



BROOKLINE POLICE DEPARTMENT
Brookline, Massachusetts

JENNIFER PASTER
CHIEF OF POLICE

PAUL R. CAMPBELL
Deputy Superintendent
Community Service Division

To: Select Board – Town of Brookline
From: Deputy Superintendent Paul Campbell
Date: April 4, 2024
Subject: Updates to 11 General Orders

Chair Greene and Select Board Members:

For the past several years, the Massachusetts Police Accreditation Commission (MPAC) has been in the process of modifying the standards that are required of all police agencies who wish to attain/maintain the status of an accredited police department. Recently a complete new set of updated standards were released, and departments were notified that their policies would need to be updated to comply with these new standards. Many of the new standards mirror the previous standards, while some of the new standards require policy changes to meet new requirements.

We are in the process of reviewing all of our policies and making necessary changes to comply with new accreditation standards. These changes are necessary, and failure to make modifications to these policies would jeopardize our status as an accredited police department. In addition, we have made some wording changes to clarify or revise language that needed to be updated.

Attached are copies of eleven (11) General Orders that have been modified. The policies are in red-line format so that all changes are easily identifiable. The documents also include notes in the margins in some places to explain certain changes.

Most of the changes you will see are either wording changes or brief language additions. None of these polies have undergone substantial rewrite. It is our plan to continue with this policy review, and we will be sending over more policies for review and approval at a later date.

Below is a brief summary of the policy updates contained in this group of eleven general orders.



General Order 7.2: Evidence

- Recorded chain of evidence is required by policy (change “may” to “shall”)
- Change “computer” to “electronic equipment”
- Require training for those doing analysis
- Specify location of evidence lockers
- Coordinate with court prosecutors prior to return of property involved in criminal case
- Personally owned equipment is not authorized to record evidence

General Order 12.2: Information Systems

- Changed references from SharePoint to PowerDMS, to reflect technology changes made by our department
- Modification to certain technology processes regarding data storage, updated to reflect technology updates

General Order 13.1: Injured Domestic Animals and Wildlife

- Modified report guidelines in instance of an animal being euthanized

General Order 16.2: Missing Persons

- Added specific language outlining Amber Alert criteria and process

General Order 22.1: Recruitment and Selection of Personnel

- Added language that the department will comply with POST Certification standards for newly sworn personnel

General Order 23.1: Search and Seizure

- Added updated No-Knock Warrant regulations
 - Only issued by a judge
 - No reason to believe children or adult over 65 present, except when risk of imminent harm
 - If no knock warrant is issued but circumstances that justified the no-knock warrant cease to exist at the time of the warrant being executed, must knock and announce.

General Order 26.1: Traffic Enforcement/Investigation/Direction/Control

- Traffic “accident” replaced with traffic “crash”
- “Streets” and “highways” replaced with “roadways”
- All employees engaged in traffic control must wear hi-visibility reflective clothing (previously only “officers” were required)
- Specific reflective vest language added

General Order 34.3: Civilian Complaint Process

- Typo/wording updates
- Added language related to POST and timeline on investigating complaints received from POST
- Updated definition of mediated complaint resolution
- Added requirement that employee may be ordered to submit to recorded interview
- Discipline records may not be withheld as public records exemption



General Order 36.1: News Media Relations/ Release of Information

- Chief or Designee will be PIO, and must be training

General Order 48: Bias Free Policing

- Term “profiling” replaced with “policing” per accreditation standard
- Protected categories updated per accreditation standard
- Added training requirement language per accreditation standard

General Order 50: Duty To Report Abuse, Excessive Force or Misconduct by Law Enforcement Personnel

- Added language about disciplinary action and civil/criminal liability for failure to intervene. Also, potential POST consequences.
- Modified language regarding retaliation for reporting violations, to comply with accreditation standard
- Added section requiring training on duty to intervene, pre-employment and also annually

Thank you for your work on this.

Respectfully submitted,



Deputy Superintendent Paul Campbell
Community Service Division

CC: Chief Jennifer Paster

