Edibles

BAR Belgian dark chocolate
LUMENS Fruit flavored gummies
NUGGETS Chocolate caramels
GEMS Watermelon-flavored lozenges
ELEVATION OIL Infused cooking oil
DROPS Fast acting, water soluble beverage additive
LOZENGE Long-lasting, raspberry-flavored confection
CUBES Assorted fruit-flavored chews

Concentrates

SHATTER Potent, glass like concentrate
WAX Soft, clay like, and terpene rich
KIEF Cannabinoid rich trichomes
DISTILLATE Highest purity and potency

Infused

ALLAY Infused body lotion
THE FIX Cooling balm
UPSIDE Convenient and discreet capsules
WISHING WELL 1mg per drop tincture
SUPPOSITORIES Infused alternative to oral consumption

Dosing Guide

Products will vary in potency (strength of effect on body and mind) and cannabinoid profile. Strain specific details and ingredients are clearly labeled on all of our products after they are tested by accredited third-party labs. It is important that anyone using marijuana is careful in finding the appropriate dose for their desired therapeutic effects. Each person is unique, and may experience marijuana quite differently.

5mg (or less)

The suggested dose for an inexperienced edible user

2 hours (or more)

Amount of time to wait before increasing your edible dose

Get Comfy

Eat a snack. Get cozy. Be sure to re-read the testing label.

Start Low

Start with a low dose.

Follow directions on the labels for all products.

Go Slow

Wait the recommended amount of time between dosages.

Enjoy

Remember to note the time you consume an edible and keep track of the onset and duration.

Edibles

Start with **5mg or less**.
Wait at least 2 hours before eating more.

Flower/Vape

Start with **1 inhalation**.
Wait 15-20 minutes before taking another inhalation.

Sublingual Under Tongue

Start with **5mg or less**.
Wait 30-60 minutes before taking additional dose.

If You're New To NETA

1/8th oz of flower
3 pre-rolled joints
1 Lumens bottle
1 Gems box
1 Fix jar

If You Love Edibles

1 D-Line Bar
1 Lumens bottle
1 Gems box
1 Nuggets box
1 Elevation Oil bottle
1 Drops bottle

If You Want Convenience

1 Gems box
1 Lumens bottle
3 pre-rolled joints
20 ct. Upside capsules

Part Three: Safety

Things You Need To Know

Alcohol

Do not mix marijuana and alcohol.

Driving & Machinery

Never drive or operate machinery under the influence of marijuana.

Eating

Do not eat Marijuana Infused Products on an empty stomach. Eating a full meal before consuming Marijuana Infused Products is recommended as it helps in lowering the intensity of effects.

Too Much?

Anxiety and paranoia may accompany accidental over-ingestion. In this event, it is best to stay calm and remain in a comfortable, safe place. With time, these unwanted effects will pass.

Pregnancy

There may be additional health risks associated with consumption of cannabis for women who are pregnant, breastfeeding or planning on becoming pregnant. Please consult your doctor.

Where Can I Smoke?

- In a private space where smoking and/or vaping are allowed.
- Not in or around NETA's dispensaries.
- Sorry, smoking in public is prohibited by state and local laws.

Can I Travel With My Cannabis?

Up to 10oz inside the state of MA, as long as you are traveling with your medical card.

How Much Cannabis Can I Purchase?

Medical patients can purchase up to their 60-day limit set, typically 10oz per 60 days unless otherwise determined by their healthcare practitioner.

How Do I Store My Cannabis?

Always keep your cannabis locked and secure in your home away from children and pets! Do not store near other food items. To keep your cannabis fresh, store it in a dark, dry and cool place.

Can I Share My Cannabis?

Selling marijuana to others is illegal and a first time offense (under 50 lbs) may be punishable by up to 2 years imprisonment / $5,000 fine. Subsequent offenses may be punishable by up to 2.5 years imprisonment / $10,000 fine.

Registered qualifying patients may not distribute any marijuana to any other individual, and they must return unused, excess, or contaminated product to the MTC from which they purchased the product, for disposal.

Tolerance, Dependence & Withdrawal

Signs and symptoms of substance use disorder or drug misuse

Although different drugs have different physical effects, the symptoms of addiction are similar. If you recognize the signs and symptoms of substance abuse, consider talking to someone about your drug use. Some examples of signs and symptoms of substance abuse are:

- **Neglecting responsibilities at school, work, or home because of drug use.**
- **Using drugs under dangerous conditions or taking risks while high.**
- **Built up a drug tolerance.**
- **Take drugs to avoid or relieve withdrawal symptoms. Symptoms may include nausea, sweating, shakiness, and extreme anxiety.**
- **Causing problems in relationships.**
- **Abandoning enjoyed activities.**
- **Continue using drugs, despite knowing it's hurting you.**
- **Losing control over drug use, may want to stop using, but feel powerless.**

If you suspect that you're developing any of the symptoms listed above, discontinue use immediately and seek help.

HELPGUIDE.ORG, a non-profit resource promoting mental and emotional health, provides the following information to help recognize substance abuse. More information can be found at: www.helpguide.org/articles/addictions/drug-abuse-and-addiction.htm

Information For Patients

It is recommended that patients begin with the smallest dose possible and adjust accordingly over time.

- For discussion on tolerance of marijuana, as well as the possibility of dependence and withdrawal, please visit: http://www.dependency.net/learn/marijuana/
- For information on substance abuse signs and symptoms, please visit: http://www.helpguide.org/mental/drug_substance_abuse_addiction_signs_effects_treatment.htm
- Registered qualifying patients may not distribute marijuana to any other individual. All unused, excess, or contaminated product must be returned to the NETA location from which the product was purchased for proper disposal.

Safety & Responsibility

Patient Acknowledgments

Before purchasing from NETA, all patients and caregivers need to fill out a New Member Form (page 35) and a Qualifying Patient & Caregiver Waiver (page 37-39). These forms include important patient acknowledgments for the safe and compliant use of medical marijuana. Initialed and signed copies of these patient forms will remain in your patient file.

Good Neighbor Policy

NETA will always strive to be a good neighbor. We seek to be a model dispensary and will do our part to ensure that we are responsible, responsive and compliant with all state and local laws and regulations. Our staff strives to perform in a way that is professional, respectful and thoughtful. We kindly request that the people we serve follow the same standards to ensure successful implementation of the program and to garner the respect of our communities.

Use of marijuana or marijuana products on or around NETA's facilities is strictly prohibited. Our facilities are equipped with parking lots for your convenience. Please do not park illegally on the streets surrounding our stores or in spaces not intended for dispensary use. We strongly encourage the use of public transportation.

We want you to feel safe when you visit a NETA dispensary. Please let us know if you need extra assistance while you're visiting our stores. Please immediately report any suspicious or illegal activity. Being a good neighbor will allow us to maintain a healthy relationship with the communities we serve and be able to serve your needs for years to come.

Responsible Use

Medical marijuana may cause impaired motor skills and drowsiness. Avoid driving or operating heavy machinery when using your medicine. It is illegal to drive under the influence of marijuana (M.G.L. c.90, s.24). If you're inexperienced using medical marijuana, it is a good idea to have someone with you the first time you medicate. Stop use if you feel confused, stressed, anxious or uncomfortable. Remember to go "low and slow", especially with edibles and infused products that have a delayed impact and are long lasting (see guide on pages 26-27).

KEEP YOUR MEDICINE AWAY FROM CHILDREN!

Medical marijuana can cause harm to children and should be stored in its original childproof packaging provided by NETA and ideally under lock and key to avoid accidental ingestion by children or others. To avoid the risk of accidental ingestion, DO NOT store edible marijuana products with other foods. Please be responsible about SAFE STORAGE.

What The Science Says

Americans for Safe Access (ASA) compiled over 200 scientific and scholarly articles and summarized the potential therapeutic effects of medical marijuana in "Medical Cannabis Research: What the Science Says". This document can be a valuable tool in understanding the basic science behind medical marijuana use and its potential effectiveness and versatility in treating a number of conditions.

To access this document, Google: "ASA What The Science Says" or, go to: www.safeaccessnow.org/medical_cannabis_research_what_does_the_evidence_say

Other organizations have also compiled research on medical marijuana that may serve as a resource to you:

1. Health Canada

Information for Health Care Professionals - Cannabis and the Cannabinoids
Google: "Health Canada MMJ Info HC Professionals", or:
www.hc-sc.gc.ca/dhp-mps/alt_formats/pdf/marihuana/med/infoprof-eng.pdf

- Focuses on info to help medical professional appropriately recommend cannabis, but also useful for patients and caregivers
- Overview of science & research, dosing, potential uses and possible adverse effects

2. American Academy Of Cannabinoid Medicine

Google: "American Academy of Cannabis", or: **www.aacmsite.org**

- Organization of clinicians & researchers supporting the use of cannabis medicines
- Provides education to medical professional and the public on cannabinoids and the endocannabinoid system

3. C3RN

Google: "Cannabis Community Care and Research Network",
or **https://c3rn.wildapricot.org/RESEARCH**

- C3RN is a public benefit corporation (B Corp) based out of Worcester, MA that provides contract research, analytics, education, and strategic advising services for the cannabis, academic, and healthcare industry in the area of cannabis.
- C3RN is the principal investigator with UMass Dartmouth on national anonymous cannabis consumer and patient research study and a national veteran's health and cannabis research study.
- C3RN, partnered with Holyoke Community College is also a qualified training vendor for the cannabis control commission social equity training program.

4. MIND

Google "Marijuana Investigations For Neuroscientific Discovery",
or **https://www.drstacigruber.com/research-projects**

- MIND supports a number of projects designed to examine cannabinoid-based therapies for a range of indications and conditions using longitudinal, observation, cross-sectional, survey, and clinical trial models.
- MIND is dedicated to understanding the impact of medical cannabis (MC) on cognition, clinical state, quality of life, brain structure and function, and related measures.

What The Science Says (cont.)

5. National Academies Of Sciences, Engineering And Medicine
http://nationalacademies.org/hmd/reports/2017/health-effects-of-cannabis-and-cannabinoids.aspx

- In one of the most comprehensive studies of recent research on the health effects of recreational and therapeutic cannabis use, a new report offers a rigorous review of relevant scientific research published since 1999.
- This report summarizes the current state of evidence regarding what is known about the health impacts of cannabis and cannabis-derived products, including effects related to therapeutic uses of cannabis and potential health risks related to certain cancers, diseases, mental health disorders, and injuries.

6. MPAA (MA Patient Advocacy Alliance)
https://www.compassionforpatients.com/

- MPAA represents the coalition of patients, caregivers, family members, medical professionals, and public health groups that helped draft and pass the 2012 ballot question to legalize medical marijuana.
- Since the medical marijuana law was passed, MPAA has worked continuously with the Department of Public Health and other stakeholders during the roll out of medical marijuana to ensure implementation of the law was completed in a manner that worked for both individual patients and communities as a whole.

New England Treatment Access, LLC.
5 Forge Parkway
Franklin, MA 02038
(508) 528-0093

NEW MEMBER FORM

Patient Information

Full Name

Date of Birth (MM/DD/YYYY)

Mailing Address

Address Line 1

Address Line 2

City/Town ZIP

Gender

◯ Male ◯ Female ◯ Other ◯ Prefer not to say

Phone Numbers

Home ( )

Cell ( )

Massachusetts Patient Registration Number

P

Email Address

Preferred Contact Method

◯ Home Phone ◯ Email ◯ Cell Phone

Do you want to be added to our email newsletter?

◯ Yes

Are you willing to participate in our annual patient survey?

◯ Yes

Caregiver Information (If Applicable)

Full Name

Caregiver Number

C#

Mailing Address

Address Line 1

Address Line 2

City/Town ZIP

Phone Numbers

Home ( )

Cell ( )

Other ( )

Qualifying Patient And Personal Caregiver Waiver

The enclosed waiver constitutes a Declaration regarding Registered Qualifying Patients and Personal Caregivers services on behalf of the medical use of marijuana by individuals in the Commonwealth of Massachusetts.

The purpose of 935 CMR 501.000 is to implement Massachusetts Chapter 369 of the Acts of 2012, an Act for the Humanitarian Medical Use of Marijuana. All terms in “bold face” within this Declaration shall be construed consistent with 935 CMR 501.000 and shall be interpreted as defined therein.

Registered Qualifying Patient or Personal Caregiver acknowledges the following:

New England Treatment Access, LLC. (“NETA”) is operating under 935 CMR 501.000 as a Registered Marijuana Dispensary ONLY.

NETA has indicated a warning that:

1. MARIJUANA HAS NOT BEEN ANALYZED OR APPROVED BY THE FDA.
2. THERE IS LIMITED INFORMATION ON SIDE EFFECTS OF MARIJUANA.
3. THERE MAY BE HEALTH RISKS ASSOCIATED WITH USING MARIJUANA.
4. MARIJUANA SHOULD BE KEPT AWAY FROM CHILDREN.

NETA has indicated a warning that when under the influence of **marijuana**, driving is prohibited by M.G.L. c.90, s. 24, and machinery should not be operated.

NETA makes NO representation as to the safety of any **marijuana** obtained within.

NETA has indicated that the use of any **marijuana** obtained at NETA is at one’s own risk.

Registered Qualifying Patient or **Personal Caregiver** agrees to hold harmless and indemnify NETA for any possible damages or losses.

Registered Qualifying Patient or **Personal Caregiver** agrees that NETA shall not be named in any lawsuit arising from its dispensation of **marijuana**.

Registered Qualifying Patient or **Personal Caregiver** understands and assumes the risk of all potential harms that could be caused by **marijuana** including but not limited to: low blood pressure; lightheadedness, fainting, loss of balance, drowsiness including any injuries associated therewith; demotivation; increased appetite and weight gain; slower reflexes or other cognitive obstructions; aggravation of pre-existing mental or physical disorders; and addiction.

Registered Qualifying Patient or **Personal Caregiver** agrees to comply with all statutes, ordinances, and rules related to use of **marijuana**, including those established in Massachusetts Constitution, Massachusetts Statutes, and Cannabis Control Commission.

Registered Qualifying Patient or Personal Caregiver understands under Massachusetts law, the Registration Card only protects him or her from arrest for possessing limited amounts of marijuana in Massachusetts. In states outside of Massachusetts, please consult an attorney in that state to learn about any applicable restrictions.

POSSESSING AND USING MARIJUANA IN ANY FORM IS A FEDERAL CRIME. YOUR RISK OF FEDERAL PROSECUTION INCREASES ON FEDERAL LAND, WHICH INCLUDES NATIONAL PARKS, AND FEDERALLY SUBSIDIZED HOUSING.

NETA does not hold out itself to the public within this state as being able to diagnose, treat, prescribe for, or prevent any human disease, ailment, pain, injury, or condition.

NETA does not suggest, recommend, prescribe, or administer any form of treatment, operation, or healing for the intended palliation, relief, or cure of any physical or mental disease, ailment, injury, or condition.

NETA does not maintain an office for the purpose of examining or treating persons afflicted with disease, injury, or defect of body or mind.

I swear and affirm under penalty of perjury that I have read and understand the above statements.

Print Name _____ Sign Name _____

Date _____

Mailing Address

Address _____

City/Town/State _____ ZIP _____

Acknowledgements For Patients & Caregivers

Please **initial** next to each acknowledgment below as well as sign and date the form.

- ▶ **I attest that I will not engage in the diversion of marijuana. I understand that fraudulent distribution or resale of medical marijuana is a felony punishable by up to 5 years in prison.** _____
- ▶ I understand that my registration card only allows me to possess and use marijuana for medical purposes within Massachusetts. _____
- ▶ I understand marijuana has not been analyzed or approved by the FDA, including marijuana produced by New England Treatment Access, LLC. _____
- ▶ I understand there is limited information on the side effects of marijuana, including marijuana produced by New England Treatment Access, LLC. _____
- ▶ I understand there may be health risks associated with using marijuana, including marijuana produced by New England Treatment Access, LLC. _____
- ▶ I understand marijuana, including marijuana produced by New England Treatment Access, LLC., should be kept away from children. _____
- ▶ I understand that when under the influence of marijuana, driving is prohibited by M.G.L. c. 90, s. 24, and machinery should not be operated. _____
- ▶ I understand I may not distribute medical marijuana to any other individual, and must return unused, excess, or contaminated product(s) purchased at New England Treatment Access, LLC. to a New England Treatment Access, LLC. dispensary for disposal. _____
- ▶ I agree at all times to abide by Massachusetts law in regards to my use of medical marijuana, and hereby release and waive all claims against New England Treatment Access LLC. from any and all liability related to my use of medical marijuana. _____
- ▶ I agree not to bring any weapons or anything that can be used as a weapon into NETA facilities. _____
- ▶ I agree to the use of medical marijuana in a way that does not endanger the health and well being of any person. _____
- ▶ I understand that NETA may refuse to dispense medical marijuana to me if in the opinion of the dispensary agent, the public or myself will be placed at risk by so doing. In this event I understand that my certifying physician will be notified within 24 hours. _____
- ▶ I authorize my information to be shared between New England Treatment Access, LLC. facilities. _____
- ▶ I have received the NETA patient handbook. _____

Print Name _____ Sign Name _____ Date _____

Strain & Product Log

Use this log to document your experience using cannabis strains and products.

EXAMPLE

1	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
	01/15/20	Flower	Facewreck (Sativa)	Vaporized
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
3 puffs		Eased pain		Instant/2.5 hours
NOTES	Really liked this strain. Helped w/ pain but also created feeling of general happiness. Effects lasted about 2.5 hours.			

2	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

3	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

4	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

5	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

6	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

7	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

8	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

9	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

10	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

8.D.

11			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

12			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

13			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

14			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

15			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

16			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

17			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

18			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

19			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

20			
DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE	EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES			

At netacare.org, you can:

- View our online menus updated every day.
- Reserve ahead, pickup later. Make your selection anywhere with the NETA Reserve Ahead app. Orders are usually filled within 15-20 minutes. Pick up before closing. **netacare.org/reserveahead**
- Learn about the benefits of becoming a patient at **netacare.org/become-a-patient**.

We welcome and value your feedback.

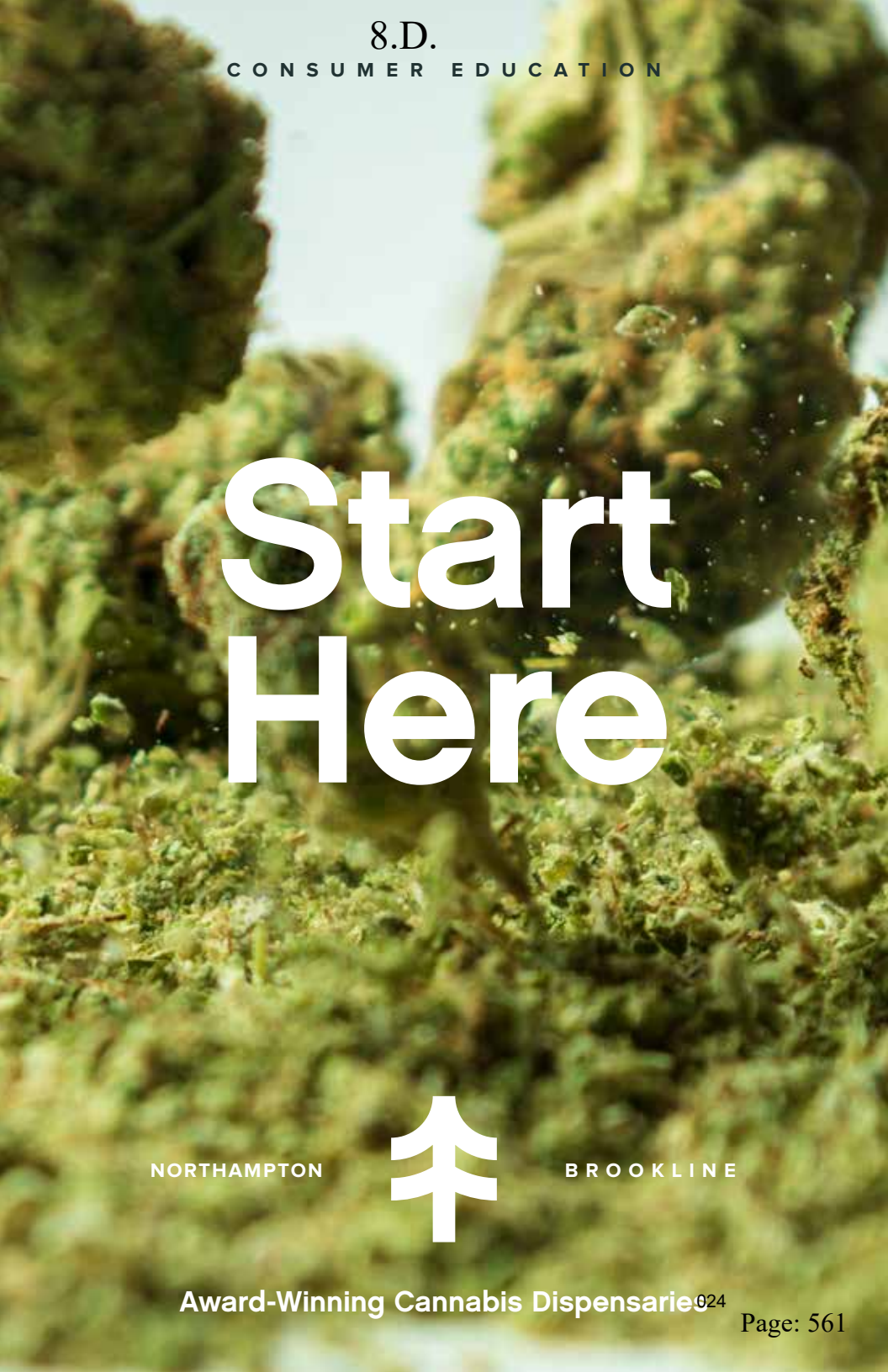
Feel free to reach out by phone, email (contact@netacare.org), or in person at your next visit if you have any questions. We're happy to help!

NETA

New England Treatment Access, LLC. (NETA) does not give medical advice. NETA does not make any claims regarding the safety or efficacy of marijuana due to the lack of substantial evidence or substantial clinical data with reasonable scientific rigor. The information provided in this document is based on information reported by patients and other sources and should not be construed as claiming the safety or efficacy of marijuana. This handbook and other materials distributed by NETA are informational only and not intended to be a substitute for professional medical advice, diagnosis or treatment. Always seek the advice of your physician or other qualified health provider with any questions you may have regarding a medical condition.

NETACARE.ORG

CONSUMER EDUCATION



Start Here

NORTHAMPTON

BROOKLINE

Award-Winning Cannabis Dispensaries

Hi, we are NETA. Our goal is to bring wellness to the people of Massachusetts and beyond by providing lab-tested, cutting-edge cannabis therapies in an inviting, safe environment.

INCREDIBLE PRODUCT VARIETY

Gems

Sweet Lozenges

BAR

Belgian Chocolate

DROPS

Beverage Additive

LUMENS

Sour Fruit Chews

NUGGETS

Bite-sized Caramels

ALLAY

Infused Lotion

WISHINGwell

Oral Tincture Extracts

upside

Fast-acting Capsules

CONCENTRATES

Distillate, Kief, Shatter, Wax and more

APEX

Long Lasting Distillate Vapes

RUBI

The Premium Vape Experience

PLUS

Many products are available in

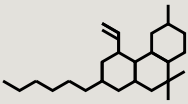
Sativa, Indica, Hybrid, CBD and **1:1 THC/CBD**

View our live interactive menus at **netacare.org**

Introduction To Cannabis

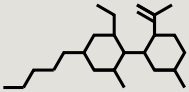
THC & CBD

THC is the cannabinoid in cannabis typically attributed to the plant's psychoactive effects.



DELTA-9-TETRAHYDROCANNABINOL

CBD is the minimally psychoactive cannabinoid in cannabis that may relieve anxiety, inflammation, and more.



CANNABIDIOL

THC & CBD are the two main compounds found in the cannabis plant. These compounds are called cannabinoids. There are over 85 cannabinoids in cannabis, but THC and CBD are the most abundant and researched.

WHAT PRODUCTS ARE RIGHT FOR ME?

At NETA, we know that the effects of different cannabis products can vary greatly depending on the individual. Each person metabolizes, processes and experiences marijuana differently. Different therapies work well to deliver your desired effect. Plus, there are individual preferences around the length of impact, day vs. nighttime relief, method of use and type of effects experienced, among others.

Finding the right product for you will depend on the following factors:

METHOD

NETA offers a variety of flower, topicals, edibles, vaporizer products, and concentrates.

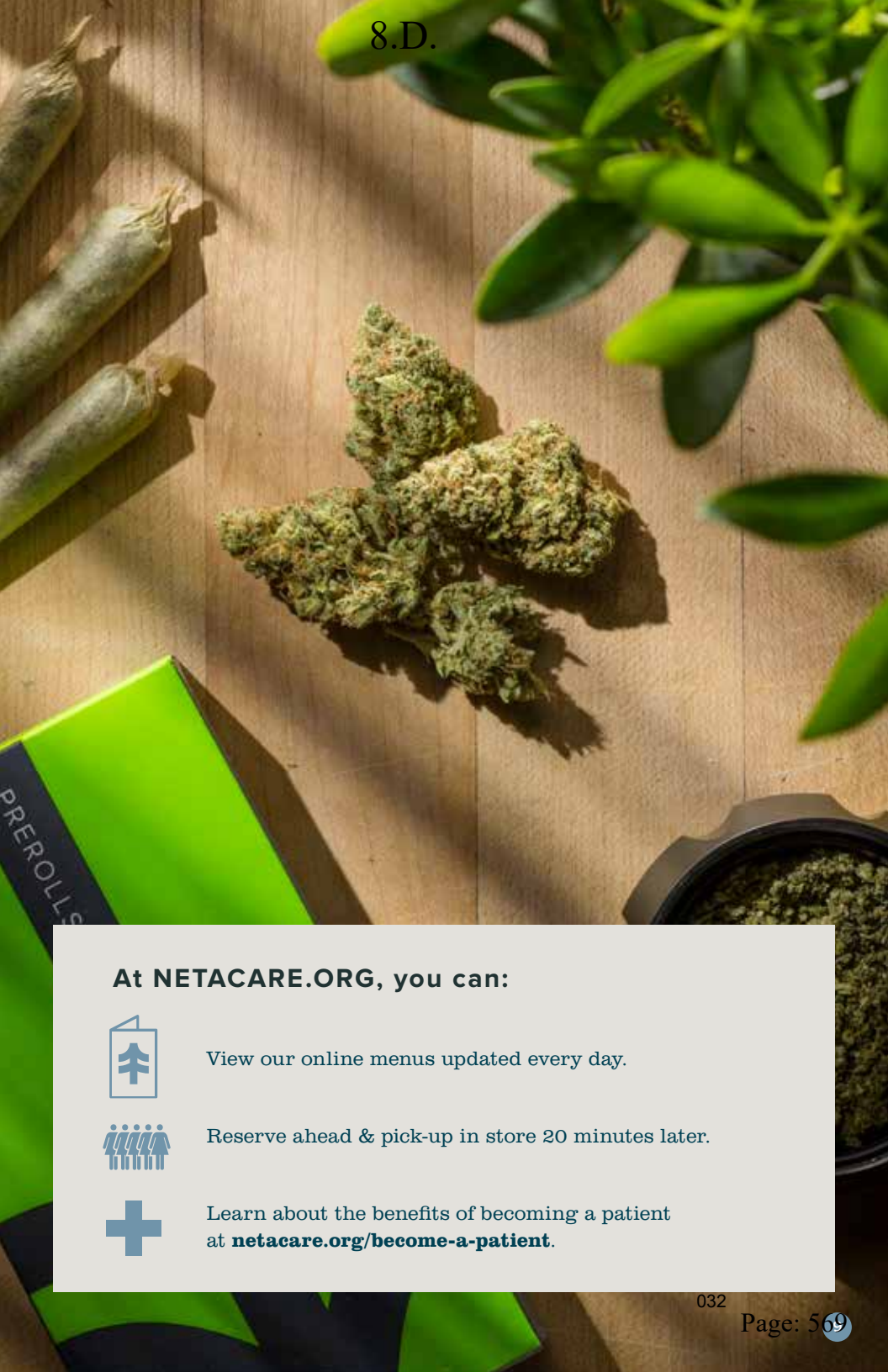
DOSAGE

Most products come in a variety of strengths and dosages. It is best to start with a low dosage and wait a few hours to realize the full effects. Or as we like to say: *Start low and slow.*

TYPE

The two main types of marijuana are Sativa and Indica. There are also several Hybrid strains that combine varying elements of both. Cannabinoid profiles are also important. NETA offers products in different THC and CBD combinations.

Method, dosage, type and other factors will be explained in detail over the following pages. When you visit our dispensaries, our Patient Service Associates (PSAs) will be ready to offer guidance and answer questions. Not all products/varieties featured are guaranteed to be available at all times. Menu is subject to availability.



At NETACARE.ORG, you can:

View our online menus updated every day.

Reserve ahead & pick-up in store 20 minutes later.

Learn about the benefits of becoming a patient at **netacare.org/become-a-patient**.

WHAT METHOD OF USE IS RIGHT FOR ME?

METHOD	START WITH	PRODUCTS
Smoking	One Inhalation	Flower
Vaporizing	One Inhalation	Flower Apex* Rubi* Wax* Shatter* Kief* Distillate*
Edibles	5mg or less	Gems Nuggets Chews Lumens Bar
Capsules	One 5mg Capsule	Upside
Tinctures	5mg Serving or less	Wishing Well Tinctures
Topicals	1 or 2 dollops	Allay Lotion The Fix Salve

* Concentrates such as wax, shatter and distillate have a high THC content. This may

8.D.

There are many different ways to use marijuana to achieve your desired results. We recommend that you explore various therapies to determine which approach works best for you. Feel free to speak with a Patient Service Associate to discuss products and method of use.

ATTRIBUTES	LIMITATIONS
Most traditional method. Effects felt almost immediately. Smoking devices generally are inexpensive, easy to clean and accessible. Maintains flavor.	Burning at high temperatures may compromise the efficacy of some cannabinoids. Can be limiting for individuals with lung/respiratory issues. Distinct, strong aroma.
Effects felt immediately. Easy dosing with some devices. Keeps most cannabinoids intact. Can be compact and discreet. Little cannabis aroma; no burning smell.	Cartridge vaporizers require little to no maintenance. Flower and other concentrate vaporizers require some light maintenance and can be more expensive.
Long-lasting effects. Ideal for individuals with lung/ respiratory issues. Discreet. Tastes delicious.	Delayed onset. May require more trial and error.
Long-lasting effects. Ideal for individuals with lung/ respiratory issues. Discreet. No taste or smell. Quick and easy to consume.	Delayed onset. May require more trial and error.
Quicker onset if absorbed under tongue. Steady lasting effects. No smell. Discreet. Easy dosing.	Delayed onset if swallowed.
Little to no “high.” Easy application. Discreet. Long-lasting effects.	Skin must be clean, dry and intact. Not recommended for sensitive skin or open wounds/ sores.

result in stronger, more pronounced, and longer-lasting effects. Consume responsibly.

CANNABIS TYPES

The effect of marijuana depends largely on which type of cannabis you consume.

S SATIVA

Sativas are reported to have the following effects:

- Mood elevation
- Increased energy
- Increased sense of well-being
- Increased focus
- Increased creativity
- Thought provoking
- Increased appetite

Individual experiences will vary, so it is important to experiment with different strains to achieve desired results. Sativas are often recommended for daytime use.

I INDICA

Indicas are reported to have the following effects:

- Relaxation & stress relief
- Relaxes muscles
- Reduces spasms
- Reduces pain
- Reduces inflammation
- Promotes sleep
- Reduces anxiety
- Relieves nausea
- Stimulates appetite
- Reduces intraocular pressure
- Antiepileptic

For some individuals, indicas may result in tiredness and unclear thinking. Indicas are often recommended for evening use.

H HYBRID

Hybrid strains are produced when two or more different strains are cross-bred. Strains are often tailored through cross-breeding, with one variety typically dominant, to create the desired therapeutic effects.

C CBD DOMINANT

CBD strains are reported to be helpful in treating a number of medical conditions and symptoms, while producing little to no intoxicating effects (or "high"). It has been reported that CBD can be used in the treatment of epilepsy.

Antiepileptic
Reduces pain
Anti-spasmodic
Reduces anxiety
Reduces inflammation

IS CBD:THC 1:1

A one-to-one ratio of CBD and THC. These products offer a balance between the psychoactive and non-intoxicating effects of cannabis that some individuals report to be helpful.

Antiepileptic
Reduces pain
Promotes sleep and relaxation
Reduces anxiety
Reduces inflammation

A THC-A

Another potential option for individuals looking to avoid a psychoactive effect is THC-A. THC-A is the main non-intoxicating cannabinoid constituent in raw cannabis. It converts to THC when burned, vaporized, or heated. NETA offers THC-A edible formulations that have been reported to have the following properties.

Reduces pain
Reduces inflammation
Reduces anxiety
Reduces nausea

PURITY. POTENCY. PERIOD

DOSING GUIDE

Products will vary in potency (strength of effect on body and mind) and cannabinoid profile. Strain specific details and ingredients are clearly labeled on all of our products after they are tested by accredited third-party labs. It is important that anyone using marijuana is careful in finding the appropriate dose for their desired therapeutic effects. Each person is unique, and may experience marijuana quite differently.

GET COMFY

Eat a snack. Get cozy. Be sure to re-read the testing label.

START LOW

Start with a low dose.

Follow directions on the labels for all products.

GO SLOW

Wait the recommended amount of time between dosages.

ENJOY

Remember to note the time you consume an edible and keep track of the onset and duration.

EDIBLES

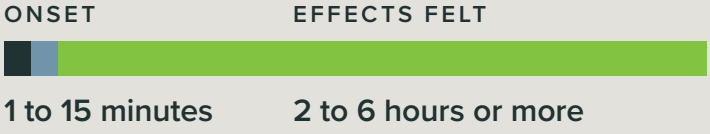
Start with **5MG OR LESS.**

Wait at least 2 hours before eating more.

FLOWER/VAPE

Start with **1 INHALATION.**

Wait 15-20 minutes before taking another inhalation.



SUBLINGUAL UNDER TONGUE

Start with **5MG OR LESS.**

Wait 30-60 minutes before taking additional dose.

ALCOHOL

Do not mix marijuana and alcohol.

DRIVING & MACHINERY

Never drive or operate machinery under the influence of marijuana.

EATING

Do not eat marijuana infused products on an empty stomach. Eating a full meal before consuming marijuana infused products is recommended as it helps in lowering the intensity of effects.

TOO MUCH?

Anxiety and paranoia may accompany accidental over-ingestion. In this event, it is best to stay calm and remain in a comfortable, safe place. With time, these unwanted effects will pass.

PREGNANCY

There may be additional health risks associated with consumption of cannabis for women who are pregnant, breastfeeding or planning on becoming pregnant. Please consult your doctor.

WISHINGwell
INDICA
WISHINGwell
SATIVA
WISHINGwell
HYBRID

TOLERANCE, DEPENDENCE & WITHDRAWAL

SIGNS AND SYMPTOMS OF DRUG ABUSE AND DRUG ADDICTION

Although different drugs have different physical effects, the symptoms of addiction are similar. If you recognize the signs and symptoms of substance abuse, consider talking to someone about your drug use. Some examples of signs and symptoms of substance abuse are:

- Neglecting responsibilities at school, work, or home because of drug use.
- Using drugs under dangerous conditions or taking risks while high.
- Built up a drug tolerance.
- Take drugs to avoid or relieve withdrawal symptoms. Symptoms may include nausea, sweating, shakiness, and extreme anxiety.
- Causing problems in relationships.
- Abandoning enjoyed activities.
- Continue using drugs, despite knowing it's hurting you.
- Losing control over drug use, may want to stop using, but feel powerless.

For more information on mental & emotional health, including drug abuse and addiction, please visit **HELPGUIDE.ORG** - TOPIC: ADDICTIONS.

WHERE CAN I SMOKE?

- In a private space where smoking and/or vaping are allowed.
- Not in or around NETA's dispensaries.
- Sorry, smoking in public is prohibited by state and local laws.

CAN I TRAVEL WITH MY CANNABIS?

- Never drive under the influence.
- Keep your cannabis in a secure area of your vehicle, out of reach of the driver and passengers.
- Stay in Massachusetts - do not cross state lines with marijuana.

HOW MUCH CANNABIS CAN I PURCHASE?

- Up to 1 ounce of marijuana flower or up to 5 grams of marijuana concentrate per day.
- Possessing more than the legal limit (1 oz.) outside your home may be penalized by up to 6 months imprisonment / $500 fine.

STORAGE OF MY CANNABIS?

- Always keep your cannabis locked and secure in your home away from children and pets! Do not store near other food items. To keep your cannabis fresh, store it in a dark, dry and cool place.

CAN I SHARE MY CANNABIS?

- In Massachusetts you can share or gift up to 1 ounce of cannabis, or 5 grams of cannabis concentrate, with adults ages 21 and over, without any form of compensation.
- Selling marijuana to others is illegal and a first time offense (under 50 lbs) may be punishable by up to 2 years imprisonment / $5,000 fine. Subsequent offenses may be punishable by up to 2.5 years imprisonment / $10,000 fine.

RESERVE AHEAD

BROWSE

anywhere

RESERVE

anywhere

PICKUP

in store

Reserve your order before you arrive at NETA for a quick in-and-out experience.

Orders ready same day, typically in 15 to 20 minutes

We'll email you when it is ready.

RESERVE AHEAD AT

NETACARE.ORG/RESERVEAHEAD

BROWSE / RESERVE / PICK UP

DO IT OUTSIDE

THE Benefits OF BEING A Patient

Subsidized Cost Of Becoming A Patient

(*Up to $200 in store credit vouchers available annually)

Lower Prices (No 20% tax!)

Wider Range of Edible Dosing

Expanded Purchase Limits

Greater Product Variety

NETACARE.ORG/BECOME-A-PATIENT

* Credit redemption limit: $150 per visit. Vouchers are not transferable, have no cash value and may not be combined with the "refer a friend" credit. Voucher must be presented to receive credit. Program subject to change.

STRAIN & PRODUCT LOG

Use this log to document your experience using cannabis strains and products.

EXAMPLE

1	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
	12/4/18	Flower	Facewreck (Sativa)	Vaporized
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
3 puffs		Eased pain		Instant/5 hours
NOTES	Really liked this strain. Helped w/ pain but also created feeling of general happiness. Effects lasted about 2.5 hours.			

2	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

3	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

4	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

5	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

6	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

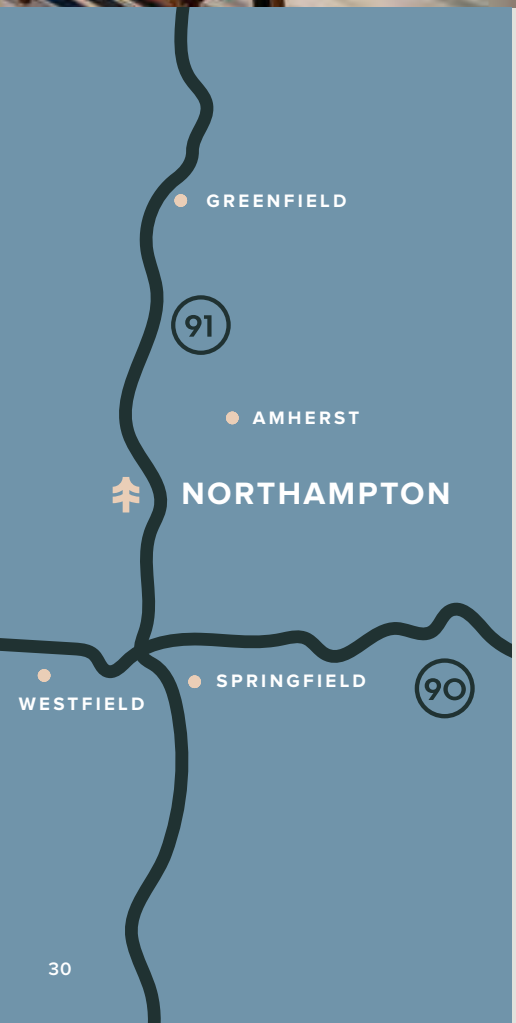
7	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

8	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

9	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

10	DATE	PRODUCT	STRAIN/TYPE	METHOD OF USE
DOSAGE		EFFECTS & SYMPTOM RELIEF		ONSET/DURATION
NOTES				

NETA NORTHAMPTON



118 Conz Street

Just Off Route 91

Northampton, MA

(413) 727-8415

contact@netacare.org

Hours:

8am - 10pm Daily

Public transport available via Pioneer Valley Transit Authority (PVTA) bus routes

GO TO NETACARE.ORG

160 Washington Street
At the intersection of
Route 9 and Washington St.
Brookline Village

Brookline, MA

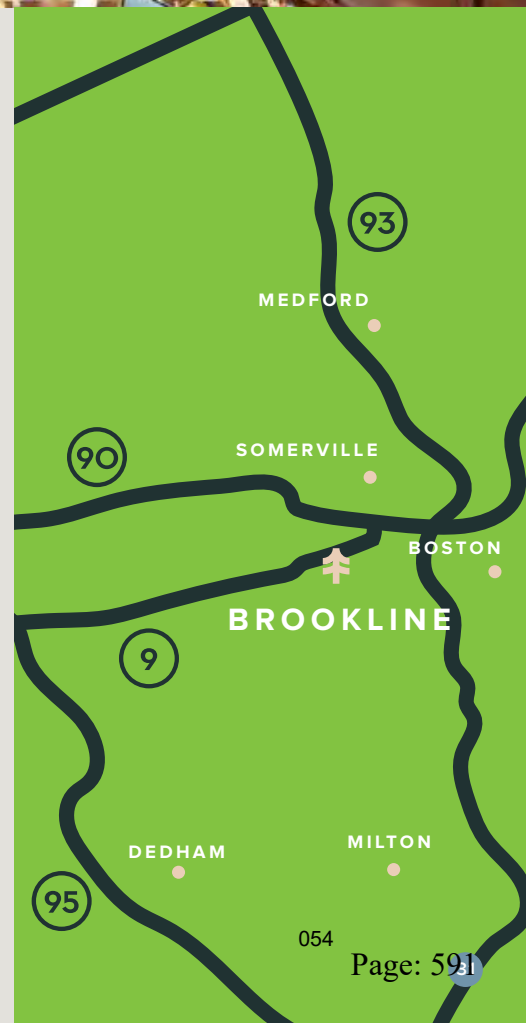
(617) 841-7250

contact@netacare.org

Hours:
10am - 7:45pm Mon-Sat
12pm - 5:45pm Sun

"T" accessible:
Green Line "D" Branch,
Brookline Village stop

TO PLAN YOUR VISIT



RAVE REVIEWS

MADE IN MASS

LAB TESTED

150+ PRODUCTS

Warning: Marijuana has not been analyzed, studied, or approved by the FDA, there is limited information on side effects, there may be health risks associated with using marijuana, and it should be kept away from children. Driving under the influence of marijuana is prohibited and machinery should not be operated.

NETACARE.ORG

i.
Sales and Security Training Materials

Training Outline: Retail Guide

Trainer Remember
Leave 30 minutes to an hour at the end of the training shift to cover the Assessments and Attestations in TGZ.
Trainees must complete the assigned TGZ course(s) on the day they have covered the corresponding material.

Training Timeline

Trigger: New hire's orientation date, the trainer is notified to prepare training materials.
Teach trainees foundational knowledge to become ready in one week after orientation. Revisit additional training topics within 90 days.

Northampton

- Days 1 & 2- Review training materials in the outline with focus material.
- Day 3 & 4 - First half of day shadow an Ambassador; be shadowed the second half.
- Day 5 - Be shadowed the entire day.

Brookline

- Day 1 - Review training materials in the outline with focus on Guide 101 topics
- Day 2 - Review training materials in the outline with focus on Guide 102 topics
- Day 3 - First half of day shadow an Ambassador; be shadowed the second half.
- Day 4 - Be shadowed the entire day.
- Day 5 - Be fully trained in Pack

Trainer

The trainers on duty will go through Trainer Training prior to help develop and expand the trainer mentality.
Topics include:

- Mindset
- Soft Skills
- The Grow Zone (run reports, view course completion, and download certificates for HR!)

NOTE: The trainer should have enough time to prepare.

Best Practice
Once a training need is established contact the Training team to create:

- Training Attestations
- Knowledge Assessment in TGZ
- And update a draft of new training

The material can be created to pass down through shifts.
After associates acknowledge the training, digitally sign the attestation in TGZ.

Post-Training

Daily (for one week)

- Knowledge Assessments (KA)
- Training Attestations (TA)

NOTE: Trainee's only complete KA and TA's on topics reviewed for each day.

90 Day

- After all topics are trained on and attested to, download the training certificate and send it to HR for tracking purposes.
- If the associate requires additional training, retrain, and revisit TGZ knowledge assessments.

Trainee Workbook - Answer Key

Training Outline

Topic / Bucket	Proposed Training

NETA 101	• New Hire Checklist
	• Retail Guide Handbook
	  ○ Brookline
	  ○ Northampton
	• Website Navigation
	• Compliance 101
	• PHI Training
	• Internal Theft
	Take-Home: Location-Specific Cheat Sheet
	[NOHO] [BLINE]

Guide 101	• Store Walkthrough:
	  ○ Anatomy: Northampton Store
	  ○ Anatomy: Brookline Store**
	• Emergency Procedures**
	• Role Overview
	• Team Communication
	• Product Training:
	  ○ Flower
	  ○ Concentrates
	  ○ Infused
	  ○ Edibles
	  ○ Reading Product Labels
	  ○ Compliant Packaging
	  ○ Product Talking Points

	PRACTICE: Product & Packaging Knowledge Check

	• Dashboard: Usage Guide
	  ○ Dashboard Quiz
	• Introduction to Retail Software
	  ○ Leaf Logix
	  ○ MassCIP
	• Discount Guide
	  ○ Financial Hardship Program
	  ○ Employee Discount Program
	  ○ Applying Loyalty Points

	PRACTICE: Software & Discount Knowledge Check

Guide 102	• Medical vs Adult-Use • Pack Operating Procedures (AU) ○ Pack Checklist (AU)
	PRACTICE: Pack orders in real time

	• Best Practices at the Register
	  ○ ID Verification
	  ○ Accepting Payments
	  ○ CanPay Workflow
	• Reserve Ahead Front-End Process
	  ○ In-store Cash Out
	  ✦ Brookline: In-Store Cash Out Guide
	  • Order Organization **B-Line Specific*
	  ✦ Northampton: In-Store Cash Out Guide
	  ○ POS Checklist
	  ○ Troubleshooting and Best Practices

	PRACTICE: Mock Customer Orders

	• Return Training
	• Order Breakdown
	• Side Work:
	  ○ Northampton: Side Work
	  ○ Brookline: Side Work
	• Guide Resources

	PRACTICE: NETA Jeopardy
Additional Topics	Refreshers: • MED vs AU • Product Talking Points • Patient Registration • How To: Check a Patient in • Pack Operating Procedures (MED) ○ Pack Checklist (MED) • Northampton: In-Store Cash Out Guide (MED) • Northampton: Curbside Order Fulfillment • ~~Full Service Procedure & Troubleshooting~~
	PRACTICE: Pack Activity* dependent upon test labels

Role Specific Training Outline: Security

Trainer Remember
Leave 30 minutes at the end of the training shift to cover the Assessments and Attestations in TGZ.
Trainees must complete the assigned TGZ course(s) on the day they have covered the corresponding material.

Training Timeline

Trigger: New hire's orientation date, the trainer is notified to prepare training materials.

Teach trainees foundational knowledge to become ready in one week after orientation. Revisit additional training topics within 90 days.

- Day 1 - Shadow and review training materials in a binder or shared folder with focus material.
- Day 2 - Shadow first half of day; practice Processes/Equipment/Security Preparedness second half.
- Day 3 - Practice Processes/Equipment/Security Preparedness.
- Day 4 - First half of day continue to practice; be shadowed the second half.
- Day 5 - Be shadowed the entire day.

Trainer

The trainers on duty will go through Trainer Training prior to help develop and expand the trainer mentality. Topics include:

- Tips & Assessing Trainee Progress
- Soft Skills (training updates)
- The Grow Zone (TGZ)

NOTE: The Trainer should have enough time to prepare.

Best Practice
Once a training need is established contact the Training team to create:
- Training Attestations
- Knowledge Assessment in TGZ
- And update a draft of new training

The material can be created to pass down through shifts.
After associates acknowledge the training, digitally sign the attestation in TGZ.

Post-Training

Daily (5 workdays/50 hours)

- Knowledge Assessments (KA)
- Training Attestations (TA)

NOTE: Trainee's only complete KA and TA's on topics reviewed for each day.

90 Day

- After all topics are trained on and attested to, the trainer will download the training certificate and send to HR for tracking purposes.
- If the associates require additional training, retrain, and revisit Grow Zone knowledge assessments.

Security Shift Lead (Supervisor and TL roles) **Grow Zone Course to complete attestation: https://thegrowzone_ma.litmos.com?LP=133772**		
Timeline	**Topic**	**Document**
Day 1	Upon Hire	• JD_ Security Specialist Shift Lead NETA_2020_

	Universal Training	• New Hire Checklist
		• Universal Training
		  ○ Merge
		  ○ Merge
		  ○ merge

	Compliance	• Theft, Diversion & Loss of Marijuana (reporting to appropriate parties) • CCC-Reportable Incidents: Introduction to Accident & Incident Reporting
	SHADOW SECOND HALF OF DAY	
	Q&A / KNOWLEDGE CHECK	
Days 2, 3, & 4	Procedures	• Workplace Violence • Visitor Authorization & Escorting • Third Shift Procedures_2020 • Power Outage Procedures_2020 • Security Preparedness (advanced protocols for unusual security circumstances)
	Equipment Training	• Security Alarm Systems_LOCATIONS_2020 • Galaxy Advanced set-up- running reports, (compiling data from multiple reports) • CCTV Usage (Troubleshooting, diagnosing, and repairing common CCTV issues) • Transportation Monitoring (troubleshooting connectivity issues) • Resetting RFID Readers • How To: Guard Tours_LOCATIONS_ 2020
	Emergency Procedures	• Emergency Evacuation (advanced lead position role and responsibilities) • Weather Emergencies (addressing staffing issues in extreme weather circumstances) • Emergency Preparedness
	Q&A / KNOWLEDGE CHECK	
	SHADOWED/HANDS-ON (Continue to next week if necessary)	

Day 5	Q&A / **KNOWLEDGE CHECK**

Security Specialist

NOTE: RVT Training within the first 90 days.

- New Hire Orientation
- Security Specialist_ Role Specific_Franklin
- JD_ Security Specialist NETA_2020

Grow Zone learning path to complete attestations:

- Franklin: **https://thegrowzone_ma.litmos.com?LP=134203**
- Brookline: **https://thegrowzone_ma.litmos.com?LP=134200**
- Northampton: **https://thegrowzone_ma.litmos.com?LP=134201**

Timeline	Topic	Document
Days 1 & 2	SHADOW/ REVIEW TRAINING BINDER OR SHARED FOLDER with a focus on:	

	Security 101	• Department Handbook
		  ○ TOOL: Security Shift Checklist
		• Retail Compliance 101
		• MA 105 CMR_2020
		• Marijuana Theft and Diversion_2020
		• Confidential and sensitive information_2020
		• CCC-Reportable Incidents: Introduction to Accident & Incident Reporting
		  ○ Security: Incident Reporting_2020

		NOHO: Anatomy: Noho Store Franklin: Anatomy: Franklin Security Brookline: Anatomy: Bline Store
	Security 102	• Workplace Violence_2020 • Guidance on Government Issued Identification ○ TOOL: LICENSE RENEWAL EXTENSIONS BY STATE
	Product Training	• Product Movement Monitoring • Transportation Monitoring & Communication Standards
	Q&A / KNOWLEDGE CHECK	
Days 3 & 4	SHADOW/ with a focus on:	
	Equipment Training	• Fire Extinguisher Training_2020 • Security Camera CCTV Usage 2020 • How To: Panasonic ID Scanner_2020 • Equipment Guide: Garrett SuperWand_2020 • Workflow: Alarm Systems_LOCATIONS_2020 • Workflow: Cameras Down at Night_2020 • How To: Avigilon _2020
		• NOHO: NOHO Generator_2020

		• Franklin: Franklin Generator_2019, Resetting RFID Readers_2020 • Brookline: Brookline Generator_2020 • Retail: Gemalto Scanner_2020, No system Galaxy
	Procedures	• Anatomy: Shift Log_2020 • How To: False Alarms_2020 • Security Email_2020 • How To: System Galaxy Arming_2020 • How To: Agent Badge_2020 • Entrance to NETA_2020 • Deliveries & Iron Mountain_2020 • Workflow: Power Outages_2020 • How To Guard Tours_LOCATIONS_ 2020 • Third Shift Procedures_2020 • Cannabis Disposal Procedures_2020
		• Retail: Security Staff Constraints_2020
	Emergency Procedures	• Weather Emergencies_2020 • Emergency Preparedness 2020 • Security Preparedness_2020 • NETA Mgt Active Shooter Training • Physical Violence Response • Response to Threatening Calls • Security: Emergency Procedures
	Q&A / KNOWLEDGE CHECK	
Day 5 & beyond	SHADOWED/HANDS-ON (Continue to next week if necessary)	
	Q&A / KNOWLEDGE CHECK	

j. Product and Price List

NETA MEDICATED PRODUCT LIST & PRICING

Flower (All Strains)

Product	Price	Financial Hardship Price
1.0g	$10.00- $15.00	10% off
1/8 oz	$35.00 - $55.00	10% off
1/4 oz	$50.00 - $100.00	10% off
1 oz	$100.00 - $ 300.00	10% off
1 Pre- Roll	$8.00-$12.00	10% off
3pk Pre-Roll .75	$15.00	10% off
5pk Pre-Roll .75	$33.00	10% off
10pk minis .35	$45.00	10% off
Infused Pre-Rolls	$13 - $20.00	10% off
Chillum .35	$8.00	10% off

- Available in any permitted quantity, with tiered pricing above
- Pre-Packaged, rolled flower, may also be available
- Price Reflect top-quality flower. NETA may offer reduced pricing for varying forms of flower (i.e.shake)

Concentrates

Product	Price	Financial Hardship Price
1g Wax	$30-50	10% off
1g Shatter	$30-50	10% off
1g Kief	$25.00	10% off
.5g Distillate	$50.00	10% off
1g Distillate	$95.00	10% off
1g Rosin	$40.00	10% off
Moon Rocks	$110.00	10% off
500mg Pax Era	$55.00	10% off
500mg Pax Era Coral Reefer	$65.00	10% off
250mg ApexOne cartridge	$35.00	10% off
500mg-850mg Apex cartridge	$50.00-75.00	10% off
Coral Reefer Vapes	$30-50	10% off

- Additional weights may be made available

Tinctures

Product	Price	Financial Hardship Price
Tincture 300mg-515mg	$50.00- $70.00	10%off
Grapeseed Cooking Tincture 420mg	$50.00	10%off
Water-Soluable Tincture 300mg	$60.00	10%off

Edibles

Product	Price	Financial Hardship Price
Chocolate Bar 100mg-1,000mg	$10.00-100.00	10% off
Lozenge 50mg (Dose)	$10.00-13.00	10% off
Lozenge 80mg (D-Line Gems)	$15.00-25.00	10% off
Nugget 50mg - 100mg (Dose)	$10.00-20.00	10% off

	Nugget 100mg (D-Line Nugget Packs)	$15.00-30.00	10% off
	Cubes 500mg (Dose)	$37.50-75.00	10% off
	Lumens Bottle 100mg (D-Line)	$15.00- 30.00	10% off
	Lozenge 25mg (D-Line Gems)	$10.00	10% off
	Heights Mints (40ct)	$30.00	10% off
	Beverage Additive -Drops (300mg)	$60.00	10% off
	Liquid Remedy Beverage Shot (5mg)	$5.00	10% off
	12 oz Seltzer (Heights) (5mg)	$7.00	10% off
	12 oz Beverage (Heights) (5mg)	$7.00	10%off
	- Additional products may be developed		
	Other		
	Product	**Price**	**Financial Hardship Price**
	Heights Mints (40ct)	$30.00	10% off
	25mg 2pk Capsules	$10.00	10% off
	5mg 2pk Capsules	$5.00	10% off
	5mg Capsule Bottles (20ct)	$30.00	10% off
	10mg Capsule Bottles (20ct)	$40.00	10% off
	25mg Capsule Bottles (20ct)	$75.00	10% off
	10mg Capsule Bottles (30ct)	$60.00	10% off
	25mg Capsule Bottles (30ct)	$120.00	10% off
	50mg 2pk Suppository	$25.00	10% off
	4oz Lotion	$30.00	10% off
	Salve	$40.00	10% off
	- Additional products may be developed		
	- NETA will make efforts to offer CBD dominant versions of many products listed above		
	- NETA will make efforts to offer variations of products above Indica/Sativa/Hybrid Variations		
	NETA NON-MEDICATED PRODUCT LIST & PRICING		
	Concentrate and Flower Vaporizers:		
	Product		**Price**
	Pax 2 (assorted colors)		$150.00
	G-Pen Elite		$120.00
	Volcano (digital)		$600.00
	Volcano (manual)		$479.00
	Kuli Vaporizer		$60.00
	Puff Co. Peak		$379.99
	Vaporizer Accessories:		
	Product		**Price**
	Pax Mouthpieces/lids		$20.00
	Pax Era		$30.00
	Volcano Magma Bubbler		$60.00
	Galaxy Enail Mini Kit		$200.00
	Kuli Coil		$14.00

Rempen Coil		$3.00
Rempen Atomizer		$15.00
Apex Power		$10.00
Rempen Twist Battery		$25.00
Rempen Slim Battery		$10.00
CCELL Palm Battery		$20.00
CCELL Silo Battery		$20.00
Misc. Accessories		
Product		**Price**
Misc. Glass Pipes		$20.00
Various Rolling Papers (currently unavailable)		$2.00
2pc Grinder		$30.00
Small Grinder		$75.00
Medium Grinder		$80.00
Large Grinder		$100.00
Flower Jar (currently unavailable)		$5.00
Pre-Roll Carrier (currently unavailble)		$10.00
- Additional products may be sold.		
NETA STRAIN LIST		
- NETA will offer a wide variety of strains in order to best accommodate a broad range of patient conditions / symptoms: -- High and Low Potency Strains -- Sativa / Indica / Hybrid Strains -- THC / CBD / 50-50 Strains		
- The following list of strains represents NETA's initial cultivation efforts		
- The availability of these strains is subject to cultivation success		
- NETA may introduce new strains as needed		
Modified Punch	Konga Cake	Black Triangle
Animal Zkittlez	White Spur	Original Glue
Ebony & Ivory	Sherbanger	Yellow Mints
Cobra Milk	Zephyr	Sour Tsu x Cat Kush
Silver Sunshine	Lemon Drip	ACDC
Peanut Butta Crunch	Fudgesicle x Candy Jam	Cherry Sorbetto
91 Royale	Sticky Rice	Purple Valley Grapes
Blueberry Mojito	Apple N Bananas x Ice Melt	Sweet Pink
Moon Raker	Tongue Splasher	Helen Back
007UP	Lamb Chops	Mint Choc Chip
Guava Jelly	Pure Platinum	Solomon Grundy
Gumbo	Peach Scones	Kool Grapes
Banana Cronut	Ice Bath	Tangerine Haze
Yumm Yum	Rainbow Chip	Super Skunk 18
Sweet Tooth	Golden Lemon #4	Black Triangle
Original Glue	Wedding Pie	

k.
Date of Annual Community Meeting, Slides, and Summary of Issues Addressed

NETA Annual Community Meeting

Thursday, September 15th

Presented by:

Alli Henriquez, Massachusetts Market President

Lauren Burm, Sr. Director of External Affairs

Mikayla Bell, Sr. Manager Marketing + Events

NETA Operations Update

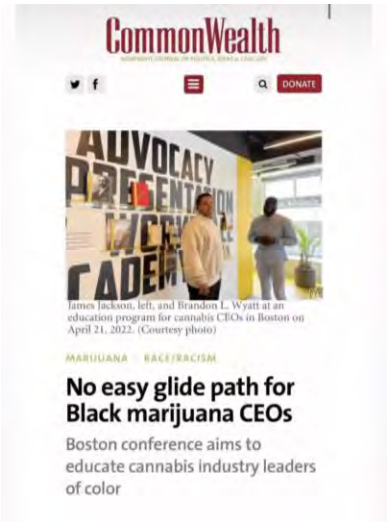
- Franklin dispensary opened – Dec 2021
- Updates made to Brookline exterior – cooler w/ water + sitting area for patients and guests!
- Delivery in Brookline going strong – expanded hours
- Extended hours in Brookline for Adult Use

Social Equity Update

•NETA team meets with Dr. Lloyd Gellineau annually – on target to meet goals
•Parallel pledge to support fundamental changes in the industry to improve equity in the space.

- •Let's Talk Weed partnership
- •CEO Intensive Cohorts
- •Expungement Clinics
- •NETA Internal Mentorship Program
- •Petition for social equity delivery drivers

Presented by SMART & Cannaclub
VIRTUAL CANNABIS CAREER FAIR
June 11th, 2022
12:00PM - 5PM ET
SMART
CANNACLUB
Parallel


CommonWealth
DONATE
James Jackson, left, and Brandon L. Wyatt at an education program for cannabis CEOs in Boston on April 21, 2022. (Courtesy photo)
MARIJUANA · RACE/RACISM
No easy glide path for Black marijuana CEOs
Boston conference aims to educate cannabis industry leaders of color

WNE SCHOOL of LAW Center for Social Justice
FREE LEGAL VOLUNTEER TRAINING
March 30, 2022 @ 12:30-2:30 PM
for the
MA Expungement and Sealing Virtual Event
Join Access to Justice Fellow Crispin Birnbaum, Esq. on March 30th from 12:30-2:30/3:00 pm for a free training on Massachusetts criminal (CORI) records, sealing, and expungement via Zoom.
Attorney Birnbaum recently won the SJC Pro Bono Adams Award for her work.
Register at: https://bit.ly/SealingandExpungementTraining22
The training includes:
1. An overview of the criminal records system in Massachusetts, including when a record begins, who has access to it, what CORI rights and remedies clients have, and what to do if a record is incorrect.
2. An overview of sealing and expungement of Massachusetts criminal records, with practical information and tips for attorneys beginning to do this work.
3. Education to help attorneys better spot records issues when meeting with clients, have information to answer clients' questions, and better serve clients with sealing and expungement petitions and advice.
4. Attorneys will become more confident and comfortable serving clients with criminal records challenges.
Trained volunteers are needed at our MA Sealing & Expungement Virtual Event on April 6th from 12:30-4:30 pm to assist clients in evaluating their CORI records, and providing pro bono advice and representation on sealing & expungement.
Register HERE or contact ariel.clemmer@law.wne.edu to sign up!
Sponsored by: NETA

MAJOR BLOOM PRESENTS
BLACK HISTORY MONTH MIXER
02.10.22 | 7PM TO 1AM
THE DAY AT MAJOR BLOOM
76 MILLBURY ST
- Black supply chain podcast at Major Bloom Studios
- Spend $75 and get a free drink voucher at Electric Haze
EVENING AT ELECTRIC HAZE
26 MILLBURY ST
- Equity Program Education Lesson
- Special Major Bloom Product Launch for Black History Month
VENDORS
SPONSORS
curaleaf
NETA

@letstalkweed_edu

MEET SPEAKER
James E. JACKSON III
SR. DIRECTOR, SOCIAL EQUITY, PARALLEL
MAY 20 @ 5:30PM
Nubia Gallery
2164 Washington St, Boston, MA 02119
SPONSORED BY
ASCEND
NETA
mello
SUPPORTED BY
LEVIA
LET'S TALK WEED TM

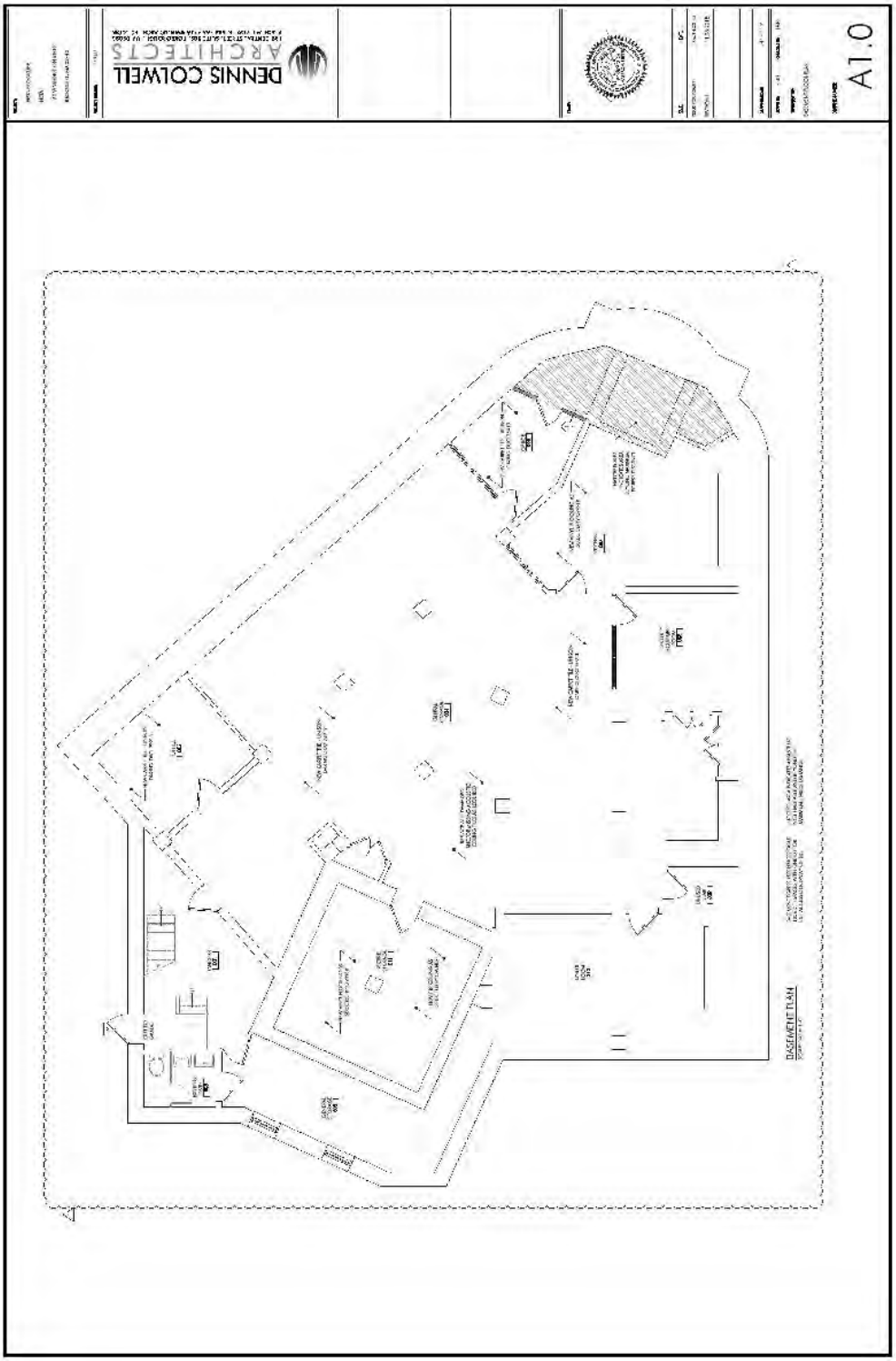
NETA In the Community

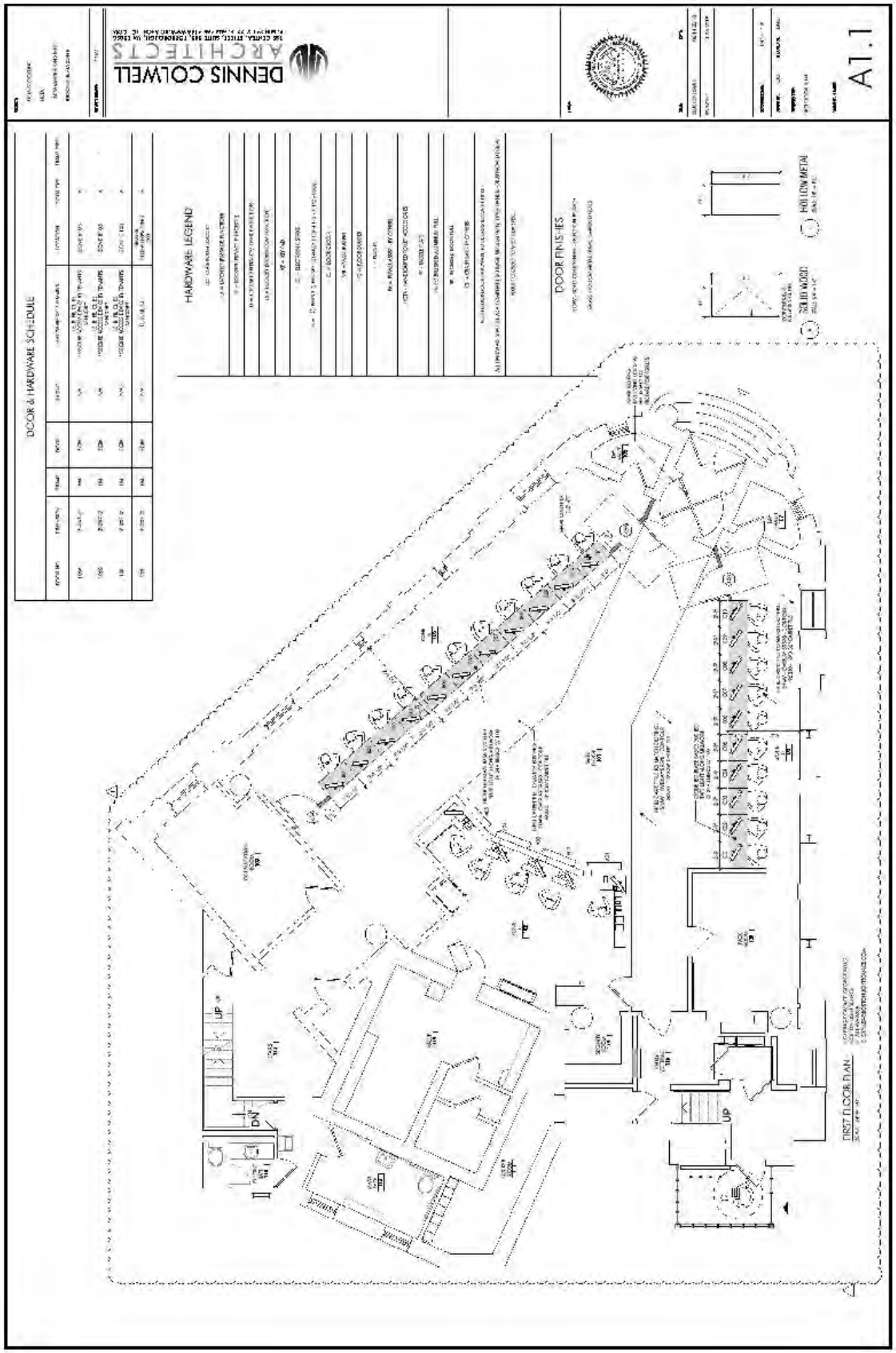
- NETA Green Team regularly picks up trash + litter in Brookline
- Partnership with MedWell in Brookline / Homewood Suites
- Brookline Bank Anniversary (100 year) celebration planned with The Chamber of Commerce
- MUSE Foundation annual support
- Brookline Council on Aging Presentation – 25+ in attendance

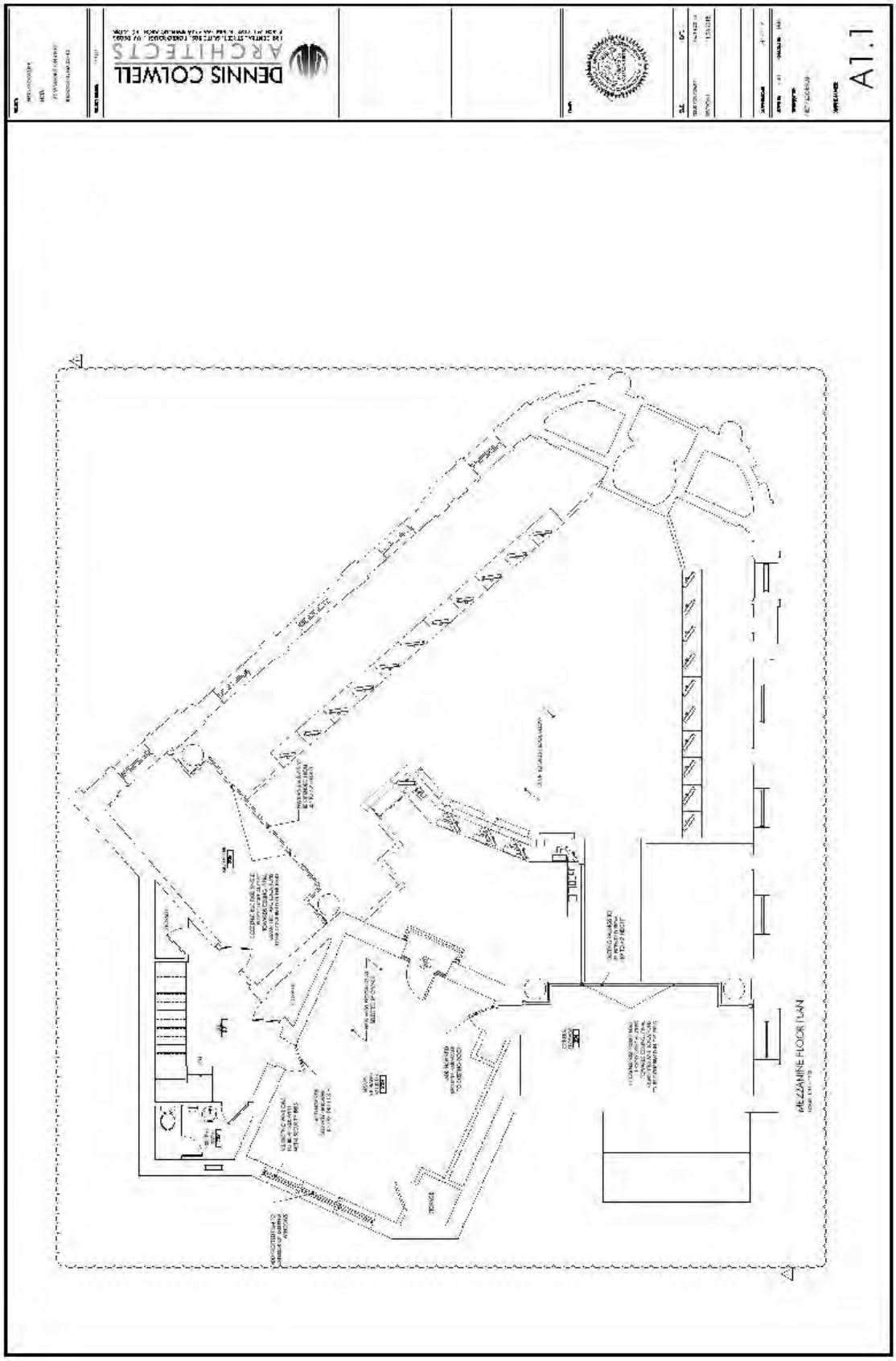
THE MUSE FOUNDATION

THANKS! Q&A

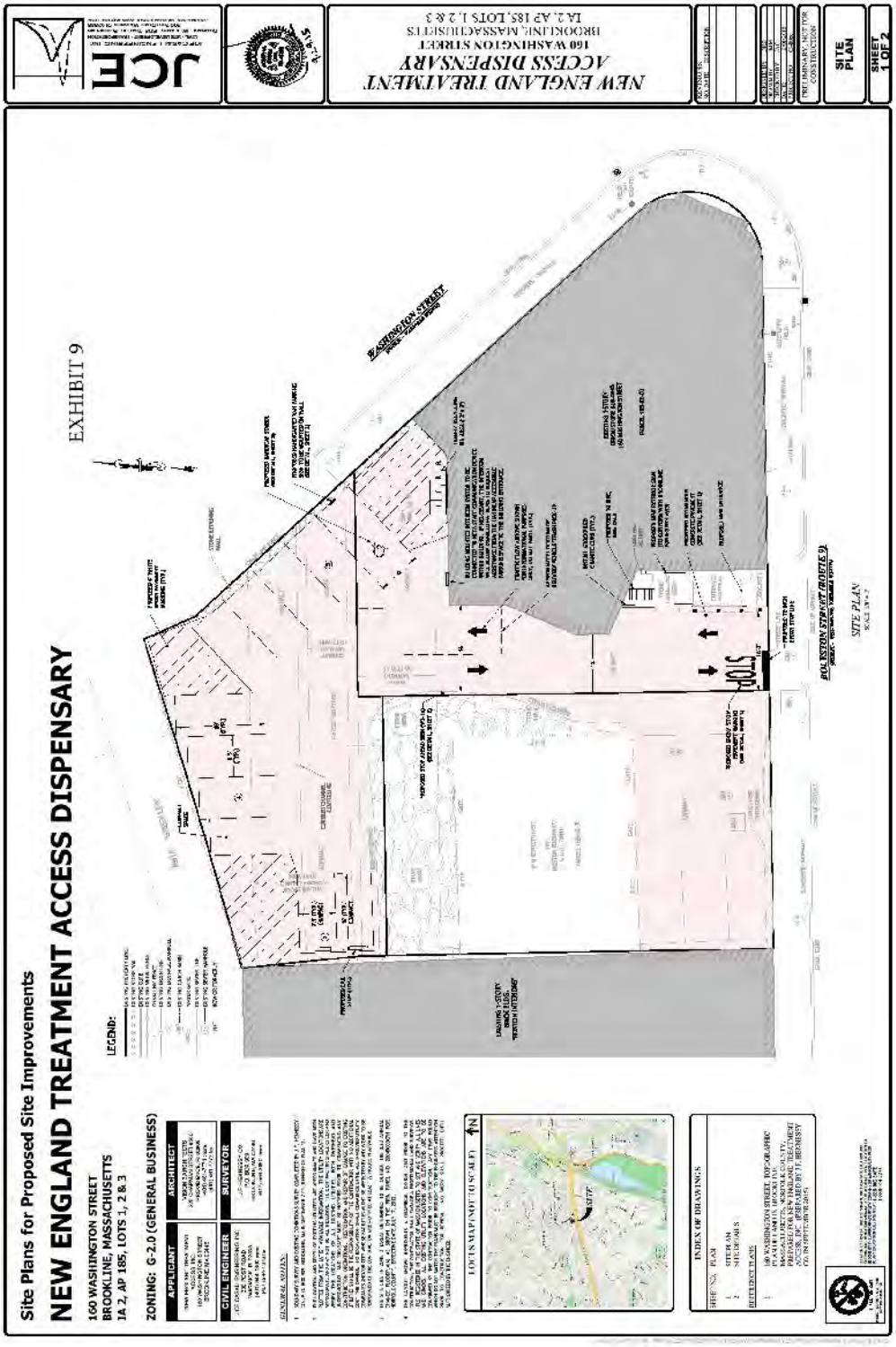
l.
Floor plans that indicate max occupancy capacity (pre/post COVID), ID checkpoints, entrance/exit, number of points of sale

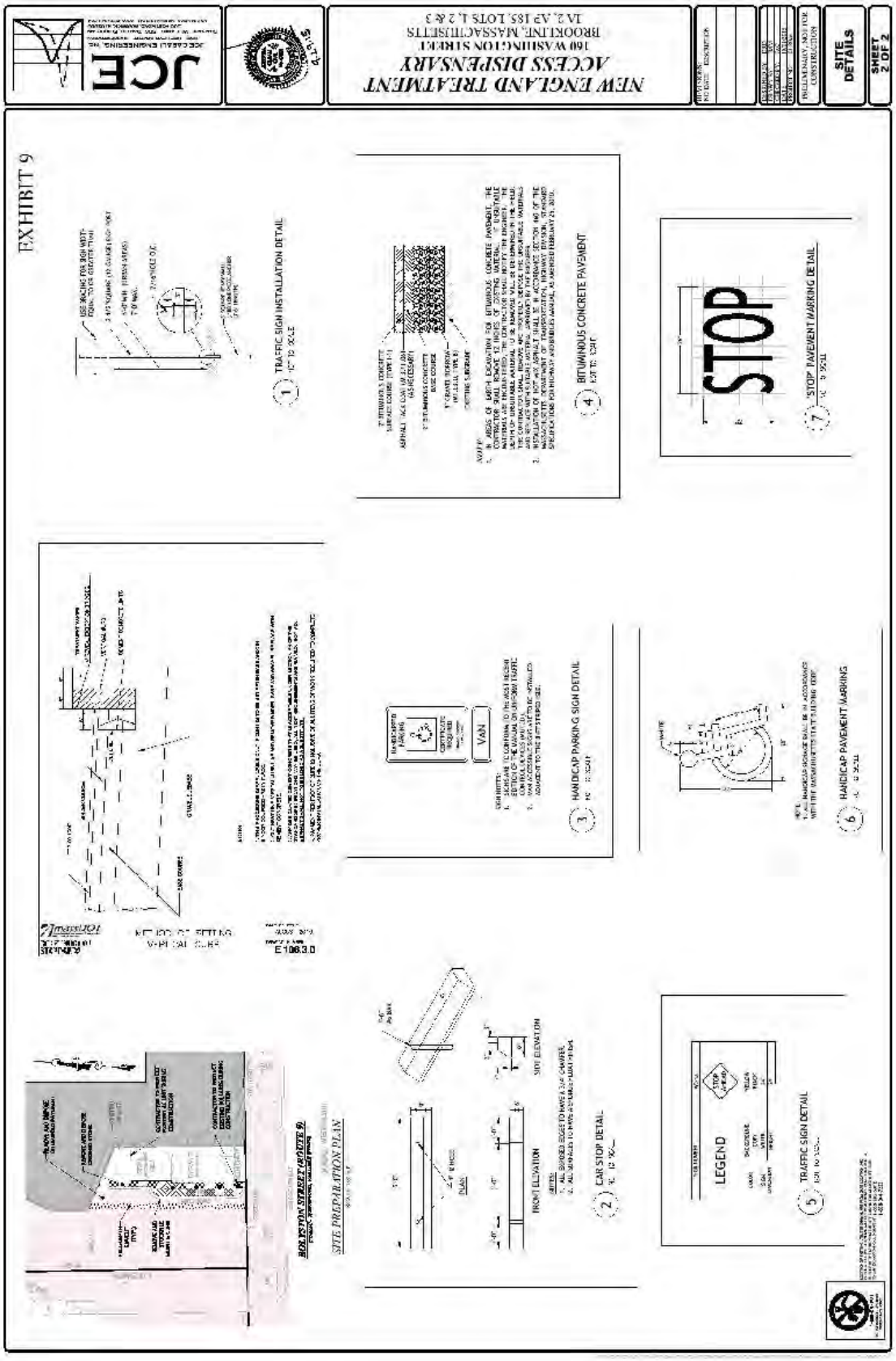

DENNIS COLWELL
ARCHITECTS
A1.0
BASEMENT PLAN


DOOR & HARDWARE SCHEDULE
HARDWARE LEGEND
DOOR FINISHES
DENNIS COLWELL
ARCHITECTS
A1.1
FIRST FLOOR PLAN
SOLID WOOD
HOLLOW METAL


DENNIS COLWELL
ARCHITECTS
A1.1
MEZZANINE FLOOR PLAN

m.
Site Plan with Parking


Site Plans for Proposed Site Improvements
NEW ENGLAND TREATMENT ACCESS DISPENSARY
160 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS
1A 2, AP 185, LOTS 1, 2 & 3
ZONING: G-2.0 (GENERAL BUSINESS)
APPLICANT
ARCHITECT
CIVIL ENGINEER
SURVEYOR
LEGEND:
EXHIBIT 9
WASHINGTON STREET
BOLYSTON STREET (ROUTE 9)
SITE PLAN
LOCUS MAP (NOT TO SCALE)
INDEX OF DRAWINGS
NEW ENGLAND TREATMENT
ACCESS DISPENSARY
160 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS
1A 2, AP 185, LOTS 1, 2 & 3
SITE PLAN
SHEET 1 OF 2


JCE
NEW ENGLAND TREATMENT ACCESS DISPENSARY
160 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS
SITE DETAILS
SHEET 2 OF 2
EXHIBIT 9
TRAFFIC SIGN INSTALLATION DETAIL
BITUMINOUS CONCRETE PAVEMENT
STOP
STOP PAVEMENT MARKING DETAIL
HANDICAP PARKING SIGN DETAIL
VAN
HANDICAP PAVEMENT MARKING
SITE PREPARATION PLAN
CAR STOP DETAIL
FRONT ELEVATION
SIDE ELEVATION
PLAN
LEGEND
TRAFFIC SIGN DETAIL

n.
Locations of all Satellite Parking Utilized or Being Pursued and the Number of Parking Spaces

NEW ENGLAND TREATMENT ACCESS, LLC.

n. Satellite Parking

Davis Street Residence – 3 Parking Spots for Managers

Boyleston Street – Lot with 6 Parking Spots

The Village at Brookline – 10 spots for delivery satellite parking

O.
Other Mitigation and Neighborhood Courtesy Measures

o. Other mitigation and neighborhood courtesy measures

NETA Rubbish, Litter & Recycling Plan

NETA will take action to provide that its facilities are maintained in a clean and orderly condition and that litter and rubbish are properly disposed off. The facility and its grounds will be regularly monitored for trash and rubbish by NETA management and staff and if present, will promptly be removed and properly disposed of.

NETA will encourage recycling among staff and patrons and will provide appropriate recycling receptacles to collect recyclable products. Recycling bins will be located throughout the facility for ease of use and larger storage receptacles will be kept in a designated and appropriate area outside of the facility within the parking lot. Please see **NETA Site Plan** for approximate location of trash and recycling receptacles and designated pickup area.

NETA has established a service relationship with:

WM - Waste Management
26 Patriot Place STE 300
Foxborough, Ma 02035
(800) 972-4545

WM will provide NETA with trash and recycling receptacles and will pick up trash daily and recycling 4 days per week. NETA will monitor trash collection and if additional pickups are necessary, twice weekly pickups will be scheduled.

NETA has requested trash and recycling pickups to occur outside of our regular hours of operation to reduce unnecessary traffic into our parking lot. WM has said it can accommodate this request.

II. Implementation of the Diversity Plan

Additionally, SEE c. Diversity Plan

ii. How you have implemented the Strategies in the Diversity Plan

II. How have you implemented strategies in the Diversity Plan

Please refer to c. Diversity Plan

III.
Traffic Impact Study

MEMORANDUM
TRAFFIC IMPACT STUDY

TO: Lauren Burm
Senior Director, External Affairs
liveParallel/New England Treatment Access, LLC
160 Washington Street
Brookline, Massachusetts

FROM: Scott W. Thornton, P.E. *and* Jennifer Conners
Vanasse & Associates, Inc.
35 New England Business Center Drive
Suite 140
Andover, MA 01810
(978) 474-8800

DATE: July 13, 2022 **REF:** 9010

SUBJECT: Operating Hours Extension - NETA Facility
160 Washington Street - Brookline, Massachusetts

Vanasse & Associates, Inc. (VAI) has prepared this Memorandum to identify the additional trip activity associated with a proposed extension of opening hours at the existing New England Treatment Access, LLC (NETA) Facility located at 160 Washington Street in Brookline, Massachusetts (hereinafter referred to as the "Project"). This memorandum assesses existing conditions, estimates traffic volumes expected to be generated with the increase in the hours of operation, and assesses potential impacts.

PROJECT DESCRIPTION

The NETA facility is seeking an extension of operating hours for the adult use retail (store) and delivery service. The adult use retail currently operates Monday through Saturday from 10:00 AM to 8:00 PM and Sunday from 12:00 PM to 6:00 PM, with delivery service Monday through Saturday from 10:00 AM to 7:00 PM and Sunday 12:00 PM to 7:00 PM.

The Project proposes a change in the adult use retail hours to extend closing until 9:00 PM on weekdays and Saturdays and until 7:00 PM on Sundays. The Project also proposes changes to the delivery service for adult and medical customers. The delivery for both services will occur Monday through Saturday from 8:00 AM to 9:00 PM. It is important to note that no changes in Sunday delivery service hours are expected. In addition to the increase in delivery hours, NETA is also proposing an increase in the number of delivery vehicles from a total of 12 to 17 vehicles.

SUMMARY OF FINDINGS

A review of transaction data indicates that overall transactions have steadily decreased over the last 12-month period which necessitates the request for additional operating hours. Based on the transaction data, extension of the operating hours is expected to result in a total of approximately 54 vehicle trips (27 entering and 27 exiting) and 52 vehicle trips (26 entering and 26 exiting) are expected during the weekday and Saturday 7:00-8:00 PM extended hour, respectively. During the Sunday 5:00-6:00 PM extended hour, a total of approximately 56 new vehicle trips (28 entering and 28 exiting) are expected. The delivery service hour extension is expected to result in a total of 34 new vehicle trips (17 entering and 17 exiting) during the typical weekday morning and Saturday morning between 7:00 and 8:00 AM. However, 24 trips (12 entering and 12 exiting) will be shifted from the current 9:00 to 10:00 AM period, reducing the trip generation to the site during this time period immediately before the retail store opens.

NETA EXISTING CONDITIONS

Adult Use Retail

In order to provide an estimate of additional trip generation due to the proposed operating hours extension, NETA customer transactions data collected from June 2021 to May 2022 were obtained from NETA management. The existing data provides the daily transactions and customers hourly distribution. This data was used as a baseline to forecast the additional number of customers with the increase in operation hours. Figure 1 graphically depicts average daily transactions on a monthly basis for in-store and pickup (advance) orders.

Figure 1
AVERAGE DAILY TRANSACTIONS BY MONTH

As shown in Figure 1, overall transactions have steadily decreased over the last 12-month period which necessitates the request for additional operating hours. This decrease has occurred due to the the increase in supply of dispensaries now open within the greater Boston areas. Based on the data provided by the Massachusetts Cannabis Control Commission open data portal[1], there are approximately 32 cannabis facilities currently open within a three-municipality area including Brookline[2]. The data also indicates that there are approximately 36 other facilities with the licensing process underway or pending. In order to provide a more realistic analysis, future projections were based on the transactions from the 2022 transactions.

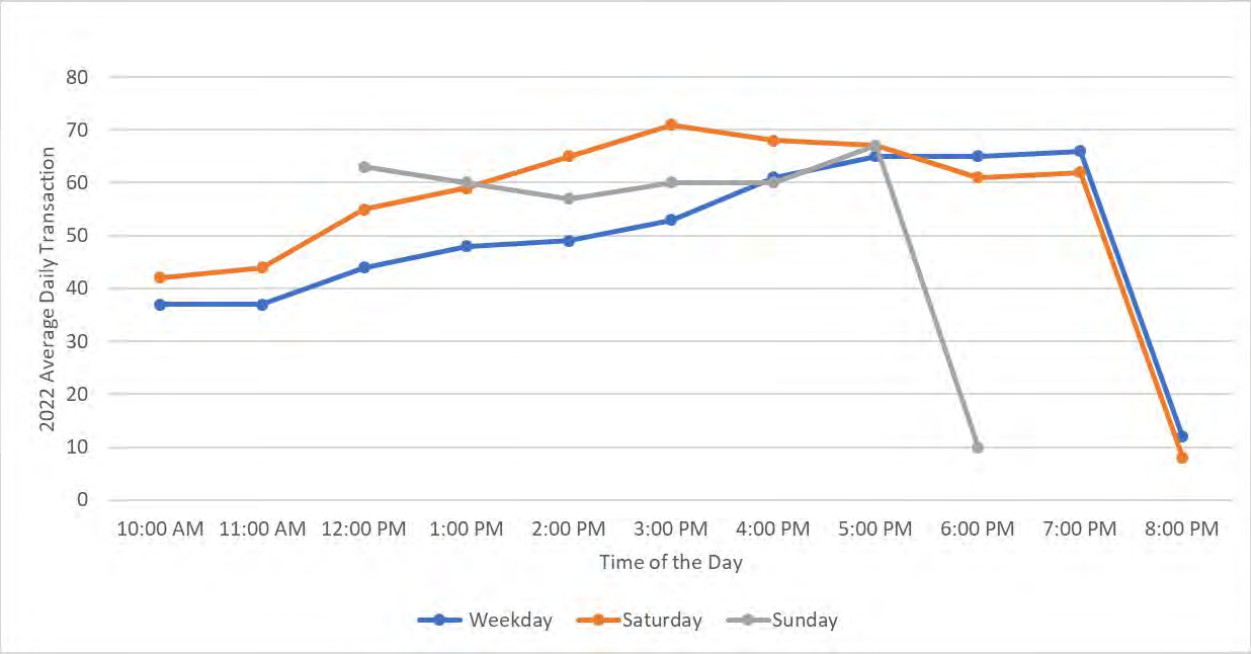
During 2022 the month of February was observed to have the highest average daily customers with an average of 588 customers during a typical weekday including 283 customers buying at the store and 283 customers that ordered in advance and picked up the product at the store.

The NETA data included an hourly distribution of customer transactions by day. It should be noted that weekday patterns are generally similar day to day, but these transaction patterns vary from Saturday and

[1] Marijuana Establishment License and Applications – Approved - Cannabis control commission Open Data portal
[2] Boston, Cambridge and Brookline.

Sunday. This is reflected in Figure 2, which graphically depicts the average customers by hour for the first five months of 2022 during the typical weekday, Saturday and Sunday, respectively.

Figure 2
MONTHLY HOURLY DISTRIBUTION BY HOUR



The data indicated that the highest frequency of customers occurs between 4:00 PM and 7:00 PM during the typical weekday. During the typical Saturday the highest frequency of customers occurs during the 3:00 PM hour and continues with a high number of customers until the 7:00 PM hour. During the typical Sunday the highest frequency of customers occurs during the 5:00 PM hour.

Adult Use delivery service

NETA contracts with Your Green Package (YGP) to provide delivery services. NETA uses five (5) vehicles for medical deliveries and YGP uses seven (7) vehicles for deliveries to the retail customers. As part of the extension of operating hours for delivery, NETA will provide seven (7) vehicles for deliveries to medical customers and YGP will provide 10 vehicles for deliveries to the retail customers.

At present, the delivery service vehicles arrive to the NETA site for loading in the one hour before delivery service begins (between 9:00 and 10:00 AM). Three spaces are reserved for delivery vehicles so as not to conflict with customer parking for the store which also opens at 10:00 AM. After the first loading, vehicles depart the facility to deliver the product to the customers. The deliveries are done across the Greater Boston area and can be chosen same day or next day delivery if there are delivery slots available. When a vehicle has finished delivery of all orders, it returns to the facility and is reloaded with new orders. After the last load and delivery, the courier's delivery vehicles only return to the site in the next day, one hour before delivery hours begin.

PROJECT TRIP GENERATION

In order to establish traffic characteristics with the new operating hours, the transaction data from 2022 was used to forecast the additional number of customers. The number of customers were then adjusted to the person trips using the site mode split percentages presented in the latest NETA traffic Monitoring Report[3].

Store Customer Trip Generation

In order to forecast the increase in the number of customers an assessment of the data pattern was conducted. During typical weekday and Saturday on average the highest frequency of customers occurs between 4:00 PM to 7:00 PM and 3:00 PM to 5:00 PM with a significant decrease in the last hour of operations. During a typical Sunday, on average the highest frequency of customers occurs at 5:00 PM with a significant decrease of customers in the last hours which is similar to the typical weekday/Saturday conditions. During these periods the number of customers is consistent and averages approximately 65 customers per hour.

Based on this data, it can be concluded that by extending hours of operation by one hour, a similar pattern will occur. During the typical weekday and Saturday, the period with the highest frequency of customers will be extended and is estimated to occur between 3:00 PM to 8:00 PM with a significant decrease in customers at the last hour, which would then occur between 8:00 and 9:00 PM. During Sunday, it expected that the period with the highest frequency of customers will be extended and occur between 5:00 PM to 6:00 PM with a significant decrease in customers at the last hour, which would then occur between 6:00 and 7:00 PM.

For purposes of this analysis and to determine the increase in the number of customers, VAI assumed that the number of customers currently occurring at the second to last hour (7:00 to 8:00 PM) before the store closes, represents the increase in customers due to the additional hour of operation. Table 1 summarizes the 2022 existing average daily customers (January Through May) by hour for weekday, Saturday and Sunday periods with the increase in customers also provided.

[3] Traffic Monitoring Study - 160 Washington Street - Brookline, MA; November 29, 2021; VAI

Table 1
EXISTING 2022 AVERAGE HOURLY RETAIL CUSTOMERS

Shaded values represent extended hours transactions

Hour	Average Weekday Total	Average Saturday Total	Average Sunday Total
10:00 AM	37	42	--
11:00 AM	37	44	--
12:00 PM	44	55	63
1:00 PM	48	59	60
2:00 PM	49	65	57
3:00 PM	53	71	60
4:00 PM	61	68	60
5:00 PM	65	67	67
6:00 PM	65	61	10
7:00 PM	66	62	--
8:00 PM	12	8	--
Total	537	602	377

Table 2 summarizes daily customer projections with the extended operation hours for weekday, Saturday and Sunday customers.

Table 2
DAILY CUSTOMERS PROJECTIONS

Row Labels	Average Weekday Total	Average Saturday Total	Average Sunday Total
Existing daily Total	537	602	377
Customer Increase	66	62	67
New Daily Total	603	664	444

As shown on Table 2, 66 new daily customers are expected during a typical weekday, 62 new daily customers are expected during a typical Saturday and 67 new daily customers are expected during a typical Sunday due to the extension of operating hours.

Mode Split

According to the mode split presented in the NETA latest Traffic Monitoring Report[4], approximately 45 percent of customer trips were made by automobiles and approximately 55 percent of customer trips were made by alternative means of transportation.

In order to establish traffic characteristics with the new operation hours, the forecasted new number of customers was adjusted to the specific person trips using the above site mode split percentages as discussed above. It is important to note that the increase in number of customers would be expected to

[4] Ibid 3

occur specifically at the second to last hour before the store closes. Table 3 summarizes the site trip generation increase by mode for the store customers.

Table 3
TRIP GENERATION BY MODE – OPERATION HOURS EXTENSION

Time Period/ Directional Distribution	Total Transactions Trips[a]	SOV Auto (40%)	HOV Auto (5%)	Transit/ Pedestrian (51%)	Bicycle (4%)	Customer New Vehicle Trips[b]
Weekday Extended hour: (7:00 – 8:00 PM)						
Entering	66	26	3	34	3	27
Exiting	66	26	3	34	3	27
Total	132	52	6	68	6	54
Saturday Extended hour (7:00 – 8:00 PM)						
Entering	62	25	3	32	2	26
Exiting	62	25	3	32	2	26
Total	124	50	6	64	4	52
Sunday Extended hour (5:00 – 6:00 PM)			3			
Entering	67	27		34	3	28
Exiting	67	27	3	34	3	28
Total	134	54	6	68	6	56

[a]See Table 2.
[b]Drive-alone + rideshare person trips divided by vehicle occupancy ratio (1.06) persons per vehicle per Census Tract 4007, Norfolk County, MA

As shown on Table 3, extension of the operating hours is expected to result in a total of approximately 54 vehicle trips (27 entering and 27 exiting) and 52 vehicle trips (26 entering and 26 exiting) are expected during the weekday and Saturday 7:00-8:00 PM extended hour, respectively. During the Sunday 5:00-6:00 PM extended hour, a total of approximately 56 new vehicle trips (28 entering and 28 exiting) are expected.

Delivery Service

The proposal includes changes to the existing Monday through Saturday delivery service hours from (10:00 AM to 7:00 PM) to (8:00 AM to 9:00 PM). In addition to the increase in delivery hours of operation, NETA is also proposing an increase in the number of delivery vehicles from a total of 12 to 17 vehicles. As described above, the delivery service arrives to NETA site one hour before delivery service begins, for the first vehicle loading of the day. Three spaces are reserved for delivery vehicles so as not to conflict with customer parking for the store which also opens at 10:00 AM.

With implementation of the extended hours, it is expected that this conflict will be eliminated as the delivery service first loading will begin at 7:00 AM which is three (3) hours before the store opens. Therefore, the vehicles would be allowed to use all available 9 parking spaces existing on site. Delivery vehicles can also stage in the parking lot across Route 9 from the store or can remain in their satellite parking location until spaces are available for loading. Over the course of the day, NETA has the three reserved parking spaces on-site to accommodate the delivery vehicles to pick-up/drop-off. During the evening extended hours, there is not expected to be any change from existing conditions as after the last

delivery, the courier's delivery vehicles do not return to the site until the next day. It is important to note that the site complies with CCC regulations regarding delivery service vehicles. Table 4 summarizes the anticipated traffic characteristics of the delivery service.

Table 4
TRIP GENERATION SUMMARY- DELIVERY SERVICE

Time Period/ Directional Distribution	Existing Delivery vehicles Service Trips (12 Cars)	Proposed Extended Hour Delivery Vehicles Trips (17 Cars)	Net Increase
Weekday /Saturday Morning Extended Hour (7:00 -8:00 AM)			
Entering	0	17	17
Exiting	0	17	17
Total	0	34	34
Weekday /Saturday Evening Extended Hour (8:00 -9:00 PM)			
Entering	0	0	0
Exiting	0	0	0
Total	0	0	0

As shown on Table 4, with extension of the delivery operating hours a total of 34 new vehicle trips (17 entering and 17 exiting) are expected during a typical weekday and Saturday morning between 7:00- 8:00 AM hour. Of the 34 new trips during this period, 24 trips are expected to be shifted from the current 9:00 – 10:00 AM period, reducing the trip generation to the site during this time period immediately before the store opens.

CONCLUSION

VAI has completed a detailed assessment of the potential impacts on the transportation infrastructure associated with the operation hours extension at the existing New England Treatment Access, LLC (NETA) Facility located at 160 Washington Street - Brookline, Massachusetts. Based on this review, it can be concluded that the proposed extensions of operating hours for the store and delivery service represents a minor change in area roadway volumes, a level of change that falls within normal day-to-day fluctuations in traffic entering and exiting this area and is not likely to impact traffic operations in the area.

Employee Mode of Transportation

	A	B	C	D	E	F	G	H
1	Date	Name	Amount Submitted	Amount Reimbursed	Transportation Type	Position		
2	1/5/2022	Remy Cabache	90	90	Public Transportation	Guide		
3	1/5/2022	Jimmy Heng	10.33	5.17	Parking	Guide		
4	1/5/2022	Teresa Tam	125	62.5	Driving	Guide		
5	1/5/2022	Alexia Raupach	90	90	Public Transportation	Guide		
6	1/5/2022	Kathleen Haggerty	125	62.5	Driving	Driving		
7	1/5/2022	Jimmy Heng	56.4	56.4	Public Transportation	Guide		
8	1/6/2022	Christopher Mazenkas	30	30	Public Transportation	Inventory Specialist		
9	1/6/2022	Sinead Willis	48	24	Driving	Guide		
10	1/6/2022	Correy Hunter	116.4	58.2	Driving	Guide		
11	1/7/2022	Rachel Simon	90	90	Public Transportation	Guide		
12	1/8/2022	Robert Casaletto	90	90	Public Transportation	Guide		
13	1/8/2022	Kim Halliday	80	40	Driving	Guide		
14	1/9/2022	Adam Der Avedisian	384	192	Driving	Guide		
15	1/9/2022	Ashlee Amill	55.5	27.75	Driving	Guide		
16	1/10/2022	Danica Whitley	29.16	14.58	Driving	Guide		
17	1/10/2022	Teresa Tam	150	75	Driving	Guide		
18	1/14/2022	Christopher Price	96	96	Driving	Training Ambassador		
19	1/14/2022	Steven St. Clair	144	144	Driving	Inventory Specialist		
20	1/15/2022	Benjamin Brouillard	90	90	Public Transportation	Pack Shift Leader		
21	1/18/2022	Skylar Henderson	43.3	43.3	Public Transportation	Inventory Specialist		
22	1/18/2022	Teresa Tam	100	50	Parking	Guide		
23	1/19/2022	Karla Pineda	90	90	Public Transportation	Guide		
24	1/21/2022	Ashlee Amill	24.75	12.38	Parking	Guide		
25	1/24/2022	Kim Halliday	80	40	Parking	Guide		
26	1/24/2022	Danica Whitley	39.18	19.59	Parking	Guide		
27	1/30/2022	Sinead Willis	64	32	Parking	Guide		
28	1/30/2022	Caitlin Peeler	112	56	Parking	Guide		
29	1/30/2022	Steven St. Clair	96	96	Parking	Inventory Specialist		
30	2/4/2022	Teresa Tam	125	62.5	Parking	Guide		
31	2/4/2022	Christopher Price	104.4	104.4	Public Transportation	Training Ambassador		
32	2/4/2022	Christopher Price	96	96	Parking	Training Ambassador		
33	2/6/2022	Steven St. Clair	64	64	Parking	Inventory Specialist		
34	2/14/2022	Jimmy Heng	187.8	187.8	Public Transportation	Guide		
35	2/14/2022	Alan Moronta	38.4	38.4	Public Transportation	Guide		
36	2/14/2022	Sinead Willis	96	48	Parking	Guide		

	A	B	C	D	E	F	G	H
37	2/14/2022	Teresa Tam	129	64.5	Parking	Guide		
38	2/14/2022	Brendan Flaherty	64	64	Parking	Inventory Specialist		
39	2/14/2022	Annabella Gullotti	116.47	58.235	Parking	Guide		
40	2/14/2022	Danica Whitley	103.27	51.635	Parking	Guide		
41	2/14/2022	Danica Whitley	62.1	31.05	Parking	Guide		
42	2/19/2022	Ashlee Amill	40.75	20.375	Parking	Guide		
43	2/19/2022	Kim Halliday	64	32	Parking	Guide		
44	2/19/2022	Correy Hunter	72.81	36.405	Parking	Guide		
45	2/19/2022	Steven St. Clair	112	56	Parking	Inventory Specialist		
46	2/19/2022	Taylor Wade-Robinson	55	55	Public Transportation	Guide		
47	2/26/2022	Kim Halliday	80	40	Parking	Guide		
48	2/26/2022	Annabella Gullotti	200	100	Parking	Guide		
49	2/26/2022	Benjamin Brouillard	90	90	Public Transportation	Pack Shift Lead		
50	2/26/2022	Jimmy Heng	185.3	185.3	Public Transportation	Guide		
51	3/2/2022	Teresa Tam	150	75	Parking	Guide		
52	3/2/2022	Sinead Willis	64	32	Parking	Guide		
53	3/2/2022	Danica Whitley	54.18	27.09	Parking	Guide		
54	3/4/2022	Robert Casaletto	90	90	Public Transportation	Guide		
55	3/4/2022	Ace Epstein	90	90	Public Transportation	Guide		
56	3/4/2022	Christopher Price	90	90	Public Transportation	Training Ambassador		
57	3/11/2022	Sinead Willis	32	16	Parking	Guide		
58	3/11/2022	Kim Halliday	48	24	Parking	Guide		
59	3/11/2022	Steven St. Clair	144	144	Parking	Inventory Specialist		
60	3/11/2022	Danica Whitley	37.87	18.94	Parking	Guide		
61	3.19.22	Benjamin Brouillard	90	90	Public Transportation	Pack Shift Lead		
62	3.19.22	Annabella Gullotti	150	75	Parking	Guide		
63	3.19.22	Jimmy Heng	77.4	77.4	Public Transportation	Guide		
64	3.19.22	Alan Moronta	38.4	38.4	Public Transportation	Guide		
65	3.19.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
66	3.19.22	Janelle Batista	5.2	5.2	Public Transportation	Guide		
67	3.19.22	Teresa Tam	87.5	43.75	Parking	Guide		
68	3.29.22	Remy Cabache	90	90	Public Transportation	Guide		
69	3.29.22	Sinead Willis	32	16	Parking	Guide		
70	3.29.22	Annabella Gullotti	150	75	Parking	Guide		
71	3.29.22	Kim Halliday	96	48	Parking	Guide		
72	3.29.22	Danica Whitley	105.87	52.94	Parking	Guide		

	A	B	C	D	E	F	G	H
73	4.2.22	Teresa Tam	150	75	Parking	Guide		
74	4.2.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
75	4.2.22	Jimmy Heng	126.6	126.6	Public Transportation	Guide		
76	4.2.22	Remy Cabache	90	90	Public Transportation	Guide		
77	4.2.22	Robert Casaletto	4.8	4.8	Public Transportation	Guide		
78	4.2.22	Alan Moronta	55.2	55.2	Public Transportation	Guide		
79	4.10.22	Danica Whitley	70.25	35.13	Parking	Guide		
80	4.10.22	Steven St. Clair	208	208	Parking	Inventory Specialist		
81	4.10.22	Teresa Tam	143	71.5	Parking	Guide		
82	4.10.22	Annabella Gullotti	125	62.5	Parking	Guide		
83	4.10.22	Annabella Gullotti	75	37.5	Parking	Guide		
84	4.10.22	Marquis Allen-Walker	90	90	Public Transportation	Inventory Specialist		
85	4.10.22	Ace Epstein	90	90	Public Transportation	Guide		
86	4.10.22	Christopher Price	90	90	Public Transportation	Training Ambassador		
87	4.16.22	Rachel Simon	90	90	Public Transportation	Guide		
88	4.16.22	Sinead Willis	96	48	Parking	Guide		
89	4.16.22	Correy Hunter	144.02	72.01	Parking	Guide		
90	4.16.22	Kim Halliday	112	56	Parking	Guide		
91	4.24.22	Brendan Flaherty	96	96	Parking	Inventory Specialist		
92	4.30.22	Benjamin Brouillard	90	90	Public Transportation	Pack Shift Lead		
93	4.30.22	Bryan Berner	125	62.5	Parking	Guide		
94	4.30.22	Bryan Berner	110	55	Parking	Guide		
95	4.30.22	Bryan Berner	100	50	Parking	Guide		
96	4.30.22	Bryan Berner	75	37.5	Parking	Guide		
97	4.30.22	Bryan Berner	75	37.5	Parking	Guide		
98	4.30.22	Bryan Berner	75	37.5	Parking	Guide		
99	4.30.22	Sinead Willis	80	40	Parking	Guide		
100	4.30.22	Teresa Tam	125	62.5	Parking	Guide		
101	4.30.22	Jimmy Heng	77.4	77.4	Public Transportation	Guide		
102	4.30.22	Danica Whitley	77.79	38.895	Parking	Guide		
103	4.30.22	Kim Halliday	32	16	Parking	Guide		
104	4.30.22	Annabella Gullotti	100	50	Parking	Guide		
105	5.11.22	Danica Whitley	82.92	41.46	Parking	Guide		
106	5.11.22	Sinead Willis	48	24	Parking	Guide		
107	5.11.22	Correy Hunter	157.1	78.55	Parking	Guide		
108	5.11.22	Kim Halliday	80	40	Parking	Guide		

	A	B	C	D	E	F	G	H
109	5.11.22	Brendan Flaherty	112	112	Parking	Inventory Specialist		
110	5.11.22	Rachel Simon	90	90	Public Transportation	Guide		
111	5.11.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
112	5.11.22	Da'ryl Kirkland	90	90	Public Transportation	Guide		
113	5.11.22	Christopher Price	90	90	Public Transportation	Training Ambassador		
114	5.11.22	Denise Tinsley	90	90	Public Transportation	Pack Shift Lead		
115	5.11.22	Robert Casaletto	90	90	Public Transportation	Guide		
116	5.11.22	Alan Moronta	72	72	Public Transportation	Guide		
117	5.11.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
118	5.11.22	Benjamin Brouillard	22.5	22.5	Public Transportation	Pack Shift Lead		
119	5.15.22	Aisling Madden	90	90	Public Transportation	Guide		
120	5.15.22	Teresa Tam	111	55.5	Parking	Guide		
121	5.15.22	Sinead Willis	64	32	Parking	Guide		
122	5.29.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
123	5.29.22	Teresa Tam	150	75	Parking	Guide		
124	5.29.22	Bryan Berner	150	75	Parking	Guide		
125	5.29.22	Bryan Berner	150	75	Parking	Guide		
126	5.29.22	Kim Halliday	80	40	Parking	Guide		
127	5.29.22	Sinead Willis	16	8	Parking	Guide		
128	5.29.22	Sinead Willis	16	8	Parking	Guide		
129	6.9.22	Da'ryl Kirkland	90	90	Public Transportation	Guide		
130	6.9.22	Robert Casaletto	90	90	Public Transportation	Guide		
131	6.9.22	Sinead Willis	16	8	Parking	Guide		
132	6.9.22	Teresa Tam	25	12.5	Parking	Guide		
133	6.9.22	Denise Tinsley	90	90	Public Transportation	Pack Shift Lead		
134	6.19.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
135	6.19.22	Aisling Madden	90	90	Public Transportation	Guide		
136	6.19.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
137	6.19.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
138	6.19.22	Sinead Willis	48	24	Parking	Guide		
139	6.19.22	Kim Halliday	96	48	Parking	Guide		
140	6.19.22	Annabella Gullotti	150	75	Parking	Guide		
141	6.19.22	Danica Whitley	106.22	53.11	Parking	Guide		
142	7.3.22	Sinead Willis	32	16	Parking	Guide		
143	7.3.22	Sinead Willis	32	16	Parking	Guide		
144	7.3.22	Teresa Tam	50	25	Parking	Guide		

	A	B	C	D	E	F	G	H
145	7.3.22	Robert Casaletto	90	90	Public Transportation	Guide		
146	7.3.22	Denise Tinsley	90	90	Public Transportation	Pack Shift Lead		
147	7.14.22	Benjamin Brouillard	22.5	22.5	Public Transportation	Pack Shift Lead		
148	7.14.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
149	7.14.22	Danica Whitley	72.65	36.325	Parking	Guide		
150	7.14.22	Annabella Gullotti	75	37.5	Parking	Guide		
151	7.14.22	Kim Halliday	80	40	Parking	Guide		
152	7.24.22	Sinead Willis	57	28.5	Parking	Guide		
153	7.24.22	Sinead Willis	16	8	Parking	Guide		
154	7.24.22	Da'ryl Kirkland	126	126	Public Transportation	Guide		
155	7.24.22	Marquis Allen-Walker	22.5	22.5	Public Transportation	Inventory Specialist		
156	8.10.22	Steven St. Clair	80	80	Parking	Inventory Specialist		
157	8.10.22	Kim Halliday	64	32	Parking	Guide		
158	8.10.22	Brendan Flaherty	80	80	Parking	Inventory Specialist		
159	8.10.22	Kim Halliday	48	24	Parking	Guide		
160	8.10.22	Sinead Willis	32	16	Parking	Guide		
161	8.10.22	Sinead Willis	16	8	Parking	Guide		
162	8.10.22	Christopher Price	90	90	Public Transportation	Trainer		
163	8.10.22	Christopher Price	90	90	Public Transportation	Trainer		
164	8.10.22	Denise Tinsley	90	90	Public Transportation	Pack Shift Lead		
165	8.10.22	Rachel Simon	90	90	Public Transportation	Guide		
166	8.10.22	Robert Casaletto	90	90	Public Transportation	Guide		
167	9.3.22	Christopher Price	90	90	Public Transportation	Training Ambassador		
168	9.3.22	Sinead Willis	16	8	Parking	Guide		
169	9.3.22	Sinead Willis	28.5	14.25	Parking	Guide		
170	9.3.22	Rochelle Holmes	24.5	12.25	Parking	Guide		
171	9.3.22	Hailey Legendre	91	91	Parking	Inventory Specialist		
172	9.3.22	Steven St. Clair	48	48	Parking	Inventory Specialist		
173	9.11.22	Robert Casaletto	90	90	Public Transportation	Guide		
174	9.11.22	Da'ryl Kirkland	28.8	28.8	Public Transportation	Guide		
175	9.11.22	Mina Wilcha	55	55	Public Transportation	Guide		
176	9.11.22	Kim Halliday	32	16	Parking	Guide		
177	9.11.22	Brendan Flaherty	107	107	Parking	Inventory Specialist		
178	9.11.22	Sinead Willis	32	16	Parking	Guide		
179	9.26.22	Rochelle Holmes	3.4	3.4	Public Transportation	Guide		
180	9.26.22	Marquis Allen-Walker	90	90	Public Transportation	Inventory Specialist		

	A	B	C	D	E	F	G	H
181	9.26.22	Sinead Willis	32	16	Parking	Guide		
182	9.26.22	Sinead Willis	32	16	Parking	Guide		
183	10/11/2022	Kim Halliday	80	40	Parking	Guide		
184	10/11/2022	Steven St. Clair	80	80	Parking	Inventory Specialist		
185	10/11/2022	Sinead Willis	16	8	Parking	Guide		
186	10/11/2022	Robert Casaletto	90	90	Public Transportation	Guide		
187	10/22/2022	Sinead Willis	16	8	Parking	Guide		
188	10/22/2022	Sinead Willis	8	4	Parking	Guide		
189	10/22/2022	Sinead Willis	16	8	Parking	Guide		
190	10/22/2022	Da'ryl Kirkland	106.6	106.6	Public Transportation	Guide		
191	10/22/2022	Eric Moore	71	71	Public Transportation	Guide		
192	10/22/2022	Sinead Willis	8	4	Parking	Guide		
193	11/9/2022	Steven St. Clair	128	128	Parking	Inventory Specialist		
194	11/9/2022	Sinead Willis	12.5	6.25	Parking	Guide		
195	11/9/2022	Louis Hawley	105	105	Public Transportation	Guide		
196	11/9/2022	Sasha Machado	10	10	Public Transportation	Guide		
197	11/9/2022	Sasha Machado	90	90	Public Transportation	Guide		
198	11/9/2022	Marquis Allen-Walker	90	90	Public Transportation	Inventory Specialist		
199	11/9/2022	Robert Casaletto	90	90	Public Transportation	Guide		
200	11/9/2022	Eric Moore	74	74	Public Transportation	Guide		
201	11/9/2022	Rachel Simon	90	90	Public Transportation	Guide		
202	11/9/2022	Denise Tinsley	90	90	Public Transportation	Pack Shift Lead		
203	11/9/2022	Louis Hawley	119	119	Public Transportation	Guide		
204	11/9/2022	Sasha Machado	90	90	Public Transportation	Guide		
205	**2022 Total**		$16,026.99	$11,968.72				
206	**Public Transportation**							
207	**Driving/ Parking**							
208	**Both**							
209			submitted	reimbursed		Guides are only reimbursed 50% for parking		

Customer Mode Survey

~ 45% of customers drive to the Brookline location.

~ 35% of customers arrive via public transportation.

~ 15% of customers arrive via Taxi, Uber or a driver.

~ 5% of customers arrive on bicycle.

IV.
List any changes to your business plan requested by the Police Department or other Town staff. List any changes you propose to components of the Business Plan.

NONE

IV. List any changes to your business plan requested by the Police Department or other Town staff. List any changes you propose to components of the Business Plan.

New England Treatment Access, LLC does not have any changes to the Business Plan from what was submitted to the town of Brookline in 2021.

V.
List any violations cited by the Town, security breaches, citations from health inspections, and violations submitted to the CCC.

Cannabis Control Commission
COMMONWEALTH OF MASSACHUSETTS

December 15, 2021

New England Treatment Access, LLC
MR283065
RMD3028-R
Scott Murphy
Email: smurphy@netacare.org

NOTICE: DEFICIENCY STATEMENT

WHY ARE YOU RECEIVING THIS NOTICE?

The Marijuana Establishment / Marijuana Treatment Center was recently inspected. During the inspection, Commission staff identified deficiencies in the Marijuana Establishment / Marijuana Treatment Center that do not comply with applicable laws and regulations. The list of deficiencies are as follows:

Regulation:	Deficiency:
935 CMR 500.105(4)(b)(2) *935 CMR 501.105(4)(b)(2)*	*The following Advertising activities are prohibited:* *(2) Advertising by means of television, radio, internet, mobile applications, social media, or other electronic communication, billboard or other outdoor Advertising, or print publication, unless at least 85% of the audience is reasonably expected to be 21 years of age or older as determined by reliable and current audience composition data.* **Deficiency:** Licensee conducted direct-mail advertisement for the Licensee's Franklin retail Marijuana Establishment and Medical Marijuana Treatment Center. Licensee's direct-mail advertisement was received by an individual who was not twenty-one (21) years of age. Enforcement Staff confirmed the individual's age through the Town of Medway's 2021 Street Listing and the individual who received the direct-mail

	advertisement is nineteen (19) years old, and therefore this is advertising through print publication.

WHAT ARE MY NEXT STEPS?

The Marijuana Establishment / Marijuana Treatment Center shall submit to the Commission a written plan of correction for any violations cited in this deficiency statement within ten (10) business days after receipt of this statement.

The plan of correction shall state, with respect to each deficiency, the specific corrective step(s) to be taken, a timetable for such steps, and the date by which compliance will be achieved. The timetable and the compliance dates shall be consistent with achievement of compliance in the most expeditious manner possible.

The Commission shall review the plan of correction for compliance with all applicable laws and regulations and shall notify the Marijuana Establishment / Marijuana Treatment Center of either the acceptance or rejection of the plan.

Nothing contained herein or upon approval of a plan of correction shall be deemed a waiver of the Commission conducting further investigative activities or taking administrative action against the license issued to operate a Marijuana Establishment / Marijuana Treatment Center.

Please send your plan of correction to Armond.Enos@cccmass.com and Marco.Bangrazi@cccmass.com within ten (10) business days of the date of this notice.

IMPORTANT! This document(s) contains important information that could impact your license application or license. It is critical that you understand the information in this document. Please have it translated immediately.

Spanish:
¡ATENCIÓN! Este documento incluye información importante que podría afectar su licencia o solicitud de licencia. Es fundamental que entienda la información en este documento. Por favor, traducir de inmediato.

Traditional Chinese:
重要信息！ 本文檔包含可能影響您的執照申請或執照的重要信息。 您理解本文檔中的信息這一點至關重要。 請立即找人翻譯此文件。

Haitian Creole:

ENPÒTAN! Dokiman sa a genyen enfòmasyon enpòtan ladan li ki te ka afekte demann ou pou lisans oswa lisans ou. Li kritik ou konprann enfòmasyon ki nan dokiman sa a. Tanpri fè yon moun tradwi li imedyatman.

Portuguese:
IMPORTANTE! Este(s) documento(s) contém informações importantes que podem afetar seu requerimento de licença ou licença. É fundamental que você compreenda as informações contidas nele(s). Obtenha a tradução imediatamente.

CV Creole:
É IMPORTANTI! Es dukumentu(s) ten informasons importantis ki podi afeta bu pididu di lisensa ou lisensa. É fundamental ki bu kompriendi informason nes dukumentu. Pur favor, traduzi imidiatamenti.

Vietnamese:
QUAN TRỌNG! (Các) tài liệu này có chứa thông tin quan trọng có thể ảnh hưởng đến đơn xin cấp giấy phép hoặc giấy phép của quý vị. Điều quan trọng là quý vị phải hiểu thông tin có trong tài liệu này. Hãy dịch nó ngay lập tức.

Yoruba:
Ó ṢE PÀTÀKÌ! Ìfitónilétí pàtàkì wà nínú (àwọn) ìwé yìí tí ó lè ní ipa lórí ìbéèrè fún ìwé àṣẹ tàbí ìwé àṣẹ rẹ. Ó ṣe kókó kí ìfitónilétí inú ìwé yìí yé ọ. Jọ̀wọ́ túmọ̀ rẹ̀ lójúkan náà.

Parallel

SENT VIA ELECTRONIC DELIVERY

December 30, 2021

Armond Enos, [Investigations Manager]
Massachusetts Cannabis Control Commission
Union Station
2 Washington Square
Worcester, MA 01604

RE: DEFICIENCY STATEMENT from December 15, 2021

Dear Mr. Enos,

Please allow this letter to serve as formal response and plan of correction by Parallel, Inc dba New England Treatment Access, LLC ("NETA" or "Company") to the Deficiency Statement ("Deficiency") issued by the Massachusetts Cannabis Control Commission ("CCC") on December 15, 2021.

In summary, the Deficiency alleges that NETA violated 935 CMR 500.105(4)(b)(2) and/or 935 CMR 501.105(4)(b)(2) due to receipt of a direct mail advertisement by an individual under the age of 21. NETA disputes the allegation based on the following:

1. The cited regulations speak to *"reasonable"* expectation and audience data that is *"reliable and current."*
2. NETA *"reasonably expected"* at least 85% of the audience for the print advertisement to be over the age of 21.
    a. The contract between NETA and its marketing partner, List Services Corp. ("LSC") explicitly states that the audience for advertisements must be over the age of 21.
    b. Demographic data was obtained by LSC from a reputable nationwide database *("reliable")* that is updated monthly *("current")*.
3. Approximately 88,000 print advertisements were distributed. 1 individual represents <0.00001% of the total.

By way of more detailed explanation, the data NETA and LSC relied upon for the distribution of the print publication in question was derived from a national database service controlled by Acxiom. The contract specifically requires the print publication to be sent to individuals 21 years of age or older [attachment 1]. Acxiom is a leader in reliable and accurate data collection, working with government entities, as well as companies in healthcare, retail, telecommunications, manufacturing, and insurance. The database is updated on a monthly basis to ensure that the data is as current and accurate as possible. NETA's expectation that at least 85% of individuals receiving our print publication would indeed be over 21 years of age was *"reasonable"* based on the quality and reputation of the data source. In total, the print publication went to over 88,000 households with one being reported as sent to an individual under 21 years of age resulting in an accuracy of over 99% of our intended target.

NETA asserts that the Company did not violate 935 CMR 500.105(4)(b)(2), 935 CMR 501.105(4)(b)(2) in the inadvertent mailing of a print publication to an individual under 21 years of age as specified in the Deficiency because all regulatory requirements and restrictions were observed; at least 85% of the audience was reasonably expected to be 21 years of age or older, the data is reliable (over 90% accuracy level), and the data is current. **Nevertheless, in good faith, NETA submits the following plan of correction: The Company will modify the contract with LSC to indicate explicitly that the target audience be *over the age of 24*. This will allow for an even greater margin of error that will maintain compliance with applicable regulations.**

Sincerely,
Scott Murphy
Director of Operational QA and Compliance
Parallel, Inc.

DRAFT

Cannabis Control Commission
COMMONWEALTH OF MASSACHUSETTS

April 14, 2022

New England Treatment Access, LLC
160 Washington Street, Brookline, MA 02445
MR281287, RMD185-R
smurphy@netacare.org
scoraccio@netacare.org

Date of Incident Reporting: October 22, 2021

NOTICE: DEFICIENCY STATEMENT

WHY ARE YOU RECEIVING THIS NOTICE?

Commission staff have identified deficiencies in the Marijuana Establishment / Marijuana Treatment Center that do not comply with applicable laws and regulations. The list of deficiencies are as follows:

Regulation:	Deficiency:
935 CMR 500.105(1)(a) & (b) *935 CMR 501.105(1)(a) & (b)*	*Written Operating Procedures. Every Marijuana Establishment/MTC shall have and follow a set of detailed written operating procedures. If the Marijuana Establishment/MTC has an additional location, it shall develop and follow a set of such operating procedures for that facility. A CMO shall have written operating procedures that comply with both 935 CMR 500.105(1) and 501.105(1): Written Operating Procedures, and may do so by having two sets of written operating procedures applicable to each medical-use and adult-use operations or having one set of written operating procedures, provided it complies with both medical-use and adult-use requirements. Operating procedures shall include, but need not be limited to, the following:* *(a) Security measures in compliance with 935 CMR 500.110 and 935 CMR 501.110.*

	(b) Employee security policies, including personal safety and crime prevention techniques.
935 CMR 500.110(1)	*A Marijuana Establishment/MTC shall implement sufficient security measures to deter theft of Marijuana and Marijuana Products.*
935 CMR 501.110(1)	*An MTC shall implement sufficient security measures to deter and prevent […] theft of Marijuana*
935 CMR 500.110(5)(a)	*A Marijuana Establishment located, in whole or in part, in a building, Greenhouse, Warehouse, or other Enclosed Area shall have an adequate security system to prevent and detect diversion, theft or loss of Marijuana.*
935 CMR 501.110(5)(a)	*An MTC shall have an adequate security system to prevent and detect diversion, theft, or loss of Marijuana.*
	Deficiency: New England Treatment Access ("NETA") did not follow its own Standard Operating Procedures ("SOPs") regarding implementing and ensuring that adequate security measures were in place at the Brookline retail Marijuana Establishment ("ME")/Medical Marijuana Treatment Center ("MTC") to ensure that Marijuana and Marijuana Products remained secure and accounted for between the dates of August 10, 2021 and October 20, 2021. Between the dates of August 10, 2021 and October 20, 2021, approximately sixty-six (66) separate instances of diversion occurred at the Brookline retail ME/MTC that were committed by a member of the Security Team. ES reviewed recorded surveillance footage of the instances of diversion including one (1) instance that occurred on October 3, 2021, that showed: The one (1) security guard working on-site diverting a large amount of product from the Pack Room; the one (1) security guard exiting the front entrance of the Brookline ME/MTC with a clear plastic bag filled with the diverted product; the one (1) security guard crossing the street and entering a waiting taxi cab; and the one (1) security guard

	returning and re-entering the front entrance of the Brookline ME/MTC without the clear plastic bag filled of diverted product the one (1) security guard was observed exiting with. Per NETA's Dispensary Security SOPs, "outside of normal hours of operation, two (2) officers will be scheduled." On October 3, 2021, there was only 1 (one) security officer working during the night shift (outside of normal hours of operation). NETA's SOPs state that two (2) security guards would be present on-site "outside of normal hours of operation." NETA did not adhere to its own SOPs on the evening of October 3, 2021, when NETA only had one (1) security guard stationed "outside of normal hours of operation" when the security guard diverted product from the Brookline ME/MTC.
935 CMR 500.105(1)(g) *935 CMR 501.105(1)(g)*	*<u>Written Operating Procedures.</u> Every Marijuana Establishment/MTC shall have and follow a set of detailed written operating procedures. If the Marijuana Establishment/MTC has an additional location, it shall develop and follow a set of such operating procedures for that facility. A CMO shall have written operating procedures that comply with both 935 CMR 500.105(1) and 501.105(1): Written Operating Procedures, and may do so by having two sets of written operating procedures applicable to each medical-use and adult-use operations or having one set of written operating procedures, provided it complies with both medical-use and adult-use requirements. Operating procedures shall include, but need not be limited to, the following:* *(g) Procedures to ensure accurate recordkeeping, including inventory protocols for Transfer and inventory in compliance with 935 CMR 500.105(8) and (9).* *(g) Procedures to ensure accurate recordkeeping, including inventory protocols for Transfer and inventory and procedures for integrating a secondary electronic system with the Seed-to-sale SOR.*

935 CMR 500.105(8)(c)(1) & (2)	*A Marijuana Establishment shall:* *1. Establish inventory controls and procedures for the conduct of inventory reviews, and comprehensive inventories of Marijuana Products in the process of cultivation, and finished, stored Marijuana.* *2. Conduct a monthly inventory of Marijuana in the process of cultivation and finished, stored Marijuana.*
935 CMR 501.105(8)(c)(1) & (2)	*An MTC shall:* *1. Establish inventory controls and procedures for the conduct of inventory reviews, and comprehensive inventories of Marijuana and MIPs in the process of cultivation, and finished, stored Marijuana.* *2. Conduct a monthly inventory of Marijuana in the process of cultivation and finished, stored Marijuana.* **Deficiency:** NETA did not follow its own Standard Operating Procedures (SOPs) regarding implementing and ensuring that accurate recording keeping, including inventory controls, were in place at the Brookline retail Marijuana Establishment ("ME")/Medical Marijuana Treatment Center ("MTC") to ensure that Marijuana and Marijuana Products remained secured and accounted for between the dates of August 10, 2021 and October 20, 2021. Between the dates of August 10, 2021 and October 20, 2021, approximately sixty-six (66) separate instances of diversion occurred at the Brookline ME/MTC that were committed by a member of the Security Team. Per NETA's MA Inventory Standard Operating Procedure document, "NETA establishes inventory controls and procedures for: a. The conduct of inventory reviews, and comprehensive inventories of Marijuana and MIPs in the process of cultivation, and <u>finished, stored Marijuana</u>.

	b. Monthly inventories of Marijuana in the process of cultivation and finished, stored Marijuana. c. The record of each inventory includes, at a minimum: • The date of the inventory • A summary of the findings • Names, signatures, and titles of the individuals who conducted the inventory. NETA did not discover the several separate instances of diversion that occurred at the Brookline ME/MTC during the time between August 10, 2021 and approximately September 30, 2021. NETA stated that it initially attributed the inventory discrepancies to the normal course of business or operational issues with Leaf Logix and Metrc. However, NETA did not become aware that acts of diversion had occurred until it conducted its quarterly audit report on/around September 30, 2021. The formal incident report was submitted to the Commission on October 22, 2021. Per NETA's SOPs, monthly inventory audits are to be conducted, logged and recorded and a summary of the findings is provided after each monthly inventory audit. NETA had opportunities on August 31, 2021 and September 30, 2021, to conduct monthly inventory audits and to reconcile all inventory to determine if any Marijuana or Marijuana Products were unaccounted for and had possibly been diverted. However, NETA did not become aware of the scope of all the instances of diversion until around September 30, 2021, when it conducted its quarterly audit. Based on these facts Enforcement staff concluded that NETA was not conducting monthly audits per NETA's SOPs to ensure accurate record keeping.
935 CMR 500.105(8)(b)	*Real-time inventory shall be maintained as specified by the Commission and in 935 CMR 500.105(8)(c) and (d) including, at a minimum, an inventory of Marijuana plants; Marijuana plant-seeds and Clones in any phase of development such as Propagation, Vegetation, and Flowering; Marijuana ready for dispensing; all Marijuana Products; and all damaged, defective, expired, or contaminated Marijuana and Marijuana Products awaiting disposal.*

935 CMR 501.105(8)(b)	*Real-time inventory shall be maintained as specified by the Commission and in 935 CMR 501.105(8)(c) and (d) including, at a minimum, an inventory of Marijuana plants, Marijuana plant seeds and Clones in any phase of development such as Propagation, Vegetation, and Flowering, Marijuana ready for dispensing, all MIPs, and all damaged, defective, expired, or contaminated Marijuana and MIPs awaiting disposal.* **Deficiency:** Enforcement staff observed several noted inventory discrepancies in the "NETA – Brookline Lost Inv Audit as of 1-4-22" document that was submitted to Enforcement staff. This document contained several reasons why NETA adjusted the Metrc packages identified. In this document, NETA states that several inventory discrepancies were due to "miscans at register", "adjustment errors", a "miss on our (NETA's) end during reporting" or were due to "LL (Leaf Logix duplicating inventory and sending Metrc confusing messages."

WHAT ARE MY NEXT STEPS?

The Marijuana Establishment / Marijuana Treatment Center shall submit to the Commission a written plan of correction for any violations cited in this deficiency statement within ten (10) business days after receipt of this statement.

The plan of correction shall state, with respect to each deficiency, the specific corrective step(s) to be taken, a timetable for such steps, and the date by which compliance will be achieved. The timetable and the compliance dates shall be consistent with achievement of compliance in the most expeditious manner possible.

The Commission shall review the plan of correction for compliance with all applicable laws and regulations and shall notify the Marijuana Establishment / Marijuana Treatment Center of either the acceptance or rejection of the plan.

Nothing contained herein or upon approval of a plan of correction shall be deemed a waiver of the Commission conducting further investigative activities or taking administrative action against the license issued to operate a Marijuana Establishment / Marijuana Treatment Center.

Please send your plan of correction to Armond.Enos@cccmass.com and Marco.Bangrazi@cccmass.com within ten (10) business days of the date of this notice.

New England Treatment Access

MR281287 / RMD185-R

Corrective Action Plan

Regulation: 935 CMR 500.105(1)(a) & (b) 935 CMR 501.105(1)(a) & (b) 935 CMR 500.110(1) 935 CMR 501.110(1) 935 CMR 500.110(5)(a) 935 CMR 501.110(5)(a)	Written Operating Procedures. Every Marijuana Establishment/MTC shall have and follow a set of detailed written operating procedures. If the Marijuana Establishment/MTC has an additional location, it shall develop and follow a set of such operating procedures for that facility. A CMO shall have written operating procedures that comply with both 935 CMR 500.105(1) and 501.105(1): Written Operating Procedures, and may do so by having two sets of written operating procedures applicable to each medical-use and adult-use operations or having one set of written operating procedures, provided it complies with both medical-use and adult-use requirements. Operating procedures shall include, but need not be limited to, the following: (a) Security measures in compliance with 935 CMR 500.110 and 935 CMR 501.110. (b) Employee security policies, including personal safety and crime prevention techniques. A Marijuana Establishment/MTC shall implement sufficient security measures to deter theft of Marijuana and Marijuana Products. An MTC shall implement sufficient security measures to deter and prevent […] theft of Marijuana A Marijuana Establishment located, in whole or in part, in a building, Greenhouse, Warehouse, or other Enclosed Area shall have an adequate security system to prevent and detect diversion, theft or loss of Marijuana. An MTC shall have an adequate security system to prevent and detect diversion, theft, or loss of Marijuana.
Deficiency:	New England Treatment Access ("NETA") did not follow its own Standard Operating Procedures ("SOPs") regarding implementing and ensuring that adequate security measures were in place at the Brookline retail Marijuana Establishment ("ME")/Medical Marijuana Treatment Center ("MTC") to ensure that Marijuana and Marijuana Products remained secure and accounted for between the dates of August 10, 2021 and October 20, 2021. Between the dates of August 10, 2021 and October 20, 2021, approximately sixty six (66) separate instances of diversion occurred at the Brookline retail ME/MTC that were committed by a member of the Security Team. ES reviewed recorded surveillance footage of the instances of diversion including one (1) instance that occurred on October 3, 2021, that showed: The one (1) security guard working onsite diverting a large amount of product from the Pack Room; the one (1) security guard exiting the front entrance of the Brookline ME/MTC with a clear plastic bag filled with the diverted product; the one (1) security guard crossing the street and entering a waiting taxi cab; and the one (1) security guard returning and re-entering the front entrance of the Brookline ME/MTC without the clear plastic bag filled of diverted product the one (1) security guard was

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	observed exiting with. Per NETA's Dispensary Security SOPs, "outside of normal hours of operation, two (2) officers will be scheduled." On October 3, 2021, there was only 1 (one) security officer working during the night shift (outside of normal hours of operation). NETA's SOPs state that two (2) security guards would be present on-site "outside of normal hours of operation." NETA did not adhere to its own SOPs on the evening of October 3, 2021, when NETA only had one (1) security guard stationed "outside of normal hours of operation" when the security guard diverted product from the Brookline ME/MTC.
Corrective Actions Taken:	NETA had two (2) security officers scheduled, however one (1) failed to show up on shift due to a call out. SSC (the security guard contracted force), attempted to fill the open slot as dictated by NETA policy, however, it was reported that another guard was not able to fill the role. NETA has disbanding the night shift within the dispensaries and utilizes access control and the burglary system to maintain security outside normal hours of operation.
Timetable for Steps:	Complete
Date Compliance Achieved:	November 24, 2022

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Regulation: 935 CMR 500.105(1)(g) 935 CMR 501.105(1)(g) 935 CMR 500.105(8)(c)(1) & (2) 935 CMR 501.105(8)(c)(1) & (2)	Written Operating Procedures. Every Marijuana Establishment/MTC shall have and follow a set of detailed written operating procedures. If the Marijuana Establishment/MTC has an additional location, it shall develop and follow a set of such operating procedures for that facility. A CMO shall have written operating procedures that comply with both 935 CMR 500.105(1) and 501.105(1): Written Operating Procedures, and may do so by having two sets of written operating procedures applicable to each medical-use and adult-use operations or having one set of written operating procedures, provided it complies with both medical-use and adult-use requirements. Operating procedures shall include, but need not be limited to, the following: (g) Procedures to ensure accurate recordkeeping, including inventory protocols for Transfer and inventory in compliance with 935 CMR 500.105(8) and (9). (g) Procedures to ensure accurate recordkeeping, including inventory protocols for Transfer and inventory and procedures for integrating a secondary electronic system with the Seed-to-sale SOR. A Marijuana Establishment shall: 1. Establish inventory controls and procedures for the conduct of inventory reviews, and comprehensive inventories of Marijuana Products in the process of cultivation, and finished, stored Marijuana. 2. Conduct a monthly inventory of Marijuana in the process of cultivation and finished, stored Marijuana. An MTC shall: 1. Establish inventory controls and procedures for the conduct of inventory reviews, and comprehensive inventories of Marijuana and MIPs in the process of cultivation, and finished, stored Marijuana. 2. Conduct a monthly inventory of Marijuana in the process of cultivation and finished, stored Marijuana.
Deficiency:	NETA did not follow its own Standard Operating Procedures (SOPs) regarding implementing and ensuring that accurate recording keeping, including inventory controls, were in place at the Brookline retail Marijuana Establishment (“ME”)/Medical Marijuana Treatment Center (“MTC”) to ensure that Marijuana and Marijuana Products remained secured and accounted for between the dates of August 10, 2021 and October 20, 2021. Between the dates of August 10, 2021 and October 20, 2021, approximately sixty-six (66) separate instances of diversion occurred at the Brookline ME/MTC that were committed by a member of the Security Team. Per NETA’s MA Inventory Standard Operating Procedure document, “NETA establishes inventory controls and procedures for: a. The conduct of inventory reviews, and comprehensive inventories of Marijuana and MIPs in the process of cultivation, and finished, stored Marijuana.
Corrective Actions Taken:	NETA has made several improvements to our inventory practices. NETA counts inventory daily, as well as monthly. NETA has improved dispensing

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	procedures during check out to reduce miss scans, as well as implemented routine inventory spot audits. Inventory has also changed structurally, were inventory personnel now report directly to retail management to improve communications. In addition, NETA has procured RFID technology to assist with conduction audits.
Timetable for Steps:	Complete
Date Compliance Achieved:	November 2021 – February 2022

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Regulation: 935 CMR 500.105(8)(b) 935 CMR 501.105(8)(b)	Real-time inventory shall be maintained as specified by the Commission and in 935 CMR 500.105(8)(c) and (d) including, at a minimum, an inventory of Marijuana plants; Marijuana plant-seeds and Clones in any phase of development such as Propagation, Vegetation, and Flowering; Marijuana ready for dispensing; all Marijuana Products; and all damaged, defective, expired, or contaminated Marijuana and Marijuana Products awaiting disposal. Real-time inventory shall be maintained as specified by the Commission and in 935 CMR 501.105(8)(c) and (d) including, at a minimum, an inventory of Marijuana plants, Marijuana plant seeds and Clones in any phase of development such as Propagation, Vegetation, and Flowering, Marijuana ready for dispensing, all MIPs, and all damaged, defective, expired, or contaminated Marijuana and MIPs awaiting disposal.
Deficiency:	Enforcement staff observed several noted inventory discrepancies in the "NETA – Brookline Lost Inv Audit as of 1-4-22" document that was submitted to Enforcement staff. This document contained several reasons why NETA adjusted the Metrc packages identified. In this document, NETA states that several inventory discrepancies were due to "miscans at register", "adjustment errors", a "miss on our (NETA's) end during reporting" or were due to "LL (Leaf Logix duplicating inventory and sending Metrc confusing messages."
Corrective Actions Taken:	NETA utilizes both Leaf Logix and METRC for real-time inventory. Inventory counts are conducted more frequently, with routine spot audits. Processes have been implemented to address and reduce miss scans, and clear guidance has been communicated for notating adjustments reasons.
Timetable for Steps:	Complete
Date Compliance Achieved:	November 2021 – February 2022

Scott Murphy

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Director of Operational QA and Compliance

4/29/2022